

THE CHARTER TOWNSHIP OF OSHTEMO
Special Board Meeting
December 5, 2023
5:30 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. Residents were able to give public comments during the meeting. Supervisor Bell called the meeting to order at approximately 5:30 PM.

PRESENT:

Supervisor Cheri Bell
Clerk Dusty Farmer
Treasurer Clare Buszka
Trustee Zak Ford
Trustee Neil Sikora
Trustee Kristin Cole- remote (Oshtemo Township)
Trustee Michael Chapman

Also present were Attorney James Porter, Planning Director Iris Lubbert, HR Director Sara Feister, Public Works Director Anna Horner, and IT Director Jon Gibson.

Master Plan Kickoff Presentation

Suzanne Schultz of Progressive AE presented an overview of master planning process and introduced members of the Thought Leader Committee. She then engaged the Board in an informal brainstorming session to discuss some of the feedback that has already been received from residents.

Township Building Department

Supervisor Bell provided an update to the Board regarding the dissolution of the Southwest Michigan Building Authority and the establishment of the Township Building Department.

Public Comment

Supervisor Bell opened public comment. No public comment.

Consent Agenda

- a. Board and Committee Appointments
- b. Open enrollment summary
- c. Park Ranger job description revisions
- d. Township Board 2024 Meeting Dates

Motion by Sikora, second by Buszka to approve the consent agenda. Motion carried 7-0.

Western Woods Sidewalk Project Update

Public Works Director Anna Horner provided an update and informed the Board that the final cost of the project was 11% over the quoted amount, but still within the blue line budget.

Consideration of 2024 Compensation Policy

Motion by Ford, second by Sikora to suspend the compensation policy for 2024. Motion carried 7-0.

Consideration of 2023 Employee Holiday Appreciation Apparel Program

Motion by Sikora, second by Ford to amend the budget in the amount of \$3000 to provide all Township employees with an option to receive an item printed with the Township logo. Motion carried 7-0.

Consideration of 2024 Police Contract Extension

Motion by Farmer, second by Ford to approve the contract extension with the Kalamazoo County Sheriff's Department for 2024. Motion carried 7-0.

Request to Enter Closed Session for Purchase of Real Estate

Motion by Farmer, second by Ford to adopt a resolution to enter closed session at 7:47 PM. Roll call. Resolution adopted 7-0.

Motion by Ford, second by Chapman to exit closed session at 8:11 PM. Motion carried 7-0.

Motion by Ford, second by Farmer to proceed as discussed in closed session. Motion carried 7-0.

Public Comment

Supervisor Bell opened public comment. No public comment.

Supervisor Bell adjourned the meeting at approximately 8:27 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Cheri Bell
Township Supervisor