

THE CHARTER TOWNSHIP OF OSHTEMO
Budget Workshop #2
September 12, 2017
5:00 PM

The Oshtemo Township Board Budget Workshop #2 was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 5:01 PM.

PRESENT:

Supervisor Libby Heiny Cogswell
Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok
Trustee Dave Bushouse

Also present were Township Attorney James Porter, Planning Director Julie Johnston, Public Works Director Marc Elliott, Fire Chief Mark Barnes, and five interested persons.

Public Comment

No public comment.

Discussion on 2018 Budget (Continued)

Planning Director Julie Johnston presented the accomplishments, goals, and vision for the Planning Department, the Downtown Development Authority, and the South Drake Road Corridor Improvement Authority. Highlights include the new Subdivision/Site Condominium Ordinance and the Master Plan update that has prompted multiple opportunities for public engagement throughout the year. The draft budget for the Planning Department was presented to the Board. Supervisor Heiny-Cogswell explained that the staffing for Planning Department will be discussed later during the workshop. The draft budget for the Downtown Development Authority was presented to the Board. Planning Director Johnston advised the Board that the tax increment financing is halfway through the thirty year time frame. The draft budget for the South Drake Road Corridor Improvement Authority. Planning Director Johnston said that projected revenue in 2017 was higher than the actual activity, and she worked with the Township Assessor to project a more likely revenue estimate for 2018.

Public Works Director Marc Elliott presented the draft budget for Public Works, Non-Motorized Facilities, Street Lighting and Roads, Sewer, and Water. Public Works Director Elliott informed the Board that the Transportation Alternatives Program grant money will be dependent upon coordination between MDOT and Amtrak to create a safe crossing over the railroad on Drake Rd.

Trustee Bushouse inquired about the cost of changing streetlights to LED, as Trustee Ford requested prior in the year. Treasurer Culp replied that her office is working to get an answer from Consumers. Trustee Ford requested that the Township consider Lean and Green Michigan as an option to reduce energy consumption in the Township, and asked that we explore our role in the PACE program.

Supervisor Heiny-Cogswell adjourned Budget Workshop #2 of the Oshtemo Township Board at approximately 6:50 p.m.

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting
September 12, 2017
7:00 PM

The Oshtemo Township Board Special Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:03PM.

PRESENT:

Supervisor Libby Heiny Cogswell
Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok
Trustee Dave Bushouse

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Kalamazoo County Sheriff Richard Fuller, Lt. Troy Faulk, Planning Director Julie Johnston, and approximately 20 interested individuals.

Public Comment on Non-Agenda Items

County Commissioner Julie Rogers addressed the Board and thanked all of the officers, firefighters, and other first responders for their service to the community.

Consent Agenda

Motion by Ford, second by Everett to approve items a-e of the consent agenda. Motion carried 7-0.

Recognitions

Supervisor Heiny-Cogswell presented certificates of appreciation to Oshtemo Township employees with five or more years of service.

Mike Lorenze, Fire Lieutenant, 30 years
Tom Fletcher, Fire Lieutenant, 25 years
Erik Olsen, Firefighter, 20 years
Josh Brady, Firefighter 15 years
Bob Flahive, Firefighter, 10 years
James Porter, Attorney, 10 years
Kathy Barnes, Paralegal, 10 years
Rick Suwarsky, Ordinance Enforcement, 5 years
Jennie Miller, Assessing, 5 years

Chief Barnes commented that between all the firefighters tonight, they have a combined 100 years of service.

Kalamazoo County Sheriff Richard Fuller thanked the Board for the opportunity to recognize police officers, and introduced the new Undersheriff Jim Vandyken.

Citizen Award of Excellence- Shirley Hampton
Sgt. Craig Schmaltz- Commendation Letter
Deputy Kristy Prahin- Commendation Letter
Deputy Mike Stadel- Commendation Letter
Deputy Dave Rowe- Commendation Letter
Deputy Warren Misner- Purple Heart and Meritorious Service

Consideration of Proposed Amendment to Parks Regulation Ordinance No. 267 – First reading
Attorney Porter presented the ordinance amendment to allow alcoholic beverages in accordance with the newly-adopted Township policy.

Motion by Everett, second by Hudok to accept the Amendment to Parks Regulation Ordinance No. 267 for first reading and set second reading for October 10, 2017. Motion carried 6-1, with Bushouse voting No.

Update on Saw Grant Infrastructure Activities

Public Works Director Marc Elliott updated the Board with SAW Grant Infrastructure Activities. He advised that the Board in 2012 made the grant application with the Michigan Finance Authority. This year we might expect to see funding from that application.

Update on Drake Road Path Phases II & III Easements

Public Works Director Marc Elliott updated the Board on the non-motorized pathway on Drake Rd. In August of 2013, the Board entered an agreement with RCKC to build a nonmotorized facility on the Oshtemo side of Drake Rd. between West Main St. and Stadium Dr. The Township has also worked with the City of Kalamazoo with design plans for their portion of the right-of-way. The Kalamazoo Area Transportation Study group has also been involved with regard to funding sources and plan approval. The pathway has been broken into three different. The Phase 1 was eligible for Safety Grant funds. The remaining two phases were at the request of MDOT. Phase 1 approval is expected soon, and the remaining two phases will be dependent upon coordination with Amtrak and easement acquisition, but could still be approved and go to bid later this year or early next year.

Consideration of Resolution to the RCKC to Conduct a Speed Limit Study on Atlantic Avenue
Supervisor Heiny-Cogswell informed the Board that the speed limit on Atlantic Ave. is 55 mph, and although the Board authorized the Supervisor to request a speed limit study, the action requires a resolution.

Motion by Farmer, second by Hudok to authorize the Supervisor to request a speed limit study on Atlantic Avenue from the RCKC. Roll call vote. Hudok- yes, Everett- yes, Farmer- yes, Heiny-Cogswell- yes, Culp- yes, Ford- yes, Bushouse- yes. Resolution adopted 7-0.

Consideration of Ordinance No. 557 Medical Marihuana Amendments – First Reading
Attorney Porter clarified that the Township already allows caregivers and growers, and that this amendment to ordinance 557 is to limit the commercial operations in the Township. The Board can choose to either adopt this amended ordinance or repeal this ordinance, if it wishes to opt-out of the state law that becomes effective December 1, 2017.

Board consensus is to have the Township Attorney write an ordinance to repeal ordinance 557 at the October 10th meeting.

Other Township Business

Maintenance Director Everett has requested the Board to authorize the expenditure of \$6,600 and the corresponding budget amendment to repair fire station 5-1 roof top HVAC unit.

Motion by Farmer, second by Ford to approve the expenditure of \$6,600, and to amend the budget accordingly.

Public Comment

No public comment.

Board Member Comments

Supervisor Heiny-Cogswell invited public to attend the joint, budget, and regular meetings of the Board.

Supervisor Heiny Cogswell adjourned the regular meeting of the Oshtemo Township Board at approximately 8:20 PM.

Prepared by: Dusty Farmer
Township Clerk