

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Board Meeting
August 22, 2023
5:30 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. Residents were able to give public comments during the meeting. Supervisor Bell called the meeting to order at approximately 5:30 PM.

PRESENT:

Supervisor Cheri Bell
Clerk Dusty Farmer
Treasurer Clare Buszka- remote
Trustee Zak Ford
Trustee Neil Sikora
Trustee Kizzy Bradford- arrived approximately 6:45 PM

ABSENT:

Trustee Kristin Cole

Also present were Public Works Director Anna Horner, Attorney James Porter, HR Director Sara Feister, IT Director Jon Gibson, and Planning Director Iris Lubbert.

Development Inspection Costs

The Township has not been successful in hiring a Site Inspector this year, and the Planning Director recommends utilizing the funds budgeted for the position to hire a contracted site inspector from one of the companies with which we currently work.

Motion by Farmer, second by Sikora to amend the budget to move the \$50,000 budgeted for Site Inspector to the Planning contract line. Motion carried 4-0, with 3 absent.

Department Budget Presentations

Planning
South Drake Road Corridor Improvement Authority
Downtown Development Authority
Legal
Ordinance Enforcement

Public Comment

Supervisor Bell opened public comment. One person spoke.

Consent Agenda

- a. Minutes of Regular Meeting August 1, 2023
- b. HARC Policy Update

- c. Board/Committee Appointments (HARC)
- d. Employee Milestone Anniversary Recognition Policy
- e. Planning Director Job Description
- f. Budget Amendments
- g. Purchasing Policy Update

Motion by Ford, second by Farmer to approve the consent agenda with the Supervisor's name removed from the HARC appointment. Motion carried 5-0, with 2 absent.

Presentation by Patrese Griffin, Continuum of Care Director

Patrese Griffin, Continuum of Care Director, presented information to the Board regarding the role of Continuum of Care (CoC) within Kalamazoo County. CoC is a Housing and Urban Development (HUD) program designed to promote community-wide commitment to the goal of ending homelessness. CoC partners with municipalities to identify gaps, inequities, and challenges. They measure and analyze data to ensure accountability. They write, maintain, and monitor a 10-year Plan to End Homelessness as mandated by HUD.

First Reading: Rezoning Request for 1560 S. 8th Street

Supervisor Bell opened public comment. No public comment.

Motion by Farmer, second by Ford to accept the rezoning request for 1560 S. 8th St for first reading and set for second reading on September 12. Motion carried 5-0, with 2 absent.

Creation of Industrial Development District for Faraday Properties

Supervisor Bell opened public comment. No public comment.

Motion by Bell, second by Bradford to adopt a resolution creating the Industrial Development District for unit three of the WMU Business Technology Research Park 2.0. Roll call. Bradford-Yes, Ford-No, Sikora-No, Farmer-No, Bell-Yes, Buszka-absent, Cole-absent. Resolution failed.

Consideration of Resolution to Discontinue Streetlight SAD

Supervisor Bell opened public comment. No public comment.

Motion by Ford, second by Sikora to adopt a resolution to discontinue the general street lighting district. Roll call. Resolution adopted 5-0, with Buszka and Cole absent.

Consideration of Media & Communications Contract Award to LKF Marketing

Supervisor Bell opened public comment. No public comment.

Motion by Farmer, second by Sikora to authorize the Supervisor to complete the negotiations with LKF and to enter contract for communications and marketing services. Motion carried 4-0, with 3 absent.

Public Comment

Supervisor Bell opened public comment. One person spoke.

Supervisor Bell adjourned the meeting at approximately 9:30 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Cheri Bell
Township Supervisor