

THE CHARTER TOWNSHIP OF OSHTEMO  
Work Session  
May 9, 2017

The Oshtemo Township Board Work Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 p.m.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Nancy Culp  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Dave Bushouse  
Trustee Ken Hudok

Also present were Township Attorney James Porter, Public Works Director Marc Elliot, Captain Jim Vandyken, Commissioner Julie Rogers and 3 interested individuals.

**Public Comment**

No public comment.

**Update from Kalamazoo County**

Commissioner Julie Rogers informed the Board that the 911 Consolidated Dispatch Authority will meet on 5/11/17 to bring a recommendation to the County Commission following a failed vote on 5/2/2017. She also spoke about the Brownfield Authority and their work with Select Products on Stadium Parkway. She thanked the Board for the adoption of the 5-foot passing ordinance to protect bicyclists, and invited members to the Bicycle Week events that begin 5/12/2017. Her next quarterly coffee is 5/20/17 from 10-11:30 at the Westwood Fire Station on Nichols Rd. Trustee Ford asked about whether or not the County Administrator Tracy Moored should be involved in political fundraisers, and Commissioner Rogers said she would look into the issue. Trustee Everett asked about the Enbridge pipeline and why there were so many angry residents at the last County Commission meeting. Commissioner Rogers explained that the Commission had a draft resolution in support of shutting down two Enbridge Line 5 pipelines which failed to gather consensus and many residents were frustrated.

Captain Vandyken presented the Oshtemo Police Report for April 2017. He mentioned that many employees will be on leave for several months, and one Oshtemo Deputy will be on leave. That Deputy will be replaced by a General County Deputy. The recent abduction in the Township has since proven to be false. The X-Train issue has surfaced in Oshtemo, and the County is working on solving the issue with Oshtemo's Community Policing Officer as the point person.

**Township Finances – Fire Department**

Ed Hellwege presented a memo titled "Fire Department Funding Options", and Attorney Jim Porter shared his response memo that included options that would be viable in Oshtemo.

Consensus was to explore the potential of a fire flow assessment, an Emergency Response Service Fee for non-resident at-fault accidents, annual fire inspection fees for commercial properties, emergency medical user fees, updating the current nuisance alarm policy, researching how the Township contracts with ambulance services, and continued or increased special assessments.

### **Township Truck Routes**

Attorney Porter presented the current truck routes in the Township. He explained that the Board has kept the current routes because there were limited complaints and the traffic is split between multiple roads. The Board discussed the possibility that there have not been complaints because residents felt that the issue was unchangeable. Consensus was to continue discussion at future work sessions.

Supervisor Heiny-Cogswell adjourned the work session at approximately 7:05 p.m.

### **THE CHARTER TOWNSHIP OF OSHTEMO** Regular Meeting 7:00 p.m.

The Oshtemo Township Board regular meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the regular meeting to order at approximately 7:12 p.m.

#### **PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Nancy Culp  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Dave Bushouse  
Trustee Ken Hudok

Also present were Attorney Jim Porter, Public Works Director Marc Elliot, Cpt. Jim Vandyken, and 3 interested individuals.

#### **Citizen Comments**

No citizen comments.

#### **Consent Agenda**

- a. Approve Minutes – April 25, 2017, Regular Meeting
- b. Receipts & Disbursements Report
- c. Committee Appointment

Motion by Ford, second by Everett to approve the Meeting Minutes, Receipts & Disbursements Report, and the Committee Appointment as presented. Motion carried 7-0.

#### **Presentation & Update on Public Transit**

Kalamazoo Metro Executive Director Sean McBride presented a public transit update to the Board. He provided the Board a summarized history of public transit in Kalamazoo over the last 50 years, the 2016 Public Transit Annual Report, the ridership report for Oshtemo Township (both fixed route and on-demand service), and an explanation of planned bus stop improvements in Oshtemo.

#### **Consideration of KL Avenue Sanitary Sewer Extension Contract Award**

Public Works Director Marc Elliott presented a proposal to award the construction contract for the extension of a 24-inch sanitary sewer main and service connections on KL Avenue, between 9<sup>th</sup> and 8<sup>th</sup> Streets, and as an alternate, extend an additional 632 feet of 8-inch sewer south into

8<sup>th</sup> Street. In addition to awarding the contract, the 2017 budget would have to be amended to include the updated engineer's cost estimate for the projects.

The base bid budget increase would be \$78,630. The base bid plus alternate budget increase would be \$283,763.

No public comment

Motion by Bushouse, second by Ford to award the construction contract, along with the alternate, to the lowest bidder, and to amend the 2017 Sewer budget \$283,763 from the General Fund Reserves. Motion carried 7-0.

**Consideration of Resolution to Apply for Voting Equipment Grant**

Motion by Everett, second by Ford authorizing Kalamazoo County to apply to the Secretary of State to purchase a new voting system. Roll call vote. Resolution was adopted 7-0.

**Citizen Comments**

No citizen comments.

**Board Member Comments**

Trustee Bushouse welcomed Dick Hertzell to the Capital Improvements Committee.

Trustee Hudok shared an event at Oshtemo Branch Library from 6-7:30 on 5/15/2017 called Meet your Muslim Neighbors.

Supervisor Heiny-Cogswell wished everyone a Happy Mother's Day.

Clerk Farmer shared a summary of the election on 5/2/2017.

**Request to Enter Closed Session**

Motion by Ford, second by Hudok to enter closed session to discuss the Stadium Parkway property. Roll call vote. Resolution adopted 7-0.

Motion by Ford, second by Hudok to leave closed session.

Motion by Everett, second by Ford reaffirm the sales agreement with Select Products, recognizing the agreement with the Department of Environmental Quality. Motion carried 7-0.

Supervisor Heiny-Cogswell adjourned the regular meeting of the Oshtemo Township Board at approximately 8:27 p.m.

Dusty Farmer  
Township Clerk

Attested: Elizabeth Heiny-Cogswell  
Supervisor