

THE CHARTER TOWNSHIP OF OSHTEMO

Work Session

June 26, 2019

6:00 PM

The Oshtemo Township Board Work Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell

Clerk Dusty Farmer

Treasurer Grant Taylor

Trustee Cheri Bell

Trustee Deb Everett

Trustee Zak Ford

Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, and 1 interested person.

Public Comment

Supervisor Heiny-Cogswell called for public comment. No public comment.

Update from Kalamazoo County

No update.

Discussion on Operations Manager Position

Supervisor Heiny-Cogswell provided the Board with information regarding other Township organizational structures and a draft of an Operations Manager position.

Lighting Efficiency Upgrades

Treasurer Taylor provided the Board with the costs associated with converting streetlights to LED bulbs, received from Consumer's Energy. The Board requested more information to be brought back to the Board at a later date.

Housing

Considering recent presentations to the Board, Supervisor Heiny-Cogswell asked the Board how to proceed with the topic of affordable housing in the Township. Board consensus was to direct the Planning Department to work with the Planning Commission to explore the ways in which Township zoning might impact this community need.

Fireworks

Attorney Jim Porter presented a draft ordinance that would only allow fireworks on the days and times allowed by the State of Michigan. It will come back to the Board for first reading at the next meeting.

Supervisor Heiny-Cogswell adjourned the Work Session at approximately 7:18 PM.

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting
June 25, 2019
7:15 PM

The Oshtemo Township Board Regular Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:30 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Grant Taylor
Trustee Cheri Bell
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, and approximately 5 interested people.

Public Comment

Supervisor Heiny-Cogswell called for public comment.

Oshtemo Rotary presented a \$10,000 check to Board as a contribution to the Drake Farmstead Capital Campaign.

Consent Agenda

- a. Approve Minutes – June 11th Board Meeting
- b. Receipts and Disbursements
- c. FOIA Policy Amendment
- d. Additional staff salary budget amendment request

Trustee Bell requested to remove item c.

Motion by Ford, second by Bell to approve the consent agenda, items a, b, and d. Motion carried 7-0.

Annual Audit Review Presentation

Carol Light from Seber Tans presented the annual audit for the 2018 budget year.

Consideration of June Pride Month in Oshtemo Township

Motion by Ford, second by Farmer to adopt a resolution declaring June 2019 as LGBTQ+ Pride Month. Roll call. Resolution adopted 7-0.

Discussion on Cemetery Fees

Clerk Farmer presented the proposed cemetery fee increases to the Board, along with a comparison of past revenue and expenditures.

Motion by Hudok, second by Ford to approve the proposed cemetery fees to take effect July 1, 2019. Motion carried 7-0.

Other Township Business

Supervisor Heiny-Cogswell presented the bids received for the Drake Farmstead.

Motion by Everett, second by Bell to authorize the Supervisor to enter into contract with Cripps Fontaine Excavating, Inc. for construction of a parking lot and trails at Drake Farmstead Park in the amount of \$90,950. Motion carried 7-0.

Trustee Bell asked a clarifying question regarding item c from the consent agenda.

Motion by Farmer, second by Ford to accept the FOIA Policy amendments. Motion carried 7-0.

Public Comment

Supervisor Heiny-Cogswell opened public comment. No public comment.

Board Member Comments

Supervisor Heiny-Cogswell adjourned the Regular Meeting at approximately 8:20 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor