

**THE CHARTER TOWNSHIP OF OSHTEMO**  
**Township Board Meeting**  
**November 10, 2009**

Township Board work session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 5:00 p.m.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Grace Borgfjord  
Trustee Dave Bushouse  
Trustee James Grace  
Trustee Scott McCormick

Also present were Township Attorney James Porter, Township Engineer Marc Elliott, Township Auditor Joe Walls, and Sgt. Troy Faulk.

**Discussion – Capital Improvement Funding**

Discussion was held with James White, of Mika Meyers Beckett & Jones, regarding funding options for capital improvements, i.e., infrastructure, parks, and other Township facilities.

**Sgt. Faulk Report**

Sgt. Faulk provided October activity information commented he had the opportunity to speak to a few residents at the public hearing the previous evening.

The Board work session adjourned at approximately 6:50 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:05 p.m.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Grace Borgfjord  
Trustee Dave Bushouse  
Trustee James Grace  
Trustee Scott McCormick

Also present were Township Attorney James Porter, Township Engineer Marc Elliot, and 3 interested people.

Motion by James Grace, second by Borgfjord, to approve the October 27<sup>th</sup> Regular Meeting minutes. Carried.

Income to the General and Fire Funds of \$93,208.11 and disbursements of \$157,345.82 were reported. Motion by Borgfjord, second by James Grace, to accept the receipts and disbursements report. Carried.

**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

None.

**MECHANICAL & ELECTRICAL INSPECTORS CONTRACTS**

Supervisor Heiny-Cogswell presented proposed contracts for mechanical and electrical inspectors. She noted the change in the fee is the inspector will receive 90% of the permit fee instead of an hourly rate. She also noted any existing permits will be closed out under the current system.

Motion by James Grace, second by Everett to approve the proposed contracts. Carried.

**WATER SERVICE ORDINANCE/CONTRACTOR BIDS**

A proposed ordinance regarding construction, installation, extension, and operation of public water service was before the Board for consideration. It was noted the City of Kalamazoo no longer uses their crews for tapping water mains and extending service for customers, therefore, the Township will now be the contact point for properties wishing to connect to public water. To establish a fair, cost averaging method for the tapping of the mains, bids will be sought from contractors to perform the work in the Township.

Motion by Culp, second by James Grace to accept the proposed ordinance for First Reading and set Second Reading for November 24<sup>th</sup>. Carried.

Motion by Culp, second by James Grace to authorize the Township Engineer to seek bids for contractors to perform water main taps. Carried.

#### **OUTDOOR WOOD BURNING FURANCE ORDINANCE**

A proposed ordinance regarding outdoor wood burning furnaces was before the Board for consideration. Supervisor Heiny-Cogswell advised the ordinance had been reviewed with the Building Department. Changes were noted for Section VI that would allow the Building Official to modify setbacks on a case by case basis and Section VIII that permits for preexisting furnaces are required only from the Building Department.

It was suggested an article be placed in the Township newsletter regarding the ordinance.

Motion by James Grace, second by Borgfjord to accept the ordinance for First Reading and set Second Reading for November 24<sup>th</sup>. Carried.

#### **PANHANDLING, BEGGING, SOLICITING ORDINANCE**

An ordinance to address begging, panhandling and soliciting was before the Board for Second Reading.

It was suggested an article be placed in the Township newsletter a notice be sent to area businesses and possible signage placed regarding the ordinance.

Motion by Everett, second by James Grace to adopt the ordinance. Carried.

#### **BOARD MEMBER COMMENTS**

Trustee James Grace noted November 11<sup>th</sup> is Veteran's Day and those who served and serve should be remembered.

Trustee Borgfjord thanked the Police Committee for their work on the police special assessment district presentation.

Trustee Bushouse commented the Board has been working on the budget, the Board is elected to use their best judgement and suggested board member recommend five areas of reduction in the budget.

Trustee McCormick thanked the Board and Attorney Porter for the Panhandling Ordinance noting that in his job at Harding's, has been confronted with the problem.

There was no further business and the meeting was adjourned at approximately 7:40 p.m.

**DEBORAH L. EVERETT**  
Township Clerk

**Attested: LIBBY HEINY-COGSWELL**  
Supervisor