

THE CHARTER TOWNSHIP OF OSHTEMO  
Board Meeting (Virtual)  
February 22, 2022  
6:00 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. The public was able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment in person and through email during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Clare Buszka  
Trustee Zak Ford  
Trustee Kizzy Bradford

**ABSENT:**

Trustee Cheri Bell  
Trustee Kristin Cole

Also present were Attorney Jim Porter, Public Works Director Anna Horner, Human Resource Coordinator Sara Feister, and IT Coordinator Jon Gibson.

Supervisor Heiny-Cogswell opened public comment on non-regular session items. No public comment.

**WORK SESSION ITEMS**

**Police Virtual Reality Training Discussion**

Undersheriff Jim VanDyken introduced the virtual reality training program and presentation. Axon presented information about the training program.

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Farmer, second by Ford to authorize the budget amendment and expenditure of \$12,000 to contribute to the Kalamazoo County Sheriff's Office virtual reality training. Motion carried 5-0, with two absent.

**Fund Balance Policy Discussion**

**Other Business**

**REGULAR SESSION ITEMS**

Supervisor Heiny-Cogswell asked if anyone present wished to remove an item from the consent agenda.

Consent Agenda

- a. Approve Minutes - February 22, 2022
- b. Receipts & Disbursements Report
- c. Budget Amendments
- d. Labor Attorney Appointment
- e. Job Description Amendments – Public Works Project Manager & Firefighter

Motion by Ford, second by Bradford to approve the consent agenda. Motion carried 5-0, with two absent.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. No public comment.

**Planning Annual Report**

Planning Director Iris Lubbert presented the 2021 Planning Report, highlighting large projects and comparing previous years.

Motion by Ford, second by Farmer to accept the 2021 Planning Annual Report. Motion carried 5-0, with two absent.

**Consideration of 2022 Road Maintenance Projects**

Public Works Director Anna Horner presented the proposed 2022 road maintenance projects and the request to contract with the Road Commission of Kalamazoo County in accordance with the PAR program.

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Buszka to authorize the Supervisor to contract with the Road Commission of Kalamazoo County (RCKC) for the identified local road maintenance projects in accordance with the RCKC PAR program. Motion carried 5-0, with two absent.

**Consideration of Fire Chief Recruitment Consultant**

Human Resources Coordinator Sara Feister and Supervisor Heiny-Cogswell presented the received requests for proposals for the recruitment services for Fire Chief.

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Buszka to approve ESCI as the recruitment firm for Fire Chief, and to amend the budget \$20,000. Motion carried 5-0, with two absent.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 8:12 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor