



Capital Improvements Committee

January 19, 2016

MEETING SUMMARY

A meeting of the Capital Improvements Committee of Oshtemo Township was held on Tuesday, January 19, 2015 at 1:00 P.M. in the north meeting room of Oshtemo Township, 7275 West Main St., Kalamazoo, Michigan. Persons in attendance included Nancy Culp, Zack Ford, Tim Mallett, Mike Schwartz, Mark Worden and Marc Elliott. James Porter and Libby Heiny-Cogswell had earlier requested leave of absence due to other commitments.

1. Meeting Summary. Marc Elliott noted that the meeting summary of October 20, 2016 was unavailable for review
2. Mandatory Public Water and Public Sanitary Sewer Connections. Marc informed members that on January 12, 2016 the Board approved the second of two ordinance revisions for water and wastewater utilities respectively. Mandatory utility connections are now required for both of these services, for conditions described in the respective ordinances (copies distributed with the meeting packet). It was also noted that extensive background material on Public Sanitary Sewers was prepared and presented to the Board as Item 7 in the Board's December 8th Meeting Packet. This information is available on the Oshtemo Township web site.
3. Roadway Improvements to be considered with 10th St Sanitary Sewer Project. Members were informed that the Board elected to bid the proposed 10th St Sanitary Sewer Project with road improvements beyond the project limits as a project alternative. By being bid as an alternate, the board can consider including or rejecting this additional work upon review of the cost. The additional roadway work is not currently budgeted. Currently, the corridor has no separate facility for non-motorized usage. The proposed work would provide a continuous paved shoulder for improved pedestrian and bicyclist safety outside the vehicle travel lane. (The item and supplemental plan sheet were included in the CIC meeting packet.)
4. 2016 Roadway Maintenance Projects. A preliminary list of road projects has been identified for CIC review and comment (enclosed). Due to Road Commission of Kalamazoo County (RCKC) timing constraints, the Township Board did on January 12th commit to using the PAR (local road) maintenance funds offered by RCKC to Oshtemo. CIC members had no further comments on the elected projects. Mark Warden said that he would be reviewing the over-winter performance of the "trial" usage of the trap-rock chip seal (with an alternative bituminous binder) that was applied to Promenade Dr. and the West Port Trails neighborhood. CIC members who had observed the trial were complementary of the test. It was the CIC's general consensus that if Mark's review was positive, that the 2016 projects within resident plats should use the new treatment.

5. Atlantic Avenue Sanitary Sewer and Public Water Project. Members were informed that contractor bids packets were scheduled to go out in late January. Plan sheets were available for further review and discussion. The proposed extension of Atlantic Avenue shoulder improvements beyond the sewer project (being bid as an alternate) was endorsed by CIC members.
6. DDA Commercial Access Update. Staff noted that this roadway project was bid as an alternate to the Atlantic Avenue project because it was immediately adjacent to that project. It was believed that economies of scale would result from the competitive bidding. The roadway project is being cost-shared with the Oshtemo Downtown Development Authority (DDA).
7. Community Outreach Meetings – Non-Motorized Facility Planning. Members were provided a brief summary of two Oshtemo-hosted, neighborhood-focused meetings on January 11th. The meetings were held to review and discuss non-motorized facility planning along West KL Ave (Cooper Beech to Drake Rd) and North 10th St (W Main to Kal-Haven Trail). Concept plans that had been shared with the public were made available to CIC members for further review and comment. CIC members were informed that the anticipated North 10th Street non-motorized facility had not matured to the point that it could be incorporated into the 2016 sanitary sewer construction project. The exact nature of the non-motorized facility and its location was still being reviewed by the larger community. Regardless, the future non-motorized facility is now known to require acquisitions of both temporary (construction grading) and permanent easements. The timing that these acquisition efforts require was not conducive for integrating with the current sewer project. However, it was noted that the preliminary planning work did result in meaningful design changes to the current project. Most notable are the proposed pavement adjustments which will provide a safer and more inviting usage of the roadway by bicyclists. More specifically, 4-ft paved shoulders and an alternative lane striping plan has been designed. The proposed change (on average) adds only 2ft of additional paved surface. CIC members endorsed having these pavement improvements incorporated into the 2016 project.
8. Facilities Planning Update: Staff briefly shared that a kickoff meeting with facility-needs planning consultants had been held on January 12th. The Township Board is seeking expert guidance for future facility needs that would incorporate workplace and operational needs to accommodate a long-term horizon (30+ years). The project is focused on space needs for policing, fire, building code (KABA) and general maintenance services.
9. KCRC Snow Route Map. A copy of the RCKC 2015-2016 Snow Routes with snow removal priorities was distributed to committee members.
10. Next Meeting. The next regularly scheduled meeting of the CIC for Oshtemo was set April, 19, 2016 at 1:00 PM. **[Subsequently, the next meeting was deferred one month and rescheduled for May 17, 2016.]**