

THE CHARTER TOWNSHIP OF OSHTEMO

Board Meeting (Virtual)

March 9, 2021

6:00 PM

The Oshtemo Township Public Meeting was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:03 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell- Oshtemo Township

Clerk Dusty Farmer- Oshtemo Township

Treasurer Clare Buszka- Oshtemo Township

Trustee Kristen Cole- Oshtemo Township

Trustee Zak Ford- Oshtemo Township

Trustee Cheri Bell- Oshtemo Township

Trustee Kizzy Bradford- Oshtemo Township

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, and approximately 14 interested people.

Supervisor Heiny-Cogswell opened public comment. No public comment.

WORK SESSION ITEMS

Discussion regarding the encampment for those experiencing homelessness

Representatives from the Kalamazoo County Sheriff's Department, Oshtemo Fire Department, Oshtemo Ordinance Enforcement, Open Doors, and Continuum of Care were available for questions from the Board regarding the intervention to assist those experiencing homelessness in moving from the downtown Kalamazoo encampment to a local hotel in Oshtemo Township.

REGULAR SESSION ITEMS

Consent Agenda

- a. Approve Minutes – February 23rd, 2021
- b. Receipts & Disbursements Report
- c. Board Appointments
- d. Zoning Amendment for Nonconforming Uses - Second Reading
- e. Oshtemo Township Fire Code Ordinance Amendment– Second Reading
- f. Fire Department Lexipol Policies

Supervisor Heiny-Cogswell asked if anyone wished to remove an item from the consent agenda.

Motion by Bell, second by Ford to approve the consent agenda. Roll call. Motion carried 7-0.

Consideration of New Addressing Protocol & Fees

Planning Director Iris Lubbert was available for questions. This issue was brought forth as an area in need of official protocol based on historic procedures and staff availability to streamline the process to provide better public service.

Motion by Ford, second by Bell to adopt the new addressing fees. Roll call. Motion carried 7-0.

Discussion of Section 57.90 Zoning Ordinance Regarding Nonmotorized

Planning Director Iris Lubbert asked that the Board discuss Section 57.90, the current sidewalk SAD policy, and whether change is needed to best implement the Township's vision for a connected nonmotorized network. Board consensus was to direct the Planning Commission to review the ordinance and related sections and bring a recommendation to the Board.

Budget Amendments

Records Retention Software Upgrade- \$16,900.00
Phishing training- \$3,500
Public Works Non-motorized- \$96,291.00
Public Works Sidewalk budget reduction- \$125,500.00
Sewer Engineering- \$54,000.00
Water reduction- \$154,000.00
9th St. Fire Hydrant- \$47,703.70
Sewer Developer Refund- \$38,700.00

Motion by Ford, second by Cole to approve the budget amendments as presented. Roll call. Motion carried 7-0.

Appointment of FOIA Coordinator

Clerk Farmer presented the appointment of a Freedom of Information Act Coordinator.

Motion by Ford, second by Bell to appoint Clerk Dusty Farmer as the Oshtemo Township FOIA Coordinator. Roll call. Motion carried 7-0.

Other Township Business & Question Updates

Public Comment

Supervisor Heiny-Cogswell opened public comment. No public comment.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 8:47 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor