

OSHTEMO CHARTER TOWNSHIP
PLANNING COMMISSION

MINUTES OF A MEETING HELD OCTOBER 22, 2009

Agenda

**MASTER PLAN — REVIEW SECOND DRAFTS OF THE TRANSPORTATION AND
COMMUNITY SERVICES CHAPTER AND THE CHARACTER AND ENVIRONMENT
CHAPTER**

A meeting of the Oshtemo Charter Township Planning Commission was held on Thursday, October 22, 2009, commencing at approximately 7:00 p.m. at the Oshtemo Charter Township Hall.

MEMBERS PRESENT: Bob Anderson, Vice Chairman
Kitty Gelling
Carl Benson
Fred Gould
Richard Skalski

MEMBERS ABSENT: Terry Schley
Deborah Everett

Also present were Mary Lynn Bugge, Senior Planner and Chris West, Associate Planner.

Call to Order and Pledge of Allegiance

The meeting was called to order by Vice Chairman Anderson at approximately 7:00 p.m. The "Pledge of Allegiance" was recited by the Commissioners.

Agenda

The Vice Chairman asked if there were any changes to the Agenda. Hearing none, Ms. Gelling made a motion to accept the Agenda as submitted. Mr. Skalski seconded the motion. Upon vote, the motion carried unanimously.

Public Comment on Non-Agenda Items

None.

Minutes

The Vice Chairman said the next item was the review and approval of the October 8, 2009 minutes. There were no comments. Ms. Gelling made a motion to approve the minutes as amended. Mr. Skalski seconded the motion. The Vice Chairman called for a vote on the motion, and the motion passed unanimously.

MASTER LAND USE PLAN – REVIEW SECOND DRAFTS OF THE TRANSPORTATION AND COMMUNITY SERVICES CHAPTER AND THE CHARACTER AND ENVIRONMENT CHAPTER

The Vice Chairman said the next item on the Agenda was review of the second drafts of the Transportation and Community Services chapter and the Physical Character and Environment chapter of the Master Plan. The Vice Chairman asked Mr. West to present the information. Mr. West reviewed the memorandum dated October 15, 2009, with the members of the Planning Commission and the same is incorporated herein by reference.

Mr. West noted that the chapters had been modified based on the suggestions made by the Planning Commissioners during their initial review. He then requested that the Commissioners offer their comments on the revised chapters.

Discussion ensued regarding the information presented; a few suggestions for clarification and also improved readability were made, including the suggestion to include a map showing the Township's topography. The Planning Commission responded positively to the revised drafts and complimented Staff on providing them in such a timely manner.

PLANNING COMMISSION BY-LAWS - REVIEW PROPOSED AMENDMENTS

The Vice Chairman said the next item on the Agenda was review of the proposed amendments to the Planning Commission By-laws. Ms. Bugge gave a brief overview of the memorandum dated October 15, 2009 to the members of the Planning Commission, and the same is incorporated herein by reference. She noted that most of the proposed changes were due to the Township's adoption of the "Planning Commission Enabling Ordinance," necessitated by changes to State law.

During review of the changes it was suggested that the definition of "Immediate family member" stated in item 6.2 - Conflict of Interest Defined, be modified to include "significant others" and in-law relationships. It was suggested that this be referred to the Township Attorney for his consideration. Ms. Gelling made a motion to table consideration of the amended By-laws until the next meeting. Mr. Benson seconded the motion. The Vice Chairman called for a vote on the motion, and the motion passed unanimously.

Any Other Business

There was no other business.

Planning Commissioner Comments

Mr. Skalski thanked the staff for all their work on the Master Plan chapters and providing the revisions so quickly.

Adjournment

The Vice Chairman asked if there were any further comments, and hearing none, he called for adjournment. Mr. Skalski moved to adjourn the meeting, and Ms. Gelling seconded the motion. The meeting was adjourned at approximately 8:30 p.m.

Minutes Prepared:
October 23, 2009

Minutes Approved:
_____ 2009