

THE CHARTER TOWNSHIP OF OSHTEMO
Board Work Session
October 10, 2017
6:00 PM

The Oshtemo Township Board Work Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny Cogswell
Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok
Trustee Dave Bushouse

Also present were Lt. Troy Faulk, Township Attorney James Porter, Public Works Director Marc Elliott, and 2 interested persons.

Public Comment

No public comment.

Update from Kalamazoo County

Lt. Faulk presented the September 2017 Oshtemo Police Report. The report can be accessed at the Township Hall or on the website. Mail theft has become a recent issue, but is being investigated. Residents are reminded to not leave mail in their mailboxes overnight or for long periods of time. Detective Warren Misner has recently been assigned to Oshtemo. We can expect a report from Community Policing Officer Deputy Rowe next month.

Discussion on PILOT

Attorney Porter presented an amendment to the Township Tax Exemption Ordinance for Low Income Elderly Persons to lower the PILOT to 4% shelter rents for all low income elderly facilities in the Township, if they agree to pay the Fire/EMS special assessment, or allow a PILOT of 4% of the annual shelter rents to those developers rehabilitating low income elderly housing developments, providing they agree to pay a special assessment for Fire and EMS services. It was suggested by a Board member to add the special assessment for Police.

Other Updates & Business

Public Works Director Marc Elliott shared a USDA update with the Board. There may be an opportunity to re-evaluate costs for a possible reduction for residents.

Supervisor Heiny-Cogswell adjourned Work Session of the Oshtemo Township Board at approximately 6:55 p.m.

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting
October 10, 2017
7:00 PM

The Oshtemo Township Board Special Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:00 PM.

PRESENT:

Supervisor Libby Heiny Cogswell
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok
Trustee Dave Bushouse

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Lt. Troy Faulk, and approximately 10 interested people.

Public Comment on Non-Agenda Items

No public comment.

Consent Agenda

Motion by Ford, second by Everett to approve items a-e of the consent agenda. Motion carried 6-0, with one absence.

Consideration of IFT Program for Select Products, LLC, Stadium Park Way

Attorney Porter presented the request for issuance of an Industrial Facilities Tax Exemption Certificate. The Notice of Hearing on Issuance of an Industrial Facilities Tax Exemption Certificate was published in the Gazette on September 28, 2017, and served upon all parties listed in the Notice. No public comment.

Motion by Culp, second by Ford to adopt a resolution to issue an IFT Exemption Certificate for Select Products Limited. Resolution adopted by roll call 6-0, with one absence.

Consideration of IFT Program for National Flavors, LLC, Stadium Park Way

Attorney Porter presented the request for issuance of an Industrial Facilities Tax Exemption Certificate. The Notice of Hearing on Issuance of an Industrial Facilities Tax Exemption Certificate was published in the Gazette on September 28, 2017, and served upon all parties listed in the Notice. No public comment.

Motion by Ford, second by Culp to adopt a resolution to issue an IFT Exemption Certificate for National Flavors, LLC. Resolution adopted by roll call 6-0, with one absence.

Consideration of Advia credit Union Conditional Rezoning – Second Reading

Planning Director Julie Johnston presented a summary of the request by Advia Credit Union for two parcels totaling 37 acres located on West Main Street, mid-block between 8th and 10th Streets. Parcel numbers: 3905-14-255-010 and 3905-14-255-050. The Township Board first heard this request on August 8, 2017, and referred the request back to the Planning Commission because the provided conditions did not mitigate the impact of rezoning the entire parcel to the C: Local Business District. The Planning

Commission recommended approval at the September 14, 2017 meeting with a motion passing 4-2 (with one vacant seat). The Township Board held another First Reading on September 19, 2017, and the First Reading passed with a 4-2 vote (with one Board member absent).

Supervisor Heiny-Cogswell asked for public comment. Three residents expressed concerns over the development.

Trustee Ford asked if the Second Reading should be tabled until Clerk Farmer could be present. Board consensus was to move forward.

Motion by Culp, second by Ford to approve the conditional rezoning request from Advia Credit Union. Motion carried 5-1, with one absence.

Consideration of Police Protection Special Assessment District No. 2004-1

Supervisor Heiny-Cogswell opened the public hearing for the Police Protection SAD No. 2004-1. There was no public comment. Attorney Porter explained that the owners of properties in the district, including the owners of the proposed additional 41 properties, have the opportunity to oppose the special assessment before setting the roll at the public hearing.

Motion by Heiny-Cogswell, second by Culp to add 41 properties to the 2004-1 Police Protection SAD, and to set the public hearing for the special assessment roll for November 14, 2017. Resolution adopted by roll call 6-0, with one absence.

Consideration of Proposed Ordinance Amending Tax Exemption Ordinance for Low Income Elderly Persons

Motion by Ford, second by Hudok to accept the proposed ordinance amending the Tax Exemption Ordinance for Low Income Elderly Persons, with the addition of the Police Protection Special Assessment, and set the second reading for October 24, 2017. Motion carried 6-0, with one absence.

Consideration of Proposed Ordinance Repealing Medical Marihuana Provisioning Center/Safety Compliance Facility Prohibition Ordinance no. 557

Motion by Everett, second by Ford to accept first reading of the proposed Ordinance Repealing Medical Marihuana Provisions Center/Safety Compliance Facility Prohibition Ordinance no. 557 and set second reading for October 24, 2017. Motion carried 6-0, with one absence.

Consideration of Parks Regulation Ordinance Amendment

Motion by Culp, second by Ford to accept the second ~~first~~ reading of Parks Regulation Ordinance No. 257 Amendment. ~~and set the second reading for October 24, 2017.~~ Motion carried 6-0, with one absence.

Consideration of 2018 Budget- Set Public Hearing for November 14, 2017

Motion by Culp, second by Ford to accept the proposed 2018 Budget, and set the public hearing for November 24, 2017. Motion carried 6-0, with one absence.

Discussion of the 2018-2023 CIP

Supervisor Heiny-Cogswell shared the Capital Improvement Plan with the Board, informing them that this draft is different from the previous versions shared with the Board. The request will be to approve the CIP along with the budget in November.

Request Approval of Resolutions of Necessity to Acquire Non-Motorized Pathway Easements & Declarations of Taking

Motion by Ford, second by Hudok to adopt the 11 Resolutions of Necessity authorizing the Supervisor to execute the Declarations of Taking in order to establish Phase 2 and Phase 3 of the Drake Road Non-Motorized Pathway. Resolution adopted by roll call 6-0, with one absence.

Other Township Business

No other township business.

Public Comment

No public comment.

Board Member Comments

Supervisor Heiny-Cogswell reminded the Board that the Grange Hall will have a grand reopening sponsored by the Oshtemo Friends of the Parks on November 11, 2017 at 4 PM.

Supervisor Heiny-Cogswell adjourned the regular meeting of the Oshtemo Township Board at approximately 8:25 PM.

Prepared by: Dusty Farmer
Township Clerk