

THE CHARTER TOWNSHIP OF OSHTEMO
Public Comment Session
June 27, 2017

The Oshtemo Township Board Work Session was held at the Township Hall. Clerk Dusty Farmer called the meeting to order at approximately 6:00 p.m.

PRESENT:

Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Dave Bushouse
Trustee Ken Hudok

Also present were Township Attorney James Porter, Public Works Director Marc Elliot, Public Works Assistant Jamie Baker, Engineer Matt Johnson (Fleis & Vandenbrink), Lt. Troy Faulk and two interested individuals.

Public Comment

No public comment.

Update from Kalamazoo County

Lt. Troy Faulk provided an update to the Board with the May 2017 Oshtemo Police Report. He also informed the Board that Sgt. Juvon Johnson will be on leave due to an injury, and Sgt. Stephen Beers will be his temporary replacement.

2016 Audit Annual Discussion with Seber Tans

Brian Krol of Seber Tans walked the Board through the audit process and findings for the 2016 fiscal year.

Other Updates and Business

Trustee Bushouse informed the Board that there should be a new Executive Director at PMN within the next 30 days.

Trustee Deb Everett shared the progress update on the Grange Hall renovation project.

Clerk Farmer adjourned the work session at approximately 6:40 p.m.

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting
7:00 p.m.

The Oshtemo Township Board regular meeting was held at the Township Hall. Clerk Farmer called the regular meeting to order at approximately 7:00 p.m.

PRESENT:

Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Dave Bushouse
Trustee Ken Hudok

Also present were Attorney Jim Porter, Public Works Director Marc Elliot, Lt. Troy Faulk and 6 interested persons.

Citizen Comments

No citizen comment.

Motion by Everett, second by Ford to appointing Clerk Farmer as temporary chair of the meeting.

Consent Agenda

- a. Approve Minutes – June 13, 2017, Regular Meeting
- b. Receipts & Disbursements Report
- c. Consideration of Subdivision/Site Condo Land Division Ordinance- 2nd Reading

Motion by Ford, second by Hudok to approve the consent agenda as presented. Motion carried 6-0.

Consideration of DDA Request: Naming of Commercial Access Drive

This item will be discussed at the next regular Board meeting.

Consideration of Authorization to Complete & Submit USDA Full Application

Motion by Hudok, second by Ford to authorize Fleis & Vandenbrink to complete the full application for the USDA Loan Program. Motion carried 6-0.

Motion by Hudok, second by Ford to authorize the Supervisor to submit the full application for the USDA Loan Program. Motion carried 6-0.

Consideration of Sewer Main Connection Charges Amendment to Reduce Interest Rate

Consensus from the Board was to further discuss duration of sewer main connection loans, but move forward with the rate adjustment.

Motion by Hudok, second by Ford to change the sewer main connection charge to prime rate plus 1% and allow staff to review and recommend duration. Motion carried 6-0.

Citizen Comments

No public comment.

Other Township Business

No other Township business.

Board Member Comments

Trustee Ford said that the Social Media subcommittee has been steadily moving forward in researching policy recommendations and will be meeting in the next few weeks.

Clerk Farmer shared that the digital scanners have been delivered and are being used by staff. The Records Management Committee has completed viewing demonstrations of various software options and will be ready to report back to the full IT Committee soon.

Clerk Farmer adjourned the Regular Meeting of the Oshtemo Township Board at approximately 7:45 p.m.

Prepared by: Dusty Farmer
Township Clerk