

PLANNING & ZONING APPLICATION

1. Instructions & Fee Information

- Complete this application providing the requested supplemental documentation described herein, including the fee, and submit to the Planning Department for review. Incomplete applications will not be accepted.

2. Applicant Information

Name:		
Mailing Address:	City, State:	Zip Code:
Email:	Phone:	

3. Property Owner Information

Name:		
Mailing Address:	City, State:	Zip Code:
Email:	Phone:	

4. Project Information

Project Name:		
Project Address:	Parcel Number:	
Email:		
Property Legal Description (use attachments if necessary):		
Current Zoning:	Current Use:	Area of Property:
Type of Request (check all that apply): ☐ Site Plan Review (type, if applicable): ☐ Pre-Application ☐ Administrative ☐ Plat/Site Condo ☐ Rezoning ☐ Zoning Variance ☐ Special Exception Use ☐ Clear Cutting ☐ Text Interpretation ☐ Accessory Building/Dwelling Unit ☐ Other: _____		
Statement of Intent: Briefly describe your request (use attachments, if necessary).		

5. Required Documents for Site Plan Review

Required Documents for Site Plan Review (complete and attach to this application):
☐ Environmental Permits Checklist
☐ Hazardous Substance Reporting Form
☐ Site Plan, if applicable
☐ Access predetermination form RCKC or MDOT, if applicable

6. Signatures

Names & addresses of all other persons, corporations, or firms having a legal or equitable interest in the property:

Names(s)	Address(es)
Names(s)	Address(es)

I (we) the undersigned certify that the information contained on this application form and the required documents attached hereto are to the best of my (our) knowledge, true and accurate.

I (we) acknowledge that we have received the Township's Disclaimer regarding Sewer and Water Infrastructure.

I (we) understand the incomplete applications will not be accepted. If the application is found to be incomplete after submission, formal review and approval may be delayed. Significant revisions to an application or its attachments may result in requiring the submission of additional fees and/or additional escrow.

By submitting this Planning & Zoning Application, I (we) grant permission for Oshtemo Township officials and agents to enter the subject property of the application as part of completing the reviews necessary to process the application.

Applicant Signature	Date	Property Owner Signature	Date
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APPLICANTS: KEEP THIS PAGE FOR YOUR RECORDS

OSHTEMO CHARTER TOWNSHIP

DISCLAIMER REGARDING SEWER AND WATER INFRASTRUCTURE

Oshtemo Charter Township makes no covenant or warranty with regard to the accuracy of any of its utility records (sewer or water) or the records of its agents or any statements or representations made by its employees or agents with regard to utility infrastructure within the Township, nor shall any reliance be placed upon the same for purposes of construction, reconstruction, connection, extension or addition to the Township's utility infrastructure.

The Township will not be responsible for any additional cost, direct or indirect, or incidental or consequential damages resulting from any inaccuracy of its records or the statements or representations of its employees or agents.

All developers and contractors, wishing to avail themselves of the public utilities within Oshtemo Charter Township, should make their own independent inspections to determine the location and suitability of all public utilities for development purposes and not rely upon any of the public records, statements or representations of the Township's employees or agents.

OSHTEMO CHARTER TOWNSHIP