



Capital Improvements Committee

October 15, 2013

MEETING SUMMARY

A meeting of the Capital Improvements Committee of Oshtemo Township was held on Tuesday, October 15, 2013 at 1:00 P.M. in the north meeting room of Oshtemo Township, 7275 West Main St., Kalamazoo, Michigan. Persons in attendance included Dave Bushouse, Nancy Culp, Libby Heiny-Cogswell, Tim Mallett Jeffery Smith, Jim Beaudoin, Tom Wheat, Mark Worden and Marc Elliott.

1. Meeting Summary. The summary from the September 17th meeting was reviewed by members. No additions or corrections were noted. Upon motion of Tim and second by Nancy the meeting summary was approved.
2. Utility Connection Fees. Members considered staff's review and comment on the need to adjust sewer and water fees for the coming year. A rate adjustment of 13.3% for sanitary sewer was considered as sanitary fees had not changed in several years. A rate adjustment of 3.4% for water was considered. The Committee directed staff to proceed with rate adjustments limited to 10% and 3% respectively. In addition, the committee elected to keep the water connection fee unchanged. The committee also endorsed recommending to the Township Board that the contact with Scott W. Taylor be continued for 2014 with the rate of payment to SWTE adjusted upward as proposed in the CIC meeting packet. CIC members were informed that the fees collected for SWTE's services were self-sustaining for 2013. The committee also acknowledged that 2014 is likely to realize a small deficit when considering that the collected fee would remain the same, despite Oshtemo's realization of higher construction costs next year.
3. 2014 Road Projects. Members reviewed a preliminary draft of observations from a roadway tour which was made on September 27 with KCRC staff. A hand-out was contributed by Jim Beaudoin which provided current surface ratings of Oshtemo roads. Staff noted that they had not has sufficient time to complete an internal prioritization of the updated list in advance of the meeting.
4. North Drake Road Improvements for 2014. It was announced that a meeting of Oshtemo and Kalamazoo Township residents and property owners along North Drake Road, from Grand Prairie to Ravine Road is scheduled for Thursday at 6:30 PM in the Library of Kalamazoo Central High School.
5. Non-Motorized TA Grants. Staff announced they were working to meet a November 1 deadline to submit grant project description to the Kalamazoo Area Transportation Study for the planning period through 2017.
6. Assessment Policies-Roadways. The 2010 assessment policy for roadway maintenance is attached for information and reference purposes. The KCRC representative was unable to provide typical costs for SAD funded roadway improvements should residents seek the addition of a CAP seal or other neighborhood driven improvements.
7. Assessment Policies-Sidewalks. Staff was not prepared to provide a cost comparison in advance of the meeting.
8. SAW Grant Application Update. Tom reported that his is tracking the state's development of this grant program and that much of the grant questionnaire material has already been collected. He is currently working on the work detail and overall cost projection.

9. Potential Miss Dig Legislative Changes. Tom briefly discussed the pending state legislation which may compel Township to participate in the Miss Dig program. Currently the program cost does not justify the cost. That is, it has been cheaper to repair the occasional damage incurred. The draft statute may also create public liability where it did not previously exist.
10. Other Business/Member Comments. No additional comment were made.
11. Next Meeting. Members were reminded that the next regularly scheduled CIC meeting is Tuesday, November 19, 2013 at 1:00 P.M.