

THE CHARTER TOWNSHIP OF OSHTEMO

Work Session  
March 12, 2019  
6:00 PM

The Oshtemo Township Board Work Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Treasurer Grant Taylor  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Cheri Bell

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Planning Director Julie Johnston, Public Works Technician Jamie Baker, and 7 interested people.

**Public Comment**

Supervisor Heiny-Cogswell called for public comment. No public comment.

**Discussion on Proposed West Main Corridor Improvement Authority**

Planning Director Julie Johnston gave an overview of the proposed West Main Corridor Improvement Authority plan, including a timeline. Board consensus was to proceed.

**Discussion with KATS**

Steve Stepek gave an overview of the Kalamazoo Area Transportation Study.

**Other Updates and Business**

Attorney Jim Porter gave the annual report for traffic violations and false alarm fines.

Supervisor Heiny-Cogswell adjourned the Work Session at approximately 7:05 PM.

THE CHARTER TOWNSHIP OF OSHTEMO  
Regular Meeting  
March 12, 2019  
7:15 PM

The Oshtemo Township Board Regular Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:15 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Treasurer Grant Taylor  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Cheri Bell

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, and approximately 17 interested people.

**Public Comment**

Supervisor Heiny-Cogswell called for public comment. Two people spoke.

**Consent Agenda**

- a. Approve Minutes of February 26, 2019 Regular Meeting
- b. Receipts & Disbursements Report
- c. PAR funds agreement with Road Commission for sewer related projects
- d. Survey agreement with Driesenga for Drake path construction staking

Motion by Ford, second by Bell to approve the consent agenda. Motion carried 5-0, with two absences.

**Tribute to Dave Bushouse**

Former State Senator Margaret O'Brien and State Senator Sean McCann presented a tribute to former Trustee Dave Bushouse. State Representative Brandt Iden, who also helped plan the tribute, was unable to attend and sent his condolences.

**Consideration of Marihuana Establishments Ordinance – Second Reading**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to adopt the proposed Prohibition of Marihuana Establishments Ordinance. Motion carried 5-0, with two absences.

**Consideration of Fire Department Standard Operating Guidelines and Policy Software**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Taylor to approve the purchase of Lexipol software and amend the Fire budget for \$7,000 from the Carryover line item to Computer Support. Motion carried 5-0, with two absences.

#### **Other Business**

Maintenance Director Rick Everett presented a proposal to replace three drinking fountains, one at Fire Station 2 and two at the main Township office. This would require a budget amendment, but from the Contingency line item and not from Carryover.

Motion by Taylor, second by Heiny-Cogswell to approve the drinking fountain purchase and amend the budget. Motion carried 5-0, with two absences.

#### **Public Comment**

Supervisor Heiny-Cogswell opened public comment. No public comment.

#### **Board Member Comments**

Supervisor Heiny-Cogswell adjourned the Regular Meeting at approximately 8:00 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor