



## Capital Improvements Committee

July 26, 2016

### MEETING SUMMARY

A meeting of the Capital Improvements Committee of Oshtemo Township was held on Tuesday, July 26, 2016 at 1:00 P.M. in the north meeting room of Oshtemo Township, 7275 West Main St., Kalamazoo, Michigan. Persons in attendance included Dave Bushouse, Nancy Culp, Marc Elliott, Libby Heiny-Cogswell, Tim Mallett, James Porter, Mike Schwartz and Mark Warden.

1. Welcome/Introductions/Call to Order. Dave Bushouse called the meeting to order and welcomed members and guests. He further expressed appreciation that so many members were able to accommodate the one-week postponement from their normal meeting schedule of July 19th.
2. Meeting Summary. The May 17<sup>th</sup> meeting summary was reviewed and approved by members upon motion by Nancy and second by Libby.
3. Strategic Plan for Public Sewer Extensions. Members were advised on action taken by the Board to contract with Fleis & VandenBrink Engineering, Inc., to assist the Township is seeking USDA funding for sanitary sewer extensions under their Rural Development program. An abbreviated handout of presentations materials which F&VB used in briefing the Board was distributed.
4. Public Participation in Sanitary Sewer Extension and Oversizing (Sky King Meadows 3). Members were advised on progress being made in crafting a participation agreement with the developer of Sky King Meadows 3 for sanitary sewer oversizing and a "dry" sewer bypass extension for future use. Upon motion by Tim and second by Nancy, the CIC recommend that the Board proceed with the proposed agreement which would increase BU fees 50% within the project at time of connections, with 80% of the fees used for reimbursement of the oversizing.
5. 2016 Pavement Assessment. Staff informed committee members that the Road Commission of Kalamazoo County typically completes a visual assessment of roadway pavements and assigns a numeric rating every three years. This hands-on assessment is further refined yearly based upon a software ratings tool called PASER. During off-years, the PASER tool projects an effective rating based upon a degradation curve that is adjusted by recorded maintenance activities during the intervening years. Oshtemo's visual assessment is scheduled for the fall of 2016. This year Oshtemo and RCKC will partner with the staff of Grand Valley Metro Council to complete the survey. For 2016 Oshtemo will be expanding its survey to include select commercial and private roads. Site condominiums are the principal roadways of interest. Selections will be based on public safety and shared-access concerns.
6. Capital Projects Updates. Staff next summarized the status and progress of the following capital infrastructure projects underway within Oshtemo.

- a. *Roadway Intersection Improvements – 9<sup>th</sup> St and Stadium. This RCKC project is scheduled to be completed by mid-September.*
- b. *Drake Road Non-Motorized Shared-Use Path. This project is planned to use Safety Grant Funds for a trailway between Green Meadows to W. Michigan. Several easements as needed and the acquisition process is underway.*
- c. *Colony Farms – BTR 2.0. Oshtemo Township will be participating in financing the infrastructure costs for this WMU development project. Federal economic development grant funds are being leveraged through the assistance of Southwest Michigan First. Final design approvals are underway, with construction anticipated for late fall.*
- d. *Atlantic Avenue Public Water, Public Sanitary and Roadway Improvements. The new sewer and water has passed inspection testing, and the roadway rebuilt to include 4-foot paved shoulders. Final restoration will continue over the next month or so.*
- e. *Commercial Access Drive (DDA Rear Access for 9<sup>th</sup> St Properties). This project is a separate component of work being done by the Contractor that is doing the Atlantic Avenue project. This work is complete except for street lighting and final restoration.*
- f. *North 10<sup>th</sup> St Sanitary Sewer, Sewer Pump Station and Roadway Improvements. This project is on schedule. Excavation of the sewer will continue through mid-August, with traffic to be reopened before school starts.*
- g. *Annual Local Roadway Maintenance (PAR Fund participation in RCKC chip sealing). Mark Warden briefly described progress on the 2016 project list. The new chip-seal treatment appears to be well accepted by residents and others.*
- h. *Private-Development Related Utility Extensions. The following projects were noted as proceeding forward.*
  - i. West Pointe Condominiums (“phase 2” water and sewer)
  - ii. West Port Village Phase II (water and sewer)
  - iii. Sky King Meadows 3 (water and sewer)
  - iv. Autozone (water and sewer)
  - v. Kellogg Federal Community Credit Union (sewer relocation)
  - vi. KLA Group Public Water Extensions (proposed)
  - vii. South 11<sup>th</sup> St Water Main Looping (City Sponsored)
  - viii. Hydrant Additions (private extensions of public water)
    - The Shoppes at Drake
    - D&R Sports
    - Leaders Marine
    - 6480 Technology Drive

## INFORMATION ITEMS & COMMENTS

### 7. Information Items. Members briefly noted the following:

- KATS Planning process has approved allocation of Transportation Alternative funding for a 2020 Oshtemo sidewalk project on Stadium Drive, between 11<sup>th</sup> St and Quail Run. It is hoped that the DDA project will be able to complete the Stadium Dive sidewalk from Quail Run, west to 8<sup>th</sup> St at the same time.

- Planning staff is pursuing “Safe Routes to School” for S 9<sup>th</sup> St. at Prairie Ridge Elementary. This project would extend and connect to the aforementioned Stadium Drive sidewalk within the DDA.
- It was noted that the Board will start working on the 2017 Budget, and that the Board continues to be guided by the Township’s Capital Improvement Plan and its regular updates.

8. Member Comments. No further comments were brought forward.

Next Meeting. The next regularly scheduled meeting of the Oshtemo CIC committee was announced to be held October 18, 2016 at 1:00 P.M.