

THE CHARTER TOWNSHIP OF OSHTEMO  
Regular Board Meeting  
April 11, 2023  
6:00 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. The public was able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Clare Buszka  
Trustee Zak Ford  
Trustee Kizzy Bradford- arrived approximately 6:20 PM

**ABSENT:**

Trustee Cheri Bell  
Trustee Kristin Cole

Also present were Public Works Director Anna Horner, Planning Director Iris Lubbert, and IT Director Jon Gibson.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. 3 people spoke.

**Consent Agenda**

Supervisor Heiny-Cogswell asked if anyone present wished to remove anything from the consent agenda.

- a. Job Description – Assistant Treasurer
- b. Second Reading – Rezoning 05-14-130-017
- c. Budget Amendments
- d. Parks Director Appointment
- e. 2023 Consultants

Motion by Ford, second by Buszka to adopt the consent agenda. Motion carried 4-0, with 3 absent.

**Consideration of Resolution to Conditionally Award Construction Contracts (Phase I  
USDA Sewer Project) – Contracts A & B**

Motion by Ford, second Farmer by to adopt a resolution for conditional award of Contract A, including Alternate #1 and #2, and Contract B to Lounsbury Excavating, Inc. for the USDA Neighborhood Sanitary Sewer Expansion. Roll call. Resolution adopted 4-0, with Bradford, Cole, and Bell absent.

**Consideration of Motion for Amended & Restated Sewer Main Connection Charges**

Motion by Ford, second by Farmer to approve the amended and restated sewer main connection charges. Motion carried 5-0, with 2 absent.

**Consideration of Resolution Establishing Sanitary Sewer Fees & User Rates**

Motion by Ford, second by Buszka to adopt a resolution establishing sanitary sewer fees and rates. Roll call. Resolution adopted 5-0, with Cole and Bell absent.

**Consideration of USDA Loan Resolution for Series 2023A Bonds**

Motion by Ford, second by Buszka to adopt the Rural Development Loan Resolution for the Township's proposed Capital Improvement Bonds, Series 2023A in the principal amount of \$8,346,000. Roll call. Resolution passes 5-0, with Cole and Bell absent.

**Consideration of USDA Loan Resolution for Series 2023B Bonds**

Motion by Ford, second by Buszka to adopt the Rural Development Loan Resolution for the Township's proposed Capital Improvement Bonds, Series 2023B in the principal amount of \$864,000. Roll call. Resolution adopted 5-0, with Cole and Bell absent.

**Consideration of Resolution to Authorize Issuance of Capital Improvement Bonds, General Obligation Limited Tax, Series 2023A and Series 2023B, for Phase I USDA Sewer Project**

Motion by Ford, second by Buszka to adopt a resolution to authorize issuance of capital improvement bonds, general obligation limited tax, series 2023A and 2023B. Roll call. Resolution adopted 5-0, with Cole and Bell absent.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. Two people spoke.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 6:55 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor