

**OSHTEMO CHARTER TOWNSHIP BOARD**  
**7275 West Main Street**  
**Kalamazoo, MI 49009**

**November 25, 2025**

*Refer to page 3 for Virtual Meeting Information*

**REGULAR MEETING**  
**5:30 P.M.**  
**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Remote Location Identification (for remote attendance when permitted by statute)
4. Township Mission/Vision/Core Values:  
*Core Value: Commitment to continuous improvement to government operations.*
5. Approval of the Agenda
6. Public Officials and Community Partner Updates
7. Work Session:
  - a. Review and Discussion 2026 Oshtemo Charter Township Draft Budget ([Pg 7-78](#))
  - b. Discussion re Battery Energy Storage Systems
8. Public Comment on Consent Agenda or Non-Regular Session Items (Est. 6:45 PM)
9. Consent Agenda
  - a. Meeting Minutes [[Minutes of Regular Meeting November 10, 2025](#)]
  - b. 2026 Holiday Schedule ([Pg 79](#))
  - c. Employee Recognition Certificate Summary ([Pg 81-82](#))
  - d. Budget Amendment Bulk Trash Services ([Pg 83](#))
10. Public Hearing: Special Assessment for Fire & Safety Protection Districts No. 1 & 2 & Levy ([Pg 85-89](#))
11. Public Hearing: Road Maintenance & Improvement Levy ([Pg 91-94](#))
12. Public Hearing: Special Assessment for Police Protection Districts 2004-1 & 2009-1 Levy ([Pg 95-100](#))
13. Public Hearing: General Fund Budget/General Tax Levy ([Pg 101-104](#))
14. Resolution: 2026 Routine Expenditures & Purchases ([Pg 105-106](#))
15. Resolution: 2026 Township Officers' and Trustees' Compensation ([Pg 107-108](#))
16. Kalamazoo County Community Grant Award ([Pg 109-119](#))
17. Second Reading re Moratorium Ordinance on Commercial Energy Storage Facilities ([Pg 121-122](#))

18. Closed Session re Written Opinion of Counsel ([Pg 123-124](#))
19. Public Comment
20. Board Member Comments & Committee Updates
21. Adjournment

**Policy for Public Comment**  
**Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

- a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official or staff member to respond at a later date. More complicated questions can be answered during Township business hours through web contact, phone calls, email ([oshtemo@oshtemo.org](mailto:oshtemo@oshtemo.org)), walk-in visits, or by appointment.
- b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be Board discussion prior to call for a motion. While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name, but it is not required.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which does not follow these guidelines.

(adopted 5/9/2000)  
(revised 5/14/2013)  
(revised 1/8/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday, 8 a.m.-1 p.m. and 2-5 p.m., and on Friday, 8 a.m.-1 p.m. Additionally, questions and concerns are accepted at all hours through the website contact form found at [www.oshtemo.org](http://www.oshtemo.org), email, postal service, and voicemail. Staff and elected official contact information is provided below. If you do not have a specific person to contact, please direct your inquiry to [oshtemo@oshtemo.org](mailto:oshtemo@oshtemo.org) and it will be directed to the appropriate person.

**Oshtemo Township Board of Trustees**

**Supervisor**

Cheri Bell                      216-5220                      [cbell@oshtemo.org](mailto:cbell@oshtemo.org)

**Clerk**

Dusty Farmer                      216-5224                      [dfarmer@oshtemo.org](mailto:dfarmer@oshtemo.org)

**Treasurer**

Clare Buszka                      216-5260                      [cbuszka@oshtemo.org](mailto:cbuszka@oshtemo.org)

**Trustees**

Neil Sikora                      760-6769                      [nsikora@oshtemo.org](mailto:nsikora@oshtemo.org)

Kristin Cole                      375-4260                      [kcole@oshtemo.org](mailto:kcole@oshtemo.org)

Zak Ford                      271-5513                      [zford@oshtemo.org](mailto:zford@oshtemo.org)

Michael Chapman                      375-4260                      [mchapman@oshtemo.org](mailto:mchapman@oshtemo.org)

**Township Department Information**

**Assessor:**

Kristine Biddle                      216-5225                      [assessor@oshtemo.org](mailto:assessor@oshtemo.org)

**Fire Chief:**

Greg McComb                      375-0487                      [gmccomb@oshtemo.org](mailto:gmccomb@oshtemo.org)

**Ordinance Enforcement:**

Alan Miller                      216-5230                      [amiller@oshtemo.org](mailto:amiller@oshtemo.org)

**Parks Director:**

Vanessa Street                      216-5233                      [vstreet@oshtemo.org](mailto:vstreet@oshtemo.org)

Rental Info                      216-5224                      [oshtemo@oshtemo.org](mailto:oshtemo@oshtemo.org)

**Planning Director:**

Jodi Stefforia                      375-4260                      [jstefforia@oshtemo.org](mailto:jstefforia@oshtemo.org)

**Public Works Director:**

Anna Horner                      216-5228                      [ahorner@oshtemo.org](mailto:ahorner@oshtemo.org)

## Zoom Instructions for Participants

### Before a videoconference:

1. You will need a computer, tablet, or smartphone with a speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. If you are going to make a public comment, please use a microphone or headphones with a microphone to cut down on feedback, if possible.
3. Details, phone numbers, and links to videoconference or conference call are provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 11-digit Meeting ID.

### To join the videoconference:

1. At the start time of the meeting, click on this link to [join via computer](#). You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering this **Meeting ID: 832 9236 8430**

If you are having trouble hearing the meeting or do not have the ability to join using a computer, tablet, or smartphone then you can join via conference call by following instructions below.

### To join the conference by phone:

1. On your phone, dial the teleconferencing number: **1-929-205-6099**
2. When prompted using your touchtone (DTMF) keypad, enter the Meeting ID number: **832 9236 8430#**

### Participant controls in the lower-left corner of the Zoom screen:



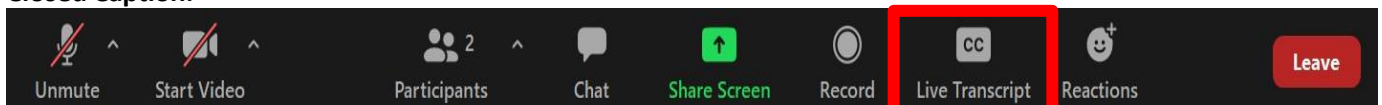
Using the icons at the bottom of the Zoom screen, you can (some features will be locked to participants during the meeting):

- Participants – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand. **This will be used to indicate that you want to make a public comment.**
- Chat – opens pop-up screen that allows participants to post comments during the meeting.

If you are attending the meeting by phone, to use the “Raise Hand” feature **press \*9 on your touchtone keypad.**

Public comments will be handled by the “Raise Hand” method as instructed above within Participant Controls.

### Closed Caption:



### Turn on Closed Caption:

Using the icons at the bottom of the Zoom screen:

1. Click on the “Live Transcription” button.
2. Then select “Show Subtitle”.

## **Mission:**

*To advance the quality of life of all residents through a commitment to responsible growth, and value-driven municipal services that promote the relationships among economic vitality, environmental stewardship, and social equity.*

## **Vision:**

*A sustainable and innovative community built through a legacy of planned, responsible growth and rural preservation.*

## **Core Values:**

### **PUBLIC SERVICE**

- Fair treatment to all people.
- Each customer is welcomed, and their input is wanted.
  - Difficult questions are not marginalized.
- Allow residents to interact directly with Township staff and officials.
- Decisions are made based on the value to our Township and residents.

### **SUSTAINABILITY**

- Meet the needs of the present without compromising future generations.
  - Consider the environment through practices that reduce impacts.
    - Value-conscious decision-making.
  - Committing to quality fire and police protection.

### **INNOVATION**

- Providing the best value-conscious technology currently available.
- Leverage new technologies and ways of doing business to increase accessibility and improve services.

### **PROFESSIONALISM**

- Hire staff with strong core competencies within their given profession.
- Commitment to continuous improvement to government operations.
- Dedicated to open communication to improve productivity and effectiveness.

### **INTEGRITY**

- Decisions are made logically through the collection of evidence, facts, and public input.
  - When promises are made, we follow through.
- We do not obfuscate – we say what we mean and do what we say.
- Transparent governmental practices are of the highest priority.

### **FISCAL STEWARDSHIP**

- Ensure that taxpayer investments are spent wisely, effectively and efficiently.

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# 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 Recommended BUDGET
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Dept 000 - General

## ESTIMATED REVENUES

101-000-40000	Carryover	2,258,723
101-000-40200	Current Property Tax	1,760,000
101-000-43200	Payments in Lieu of Taxes	12,000
101-000-44400	Other Tax Related Revenue	500
101-000-44700	Property Tax Admin Fee	525,000
101-000-45300	Manufactured Home Comm Fees	5,500
101-000-47700	Cable Fees	129,000
101-000-57200	SRS- Right of Way	500
101-000-57400	SRS- Sales Tax Statutory	87,945
101-000-57401	SRS- Sales Tax Constitutional	2,507,638
101-000-60300	FOIA/Copies/Subpoena Payment	500
101-000-61500	Planning Fees	35,000
101-000-61800	Sidewalk Permit/Inspection	400
101-000-62600	Land Alteration	800
101-000-63400	Grave Openings	15,000
101-000-64300	Sales of Lots	18,000
101-000-64500	Monument Installations	8,000
101-000-66500	Interest Earned	175,000
101-000-67600	Election Reimbursement	25,000
	Transit Millage	25,000
101-000-67601	Reimburse Revenue	125,000
	Kalamazoo County Reimbursement for Vehicle Garage Fencing Project	100,000

101-000-67700	Miscellaneous Revenue	5,000
TOTAL ESTIMATED REVENUES		7,694,506



2026 Oshtemo Charter Township Recommended Budget

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 101 - Trustees			
101-101-70200		Salaries	35,000
101-101-71500		Payroll Taxes - FICA	3,000
TOTAL APPROPRIATIONS			38,000

**2026 Oshtemo Charter Township Recommended Budget**

<b>GL NUMBER</b>		<b>DESCRIPTION</b>	<b>2026 RECOMMENDED BUDGET</b>
Dept 171 - Supervisor			
101-171-70200		Salaries	165,000
101-171-71500		Payroll Taxes - FICA	13,000
101-171-72200		Pension Plan	17,000
TOTAL APPROPRIATIONS			195,000

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 215 - Clerk		
101-215-70200	Salaries	302,500
101-215-71500	Payroll Taxes - FICA	23,500
101-215-72200	Pension Plan	30,500
TOTAL APPROPRIATIONS		356,500

**2026 Oshtemo Charter Township Recommended Budget**

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 223 - Finance			
101-223-82500		Accounting & Audit Fees	65,000
TOTAL APPROPRIATIONS			65,000

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 228 - Information Technology		
101-228-70200	Salaries/Clerical	72,000
101-228-71500	Payroll Taxes - FICA	6,000
101-228-72200	Pension Plan	7,500
101-228-72800	Computer Supplies	8,000
	Cables, Keyboards, Mice Devices, Monitors, Scanners, Docks, WFH Support	8,000
101-228-80500	Computer Support	168,510
	BS&A Annual Support	16,000
	Encode Ordinance Hosting	5,000
	Apex Software	2,000
	Aunalytics Cloud Services (50% General; 35% Fire; 15% Building)	60,000
	GIS Licensing (3 Concurrent Seats) (Online Credits)	6,000
	Laserfiche Annual Maintenance	12,000
	Fiber Optic (EPL) Transport service, Internet, and Phones	18,000
	Printer Services (Central and Desktop)	18,000
	Telnet Hosted Phone Services	17,000
	Technology Equipment Recycling	500
	Adobe Licensing and Support (30 Concurrent Users)	10,000
	Zoom Accounts (2)	400
	Elementor Page Builder - Digital Bulletin Board	150
	Cognito Forms (Website Forms)	2,500

	Bitly (Media and Comms)	350
	Zapier	250
	Social Pilot (Media and Comms)	360
	GL # FOOTNOTE TOTAL:	168,510
101-228-90000	Cell Phone	11,600
	Treasurer, Site Inspector, WiFi Router, OCC, Drake, Grange, GPS, Assessing	6,600
	Cell Phone Reimbursement	5,000
	GL # FOOTNOTE TOTAL:	11,600
101-228-97000	Capital Outlay	57,000
	Computer Replacements	10,000
	New Hire Computers and Display Replacements	10,000
	WebSite Upgrade (Year 5 of 5)	17,000
	Meeting Room Upgrades (North - TV Screen and Connectivity, Small - TV screen and connectivity, Main - Additional screen and connectivity)	20,000
	GL # FOOTNOTE TOTAL:	57,000
TOTAL APPROPRIATIONS		330,610

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 249 - General Twp Operations		
101-249-70200	Salaries	313,000
101-249-70300	HARC	1,000
101-249-71500	Payroll Taxes - FICA	24,500
101-249-72200	Pension Plan	32,000
101-249-72800	Supplies	12,500
	General office supplies	12,000
	HR Labor Law Posters Annual Subscription	500
	GL # FOOTNOTE TOTAL:	12,500
101-249-72900	Petty Cash	300
	Regular Petty Cash	300
101-249-73000	Postage	15,000
101-249-74000	Financial Fees	4,000
101-249-86800	Fuel, Oil & Grease	1,500
101-249-87000	Mileage	1,500
101-249-90300	Legal Notices	45,000
101-249-95600	Household Hazard Waste	25,000
101-249-95800	Education/Dues	50,000
	Clerk Conferences	4,000
	APA and MAP Conferences for Planning	9,000
	HR Professional Development	4,000
	MTA/MAP webinars/workshops for PC & ZBA	1,000
	Legal Conferences MTA/NALA	4,000
	others - memberships, training	16,000

	Strong Towns/Smart Cities/CNU Conference_ Stefforia	4,000
	Treasurer Conferences /memberships	4,000
	Supervisor's Office Conferences and Training	4,000
	GL # FOOTNOTE TOTAL:	50,000
101-249-95900	Trash Collection	100,000
	Trash Services with Voucher (including yard waste)	80,000
	Shred Day	2,000
	Office Shredding Service	1,500
	One time yard waste pick up	16,500
	GL # FOOTNOTE TOTAL:	100,000
101-249-96100	BOR/MTT Refunds	1,000
101-249-96300	Contracted Services	40,000
	ADP	20,000
	Board Retreat Consultant	20,000
	GL # FOOTNOTE TOTAL:	40,000
TOTAL APPROPRIATIONS		666,300



**2026 Oshtemo Charter Township Recommended Budget**

<b>2026 RECOMMENDED BUDGET</b>		
<b>GL NUMBER</b>	<b>DESCRIPTION</b>	
Dept 250 - Legal		
101-250-74000	Legal Filing Fees	5,000
101-250-95500	Law Library/Archives	12,000
101-250-96300	Contracted Legal Counsel	60,000
TOTAL APPROPRIATIONS		77,000

**2026 Oshtemo Charter Township Recommended Budget**

<b>GL NUMBER</b>		<b>DESCRIPTION</b>	<b>2026 RECOMMENDED BUDGET</b>
Dept 253 - Treasurer			
101-253-70200		Salaries	163,000
101-253-71500		Payroll Taxes - FICA	13,000
101-253-72200		Pension Plan	16,500
TOTAL APPROPRIATIONS			192,500

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 257 - Assessing/Tax Records		
101-257-70200	Salaries	205,000
101-257-70300	Board of Review Salaries	4,500
101-257-71500	Payroll Taxes - FICA	16,000
101-257-72200	Pension Plan	21,000
101-257-72800	Supplies	500
101-257-82000	Engineering Fees	20,000
101-257-90300	Legal Notices	9,200
	Real Property Assessment Change Notices	3,000
	Personal Property Assessment Change Notices	3,000
	Personal Property Statements	2,000
	Public Noticing	1,200
	GL # FOOTNOTE TOTAL:	9,200
101-257-95800	Education/Dues	5,000
	Assessing conference	5,000
101-257-96300	Contracted Services	75,000
101-257-97000	Capital Outlay	56,000
	BS&A Programming Services	12,500
	Pivot Point Software/Assessing Mobile Technology	2,500
	Change Detection Eagleview	
	IPAD Replacement	1,000
	Assessing Vehicle	40,000
	GL # FOOTNOTE TOTAL:	56,000
TOTAL APPROPRIATIONS		412,200

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 262 - Elections		
101-262-72800	Supplies	30,000
	ID cards, master cards	25,000
	Envelopes and supplies	5,000
	GL # FOOTNOTE TOTAL:	30,000
101-262-73000	Postage	22,000
	ID Cards	14,000
	Ballots and applications	8,000
	GL # FOOTNOTE TOTAL:	22,000
101-262-80800	Precinct Workers	75,000
101-262-82670	Facility Rental Fees	500
	2 facilities	500
101-262-90300	Noticing and Programming	15,000
	Tabulators and Noticing w/County	15,000
101-262-93200	County Early Voting Agreement	48,000
101-262-97000	Capital Outlay-Equipment	3,000
	Maintenance for Voting Equipment	3,000
TOTAL APPROPRIATIONS		193,500

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 267 - Insurance & Bonds		
101-267-71500	PAYROLL TAXES - FICA	1,000
	In Lieu of Health Ins Benefit FICA	1,000
101-267-71600	Health & Life Insurance	508,000
	HRA, FSA, & HSA Admin Fees	3,000
	Medical Insurance	300,000
	Dental & Vision Insurance	30,000
	STD/LTD	15,000
	Life Insurance	7,000
	Medical Opt Out Credit	15,000
	HRA Reimbursement	10,000
	HSA Funding	70,000
	Dependent Care FSA	50,000
	Employee Assistance Program	2,000
	Long Term Care	6,000
	GL # FOOTNOTE TOTAL:	508,000
101-267-72500	Retiree Health Care	135,000
	MERS	130,000
	OPEB Review	5,000
	GL # FOOTNOTE TOTAL:	135,000
101-267-91100	Worker's Compensation	20,000
101-267-91200	General Insurance	72,000
	Public Officials Bonds	300
	EMC	68,900
	Lawyers Professional Liability	2,800
	GL # FOOTNOTE TOTAL:	72,000
TOTAL APPROPRIATIONS		736,000

**2026 Oshtemo Charter Township Recommended Budget**

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 270 - Human Resources			
101-270-70200		Salaries	211,000
101-270-71500		Payroll Taxes - FICA	17,000
101-270-72200		Pension Plan	21,500
101-270-87200		New Hire Expenses	2,000
101-270-95810		Employee Recognition	2,500
TOTAL APPROPRIATIONS			254,000

# 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 279 - Media and Communications		
101-279-70200	Salaries	70,000
101-279-71500	Payroll Taxes - FICA	6,000
101-279-72200	Pension Plan	7,000
101-279-76100	Public Education	54,000
	Newsletter & Postage	40,000
	Social Media Promotion	1,500
	Tax Bill Inserts	5,000
	Informational Postcards & Letters	7,500
	GL # FOOTNOTE TOTAL:	54,000
TOTAL APPROPRIATIONS		137,000

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 441 - Public Works		
101-441-70200	Salaries	143,000
101-441-71500	Payroll Taxes - FICA	11,500
101-441-72200	Pension Plan	15,500
101-441-75700	Tools & Supplies	5,000
101-441-80800	Consultant	20,000
	NM Land Acquisition Consultant Fees - Appraisals, Descriptions	10,000
	Ordinance Updates	10,000
	GL # FOOTNOTE TOTAL:	20,000
101-441-80900	IT Tools and Supplies	10,000
101-441-82000	Engineering Fees	55,000
101-441-97600	Capital Outlay	250,000
	Non-Motorized Repair & Maintenance	250,000
101-441-97600.NMDRDR	Non-Motorized Drake Rd	90,000
101-441-97600.NMDRHA	Capital Outlay / Bldg Adds	150,000
	8' HMA path Drake Rd to 1,300' West (South Side)	150,000
101-441-97600.NMKLAV	Non Motorized Facility KL Ave	155,000
	Design Phase (Engineering, ROW, Permitting)	155,000
101-441-97600.NMPRKV	Vienna to 131 Bridge	345,000
	Construction Services: Engineering, Permitting	45,000
	Construction	300,000
	GL # FOOTNOTE TOTAL:	345,000
101-441-97600.NMS9TH	Stadium to Quail Run West	700,000
	Construction Services & Engineering	100,000



	Construction (TAP Grant \$543k)	500,000
	RKC Overhead Fee	100,000
	GL # FOOTNOTE TOTAL:	700,000
101-441-97600.NMSSST9	Capital Outlay / Bldg Adds	50,000
	Design Services	50,000
101-441-97600.WHTGNM	Whitegate NM Connector	300,850
	Construction	275,850
	RKC Permit Fees + Expenses (estimated)	8,000
	Construction Services	17,000
	GL # FOOTNOTE TOTAL:	300,850
TOTAL APPROPRIATIONS		2,300,850

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 567 - Cemetery, Bldgs & Grounds		
101-567-72800	Supplies	400
	Veteran's Flags	300
	Grass Seed	50
	Straw	50
	GL # FOOTNOTE TOTAL:	400
101-567-75100	Vehicle Maintenance	7,000
	Tailgate repair - 505	1,500
	Plow truck tires	2,000
	General Repairs	3,000
	Additional truck tires (shared with Building 50%)	500
	GL # FOOTNOTE TOTAL:	7,000
101-567-75300	Grounds Maint Equipment	2,500
101-567-75700	Tools & Supplies	1,500
101-567-76000	Facility Supplies	2,500
101-567-76600	Expendable Supplies	3,500
101-567-86800	Fuel, Oil & Grease	1,200
101-567-92000	Water/Sewer	3,500
101-567-92100	Electric	25,000
101-567-92300	Heat	6,000
101-567-93100	Maintenance Services	35,000
	General Office Cleaning (33% General, Fire, Parks)	18,500
	Carpet Cleaning	1,200
	Window Cleaning	1,800
	Pest Control	1,500

	Fire Suppression System and Extinguisher Testing	3,000
	Township Hall Dumpster	1,000
	General Repairs	8,000
	GL # FOOTNOTE TOTAL:	35,000
101-567-96300	Contracted Grave Openings/Foundations	30,000
101-567-96310	Contracted Lawn Maintenance	14,000
101-567-97400	Capital Outlay	540,000
	Asphalt Maintenance	10,000
	Cemetery Grounds Maintenance	20,000
	Township Hall Sign (driveway and parking lot)	15,000
	Stucco Repair and Window proofing	10,000
	Cenotaph for Green Cemetery	10,000
	Cemetery Expansion	50,000
	Maintenance Vehicle (75% Township; 25% Fire)	45,000
	Vehicle Garage Fencing Project	200,000
	60% of John Deer Tractor replacement	30,000
	HVAC for Township Hall	150,000
	GL # FOOTNOTE TOTAL:	540,000
TOTAL APPROPRIATIONS		672,100

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 701 - Planning Department		
101-701-70200	Salary	345,500
101-701-70300	SALARY-PC/ZBA	15,000
101-701-71500	Payroll Taxes - FICA	27,000
101-701-72200	Pension Plan	35,500
101-701-80100	GIS Services	10,000
101-701-80800	Consultants	152,000
	Master Plan Implementation Work	20,000
	Recorder of Minutes	10,000
	General Planning Project Consultant(Planning Fees)	12,000
	ZO Amend: Housing grant, Neighborhood Mixed Use, etc.	95,000
	Engineering fees	5,000
	RRC Economic Development Strategy Grant Match	10,000
	GL # FOOTNOTE TOTAL:	152,000
101-701-90300	Legal Notices	30,000
TOTAL APPROPRIATIONS		615,000

**2026 Oshtemo Charter Township Recommended Budget**

<b>2026 RECOMMENDED BUDGET</b>		
<b>GL NUMBER</b>	<b>DESCRIPTION</b>	
Dept 966 - Revenue		
101-966-99502	Transfer to Parks Fund	575,000
101-966-99505	Transfer to Sewer	250,000
	Annual GF Sewer Contribution	250,000
101-966-99525	Transfer to Cemetery	5,000
TOTAL APPROPRIATIONS		830,000
ESTIMATED REVENUES - FUND 101		7,694,506
APPROPRIATIONS - FUND 101		8,071,560

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 107 - Parks		
Dept 000 - General		
107-000-40000	Carryover	254,600
107-000-55000	Grant Revenues	711,000
	FB Grant reimbursement	711,000
107-000-66500	Interest Earned	4,500
107-000-66701	Rental Fee - Drake Farmstead	8,500
107-000-66702	Rental Fee - Flesher Gazebo	300
107-000-66703	Rental Fee - Flesher Pavilion	5,000
107-000-66704	Rental Fee - Grange	15,000
107-000-66705	Rental Fee - Oshtemo Community Center	25,000
107-000-66706	Rental Fee - Twp Park Pavilion	10,000
107-000-67401	Donations - Unrestricted	3,000
NET OF REVENUES/APPROPRIATIONS - 000 - General		1,036,900

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 756 - Parks Department		
107-756-70210	Salaries	287,500
107-756-71500	Payroll Taxes - FICA	22,500
107-756-72200	Pension Plan	27,000
107-756-72800	Program/Marketing Supplies	4,600
	Music in the Park Materials	1,500
	Music in the Park - Licensing Fees	1,600
	Drake event materials	1,500
	GL # FOOTNOTE TOTAL:	4,600
107-756-75100	Vehicle Maintenance	3,000
	Camry annual maintenance	2,000
	Maintenance trucks	1,000
	GL # FOOTNOTE TOTAL:	3,000
107-756-75300	Grounds Maint Equipment	5,000
107-756-75700	Tools & Supplies	300
107-756-76000	Facility Supplies	4,500
107-756-76600	Expendable Supplies	5,000
107-756-80800	Consultant	15,000
	Consultant for FF master plan improvements - basketball, parking, playground expansion	5,000
	Consultant for Drake master plan improvements- nature playground	5,000
	Public Media Outreach	5,000
	GL # FOOTNOTE TOTAL:	15,000
107-756-82500	Accounting & Audit Fees	3,000
107-756-85300	Telephone	1,200
107-756-86800	Fuel, Oil & Grease	5,000

107-756-92000	Water/Sewer	5,000
107-756-92100	Electric	10,000
107-756-92300	Heat	10,000
107-756-93100	Maintenance Services	196,300
	Tree Maintenance - Removal and Planting	20,000
	Herbicide applications for gravel paths, lots	2,000
	Recurring Services and Systems Repairs	30,000
	Playground Equipment Replacement & Repairs	35,000
	Playground EWF	9,000
	Trail naming system - All Parks	3,000
	Rain garden, low mow, trail maintenance	
	FF/FBT - KNC	31,000
	Prairie Maint. & Planting Drake - KNC	5,800
	Grange Elevator Service	2,500
	Flesher Field signage - to include FBT	3,000
	Repair FF fence segments	2,000
	OTP pave path to basketball & resurface court	10,000
	Grange Phase 2 - attic insulation	32,000
	OCC roof replacement and ventilation assessment	1,000
	OCC Interior Painting	10,000
	GL # FOOTNOTE TOTAL:	196,300
107-756-97400	Capital Outlay/Improvements	30,000
	Tree planting - OCC, OTP, FF	5,000
	Picnic Tables (3)	5,000
	FBRT fencing adjacent property owner	20,000
	GL # FOOTNOTE TOTAL:	30,000
107-756-97700	Capital Outlay/Equipment	10,000



	Replace John Deer Model 2025	10,000
107-756-98100	Capital Outlay//Drake House	28,000
	Match OHS expenditures on interior renovations	5,000
	Drake House repairs	2,000
	Kitchen renovation grant match	15,000
	Prairie sign and plantings at Drake & Croyden	2,000
	Drake lot gates	4,000
	GL # FOOTNOTE TOTAL:	28,000
107-756-98200.CENTER	GRANT MATCH/FBI	395,000
107-756-98200.FBEAST	GRANT MATCH/FBI	315,000
107-756-98200.FBWEST	GRANT MATCH/FBI	172,000
TOTAL APPROPRIATIONS		1,554,900

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 931 - Revenue			
ESTIMATED REVENUES			
107-931-69900	Transfer from General Fund		575,000
	Regular Transfer		400,000
	Grant Match		175,000
	GL # FOOTNOTE TOTAL:		575,000
NET OF REVENUES/APPROPRIATIONS - 931 - Revenue			575,000

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 966 - Revenue			
APPROPRIATIONS			
107-966-99500	Contribution to Oshtemo Parks & Rec Fund	50,000	
TOTAL APPROPRIATIONS		50,000	
ESTIMATED REVENUES - FUND 107			1,611,900
APPROPRIATIONS - FUND 107			1,604,900

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 151 - Cemetery Trust Fund		
Dept 000 - General		
151-000-66500	Interest Earned	500
NET OF REVENUES/APPROPRIATIONS - 000 - General		500

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 931 - Revenue		
151-931-69900	Transfer from General Fund	5,000
NET OF REVENUES/APPROPRIATIONS - 931 - Revenue		5,000
ESTIMATED REVENUES - FUND 151		5,500
APPROPRIATIONS - FUND 151		0

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 204 - Road Maintenance and Improvement		
Dept 000 - General		
204-000-40000	Carryover	288,000
204-000-40200	Current Property Tax	1,460,000
204-000-66500	Interest Earned	40,000
NET OF REVENUES/APPROPRIATIONS - 000 - General		1,788,000

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 441 - Public Works		
204-441-70200	Salaries/Clerical	100,500
204-441-71500	Payroll Taxes - FICA	8,000
204-441-72200	Pension Plan	10,500
204-441-75700	Tools & Supplies	30,000
	PW Vehicle (1/3 Cost)	20,000
	Speed & Traffic Monitoring Eqpt.	10,000
	GL # FOOTNOTE TOTAL:	30,000
204-441-80900	IT Tools and Supplies	11,000
	Auto CAD License Renewal	1,000
	Traffic Engineering Tools & Resources	10,000
	GL # FOOTNOTE TOTAL:	11,000
204-441-82100	Professional Fees	75,000
	Atlantic Ave/Parkview Ave Safety Project	35,000
	Drake Road + West Main Corridor Analysis	20,000
	Act 51 Planning + Urban Road Advocacy Group	5,000
	Master Plan Opportunities & Access Management (survey, environmental, legal)	15,000
	GL # FOOTNOTE TOTAL:	75,000
204-441-82500	Accounting & Audit Fees	3,000
204-441-92600	Street Lighting Operations	175,000
204-441-93100	Maintenance Services	40,000
204-441-95300	Storm Sewer Costs	20,000
204-441-97000	Capital Outlay-Street Lights	40,000

204-441-97600	Capital Outlay- Roads	775,000
	Local Road Preventive Maintenance (plus estimated \$270K PAR match)	400,000
	Bluffton/Rupal Connection (Survey & Design)	50,000
	Road Connection Easement Acquisition	125,000
	Seeco Dr (Survey & Design)	100,000
	8th St (Survey & Design)	100,000
	GL # FOOTNOTE TOTAL:	775,000
TOTAL APPROPRIATIONS		1,288,000



**2026 Oshtemo Charter Township Recommended Budget**

<b>GL NUMBER</b>			<b>DESCRIPTION</b>		<b>2026 RECOMMENDED BUDGET</b>	
Dept 966 - Revenue						
204-966-99500			Transfer to Sewer		500,000	
TOTAL APPROPRIATIONS					500,000	
ESTIMATED REVENUES - FUND 204					1,788,000	
APPROPRIATIONS - FUND 204					1,788,000	

# 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 206 - Fire Operations		
Dept 000 - General		
206-000-40000	Carryover	234,506
206-000-40300	Current Property Tax Levy	4,063,500
206-000-62000	Food Truck Inspection	300
206-000-63200	FALSE FIRE ALARM FINES	18,000
206-000-66500	Interest Earned	45,000
206-000-68300	Settlements	5,000
NET OF REVENUES/APPROPRIATIONS - 000 -		
General		4,366,306

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 336 - Fire Administration		
206-336-70200	Salaries	2,300,000
	Regular Pay	2,300,000
	Statutory Overtime	
	Contractual Overtime	
206-336-71500	Payroll Taxes - FICA	176,000
206-336-71600	Health & Life Insurance	412,000
	HRA, FSA, & HSA Admin Fees	3,000
	Medical Insurance	250,000
	Dental & Vision Insurance	30,000
	STD/LTD	15,000
	Life Insurance	7,000
	Medical Opt Out Credit	6,000
	Medicare Reimbursement	3,000
	HSA Funding	45,000
	Dependent Care FSA	45,000
	HRA Reimbursement	5,000
	Long Term Care	3,000
	GL # FOOTNOTE TOTAL:	412,000
206-336-72200	Pension Plan	206,000
206-336-72500	Clothing Allowance	27,526
	Full Time Line Firefighters (19) @ \$674 / Person	12,806
	Repairs/Alterations	3,500
	Full Time Staff Firefighters (5) @ \$2244 / Person	11,220
	GL # FOOTNOTE TOTAL:	27,526
206-336-72600	Retiree Health Care	86,400

	\$3,600 annually x 24 FTEs	86,400
206-336-72850	Food Allowance	12,600
	\$700 per 24-hour FTE's x 18	12,600
206-336-82500	Accounting & Audit Fees	17,000
206-336-82610	Legal Fees - Union Contract	2,500
	2026 Contract Negotiations	2,500
206-336-96100	Hazmat Fees	1,600
	Countywide Annual Membership to Receive coverage - Maintain the team.	1,600
206-336-96300	Continuing Education	109,050
	Dept wide training - general and advanced skills	20,000
	Professional Development - Officers	10,500
	FM Certifications and Memberships: Fire Inspector (7) & Fire Investigator (4)	1,000
	FM Fire Protection Specialist Test	500
	FM Fire Marshal NFPA Annual Code Conference	
	FM Michigan Fire Inspectors Fall Conference (6 personnel)	7,600
	Michigan Fire Chiefs Conference	2,000
	FM Michigan Fire Inspectors Winter Conference (6 Personnel)	
	FM New Fire Inspector certifications (1 Person)	3,100
	FM Fire Investigators Annual Conference (1 Person)	1,950
	Tech Rescue rope training (2 Personnel)	5,000
	Tech Rescue Trench training (2 Personnel)	6,000

	Fire Department Training Network (Hands on training advanced engine and rescue operations)	25,000
	Firemanship (Hands on Training)	7,000
	FM Certified Fire Protection Specialist (1 person)	
	MacQueen Vehicle Extrication	1,000
	FDIC	12,000
	HazMat Technician Training	3,900
	Great Lakes H.O.T. (2 Personnel)	2,500
	GL # FOOTNOTE TOTAL:	109,050
TOTAL APPROPRIATIONS		3,350,676

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 338 - Maintenance		
APPROPRIATIONS		
206-338-70200	Fire Maintenance Salaries	44,000
206-338-71500	Payroll Taxes - FICA	3,500
206-338-72200	Pension Plan	4,500
206-338-72800	Supplies	7,500
206-338-75100	Vehicle Maintenance	2,000
206-338-75700	Tools & Supplies	300
206-338-76000	Facility Supplies	5,000
	Miscellaneous supplies as needed	5,000
206-338-76600	Expendable Supplies	6,000
	Kitchen Supplies	1,000
	Bathroom Supplies	4,000
	Laundry Supplies	1,000
	GL # FOOTNOTE TOTAL:	6,000
206-338-86800	Fuel, Oil & Grease	1,200
	Propane	400
	Fuel for small engines	800
	GL # FOOTNOTE TOTAL:	1,200
206-338-92000	Water/Sewer	7,000
206-338-92100	Electric	40,000
206-338-92300	Heat	15,000
206-338-93100	Maintenance Services	38,580
	Trash Collection	800
	Fire Alarm Monitoring (Both stations)	2,500
	Window Cleaning	800
	Carpet Cleaning	1,200
	Cleaning Service	2,520
	Irrigation System Shutdown	150

	Annual Fire Suppression / Back flow Valve Testing	660
	Generator Servicing	1,500
	Pest Control	1,600
	Termite Remediation	350
	Sand Trap Servicing	4,500
	Systems Repair	12,000
	Asphalt Maintenance 5-1 and 5-2	10,000
	GL # FOOTNOTE TOTAL:	38,580
TOTAL APPROPRIATIONS		174,580

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 340 - Fire Dept Operations		
APPROPRIATIONS		
206-340-70500	Fire Pay - On Call	170,000
206-340-71500	Payroll Taxes - FICA	3,000
	1.45 % of all wages. See HR	3,000
206-340-72200	Pension Plan	17,000
	10% of all wages	17,000
206-340-72800	Supplies	3,000
	Office supplies (Most items moved to 206-338-72800 Maintenance Supplies)	3,000
206-340-75500	EMS Supplies	15,000
	Expendable items and supplies (bandaging, B/P cuffs, Suction units, iGels, AED batteries...	10,150
	EMS Field Notes	600
	AED Pads	1,250
	Replacement suction units	750
	Colorimetric Devices and tube holders	1,000
	Replacement o2 regulators	250
	Replacement BVM's	1,000
	GL # FOOTNOTE TOTAL:	15,000
206-340-75700	Tools & Supplies	4,500
	Typical shop tools for vehicle maintenance and those carried on vehicles.	4,500
206-340-76000	Training Supplies	500
	Materials for Props/simulations	500
206-340-76100	Public Education	5,000



	Educational & PR materials (plastic fire helmets, coloring books, pamphlets...)	5,000
	Public Education Trailer (Display materials, TV for kids to watch fire safety videos, For use to set up on pop up sites, etc.)	
206-340-80900	Computer Operations	137,550
	Support for various software programs (First Due, Lexipol, Vector Solutions, Bryx, Knox, OSCR...)	65,000
	Aunalytics Cloud Services (50% Gen 35% Fire 15% Building)	37,800
	Adobe Licensing and Support (5 Concurrent Users)	2,600
	Mobile Technology (Road Safety)	
	Printers for both stations	2,500
	Secondary alerting system (Active 911)	250
	Hulu into both stations	1,800
	Metronet Internet House 1 (consolidated multiple blue lines into one)	10,000
	Supplies, Cable, Monitors, Camera's, Keyboards and Mice (12 New Displays)	4,000
	BS&A Software - Dept. contribution	5,600
	GIS work for SOC and MABAS Mapping. \$85 X up to 60 hours	500
	Metronet Fiber Internet House 2	7,000
	Magic Plans mapping software used for fire investigation, preplanning and training	500
	GL # FOOTNOTE TOTAL:	137,550
206-340-85100	Radio Maintenance	1,500

	Pager batteries, belt clips & knobs	500
	Unspecified repairs (Antennas, base radios, UPS units...)	500
	Unspecified repairs (Portable & mobile radios)	500
	GL # FOOTNOTE TOTAL:	1,500
206-340-85300	Telephone	14,100
	Phones system and related repairs	2,000
	AT&T First Net for designated personnel	1,500
	Monthly rebate for those who use ther own phone	600
	AT&T First Net mobility for vehicles	10,000
	GL # FOOTNOTE TOTAL:	14,100
206-340-86700	Vehicle Operations	215,650
	Annual PM services - Large Fire Apparatus (5)	20,000
	PM service, Small Vehicles (6)	10,000
	Annual pump test certifications	3,000
	Annual Aerial Ladder Testing	3,800
	Annual Ground Ladder Testing - 392 feet	2,700
	Annual Hose Testing - 16,000 feet	6,000
	Annual weights	150
	Unscheduled repairs to all vehicles	150,000
	Repair body corrosion on 513	20,000
	GL # FOOTNOTE TOTAL:	215,650
206-340-86800	Fuel	40,000
	Fuel	40,000
206-340-87100	Physical Exams	29,150
	48-hour shift personnel (18 @ \$850)	15,300
	Day Staff (5 @ \$850)	4,250
	POC's (10 @ \$850)	8,500

	Annual Flu Innoculations	600
	Other injuries or testing, including new employee	500
	GL # FOOTNOTE TOTAL:	29,150
206-340-87200	New Hire Expenses	2,000
206-340-91200	General Insurance	161,800
	Vehicles, Liability & Property	41,800
	VFIS Insurance	20,000
	Workers Compensation	100,000
	GL # FOOTNOTE TOTAL:	161,800
206-340-93300	Equipment Maintenance	12,800
	SCBA Annual Testing	3,500
	General SCBA repairs	750
	Annual testing: Holmatro hydraulic tools	1,800
	Hydraulic tool repairs - estimated	1,000
	Air compressor quarterly air quality testing	1,500
	Repairs: Air monitors, saws, hand tools, fans, blowers...	4,000
	SCBA Batteries	250
	GL # FOOTNOTE TOTAL:	12,800
206-340-97009	Equipment	8,500
	TIC Batteries, Flashlights, repair broken hand tools, axes, NY Hooks, Traffic cones, Extinguishers, etc.	8,500
	TOTAL APPROPRIATIONS	841,050
	ESTIMATED REVENUES - FUND 206	4,366,306
	APPROPRIATIONS - FUND 206	4,366,306

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 207 - Police		
Dept 000 - General		
207-000-40000	Carryover	520,133
207-000-40300	Current Property Tax Levy	1,380,242
207-000-57200	Liquor License Fees	28,000
207-000-60600	General Ordinance Violations	1,000
207-000-63300	False Police Alarm Fine	10,000
207-000-64100	Ordinance Violations-8th District Court	9,000
207-000-66500	Interest Earned	60,000
207-000-66708	Rental Housing Inspection Applications	1,500
207-000-67600	Blight Reimbursements	9,825
NET OF REVENUES/APPROPRIATIONS - 000 - General		2,019,700

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 301 - Police Contract/Ordinance Enforcement		
207-301-70200	Salaries	157,500
207-301-71500	Payroll Taxes - FICA	12,500
207-301-72200	Pension Plan	16,500
207-301-72800	Supplies	1,800
	Uniforms	1,000
	PPE	300
	Tools, Fasteners, other field supplies	500
	GL # FOOTNOTE TOTAL:	1,800
207-301-75100	Vehicle Maintenance	1,500
207-301-80200	Protection Contract - KC	1,800,000
207-301-80600	IT Services	400
	AT&T Mobile (50%)	300
	LexisNexis E-Citation Support & Maintenance (50%)	100
	GL # FOOTNOTE TOTAL:	400
207-301-82500	Accounting & Audit Fees	2,000
207-301-96300	Contracted Services	15,250
	Junk Removal	5,000
	Securing Dangerous Structure/Bldg (50%)	250
	Mowing Services	5,000
	Snow Removal	5,000
	GL # FOOTNOTE TOTAL:	15,250
207-301-97000	Capital Outlay	12,500
	Road Sign Upgrades	2,000
	Additional Road Signs	500

	50% of New Speed Trailer	10,000
	GL # FOOTNOTE TOTAL:	12,500
TOTAL APPROPRIATIONS		2,019,950

ESTIMATED REVENUES - FUND 207		2,019,700
APPROPRIATIONS - FUND 207		2,019,950

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 211 - Fire Equipment		
Dept 000 - General		
211-000-40300	Current Property Tax Levy	425,250
211-000-66500	Interest Earned	13,000
NET OF REVENUES/APPROPRIATIONS - 000 - General		438,250

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 338 - Maintenance			
211-338-75300		Grounds Maint Equipment	10,000
		Replacement John Deere Tractor	10,000
TOTAL APPROPRIATIONS			10,000



## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 344 - Expenditures		
211-344-76600	Personal Protective Equipment	18,000
	PPE (Personal Protective Equipment) 2nd set (rotating 10 yr, per NFPA)	
	Repair and maintenance of turnout gear (Fire Service Management)	8,000
	Technical rescue team member equipment	10,000
	GL # FOOTNOTE TOTAL:	18,000
211-344-82500	Accounting & Audit Fees	3,500
211-344-97600	Capital Outlay/Vehicle	100,000
	New 551 Pickup truck	85,000
	Maintenance Vehicle (25% Fire, 75% Township)	15,000
	GL # FOOTNOTE TOTAL:	100,000
211-344-98000	Capital Outlay/Equipment	151,600
	Fire Extinguisher Trainer for Community Risk Reduction	12,000
	Ventilation Prop	25,000
	Beginning of Power Tool Program - New tools and catching up on needed maintenance	38,000
	CO detector calibration dock, gas and related accessories	11,500
	Honda Inverter Generator	2,200
	Coolers	600
	Flow Test Kit	9,000
	Tower Lights	600

	Canopy	200
	Replacement Desktop Computers 3 @ \$2,500	7,500
	Replacement iPads	6,000
	Metro Rescue Team Equipment (Repair broken and worn out equipment, outdated ropes etc.)	25,000
	Replacement fire hose (replacing failed hose)	14,000
	GL # FOOTNOTE TOTAL:	151,600
211-344-98100	Capital Outlay/Facilities	145,000
	Replacement Windows 5-1	45,000
	Replacement HVAC for 5-1	100,000
	GL # FOOTNOTE TOTAL:	145,000
TOTAL APPROPRIATIONS		418,100
ESTIMATED REVENUES - FUND 211		438,250
APPROPRIATIONS - FUND 211		428,100

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 213 - Fire Capital		
Dept 000 - General		
213-000-40300	Current Property Tax Levy	236,250
213-000-55000	Grant Funds	50,000
213-000-66500	Interest Earned	40,000
NET OF REVENUES/APPROPRIATIONS - 000 - General		326,250

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 344 - Expenditures		
213-344-98100	Capital Outlay/Facilities	50,000
	Facility Needs assessment for 5-1	50,000
TOTAL APPROPRIATIONS		50,000
ESTIMATED REVENUES - FUND 213		326,250
APPROPRIATIONS - FUND 213		50,000

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 246 - Sewer Hardship Revolving Fund		
Dept 000 - General		
246-000-40000	Carryover	50,000
246-000-66501	Interest on Investments	10,000
NET OF REVENUES/APPROPRIATIONS - 000 - General		60,000

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 536 - Sewer and Water		
246-536-96400	Construction Costs	50,000
TOTAL APPROPRIATIONS		50,000
ESTIMATED REVENUES - FUND 246		60,000
APPROPRIATIONS - FUND 246		50,000

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 247 - SoDA (South Drake Rd Corridor Imp. Auth)		
Dept 000 - General		
247-000-40400	Current Real Property Tax	72,000
247-000-66500	Interest Earned	3,500
NET OF REVENUES/APPROPRIATIONS - 000 - General		75,500

## 2026 Oshtemo Charter Township Recommended Budget

2026 RECOMMENDED BUDGET		
GL NUMBER	DESCRIPTION	
Dept 728 - Economic Development		
247-728-70300	Salary-Staff	3,300
	Legal Office	3,300
247-728-71500	Payroll Taxes - FICA	300
247-728-72200	Pension Plan	350
247-728-80800	Consultants	5,000
	Drake Rd corridor study participation	5,000
247-728-82500	Accounting & Audit Fees	2,000
247-728-93300	Repairs/Maintenance	7,500
247-728-97500	Capital Outlay/Obligated Projects	50,000
	Drake Rd Non-Mot Path Payback	40,000
	Grant Program	10,000
	GL # FOOTNOTE TOTAL:	50,000
TOTAL APPROPRIATIONS		68,450
ESTIMATED REVENUES - FUND 247		75,500
APPROPRIATIONS - FUND 247		68,450



# 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 248 - DDA (Downtown Development Authority)		
Dept 000 - General		
248-000-40000	Carryover	77,797
248-000-40400	Current Real Property Tax	212,000
248-000-66500	Interest Earned	7,500
NET OF REVENUES/APPROPRIATIONS - 000 - General		297,297

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 728 - Economic Development		
248-728-70200	Salaries	5,200
	Planning	2,000
	Attorney	3,200
	GL # FOOTNOTE TOTAL:	5,200
248-728-71500	Payroll Taxes - FICA	300
248-728-72200	Pension Plan	350
248-728-72800	Supplies	500
248-728-73000	Postage	250
248-728-80100	Community Events	2,050
	Tree Lighting Ceremony	1,000
	Music in the Park	1,050
	GL # FOOTNOTE TOTAL:	2,050
248-728-80800	Consultants	90,000
	Traffic Consultant, Road Design	
	Engineering_Atlantic	50,000
	Consultant, OCC Campus Master Plan/Road Design	30,000
	Zoning Amendments	10,000
	GL # FOOTNOTE TOTAL:	90,000
248-728-82500	Accounting & Audit Fees	7,000
248-728-92000	Water	500
248-728-92100	Electric	2,000
248-728-93300	Repairs and Maintenance	38,000
	Banner Rotation/Storage	3,000
	Lawn Care and Maintenance	18,000
	Millards Way Snow Removal	1,000
	Stadium Dr Sidewalk Snow Removal	2,000
	Property Maintenance	3,000

	Seal Millards Way	5,000
	Improve roundabout plantings	3,000
	Cost share repairs to drive by OCC	3,000
	GL # FOOTNOTE TOTAL:	38,000
248-728-96250	Outdoor Decorations	8,500
248-728-97500	Capital Outlay/Obligated Projects	40,500
	Property Improvement Grant Program	20,000
	Additional seasonal banners	12,000
	9th Street streetlights	8,500
	GL # FOOTNOTE TOTAL:	40,500
248-728-97600	Capital Outlay/Land Acquisition	101,847
	Acquisition	10,000
	6227 Stadium Drive payment	91,847
	GL # FOOTNOTE TOTAL:	101,847
TOTAL APPROPRIATIONS		296,997
ESTIMATED REVENUES - FUND 248		297,297
APPROPRIATIONS - FUND 248		296,997

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 249 - Building			
Dept 000 - General			
249-000-40000	Carryover		21,135
249-000-47600	Building Permits		190,000
249-000-47800	Mechanical Permits		45,000
249-000-47900	Plumbing Permits		21,000
249-000-48000	Electrical Permits		30,000
249-000-49000	Annual Permits		650
249-000-60300	Address Signs and Printing		600
249-000-60700	Plan Review		10,000
249-000-60701	Building Inspections		35,000
249-000-61900	Electrical Inspections		33,000
249-000-62000	Mechanical Inspections		36,000
249-000-63000	Plumbing Inspections		23,000
249-000-66501	Interest on Investments		17,000
NET OF REVENUES/APPROPRIATIONS - 000 -			
General			462,385

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 371 - Building Department		
249-371-70200	Salaries	251,000
249-371-71500	Payroll Taxes - FICA	20,000
249-371-72200	Pension Plan	26,000
249-371-72500	Clothing Allowance	500
	Building Official	500
249-371-72800	Supplies	500
249-371-73000	Postage	1,000
249-371-75100	Vehicle Maintenance	1,360
	Car Wash Subscription (\$30/month)	360
	Vehicle maintenance	1,000
	GL # FOOTNOTE TOTAL:	1,360
249-371-80500	IT Services	24,230
	LexisNexis Support & Maintenance (OE: 50% BLD, 50% POLICE)	100
	AT&T Mobile (OE: 50% BLD, 50% POLICE) plus Building Official	800
	Adobe Acrobat Pro	650
	Cognito Forms (60% - Split w/ General Fund)	1,080
	Aunalytics (\$1,350/month)	16,200
	BS&A building.net	5,400
	GL # FOOTNOTE TOTAL:	24,230
249-371-80900	Computer Operations	2,000
	Cables, Keyboards, Mice Devices, Monitors, Scanners, Docks, WFH Support	2,000
249-371-81000	Building Inspector	8,000
	Backup for Building Official	8,000

249-371-81100	Electrical Inspector	40,000
249-371-81200	Mechanical Inspector	40,000
249-371-81300	Plumbing Inspector	25,000
249-371-82000	Plan Review	7,500
249-371-82500	Accounting & Audit Fees	2,000
249-371-86800	Fuel, Oil & Grease	1,500
	Building truck fuel	1,500
249-371-87000	Mileage	200
249-371-95800	Education/Dues	4,595
	Metro Building Inspectors Association Membership	130
	Code Officials Conference of Michigan (COCM) Membership, Conference	1,800
	Home Builders Association of SW MI (HBA) Dues	615
	MADCAD Code Library Access through NMCOA	450
	NMCOA Annual Membership	100
	Additional training for support staff	1,500
	GL # FOOTNOTE TOTAL:	4,595
249-371-96300	Contracted Services	5,000
	Securing Dangerous Structure/Bldg (50%)	250
	Consultants/Outside Plan Review	4,750
	GL # FOOTNOTE TOTAL:	5,000
249-371-97600	Capital Outlay	2,000
	New / Replacement Computer	2,000
TOTAL APPROPRIATIONS		462,385
ESTIMATED REVENUES - FUND 249		462,385
APPROPRIATIONS - FUND 249		462,385

# 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 485 - Sewer		
Dept 000 - General		
485-000-62800	Benefit Fees	130,000
485-000-64000	Surcharge	550,000
485-000-64400	Parcel Fee/Front Foot Fee	65,000
485-000-66501	Interest on Investments	65,000
485-000-66600	Special Assessment Interest	37,100
485-000-67900	Special Assessment Principal	51,800
485-000-69600	Debt Proceeds	34,482,000
	USDA Phase 2	19,482,000
	ACT 185 Bonds	15,000,000
	GL # FOOTNOTE TOTAL:	34,482,000
NET OF REVENUES/APPROPRIATIONS - 000 - General		35,380,900

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 536 - Sewer and Water		
485-536-70200	Salaries/Clerical	130,500
485-536-71500	Payroll Taxes - FICA	10,500
485-536-72200	Pension Plan	13,500
485-536-75100	Vehicle Gas & Maintenance	500
485-536-75700	Tools & Supplies	25,000
	PW Vehicle (1/3 Cost)	20,000
	PW Tools & Supplies	5,000
	GL # FOOTNOTE TOTAL:	25,000
485-536-76100	Public Education	10,000
	Mobile Text Notification	5,000
	Education Material	5,000
	GL # FOOTNOTE TOTAL:	10,000
485-536-80800	Audit Fees	5,000
485-536-80900	IT Tools and Supplies	6,000
	Auto CAD License Renewal	1,000
	IT tools & supplies	5,000
	GL # FOOTNOTE TOTAL:	6,000
485-536-81000	Legal Fees	26,000
	Bond Counsel	25,000
	Recording Fees	1,000
	GL # FOOTNOTE TOTAL:	26,000
485-536-82000	Engineering Fees	200,000
	Funding Applications & Procurement	50,000
	Rate Study, Financial Policy, and Ordinance Review	75,000
	Sanitary Sewer Expansion Contributions in Aid	75,000
	GL # FOOTNOTE TOTAL:	200,000



485-536-82000.N8THSA	N. 8th St. Engineering Fees	150,000
	Eng Design, 8th St Sanitary, W Main to KL Ave	150,000
485-536-82100	Professional Fees	92,000
	KRWWC Dues	12,000
	Municipal Finance Advisors	80,000
	GL # FOOTNOTE TOTAL:	92,000
485-536-95800	EDUCATION/DUES	2,000
485-536-96400	Construction Costs	95,000
	Operational Necessities	20,000
	Mandatory Connections	75,000
	GL # FOOTNOTE TOTAL:	95,000
485-536-96400.CHIMES	Construction Costs	50,000
485-536-96400.SANPH1	Construction Costs	400,000
	Construction (Closeout, Retainage)	400,000
485-536-96400.SANPH2	Construction Costs	34,482,000
	Contract C	6,250,000
	Contract D	15,000,000
	Contract E	11,700,000
	Construction Services (Engineering, Permitting)	1,532,000
	GL # FOOTNOTE TOTAL:	34,482,000
485-536-96400.SAWSRV	Construction Costs	140,000
	Lift Station - Design	60,000
	Cleaning & Televising	55,000
	Easement Maintenance	25,000
	GL # FOOTNOTE TOTAL:	140,000
TOTAL APPROPRIATIONS		35,838,000

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 906 - General Twp Operations			
485-906-99100		Debt Service	231,846
TOTAL APPROPRIATIONS			231,846

# 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 931 - Revenue		
ESTIMATED REVENUES		
485-931-69900	Transfer In From General Fund	250,000
485-931-69910	Transfer in from Road Fund	500,000
NET OF REVENUES/APPROPRIATIONS - 931 - Revenue		750,000
ESTIMATED REVENUES - FUND 485		36,130,900
APPROPRIATIONS - FUND 485		36,069,846

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER			DESCRIPTION	2026 RECOMMENDED BUDGET
Fund 486 - Water				
Dept 000 - General				
486-000-40000			Carryover	180,555
486-000-66501			Interest on Investments	75,000
486-000-66600			Special Assessment Interest	1,980
486-000-67900			Special Assessment Principal	3,965
NET OF REVENUES/APPROPRIATIONS - 000 -				
General				261,500

## 2026 Oshtemo Charter Township Recommended Budget

GL NUMBER		DESCRIPTION	2026 RECOMMENDED BUDGET
Dept 536 - Sewer and Water			
486-536-70200		Salaries/Clerical	44,000
486-536-71500		Payroll Taxes - FICA	4,000
486-536-72200		Pension Plan	5,000
486-536-75700		Tools & Supplies	25,000
		PW Vehicle (1/3 Cost)	20,000
		PW Tools & Supplies	5,000
		GL # FOOTNOTE TOTAL:	25,000
486-536-80800		Accounting and Audit Fees	1,000
486-536-80900		IT Tools and Supplies	5,000
		Auto CAD License Renewal	1,000
		PW IT Tools & Supplies	4,000
		GL # FOOTNOTE TOTAL:	5,000
486-536-82000		Engineering Fees	10,000
486-536-82100		Professional Fees	57,500
		KRWWC Annual Dues	12,500
		Ordinance Update & Financial Policy (In House)	20,000
		Easement Maintenance	25,000
		GL # FOOTNOTE TOTAL:	57,500
486-536-96400		Construction Costs	110,000
		Contribution in Aid	75,000
		Utility Conflicts	35,000
		GL # FOOTNOTE TOTAL:	110,000
TOTAL APPROPRIATIONS			261,500
ESTIMATED REVENUES - FUND 486			261,500
APPROPRIATIONS - FUND 486			261,500

2026 Oshtemo Charter Township Recommended Budget

GL NUMBER	DESCRIPTION	2026 RECOMMENDED BUDGET
ESTIMATED REVENUES - ALL FUNDS		55,537,994
APPROPRIATIONS - ALL FUNDS		55,537,994
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		0



## 2026 HOLIDAY SCHEDULE

New Year's Day	Thursday, January 1 <sup>st</sup>
Martin Luther King Jr. Day	Monday, January 19 <sup>th</sup>
President's Day	Monday, February 16 <sup>th</sup>
Memorial Day	Monday, May 25 <sup>th</sup>
Juneteenth	Friday, June 19 <sup>th</sup>
Independence Day	Friday, July 3 <sup>rd</sup> ( <i>observed</i> )
Labor Day	Monday, September 7 <sup>th</sup>
Veteran's Day	Wednesday, November 11 <sup>th</sup>
Thanksgiving Day	Thursday, November 26 <sup>th</sup>
Day After Thanksgiving	Friday, November 27 <sup>th</sup>
Christmas Eve	Thursday, December 24 <sup>th</sup>
Christmas Day	Friday, December 25 <sup>th</sup>

**In addition to the above scheduled holidays, each employee shall be authorized one (1) Floating Holiday to be scheduled at their discretion.**

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## Employee Certificate of Recognition Summary June-November 2025

**Presented To:** Patrick Steffey  
**Nominated By:** Sierra Lucas

Huge thanks to Pat for addressing my repair need in my office, on your lunch break, no less! Is there anything you can't fix?! I really appreciate your constant willingness to jump in and help—you rock!

---

**Presented To:** Anna Horner  
**Nominated By:** Sara Feister

Thank you to Anna for organizing the field trip to the Kalamazoo Water Reclamation Plant on 05/30/25. Very interesting and informative. More of those field trips please!

---

**Presented To:** Alan Miller & Rod Rought  
**Nominated By:** Sierra Lucas

Shout out to Alan & Rod in Ordinance Enforcement for all their help coordinating cleanup services at various subject properties within the Township. Coordinating these projects requires an all-hands-on-deck approach, working with our contractor and the legal department. We appreciate their hands-on approach when it comes to completing these projects.

---

**Presented To:** Zach Pearson  
**Nominated By:** Anna Horner

Zach has fielded and responded to hundreds (yes, hundreds!) of resident inquiries this construction season and I want to recognize his commitment and presence for the public! He is always patient, understanding, and follows through. The impacts in front of people's homes are very disruptive, but Zach works towards building trust. Zach listens and tries to offer solutions. The Public Works Department is very thankful for his dedication. Our projects have been much more successful from his hard work!

---

**Presented To:** Zach Pearson  
**Nominated By:** Jodi Stefforia

I appreciate that Zach took on oversight of demolition of the buildings on Stadium Drive. It was a real help to me as I know nothing about the process and would have stumbled through it. He was able to quickly troubleshoot and resolve the issues that arose during the demolition activity and kept the work moving along. I see how he helps other departments as well, without hesitation. Zach is a tremendous asset to the Township!

---

**Presented To:** Karen Griffin  
**Nominated By:** Dusty Farmer

She is upbeat and positive while trying to be as helpful as possible. If she sees a fellow co-worker struggling, she doesn't hesitate to offer assistance. Thank you for making the office a brighter place!

---

**Presented To:** Alexis Tapper  
**Nominated By:** Sara Feister

There were many large projects in the works when Alexis started. She jumped right in, offering to help wherever she could, and lightened the load immediately. The experience and knowledge she brings to Township is a tremendous asset for us. She is always there to help with HR needs and puts maximum effort in every project she is a part of. I am extremely impressed with her everyday and so thankful to have her!

---



## Employee Certificate of Recognition Summary June-November 2025

**Presented To:** Rich Blair  
**Nominated By:** Anna Horner & Zach Pearson

Having Rich “officially” join the team has been very beneficial to the Public Works team and made an immediate impact! He has hit the ground running with providing support, expertise, and advisement on our communication during construction season. It is very evident from working with him how knowledgeable he is in his field and the experience he brings to his role. His insight into making communication effective, digestible, and accessible has made a huge improvement in communicating with residents and more successful in what we share and when. He is very cognizant of asking questions to fully understand the intent and follow up on what went well and what could be improved. We are grateful to have him on the team heading into the next construction season and the immense value it will provide to the residents!

---

**Presented To:** Greg Fountain  
**Nominated By:** Jodi Stefforia

I want to thank Greg for all the assistance he’s given me—especially helping me navigate the issues that come up with Township properties. He’s also been a great source of advice on other property related DDA matters. I really appreciate Greg!

---

# Memorandum

**Date:** 11/12/2025  
**To:** Township Board  
**From:** Clerk Dusty Farmer  
**Subject:** Bulk Trash Services

---



## **Objective**

Motion to approve the budget amendment for \$27,000 for bulk trash services.

## **Background**

As the bulk trash voucher program is promoted, more residents are opting to participate. As a reminder to the Board, the Township offers one voucher per month, from March-November, for up to 4 yards of trash. We also offer two vouchers per year for yard waste. Because of the popularity of the program, the costs are higher than anticipated. This was taken into account for the 2026 budget, but we still need to cover the shortfall for 2025.

## **Information Provided**

## **Core Values**

Public Service

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**OSHTEMO CHARTER TOWNSHIP  
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE  
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 25, 2025,  
REGARDING THE FIRE AND SAFETY SPECIAL ASSESSMENT DISTRICT NOS.  
1 & 2**

A meeting of the Oshtemo Charter Township Board was held in person at 7275 West Main Street, Kalamazoo, MI 49009 on November 25, 2025, commencing at 5:30 p.m.

**Members Present:**

**Members Absent:**

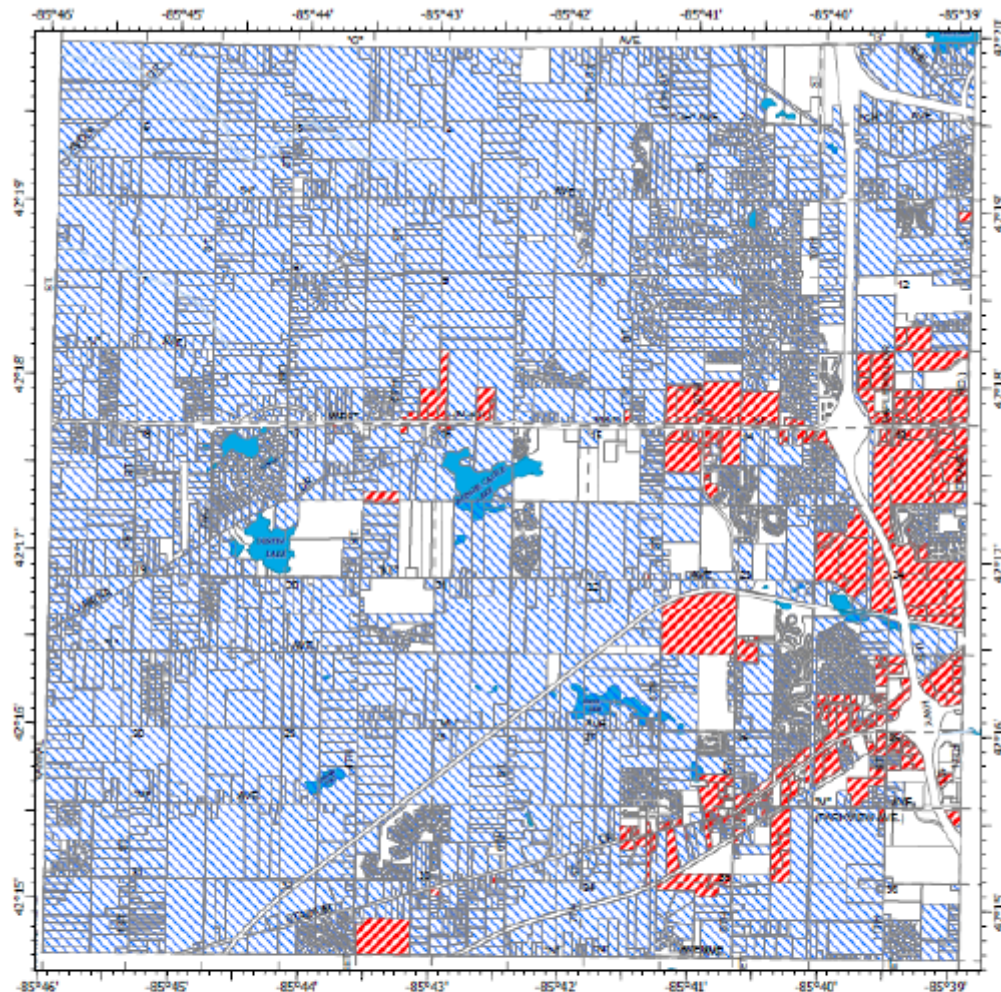
The Township Supervisor announced that the next item of business would be the public hearing on the proposed Fire and Safety Protection Budget and Special Assessment levies in the amount of \$5,130,306.00 comprised of 3.75 mills against the lands and premises located within the Fire and Safety Special Assessment District No. 1 and 5.75 mills against the lands and premises located within the Fire and Safety Special Assessment District No. 2 previously created by the Oshtemo Charter Township Board.

The notice of the public hearing was published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 23, 2025, and on November 23, 2025, and an affidavit of the foregoing publications are attached hereto.



It was explained that the levies of 3.75 mills (Fire and Safety Special Assessment District 1 generating \$3,025,627.00) and 5.75 mills (Fire and Safety Special Assessment District 2 generating \$1,699,084.00) would raise approximately \$5,130,306.00 within said Districts which would be utilized to continue to furnish fire and safety protection within Fire and Safety Special Assessment District No.1 (which includes all the property not otherwise included in the Fire and Safety Special Assessment District No.2) and Fire and Safety Special Assessment District No. 2

(which includes the commercial, commercially developed, high density and multi-family residential areas requiring a higher level of service, and does not include any residentially-assessed properties) for a 12 month period commencing January 1, 2026.

(See below Map)



**LEGEND**

	FIRE SAD #1
	FIRE SAD #2

The total Fire and Safety Protection budget for the 2026 fiscal year is \$5,130,306.00 which includes approximately \$5,130,306.00 to be raised by special assessment levy (from Fire and Safety Special Assessment District No. 1 and Fire and Safety Special Assessment District No. 2), court judgments, and miscellaneous income.

The Township Supervisor then asked for comments from persons present at the hearing.

**(Public comments were made and the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board)**

**FIRE AND SAFETY BUDGET AND SPECIAL ASSESSMENT RESOLUTION**

WHEREAS, in accordance with Michigan Public Act 33 of 1951 and Public Act 188 of 1954, as amended, a hearing was scheduled and held this date with regard to the Fire and Safety Special Assessment District No. 1 created by the Township Board for the purpose of raising sufficient funds to provide fire and safety protection within the District for a 12-month period; and

WHEREAS, in accordance with Michigan Public Act 33 of 1951 and Public Act 188 of 1954, as amended, a hearing was scheduled and held this date with regard to the Fire and Safety Special Assessment District No. 2 created by the Township Board for the purpose of raising sufficient funds to provide fire and safety protection within the District for a 12-month period; and

WHEREAS Township Supervisor has submitted to the Oshtemo Charter Township Board a budget for fire and safety protection within the Township for calendar year 2026 in the amount of \$5,130,306.00; and

WHEREAS, it has been tentatively determined by the Township to assess the sum of \$5,130,306.00 against the taxable lands and premises (via a renewal of the current millage) within the Township through the levies of 3.75 mills (Fire and Safety Special Assessment District No. 1) and 5.75 mills (Fire and Safety Special Assessment District No. 2), respectively, special assessments; and

WHEREAS, notice of the hearing was given by publication in the Kalamazoo Gazette on October 23, 2025, and on November 23, 2025; and

WHEREAS, an affidavit of the publications were presented as part of the records of the meeting and is attached to this Resolution; and

WHEREAS, a hearing was held on November 25, 2025, at 5:30 p.m. in accordance with

duly published notice thereof in accordance with the law and statute and opportunity given to all persons present to be heard; and

WHEREAS, upon further review by the Township Board it appears reasonable and proper to approve the fire and safety budget for the 2026 fiscal year of the Township in the amount of \$5,130,306.00 and to further approve a renewal of the Fire and Safety Special Assessment levies of 3.75 mills (Fire and Safety Special Assessment District No. 1) and 5.75 mills (Fire and Safety Special Assessment District No. 2), respectively, against the taxable lands and premises within those Districts to defray the foregoing sums.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That a budget of the estimated costs and expenses of fire and safety protection in the total amount of \$5,130,306.00 for the 2026 fiscal year of the Township, commencing January 1, 2026, be hereby approved as reasonable and proper.

2. That the levy of 3.75 mills against the lands and premises within the said Fire and Safety Special Assessment District No. 1 (as expanded and/or amended), which are benefitted by the continued fire and safety protection therein, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2025.

3. That the levy of 5.75 mills against the lands and premises within the said Fire and Safety Special Assessment District No. 2, which are benefitted by the continued fire and safety protection therein, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2025.

4. That the assessment of the Fire and Safety Special Assessment levies of 3.75 mills (Fire and Safety Special Assessment District No. 1) and 5.75 mills (Fire and Safety Special Assessment District No. 2), which will collectively raise \$5,130,306.00.

6. That Fire and Safety Special Assessment levies of 3.75 mills (Fire and Safety



Special Assessment District No. 1) and 5.75 mills (Fire and Safety Special Assessment District No. 2), respectively, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2025.

7. That the Township Treasurer be hereby directed to collect the foregoing Fire and Safety Special Assessments at the time of the collection of ad valorem Township taxes in December 2025.

Motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Moderator declared the motion carried and the Resolution duly adopted.

\_\_\_\_\_  
Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

\* \* \* \* \*

#### CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 25, 2025, at which a quorum was present.

\_\_\_\_\_  
Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

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**OSHTEMO CHARTER TOWNSHIP  
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE  
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 25, 2025,  
REGARDING ROAD MAINTENANCE AND IMPROVEMENT BUDGET  
AND LEVY**

A meeting of the Oshtemo Charter Township Board was held in person at 7275 West Main Street, Kalamazoo, MI 49009 on November 25, 2025, commencing at 5:30p.m.

**Members Present:**

**Members Absent:**

The Township Supervisor announced that the next item of business would be the public hearing on the proposed Road Maintenance and Improvement Fund Budget and levy, in the amount of \$1,460,000.00 (1.25 mills) against all the lands, premises, and personal property located within the Township.

The notice of the public hearing was published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 23, 2025, and on November 23, 2025. An affidavit of the foregoing publications are attached hereto.

The Road Maintenance and Improvement District will be Township-wide levy, with a proposed levy of 1.25 mills (\$1.25 per \$1,000 of assessed valuation), which would raise \$1,460,000.00 for road maintenance and improvement.

The Township Supervisor then asked for comments from persons present at the hearing.

**(Public comment was made and the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board.)**

**ROAD MAINTENANCE AND IMPROVEMENT BUDGET  
AND LEVY RESOLUTION**

WHEREAS, the Township Supervisor has submitted to the Oshtemo Charter Township Board a budget for Road Maintenance and Improvement within the Township for the calendar year

of 2026 for road maintenance and improvement in the amount of \$1,788,000.00; and

WHEREAS, the Township Board has tentatively determined that the aforesaid tax levy is necessary, and it has been tentatively determined by the Township to assess the sum of \$1,460,000.00 against the taxable lands and premises within the Township through the levy of 1.25 mills and to pay any additional costs of such road maintenance and improvement from the General Fund of the Township; and

WHEREAS, notice of the hearing was given by publication in the Kalamazoo Gazette on October 23, 2025, and on November 23, 2025; and

WHEREAS, an affidavit of the October 23, 2025, and November 23, 2025, publication was presented as part of the records of the meeting and is attached to this Resolution; and

WHEREAS, a hearing was held on November 25, 2025, at 5:30p.m. in accordance with duly published notice thereof in accordance with the law and statute; and

WHEREAS, upon further review by the Township Board it appears reasonable and proper to approve the Road Maintenance and Improvement budget for the 2026 fiscal year of the Township in the amount of \$1,788,000.00; and

WHEREAS, the Township Board finds the proposed Road Maintenance and Improvement levy as a Township-wide levy of 1.25 mills (\$1.25 per \$1,000 of assessed valuation) against the assessed valuation of the Township property reasonable and proper to defray the costs of road maintenance and improvement within the Township.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That a budget of the estimated costs and expenses of Road Maintenance and Improvement for road maintenance and improvement in the amount of \$1,788,000.00 for the 2026

fiscal year of the Township commencing January 1, 2026, be hereby approved as reasonable and proper.

2. That said Road Maintenance and Improvement levy against the assessed valuation of all the lands, premises, and personal property within the Township be set at 1.25 mills, raising the sum of \$1,460,000.00. .

3. That said Road Maintenance and Improvement levy be hereby approved and confirmed for collection on the tax statements to be mailed to the taxpayers of the Township in December of 2025.

4. That the Township Treasurer be hereby directed to collect the foregoing levy at the time of the collection of ad valorem Township taxes in December 2025.

Motion was made by\_\_\_\_\_, seconded by\_\_\_\_\_, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Moderator declared the motion carried and the Resolution duly adopted.

---

Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

\* \* \* \* \*

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 25, 2025, at which a quorum was present.

---

Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

**OSHTEMO CHARTER TOWNSHIP  
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE  
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 25, 2025,  
REGARDING POLICE FUND BUDGET AND PROTECTION SPECIAL ASSESSMENT**

A meeting of the Oshtemo Charter Township Board was held in person at 7275 West Main Street, Kalamazoo, MI 49009 on November 25, 2025, commencing at 5:30 p.m.

**Members Present:**

**Members Absent:**

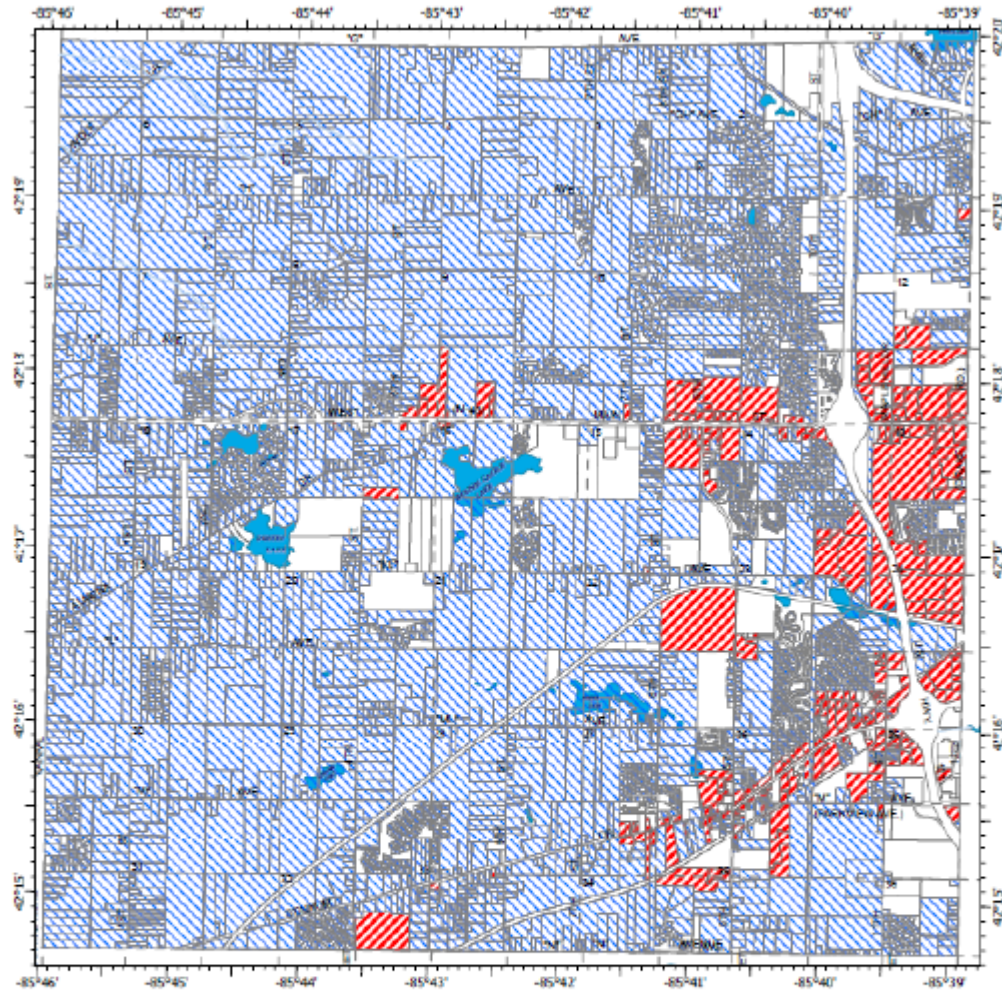
The Township Supervisor announced that the next item of business would be the public hearing on the proposed Police Protection Budget and Special Assessment levies in the amount of \$1,380,242.00 comprised of 2.8 mills against the lands and premises located within the Police Protection Special Assessment District No. 2004-1 and .67 mills against the lands and premises located within the Police Protection Special Assessment District No. 2009-1 previously created by the Oshtemo Charter Township Board.

The notice of the public hearing was published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 23, 2025, and on November 23, 2025, and an affidavit of the foregoing publication is attached hereto.



It was explained that the levies of 2.8 mills (generating \$843,641.00) and .67 mills (generating \$536,601.00) would raise approximately \$1,380,242.00 within said Districts which would be utilized to continue to furnish police protection within Police Protection Special Assessment District No. 2004-1 (which includes the, commercially developed, high density and multi-family residential areas requiring a higher level of service, and does not include any residentially-assessed properties) and Police Protection Special Assessment District No. 2009-1

(which includes all the property not otherwise included in Police Protection Special Assessment District No. 2004-1) for a 12 month period commencing January 1, 2026.

(See below Map)



**LEGEND**

	POLICE SAD 2009-1
	POLICE SAD 2004-1

The total Police Protection budget for the 2026 fiscal year is \$2,019,700.00 which includes approximately \$1,380,242.00 to be raised by special assessment levy (from Police Protection Special Assessment District No. 2004-1 and Police Protection Special Assessment



District No. 2009-1), court judgements, and miscellaneous income, with the remaining \$639,458.00 to come from reserves or a transfer from the Township's General Fund.

The Township Supervisor then asked for comments from persons present at the hearing.

**(Public comment was made and the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board.)**

### **POLICE PROTECTION BUDGET AND SPECIAL ASSESSMENT RESOLUTION**

WHEREAS, in accordance with Michigan Public Act 33 of 1951 and Public Act 188 of 1954, as amended, a hearing was scheduled and held this date with regard to the Police Protection Special Assessment District No. 2004-1 created by the Township Board on August 26, 1980 (expanded and/or amended and confirmed June 10, 2003, November 12, 2013, and October 10, 2017, **September 23, 2025**, after hearing), for the purpose of raising sufficient funds to provide additional police protection within the District for a 12-month period; and

WHEREAS, in accordance with Michigan Public Act 33 of 1951 and Public Act 188 of 1954, as amended, a hearing was scheduled and held this date with regard to the Police Protection Special Assessment District No. 2009-1 created by the Township Board on November 9, 2009 (confirmed on November 23, 2009, and amended October 10, 2017, after hearing), for the purpose of raising sufficient funds to provide additional police protection within the District for a 12-month period; and

WHEREAS Township Supervisor has submitted to the Oshtemo Charter Township Board a budget for Police Protection within the Township for calendar year 2026 in the amount of \$2,019,700.00.00; and

WHEREAS, it has been tentatively determined by the Township to assess the sum of \$1,380,424.00.00 against the taxable lands and premises (via a renewal of the current millage) within the Township through the levies of 2.8 mills (Police Protection Special Assessment District

No. 2004-1) and .67 mills (Police Protection Special Assessment District No. 2009-1), respectively, special assessments, and to pay any additional costs of such Police Protection from the Township's General Fund; and

WHEREAS, notice of the hearing was given by publication in the Kalamazoo Gazette on October 23, 2025, and on November 23, 2025; and

WHEREAS, an affidavit of the publication on October 23, 2025, and on November 23, 2025, was presented as part of the records of the meeting and is attached to this Resolution; and

WHEREAS, a hearing was held on November 25, 2025, at 5:30p.m. in accordance with duly published notice thereof in accordance with the law and statute and opportunity given to all persons present to be heard; and

WHEREAS, upon further review by the Township Board it appears reasonable and proper to approve the Police Protection budget for the 2026 fiscal year of the Township in the amount of \$2,019,700.00.00 and to further approve a renewal of the Police Protection Special Assessment levies of 2.8 mills (Police Protection Special Assessment District No. 2004-1) and .67 mills (Police Protection Special Assessment District No. 2009-1), respectively, against the taxable lands and premises within those Districts to defray the foregoing sums.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That a budget of the estimated costs and expenses of Police Protection in the total amount of \$2,019,700.00 for the 2026 fiscal year of the Township, commencing January 1, 2026, be hereby approved as reasonable and proper.

2. That the levy of 2.8 mills against the lands and premises within the said Police Protection Special Assessment District No. 2004-1 (as expanded and/or amended), which are benefitted by the continued additional police protection therein, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the

Township in December of 2025.

3. That the levy of .67 mills against the lands and premises within the said Police Protection Special Assessment District No. 2009-1, which are benefitted by the continued additional police protection therein, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2025.

4. That the assessment of the Police Protection Special Assessment levies of 2.8 mills (Police Protection Special Assessment District No. 2004-1) and .67 mills (Police Protection Special Assessment District No. 2009-1), which will collectively raise \$1,380,242.00 along with court judgements, and miscellaneous income will raise approximately \$1,499,567.00.

5. That the remainder of the Police Protection budget will be paid from carryover of the Township's General Fund.

6. That the Township Treasurer be hereby directed to collect the foregoing Police Protection Special Assessments at the time of the collection of ad valorem Township taxes in December 2025.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Moderator declared the motion carried and the Resolution duly adopted.

---

Dusty Farmer, Clerk  
OSHTMO CHARTER TOWNSHIP

\* \* \* \* \*

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 25, 2025, at which a quorum was present.

---

Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

**OSHTEMO CHARTER TOWNSHIP  
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE  
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 25, 2025,  
REGARDING GENERAL FUND BUDGET, FIRE FUND BUDGET, POLICE FUND  
BUDGET, AND ROAD MAINTENANCE AND IMPROVEMENT BUDGET**

A meeting of the Oshtemo Charter Township Board was held in person at 7275 West Main Street, Kalamazoo, MI 49009 on November 25, 2025, commencing at 5:30p.m.

**Members Present:**

**Members Absent:**

The Township Supervisor announced that the next item of business would be the public hearing on the proposed 2026 General Fund Budget, including the Fire Fund Budget, Police Fund Budget, and Road Maintenance and Improvement Fund Budget for Oshtemo Charter Township.

The notice of the public hearing was published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 23, 2025, and on November 23, 2025. An affidavit of the foregoing publications are attached hereto.

Reference was made to the budget document which stated that the total 2026 General Operations Budget for Oshtemo Charter Township- including special assessment levies- will be approximately \$55,664,344.00 The cost and expenses of the General Fund operations for 2026 will be approximately \$8,191,360.00.

The Budget for the Police Fund (for Police Protection, Parking Enforcement, and Ordinance Enforcement) for the fiscal year commencing January 1, 2026, is approximately \$2,019,700.00 includes \$1,380,242.00 to be raised by the special assessment levy, court judgments, and miscellaneous income.

The Budget for the Fire Fund for the fiscal year commencing January 1, 2026, is approximately \$5,130,306.00 which includes \$3,025,627.00 (Fire SAD No. 1) and \$1,699,084.00 (Fire SAD No. 2) to be raised by special assessment and revenue carryover.

The Budget for the Road Maintenance and Improvement Fund for the fiscal year commencing January 1, 2026, is approximately \$1,788,000.00 of which \$1,460,000.00 is to be raised by a 1.25 mill levy against the assessed valuation of the Township Property.

The general levy of 1.5 mills against the taxable property within the Township will raise \$1,760,000.00.

The Township Supervisor then asked for comments from persons present at the hearing.

**(Public comment was made and the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board.)**

**GENERAL OPERATIONS BUDGET APPROPRIATIONS ACT**  
**AND MILLAGE RESOLUTION**

WHEREAS, in accordance with law and statute a General Operations Budget has been prepared by the Township Supervisor and submitted to the Township Board covering the 2026 fiscal year of the Township in the total amount of \$55,664,344.00 for General Operations, comprised of the Police Fund Budget of \$2,019,700.00; the Fire Fund Budget of \$5,130,306; the Road Maintenance and Improvement Fund Budget of \$1,788,000.00; and General Operations Budget of \$8,191,360.00; and

WHEREAS, it has tentatively been determined by the Township Board to levy 1.5 mills against the taxable real and personal properties within the Township to raise the sum of \$1,760,000.00 of said total budget; and

WHEREAS, notice was published in the Kalamazoo Gazette of a hearing upon said Budget and the levy of 1.5 mills for charter millage and 1.25 for the road millage, on October 23, 2025, and on November 23, 2025, scheduling a hearing for this time and date upon the same and describing where said Budget may be reviewed by the public; and

WHEREAS, a public hearing has been held as scheduled in accordance with such notice and all persons given an opportunity to be heard upon said Budgets and levies; and

WHEREAS, as a result of the foregoing, it appears reasonable and proper to approve a total General Operations Budget in the amount of \$55,664,344.00 including the aforementioned Fire

Fund, Police Fund special assessment levies, a Road Maintenance and Improvement Fund levy, and to approve a general charter levy of 1.5 mills.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the General Operations Budget for the Charter Township of Oshtemo for the 2026 fiscal year of the Township, commencing on January 1, 2026, in the total amount of \$55,664,344.00- including \$8,191,360.00 for general Township operations, Police Fund budget of \$2,019,700.00 (which includes \$1,380,242.00 from special assessment levy, court judgments, and miscellaneous income); Fire Fund Budget of \$5,130,306.00 (which includes \$4,725,000.00 from special assessment levy); and a Road Maintenance and Improvement Fund of \$1,788,000.00 (which includes \$1,460,000.00 from special assessment levy)- is adopted.

2. The Fire Fund and Police Fund special assessment levies are hereby approved and confirmed as reasonable and proper and shall be placed on the December 2025 notices to taxpayers in the Township and collected with said taxes.

3. The Road Maintenance and Improvement Fund levy in the amount of 1.25 mills is hereby approved and confirmed as reasonable and proper and shall be placed on the December 2025 notices to taxpayers in the Township and collected with said taxes.

4. That a general tax levy in the amount of 1.5 mills against the taxable real and personal properties within the Township be hereby approved and confirmed to be collected with the tax statement delivered to taxpayers in the Township in December of 2025 to defray a portion of the foregoing budget.

5. That the Township Clerk be hereby directed to report the foregoing tax levy to the Township Supervisor forthwith, and that the Township Supervisor, in turn, be hereby directed to

deliver certified copies of this Resolution to the Clerk of the County of Kalamazoo for presentation to the County Board of Commissioners at its subsequent annual meeting.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Moderator declared the motion carried and the Resolution duly adopted.

\_\_\_\_\_  
Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

\* \* \* \* \*

### **CERTIFICATE**

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 25, 2025, at which a quorum was present.

\_\_\_\_\_  
Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP



**OSHTEMO CHARTER TOWNSHIP  
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION REGARDING 2026 ROUTINE EXPENDITURES AND PURCHASES**

WHEREAS, in accordance with Michigan statute, a Budget was prepared and approved on November 25, 2025, for the 2026 fiscal year of Oshtemo Charter Township; and

WHEREAS, the Budget was prepared by “line item,” but approved by function, and affairs and the payment of routine bills and the initiation of routine purchases, it is necessary that these be accomplished by the Township officers subject to Township Board ratification.

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. The Township Supervisor, Clerk, and Treasurer are hereby authorized to amend the line item budgeted amounts without Township Board prior approval, so long as the total budgeted revenues and expenditures of each fund for the fiscal year are not exceeded, and the Township’s purchases are made in accordance with the Township’s Purchasing Policy.

2. The Township Supervisor, Clerk, and Treasurer are hereby authorized to initiate purchases for the benefit of the Township in accordance with the Township’s Purchasing Policy last amended by the Township Board on July 11, 2023.

3. The payment of reoccurring routine (i.e., regularly incurred) Township expenses are hereby authorized, and said disbursements may be made by the Township prior to Township Board approval of same, provided that said disbursements are within budget appropriations and no controversy or disagreement exists as to the amount or recipient of such disbursements.

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Moderator declared the motion carried and the Resolution duly adopted.

---

Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

\* \* \* \* \*

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 25, 2025, at which a quorum was present.

---

Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

**OSHTEMO CHARTER TOWNSHIP  
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION REGARDING 2026 TOWNSHIP OFFICER COMPENSATION**

WHEREAS, MCL 42.6 and 41.95(3) state that the Township Board determines the salaries/compensation of Township Officers; and

WHEREAS, the Oshtemo Charter Township Board wishes to revise its 2026 compensation schedule for its Officers.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

1. That effective January 1, 2026, the salaries of the Township Supervisor, Township Clerk, and Township Treasurer will increase from the 2025 annual salary of eighty-seven thousand one hundred and forty-four dollars and forty-eight cents (\$87,144.48) to ninety-one thousand five hundred and one dollars and seventy cents (\$91,501.70).

2. That effective January 1, 2026, the salaries of Township Trustees will increase from the 2025 annual salary of three-thousand three hundred and sixty-one dollars (\$3,361.00) to three-thousand five hundred twenty nine dollars and five cents (\$3,529.05).

3. That effective January 1, 2026 the Township Trustees will be paid (in addition to their annual salary) one hundred and thirty dollars (\$130.00) per Township Board meeting, sixty-five (\$65.00) per half (1/2) day for committee meetings, and one hundred and thirty dollars (\$130.00) per full day for committee meetings in accordance with the Township Board Policy adopted November 15, 2022.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

\_\_\_\_\_  
Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

\* \* \* \* \*

#### CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a meeting of the Oshtemo Charter Township Board, held on November 25, 2025, at which meeting members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

\_\_\_\_\_  
Dusty Farmer, Clerk  
OSHTEMO CHARTER TOWNSHIP

# Memorandum

**Date:** November 19, 2025  
**To:** Township Board  
**From:** Anna Horner, P.E., Director of Public Works  
**Subject:** Approval of Community Grant from Kalamazoo County for Transportation Planning

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## **Objective**

Inform the Township Board that Oshtemo Charter Township has been awarded the full grant request \$50,000 grant from Kalamazoo County to fund the Transportation Planning of West Main and Drake Road Project. Request Board approval to accept the grant.

## **Motion**

## **Background**

Kalamazoo County created a “Community Grants Program” in their 2026 budget to help facilitate the advancement of their Strategic Plan goals. Oshtemo Charter Township applied for the Transportation Planning of West Main and Drake Road project with the purpose of addressing one of the most heavily traveled corridors in Kalamazoo County with significant new development anticipated in this area, to proactively guide infrastructure improvements that support drivers, pedestrians, cyclists, and transit riders, regardless of ability. This project is intended to be a very high-level transportation planning effort, called scenario planning, which utilized existing traffic data and anticipates future growth scenarios based on the new Master Plan and place types map, public engagement, predictive safety analysis, and mode shift to plan future infrastructure needs, and ensure safe, efficient access for all users.

## **Benefits:**

- Improved regional mobility and operational safety
- Support for drivers, pedestrians, cyclists, and transit riders
- Alignment with community priorities of sustainability, accessibility, and equity

Oshtemo residents consistently express through surveys and public engagement a desire for alternatives to car travel and the concern of main roadways becoming wider and wider. This initiative represents a critical step in our ongoing efforts to strategically plan and manage growth responsibly while enhancing regional mobility and improving operations safety to ensure the highest quality of life for the residents.

Grant Amount: \$50,000 (full request)

## **Core Value(s)**

Fiscal Stewardship  
Professionalism  
Integrity  
Sustainability

**GRANT AGREEMENT BETWEEN  
KALAMAZOO COUNTY GOVERNMENT  
AND  
OSHTEMO CHARTER TOWNSHIP**

**THIS AGREEMENT (“Agreement”)** is made and entered into by and between the **COUNTY OF KALAMAZOO** (the “County”), a Michigan municipal corporation and political subdivision of the State, and **OSHTEMO CHARTER TOWNSHIP** (“Grant Recipient”) (collectively “Parties”).

1. **Compensation.** It is expressly understood and agreed that in no event will the total Grant Award to be paid by the County to the Grant Recipient under this Agreement exceed the sum of fifty thousand dollars and zero cents (\$50,000.00) (“Grant Award”). The Grant Recipient shall receive said compensation as a one time lump-sum payment. **Payment by the County to the Grant Recipient is subject to the availability of funds as determined by, and in the sole discretion of, the Kalamazoo County Board of Commissioners.**

If the funds granted under this Agreement, or any portion thereof are found to be unauthorized by either the laws of the United States, the State of Michigan, a Michigan Court Decision, or in any future audit of the County, the Grant Recipient shall reimburse the County for all such funds found to be unauthorized. Any funds expended by the Grant Recipient, its contractors, or subrecipients for purposes inconsistent with this Agreement or with the approved project described in Exhibit A shall be deemed misappropriated and must be repaid to the County upon demand.

Any unused and unobligated funds provided under this Agreement in the Grant Recipient’s possession at the expiration of the grant period shall be returned to the County.

2. **Future Funding.** This Agreement in no way obligates and/or requires County to provide future grants, program-related investments, or other financial or technical support to Grant Recipient, or to extend the relationship with Grant Recipient in any respect, or to engage in any other transaction or relationship with Grant Recipient. Grant Recipient acknowledges that County has not made any representations, promises, or assurances about future funding or other support.
3. **Agreement Period.** The Grant Recipient shall commence performance of the obligations and purpose for which the Grant Award was provided hereunder on \_\_\_\_\_, 2025 and, unless this Agreement is terminated as authorized in this Agreement, shall continue said services through the 31<sup>st</sup> day of December 2026.
4. **Purpose for and use of Grant Award.** The Grant Recipient shall use the Grant Award solely to carry out the project and activities described in the Grant Recipient’s approved Community Grant application, as submitted to and approved by Kalamazoo County, which is incorporated herein by reference and attached as Exhibit A (“Project”). The Grant

Recipient shall not use any portion of the Grant Award for purposes other than those outlined in Exhibit A without the prior written authorization of the County.

5. **Reporting.** The Grant Recipient shall monitor and track project activities and outcomes in a manner consistent with the evaluation and reporting methods described in the Grant Recipient's approved Community Grant application (Exhibit A).

The Grant Recipient shall provide the County with quarterly updates summarizing progress toward the objectives and outcomes identified in Exhibit A, including both performance and financial information as applicable. Reports are due to the County no later than fifteen (15) days after the end of each quarter of the program year and shall be submitted each quarter until the administrative close-out report is received. The ending dates for each quarter of the program year are March 31, June 30, September 30, and December 31.

The format and presentation of reports may be determined by the Grant Recipient, provided that the information is sufficient for the County to evaluate project performance and compliance. The County reserves the right to request additional information, require alternative presentation of data, or direct the Grant Recipient to appear before the Kalamazoo County Board of Commissioners or its designee to discuss project progress or results.

A Close-Out Report shall be due sixty (60) days after termination of this Agreement or completion of the Project, whichever occurs first.

6. **Compliance with Law.** The Grant Recipient and its agents, subcontractors and representatives shall at all times comply with and observe all federal, state, and local laws, ordinances, licensing requirements, and regulations that in any manner affect or apply to the Project and/or this Grant.
7. **Indemnification.** The Grant Recipient agrees to indemnify and hold harmless the County, its agents, employees, officers and representatives from all fines, costs, lawsuits, claims, demands and actions of any kind or nature, including reasonable attorney fees, which occur by reason of any wrongful act, negligence or wrongful omission on the part of the Grant Recipient, its agents, employees, officers, or representatives, in performing this Agreement.
8. **Termination and Cancellation.** The Grant Recipient understands and agrees that the County may at a later time determine that the Grant Recipient is not in compliance with the terms of this Agreement. In such case, the County may terminate funding. Upon termination, the Grant Recipient must return all funds previously disbursed but not utilized.
9. **Assurance Against Discrimination.** The Parties, as required by law shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex,

gender identity, gender expression, sexual orientation, disability or genetic information that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. The Parties shall adhere to all applicable Federal, State and local Laws, ordinances, rules, regulations and policies prohibiting discrimination, including, but not limited to the following:

- a. The Elliott-Larsen Civil Rights Act, 1976 PA 53, as amended.
- b. The persons with Disabilities Civil Rights Act, 1976 PA 220, as amended
- c. Section 504 of the Federal Rehabilitation Act of 1973, P.O. 93-112, 87 Stat 355, and regulations promulgated thereunder.
- d. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 §USC12101 et seq), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Agreement. In the event the Parties are found not to be in compliance with this section, the non-breaching Party may terminate this Agreement effective as of the date of delivery of written notification to the breaching Party.

10. **Restricted Activities:** The Grant Award shall not be used to influence the outcome of any specific public election, or carry on, directly or indirectly, any voter registration drive or for any purposes other than charitable, scientific, literary, educational or other purposes described in Section 170(c)(2)(B) of the Internal Revenue Code.
11. **Insurance.** The Grant Recipient shall maintain appropriate general liability insurance, workers' compensation insurance, automobile insurance, and professional liability insurance for the duration of this Agreement and will provide a copy of the policy limits and certificates of insurance upon request of County.
12. **Subcontracts.** The Grant Recipient shall not contract in furtherance of this Agreement prior to receiving the County's written confirmation that the proposed contract includes the following requirements:
  - a. Contractor is bound by all applicable Federal, State and local law, ordinances, rules and regulations, and applicable policies; and
  - b. All vendors who provide goods and services to Kalamazoo County government by contract, shall as a condition of providing goods and services, adhere to all Federal, State and local laws, ordinances, rules and regulations, and policies, if applicable, as set forth in section 9 of this Agreement; and
  - c. Contractor shall indemnify and hold the County and Grant Recipient harmless against all claims of whatever nature arising out of or related to the contractor's performance under this Agreement, to the extent allowed by law; and



- d. The Grant Recipient shall monitor the performance of its contractors, consultants, and agents who are paid from funds provided under this Agreement or acting in furtherance of this Agreement; and
  - e. The Grant Recipient remains fully responsible for the proper use, management, and reporting of all Grant funds, including funds disbursed to subcontractors or subrecipients, as if the Grant Recipient had expended such funds directly.
13. **Waivers.** No failure or delay on the part of either of the Parties to this Agreement in exercising any right, power or privilege thereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege, preclude any other or further exercise of any other right, power or privilege.
14. **Assignment.** The Grant Recipient may not assign its interest in this Agreement without the express written consent of the County.
15. **Amendments.** Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the authorized representatives of both the County and the Grant Recipient.
16. **Section Titles.** The titles of the sections set forth in this Agreement are for reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
17. **Choice of Law and Venue.** This Agreement and all related documents including any exhibits attached to or incorporated herein, and all matters arising out of or relating to this Agreement, shall be governed by and construed in accordance with the laws of the State of Michigan, without giving effect to the conflict of laws or provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Michigan.
18. **Complete Agreement.** This Agreement and other documents incorporated herein by reference, along with any properly executed amendments, contain all the terms and conditions agreed upon by the Parties, and no other contracts or agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind the Parties.
19. **Severability of Invalid Provisions.** If any part of this Agreement is declared by any Court having jurisdiction to be invalid, unconstitutional, or beyond the authority of either Party to enter or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement, which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the Parties.

20. **Grant Recipient Representation.** Grant Recipient represents and warrants that all the following are true at the time of execution of this Agreement:

- a. Grant Recipient existed as a non-profit or for-profit organization or business organization, in good standing, or a faith-based organization, for the entire calendar years of 2024 and 2025.
- b. Grant Recipient has no outstanding tax liens or judgments, excluding 2025 property taxes, if any; and,

The Grant Recipient expressly authorizes the County of Kalamazoo Office of the Treasurer to release specific tax records to the Finance Department, for any verification as it applies to this Agreement. Such records will be kept confidential and, shall only be used for the purposes stated herein.

In the event Grant Recipient's representations are discovered to be untrue, the Grant Recipient has thirty (30) days to cure, or it shall be considered a material breach of contract, and this Agreement may be terminated immediately.

21. **Records and Audit Access.** The Grant Recipient shall maintain accurate books, records, and supporting documentation related to the expenditure of funds under this Agreement for a minimum of five (5) years following the completion of the Project or final payment, whichever is later. Such records shall be made available to the County, its auditors, or other authorized representatives upon reasonable request.

22. **Certification of Authority to Sign Agreement.** The persons signing on behalf of the Parties to this Agreement hereby certify by their signatures that they are duly authorized to sign this Agreement on behalf of said Parties and that this Agreement has been authorized by said Parties.

**THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY SIGNED THIS AGREEMENT ON THE DAY AND YEAR FIRST WRITTEN BELOW.**

**OSHTEMO CHARTER TOWNSHIP**

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF KALAMAZOO**

By: \_\_\_\_\_  
Dr. Kevin A. Catlin  
Kalamazoo County Administrator / Controller

Date: \_\_\_\_\_

## EXHIBIT A

# Community Grant Application

07/18/2025 3:03 PM (EDT)



## Applicant Information

Organization Name	Oshtemo Charter Township
Executive Director / President Name	Cheri Bell
Title	Supervisor
Address	7275 W Main Street
Phone	269-375-4260
Email	cbell@oshtemo.org
Applicant is:	Government agency
Amount Requested	\$50,000
Please select distribution preference, if awarded	Cost reimbursement of eligible expenses

## Contact (individual responsible for the project)

Name	Anna Horner
Title	Director of Public Works
Email (if different)	ahorner@oshtemo.org

## Brief History of Organization

Please cover the following questions,

1. State the mission and goals of the organization.
2. Describe the services provided and population(s) served.
3. Provide a description of the organization's program characteristics that distinguish it from others in Kalamazoo County.
4. Identify the key challenges currently facing your organization.

**Not to exceed 3,500 characters.**

1. Oshtemo Township's mission is to advance the quality of life for all residents through a commitment to responsible growth and value-driven municipal services. Our work is guided by the interconnected goals of promoting economic vitality, environmental stewardship, and social equity. These goals are supported by our core values: public service, sustainability, innovation, professionalism, integrity, and fiscal stewardship. Together, the goals and core values shape our approach to governance, community engagement, and long-term planning.

2. Oshtemo Township provides a wide range of municipal services to a diverse and growing population of approximately 23,000 residents in western Kalamazoo County. Services include public safety (fire protection and law enforcement

coordination), parks and recreation, infrastructure maintenance, and community development. The Township also facilitates public engagement and supports initiatives that promote health, safety, and well-being. Our population includes families, seniors, students, and individuals from a variety of socioeconomic and cultural backgrounds, including both urban and rural communities.

3. Oshtemo Township is located in southwest Michigan in Kalamazoo County, strategically positioned between Chicago and Detroit, just north of I-94 and bisected by US-131. Once a primarily agricultural area, Oshtemo has evolved into a predominantly residential community with a growing commercial presence along West Main Street and Stadium Drive. Oshtemo is an attractive place to live and work, thanks to its large residential community, expanding and convenient commercial areas, low taxes, and access to the quality public school districts of Kalamazoo, Mattawan, and Otsego.

What distinguishes Oshtemo Township from other municipalities in Kalamazoo County is its value-driven approach to governance and commitment to innovation, accessibility, and sustainability. We prioritize direct engagement with residents, transparent decision-making, and responsible growth that balances economic development with environmental stewardship and social equity.

Programs are shaped by a strong sense of fiscal responsibility and dedication to continuous improvement. We actively seek out opportunities, such as this grant, to implement forward-thinking, community-centered solutions that enhance public health and safety. This proactive, resident-focused philosophy sets Oshtemo apart as a leader in responsive and responsible local government.

4. Oshtemo Township is managing rapid development, including major projects like The Prairies and the Youth Sports Complex. Growth brings increased demand for services and infrastructure, while the community remains committed to preserving its natural and rural character.

A key challenge is our lack of jurisdiction over roads, which are managed by the Kalamazoo County Road Commission (RCKC) and the Michigan Department of Transportation (MDOT). This limits our ability to address design characteristics, access management, and traffic patterns in response to safety concerns, resident feedback, and community goals.

Balancing sustainable growth with community priorities, maintaining service equity, and coordinating with external agencies are ongoing challenges that require thoughtful planning and collaboration.

## Project / Program Narrative

**Provide the name of the organization's project or program.**

Transportation Planning of West Main and Drake Road

**State the project/program's purpose and significance.**

Oshtemo Township has long prioritized preserving its charm while managing growth through well-planned infrastructure. As a land use agency without direct authority over roads or public rights-of-way, the Township collaborates with regional partners and uses site plan review to improve access, connectivity, and safety where possible.

The proposed Transportation Planning of West Main and Drake Road project addresses one of the most heavily traveled corridors in Kalamazoo County. With significant new development anticipated in this area, the project will proactively guide infrastructure improvements that support drivers, pedestrians, cyclists, and transit riders, regardless of ability.

This planning effort will position local agencies and stakeholders to coordinate investments, improve system reliability, and enhance safety and economic vitality. It also lays the groundwork for securing future infrastructure funding by demonstrating readiness and strategic vision. By aligning with the community values of sustainability and accessibility, this project ensures that growth is managed responsibly and equitably.

**Location of project/program, if applicable (municipality, ZIP code, etc.)**

The vicinity of H Ave to W Main Street and US-131 to Drake Road in Partnership with City of Kalamazoo and Kalamazoo Township. See attached map

<b>Provide the project/program timeline</b>	1 year
<b>How does this project/program align with the County's Mission Statement and 2025 – 2029 Strategic Plan Mission Statement?</b>	<p>This project is a collaborative effort involving multiple community partners and agencies, serving thousands of residents, visitors, and businesses. It supports the County's mission to provide equitable services and enhance quality of life by proactively planning transportation infrastructure in a high-growth area. The West Main and Drake Road corridors are among the most heavily traveled in Kalamazoo County. With major developments underway, including the Youth Sports Facility, Event Center, redevelopment of The Prairies, and revitalization of Maple Hill Pavilion, this project ensures that infrastructure planning keeps pace with growth. It prioritizes safety, accessibility, and sustainability for all users, especially vulnerable road users.</p> <p>By identifying needs and coordinating investments in advance, the project reflects the County's strategic emphasis on equity, health, safety, and long-term planning. It exemplifies the kind of forward-thinking, cross-sector collaboration the County seeks to make the norm.</p>
<b>What is informing you that this is a need in the community?</b>	<p>Multiple sources confirm the need for this project. Regional transportation planning efforts have identified the West Main and Drake Road corridors as areas requiring operational improvements to reduce delays, improve intersection function, and manage congestion.</p> <p>At the same time, Oshtemo residents consistently express through surveys and public engagement a desire for alternatives to car travel. They envision a walkable, bikeable community with more sidewalks, bike paths, and improved access to public transit. Residents have expressed strong opposition to ongoing road widening efforts, citing concerns that West Main may begin to resemble Westnedge Avenue in terms of traffic congestion.</p> <p>This project responds to both regional and local priorities by identifying opportunities for complete streets, improved connectivity, and multimodal transportation options. It supports the community's desire for sustainable growth, balanced mobility, and thoughtful infrastructure planning.</p>
<b>What are the benefits of this project/program to the community?</b>	<p>This project will deliver a range of benefits to the Oshtemo community and the broader region. It will enhance safety by identifying infrastructure improvements that better accommodate all users of the transportation system, including pedestrians, cyclists, motorists, and emergency responders.</p> <p>Through proactive planning, the Township can ensure fiscal stewardship and avoid high upfront and long-term maintenance costs associated with overbuilt or inefficient infrastructure. The project will guide right-sized investments that meet current and future needs without unnecessary expansion.</p> <p>The project supports the community's desire to preserve natural features, ensuring that growth is managed in a way that respects the environment and the identity of the area. It will improve connectivity and access to multiple modes of travel, including walking, biking, and public transit, all key priorities expressed by residents in public engagement efforts.</p> <p>The project will strengthen emergency management by improving road design and connectivity across jurisdictions, enabling faster and more coordinated response in critical situations.</p> <p>Together, these benefits will contribute to a safer, more sustainable, and more livable community.</p>
<b>What are the intended outcomes of your project/program?</b>	<ol style="list-style-type: none"><li>1. Crash rate and severity reductions using data collection and predictive safety analysis to prioritize and quantify conflict points, access management opportunities, improved intersection geometry, and roadway design features.</li><li>2. Compare outcomes to national, state, and local targets.</li><li>3. Level of service and travel time reliability from counts, signal data, and studies for transit and vehicles.</li><li>4. Pedestrian, bicycle, and transit access improvements monitored through sidewalk and shared path inventories, ADA compliance audits, safe crossing evaluations, and non-motorized user counts at key locations.</li><li>5. Mode shift and transit ridership from Metro data, surveys, and mobility analytics.</li></ol>

6. Public engagement participation through attendance at workshops, events, and survey feedback.
7. Evaluate environmental impacts and mitigation measures for feasibility, timeliness, and cost.

**Describe and quantify users and/or beneficiaries of the program/project.**

The West Main and Drake Road corridors serve a diverse and growing population of users. Currently, over 25,000 vehicles travel through this area each day and that number is expected to increase significantly with ongoing and planned development. The corridor also supports frequent Metro transit service and is experiencing increased levels of pedestrian and bicycle activity. Users include commuters, students, seniors, individuals with disabilities, and those accessing key destinations such as Western Michigan University, the City of Kalamazoo, the City of Portage, commercial centers, medical offices, and residential neighborhoods. Nearly 25% of the township's population is considered vulnerable, including older adults, youth, low-income residents, and those without access to personal vehicles. These residents are more likely to rely on safe, accessible, non-motorized, and public transportation infrastructure. By improving connectivity, safety, and access, this project will benefit these vulnerable populations while also enhancing the travel experience and transportation choices for thousands of daily users. It ensures equitable access to key destinations and supports a more inclusive, multimodal transportation network as the area grows.

**Describe efforts the organization has made to secure funds from non-County sources.**

To demonstrate our commitment to the success and sustainability of this project, our organization has proactively allocated \$20,000 from our internal budget. This investment reflects our belief in the program's impact and our willingness to share financial responsibility. Additionally, we have considered other opportunities for funding like the Safe Streets and Roads for All initiative. The application process strengthened our strategic approach and affirmed our dedication to seeking diverse funding streams. We continue to explore other non-County sources, including working with developers and the Michigan Department of Transportation to ensure long-term viability. These efforts reflect our proactive approach in leveraging multiple funding avenues to equitably share costs and maximize its reach and effectiveness.

## Certification

<b>Name</b>	Cheri Bell
<b>Title</b>	Supervisor
<b>Date</b>	07/18/2025

**Required Attachments**



KC Grant Cover Letter & Board List\_Oshtemo.pdf



OCT 2025 Budget & Audit.pdf



KC Final Budget Template\_2026\_Oshtemo.xlsx



KBC\_LetterOfSupport\_Oshtemo (1)-combined-compressed.pdf



KC Grant Map of Project Area.pdf

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# Memorandum



**Date:** November 25, 2025  
**To:** Township Board  
**From:** James Porter, Legal Counsel & Sierra Lucas,  
Paralegal Manager  
**Subject:** Second Reading re Moratorium on Commercial Energy Storage Facilities

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## **Objective**

MOTION: I make a motion to approve the second reading and adoption of the Moratorium on Commercial Energy Storage Facilities.

## **Background**

In order to protect the public health, safety, and welfare, associated with the development of Commercial Energy Storage Facilities it is necessary to impose a moratorium on all development until such time that the Zoning Ordinance and General Ordinance can be reviewed, and amended, if necessary, to develop the appropriate ordinance provisions.

## **Information Provided**

Final Ordinance

## **Core Value(s)**

Public Service, Sustainability, Professionalism, Integrity

DRAFT OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. 687

Adopted:

Effective:

An Ordinance to impose a Moratorium on all Commercial Energy Storage Facilities until such time as the Township's Ordinances can be revised to develop appropriate Ordinance provisions necessary, to ensure the public health, safety, and welfare, associated with the development of Commercial Energy Storage Facilities.

THE CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN  
ORDAINS:

**COMMERCIAL ENERGY STORAGE FACILITY GENERAL MORATORIUM  
ORDINANCE**

SECTION I. THE TOWNSHIP MORATORIUM ON COMMERCIAL ENERGY  
STORAGE FACILITIES:

The Township hereby imposes a one year Moratorium (until otherwise amended or repealed) on the development of all Commercial Energy Storage Facilities (as defined under Michigan PA 233 of 2023), until such time as the Zoning Ordinance and General Ordinances can be reviewed and amended, if necessary, to develop the appropriate ordinance provisions necessary, to ensure the public health, safety, and welfare, associated with the development of Commercial Energy Storage Facilities.

SECTION II. EFFECTIVE DATE:

This Ordinance will take effect upon Publication after Adoption in accordance with state law. Ordinances, or parts Ordinances, in conflict herewith are hereby suspended until the Moratorium provisions of this Ordinance are otherwise amended or repealed or until the Moratorium ends.

DUSTY FARMER, CLERK  
OSHTEMO CHARTER TOWNSHIP

CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

**RESOLUTION REGARDING**  
**CLOSED SESSION OF 11/25/2025**

WHEREAS, it is necessary for the Township Board to meet and consult with its Attorney for the purpose of discussing the Written Opinion of Counsel and to do so in an open meeting would have a detrimental effect upon the Township's position, and would disclose matters protected by attorney-client privilege; and

WHEREAS, Section 8 of the Open Meetings Act, 1976 PA 267, as amended, permits a public body to meeting in closed session to consult with its Attorney regarding material exempt from discussion and disclosure as set forth above.

NOW, THEREFORE, BE IT RESOLVED that, in accordance with the Open Meetings Act, the Oshtemo Charter Township Board hereby determines to meet in closed session this 25<sup>th</sup> day of November, 2025, to consult with its Attorney regarding the Written Opinion of Counsel material exempt from discussion or disclosure by State law.

A motion was made by \_\_\_\_\_seconded by \_\_\_\_\_to adopt the foregoing Resolution.

Upon a roll call vote, the following voted "Aye

The following voted "Nay":

The following "Abstained":

The following member(s) were absent:

The Supervisor declared that the Resolution has been adopted by at least 2/3 of the members of the Board.

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DUSTY FARMER, Clerk  
Oshtemo Charter Township

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## CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board, held on November 25, 2025, at which meeting \_\_ members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

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DUSTY FARMER, Township Clerk