

THE CHARTER TOWNSHIP OF OSHTEMO

Board Meeting
September 13, 2022
6:00 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. The public was able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Clare Buszka- remote
Trustee Zak Ford
Trustee Kizzy Bradford
Trustee Cheri Bell
Trustee Kristin Cole

Also present were Attorney Jim Porter, Public Works Director Anna Horner, Human Resources Coordinator Sara Feister, and Maintenance Director Greg Fountain.

Supervisor Heiny-Cogswell opened public comment. One person spoke.

WORK SESSION ITEMS

Discussion with Kalamazoo County Sheriff's Office

Chief Deputy Michelle Greenlee discussed current topics with the Board and was available to answer Board questions.

Payroll Board Level Manager Discussion

Supervisor Heiny-Cogswell shared with the Board that the Township may have grown enough to warrant a Board discussion about the organization of administrative tasks. More conversation to come in future meetings.

Other Business

Zak Ford requested to be added to the Fire Committee. The Board consensus was to allow the addition and to keep the Board Appointments on the consent agenda.

REGULAR SESSION ITEMS

Supervisor Heiny-Cogswell asked if anyone present wished to remove anything from the consent agenda.

Consent Agenda

- a. Approve Minutes – August 23rd, 2022
- b. MERS, 401(a)/457(b), PTO Accrual Based Benefits Change
- c. Budget Amendments
- d. Committee Appointments

Motion by Ford, second by Cole to approve the consent agenda. Motion carried 7-0.

Oshtemo Rotary Presentation

Steve Kinney presented a donation from the Oshtemo Rotary to the Oshtemo parks in the amount of \$10,000. He provided perspective on the participation of the Rotary within the Township, including past donations to the parks in Oshtemo.

Consideration of Maintenance Director Department Head Appointment

Motion by Farmer, second by Bell to appoint Greg Fountain as Maintenance Director. Motion carried 7-0.

Consideration of Fire Chief Department Head Appointment

Motion by Farmer, second by Bradford to appoint Greg McComb as Fire Chief of the Oshtemo Township Fire Department. Motion carried 7-0.

Update on Upcoming Big Rock Dr Water Extension Project

Representatives from Pfizer and Prein & Newhof provided an update to the water extension to Big Rock Drive, including background information for the KL Avenue Landfill that contributed to the contaminated water and resulting groundwater restricted use zones.

Consideration of MSP Charitable Gaming Request

Motion by Ford, second by Cole to adopt a resolution for a charitable gaming license for the State Trooper Outreach Partnership. Roll call. Resolution adopted 7-0.

Discussion on Employee Handbook Reorganization

HR Coordinator Sara Feister was available for questions about the handbook reorganization.

Public Comment

Supervisor Heiny-Cogswell opened public comment. No public comment.

Discussion on 2023 Budget

Clerk Farmer adjourned the meeting at approximately 10:15 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor