

THE CHARTER TOWNSHIP OF OSHTEMO  
Board Work Session  
October 22, 2019  
6:00 PM

The Oshtemo Township Board Public Comment Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Grant Taylor  
Trustee Cheri Bell  
Trustee Deb Everett  
Trustee Ken Hudok  
Trustee Zak Ford

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, and 15 interested people.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. Two people spoke.

**Road Commission of Kalamazoo County Annual Presentation and Discussion**

Managing Director Joanna Johnson introduced staff and commissioners of the Road Commission of Kalamazoo County and presented road information relevant to Oshtemo.

Supervisor Heiny-Cogswell presented information encouraging the Road Commission to change their policies regarding funding projects and communicating information.

Supervisor Heiny-Cogswell adjourned the work session at approximately 7:10 PM.

THE CHARTER TOWNSHIP OF OSHTEMO  
Board Meeting  
October 22, 2019  
7:15 PM

The Oshtemo Township Board Regular Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:26 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Grant Taylor  
Trustee Cheri Bell  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Interim Planning Director Julie Johnston, Zoning Administrator Ben Clark, Parks Director Karen High, and 21 interested people.

#### **Public Comment**

Supervisor Heiny-Cogswell opened public comment. Two people spoke.

#### **Consent Agenda**

- a. Approve Minutes – September 24, 2019 and October 15, 2019
- b. Receipts & Disbursements Report
- c. Transfer of liquor license (Chau Haus)
- d. Maple Estates Water Extension Project Lawn Restoration

Motion by Ford, second by Taylor to approve the consent agenda. Motion carried 7-0

#### **Presentation of MAP 2019 Environmental Planning Award**

Interim Planning Director Julie Johnston presented the Michigan Association of Planning 2019 Environmental Planning Award to the Board and recognized those community members who contributed to the Go! Green Oshtemo Plan.

#### **Consideration of Dissolution of West Main Corridor Improvement Authority**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Taylor to adopt a Resolution of Dissolution of the West Main Corridor Improvement Authority. Roll call. Resolution adopted 6-1, with Hudok voting No.

#### **Consideration of Path Construction Expense Reimbursement- SoDA**

Interim Planning Director Julie Johnston presented the new agreement between SoDA and the Township for reimbursement for the Drake Rd nonmotorized pathway.

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Hudok to authorize the Supervisor to enter agreement with the South Drake Road Corridor Improvement Authority (SoDA) through the Memorandum of Understanding related to annual payments on the Drake Road Path. Motion carried 7-0.

#### **Consideration of Zoning Ordinance Amendments – First Reading**

Interim Planning Director Julie Johnston presented the zoning ordinance amendments for the Keeping of Livestock and Honey Bees and for Flags and Flag Poles.

Supervisor Heiny-Cogswell opened public comment. Two people spoke.

Motion by Farmer, second by Taylor to send the Livestock and Keeping of Honey Bees zoning ordinance amendments back to the Planning Commission to consider placement of hives in front yards and to determine hive size. Motion carried 7-0.

Motion by Ford, second by Farmer to accept for first reading and set for second reading on November 12, 2019 the new ordinance for Flags and Flag Poles and removing flags from the Sign Ordinance. Motion carried 7-0.

#### **Consideration of 8<sup>th</sup> Street Sanitary Sewer Engineering**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to initiate design work for the 8th St Sanitary Sewer Extension, from KL Avenue to W. Main Street, and to amend the 2019 budget for \$50,000. Motion carried 6-1.

**Consideration of 2019 3<sup>rd</sup> QTR Budget Amendments**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Taylor to approve the 2019 3<sup>rd</sup> QTR budget amendments as presented. Motion carried 7-0.

**Consideration of Consumers Energy Natural Gas Franchise Agreement**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Heiny-Cogswell, second by Taylor to approve a 30-year Gas Franchise Ordinance for Consumers Energy Company for first reading and set for second reading on November 12, 2019. Motion carried 7-0.

**Other Township Business**

Treasurer Taylor presented the Investment Policy amendment.

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Heiny-Cogswell to amend the Investment Policy. Motion carried 7-0.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. No public comment.

**Request to Enter Closed Session to Discuss Written Opinion of Counsel**

Motion by Ford, second by Bell to adopt a resolution to enter closed session at 9:13 PM to discuss written opinion of counsel. Roll call. Resolution adopted 7-0.

Motion by Ford, second by Bell to exit closed session at 9:34 PM. Motion carried 7-0.

Supervisor Heiny-Cogswell adjourned the Regular Meeting at approximately 9:34 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor