

THE CHARTER TOWNSHIP OF OSHTEMO

Work Session  
November 14, 2017  
6:00 PM

The Oshtemo Township Board Work Session was held at the Township Hall. Clerk Farmer called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell (telephone)  
Clerk Dusty Farmer  
Treasurer Nancy Culp  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Ken Hudok  
Trustee Dave Bushouse

Also present were Lt. Troy Faulk, Deputy David Rowe, Township Attorney James Porter, Public Works Director Marc Elliott, County Commissioner Julie Rogers, and 6 interested persons.

**Public Comment**

No public comment.

**Update from Kalamazoo County**

**County Commissioner Julie Rogers-** Commissioner Rogers shared that Indigent Defense in Kalamazoo County was voted 10-1 to become an independent office.

**Kalamazoo County Sheriff's Department (Community Policing)-** Lt. Faulk presented the October Oshtemo Police Report. Deputy Rowe presented the Community Policing report to the Board.

**Brownfield: Stadium Park Way**

Kalamazoo County Brownfield Authority presented information regarding an expanded proposal to include all properties on Stadium Park Way in a Brownfield Authority. The Township would continue to collect Special Assessment District dollars, but all other tax dollars beyond the baseline would go toward Brownfield cleanup efforts for 23 years (17 years for the cleanup, and 5 years for the Brownfield revolving fund). The issue will come before the Township on December 12, and then to the County on January 16, 2018.

**Purchasing Policy Amendments**

The Board discussed revisiting the addition of the Nondiscrimination Ordinance to require all vendors to sign an agreement.

**Sidewalk Extensions in Neighborhoods**

This item was taken off the agenda to discuss at the December work session.

**Other Updates and Business**

None.

Clerk Farmer adjourned the Work Session of the Oshtemo Township Board at approximately 7:05 p.m.

THE CHARTER TOWNSHIP OF OSHTEMO  
Regular Meeting  
November 14, 2017  
7:00 PM

The Oshtemo Township Board Regular Meeting was held at the Township Hall. Clerk Farmer called the meeting to order at approximately 7:09 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell (telephone)  
Clerk Dusty Farmer  
Treasurer Nancy Culp  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Ken Hudok  
Trustee Dave Bushouse

Also present were Township Attorney James Porter, Planning Director Julie Johnston, Public Works Director Marc Elliott, Lt. Troy Faulk, and approximately 4 interested people.

**Public Comment on Non-Agenda Items**

No public comment.

**Consent Agenda**

Clerk Farmer asked to pull the Compensation Policy from the consent agenda so that the HR Department is able to take questions from employees.

Motion by Ford, second by Culp to approve the consent agenda without the Compensation Policy. Motion carried 7-0

**Public Hearing: Fire Protection Special Assessment District**

No public comment.

Motion by Culp, second by Ford to adopt the Fire Protection Special Assessment District. Roll Call. Fire Protection SAD Adopted 7-0.

**Public Hearing: Street Light Special Assessment District**

No public comment.

Motion by Ford, second by Culp to adopt the Street Light Special Assessment District. Roll Call. Street Light SAD Adopted 7-0.

**Public Hearing: Amended Police Protection Special Assessment Roll District 2004-1**

No public comment.

Clerk Farmer presented a protest letter from Scott Husted regarding parcel #3905-17-430-050. He argues that the 2004-1 roll is meant for larger commercial areas, and this property is outside of that boundary.

Motion by Culp, second by Farmer to adopt the Amended Police Protection Special Assessment Roll District 2004-1 without parcel #3905-17-430-050. Roll Call. Amended Police Protection SAD 2004-1 adopted 7-0.

**Public Hearing: Police Protection Special Assessment Districts 2004-1 and 2009-1**

No public comment.

Motion by Culp, second by Farmer to adopt the Police Protection Special Assessment Districts 2004-1 and 2009-. Police Protection SAD 2004-1 and 2009-1 adopted 6-1, with Bushouse voting NO.

**Public Hearing: 2018 General and Special Revenue Funds Budget /General Tax Levy.9765 and Budget Adoption**

No public comment.

Motion by Farmer, second by Ford to adopt the 2018 General and Special Revenue Funds Budget, including the detailed budget, and the General Tax Levy .9703. Roll call. Resolution adopted 7-0.

**Consideration of 2018 Township Officers' and Trustees Compensation Resolutions**

No public comment.

Motion by Culp, second by Ford to approve the Supervisor's 2018 salary of \$70,360.08. Roll call. Supervisor salary adopted 6-0 with Libby Heiny-Cogswell abstaining.

Motion by Ford, second by Culp to approve the Clerk's 2018 salary of \$70,360.08. Roll call. Clerk salary adopted 6-0 with Dusty Farmer abstaining.

Motion by Ford, second by Hudok to approve the Treasurer's 2018 salary of \$70,360.08. Roll call. Treasurer salary adopted 6-0 with Nancy Culp abstaining.

Motion by Culp, second by Ford to approve the Trustee's 2018 salary of \$2520 and meeting stipend of \$100 per Board meeting and \$50 per committee meeting. Roll call. Trustee salary and stipend adopted 7-0.

**Consideration of Capital Improvement Plan 2018-2023**

No public comment.

Motion by Everett, second by Farmer to adopt the 2018-2023 Capital Improvement Plan. Motion carried 7-0.

**Consideration of Proposed Resolution Waiving Penalties for Failure to File a Property Transfer Affidavit**

No public comment.

Motion by Culp, second by Everett to adopt a resolution to waive penalties for failure to file a property transfer affidavit. Roll call. Resolution adopted 7-0.

**2018 Township Board Meeting Dates**

Motion by Ford, second by Culp to change the time of Board Regular meetings to 7:15 pm. Motion carried 7-0.

Motion by Everett, second by Farmer, to correct the meeting dates as discussed. Motion carried 7-0.

Since May 8 is an election date, Clerk Farmer requested the meeting date be changed to May 15. In addition, the August dates were incorrect on the provided schedule. Those dates were recommended to be shifted to August 14, August 27, and August 28.

Motion by Culp, second by to approve the 2018 Board meeting dates with the changes discussed. Motion carried 7-0.

#### **Other Township Business**

Tree Removal: Maintenance Director Rick Everett asked the Board to authorize the Supervisor to approve the expenditure of \$3,000 for the removal of a dead tree on N. 2<sup>nd</sup> St. The tree has become a hazard to neighbor's property.

Motion by Everett, second by Culp to approve the \$3,000 tree removal expenditure. Motion carried 6-1 with Ford voting No.

Drake Farmstead Roof Repairs: There is evidence of leaks in the roof of the Drake House. Inspection found several areas which appear to have ice damage from previous years.

Motion by Bushouse, second by Ford to approve the expenditure and necessary budget amendment from the General Fund Reserves in the amount of \$4,000 for the repair of the Drake Farmstead roof. Motion carried 7-0.

#### **Public Comment**

No public comment.

Clerk Farmer adjourned the regular meeting of the Oshtemo Township Board at approximately 8:23 PM.

Prepared by: Dusty Farmer  
Township Clerk