

THE CHARTER TOWNSHIP OF OSHTEMO

Regular Board Meeting

May 13, 2025

5:30 PM

The Oshtemo Township Board Meeting was held in person at the Township Hall. Residents were able to give public comment during the meeting. Supervisor Bell called the meeting to order at approximately 5:30 PM.

**PRESENT:**

Supervisor Cheri Bell

Clerk Dusty Farmer

Treasurer Clare Buszka

Trustee Neil Sikora

Trustee Michael Chapman

Trustee Zak Ford- arrived approximately 5:40 PM

Trustee Kristin Cole

Also present were Township Attorney James Porter, Public Works Director Anna Horner, IT Director Jon Gibson, Planning Director Jodi Stefforia, Human Resources Director Sara Feister, and approximately 5 interested people.

**Approval of the Agenda**

Motion by Bell, second by Farmer to approve the agenda with the recommended changes from Supervisor Bell. Motion carried 6-0, with one absent.

**Public Officials and Community Partner Update**

Kalamazoo County Commissioner Dale Deleeuw provided updates and was available for questions.

**Discussion: Brownfield Tax Increment Financing Policy**

Planning Director Jodi Stefforia reviewed the changes since the February meeting.

**Public Comment**

Supervisor Bell opened public comment.

Supervisor Bell asked if anyone present wished to remove items from the consent agenda.

**Consent Agenda**

- a. Minutes of Meeting, April 22, 2025
- b. Receipts and Disbursements
- c. Appointment: Hannah Whiteman/Parks Committee
- d. Budget Amendment

Motion by Ford, second by Buszka to approve the consent agenda. Motion carried 7-0.

**Resolution: May as Mental Health Awareness Month**

Trustee Chapman read the resolution for the record.

Motion by Cole, second by Ford to adopt a resolution declaring May as Mental Health Awareness Month. Roll call. Resolution adopted 7-0.

**First Reading: Rezoning**

Planning Director Jodi Stefforia presented to the Board.

Supervisor Bell opened public comment.

Motion by Cole, second by Farmer to accept the West Main Villages Mixed Use District Rezoning, and set for second reading on May 27, 2025. Motion carried 7-0.

**Discussion: Brownfield Policy continued**

The Board continued discussion of the policy.

Motion by Farmer, second by Ford to adopt the Brownfield Policy with amendments as discussed. Motion carried 7-0.

**Job Description: Finance Manager**

Motion by Farmer, second by Ford to adopt the Finance Manager job description. Motion carried 7-0.

**First Reading: Removal and Disposal of Dog Feces Ordinance**

Motion by Chapman, second by Buszka to accept for first reading and set second reading on May 27, 2025. Motion carried 7-0.

**Budget Amendment: Parks Salary**

Human Resources Director Sara Feister was available for questions.

Motion by Farmer, second by Ford to approve the budget amendment for Parks salary. Motion carried 7-0.

**Public Comment**

Supervisor Bell opened public comment.

Supervisor Bell adjourned the meeting at approximately 8:45 PM.

Prepared by     Dusty Farmer  
                         Township Clerk

Attested

Cheri Bell  
Township Supervisor