

THE CHARTER TOWNSHIP OF OSHTEMO

Work Session
February 12, 2019
6:00 PM

The Oshtemo Township Board Work Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Cheri Bell

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Fire Chief Mark Barnes, Planning Director Julie Johnston, and 9 interested people.

Public Comment

Supervisor Heiny-Cogswell called for public comment. 1 person spoke.

Update from Kalamazoo County

Sean McBride, Executive Director of Metro Transit, provided an update for fixed route bus service and connect service throughout the County and within the Township. Next millage elections will be in May of 2020 and 2021.

Update and Discussion with Government Efficiency Committee

Supervisor Heiny-Cogswell provided an update to the Board of the Government Efficiency Committee. The committee will provide another update every 4-6 weeks.

Supervisor Heiny-Cogswell adjourned the Work Session at approximately 7:20 PM.

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting
February 12, 2019
7:15 PM

The Oshtemo Township Board Regular Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:31 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Cheri Bell

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Fire Chief Mark Barnes, Planning Director Julie Johnston, and 10 interested people.

Public Comment

Supervisor Heiny-Cogswell called for public comment. No public comment.

Consent Agenda

- a. Approve Minutes of January 29th, 2018 Special Meeting
- b. Receipts & Disbursements Report
- c. Recodification of Township Zoning Ordinance & (6) Amendments – 2nd Reading
- d. Employee Handbook Amendment – Internet, Computer Use, Employee Information Privacy

Motion by Ford, second by Everett to approve the consent agenda. Motion carried 6-0 with one absence.

Public Hearing – Go! Green Oshtemo Plan

- a. Township Master Plan Update for Parks, Non-Motorized, & Conservation
- b. Cemetery Master Plans for West Oshtemo, Hill, & Genessee Prairie

Planning Director Julie Johnston provided a summary of the Go! Green Oshtemo master planning process and recommended approval of the Parks, Non-Motorized, and Conservation Plan.

Supervisor Heiny-Cogswell opened public comment for the Go! Green Master Plan Update for Parks, Non-Motorized, & Conservation. Four people spoke. Two spoke in favor of the plan update, and two had questions about the effects of the non-motorized portion. Two residents submitted email comments in support of the plan update.

Parks Director Karen High presented the Cemetery Master Plans process and recommended approval of the plan to the Board.

Supervisor Heiny-Cogswell opened public comment for the Cemetery Master Plans. No public comment.

Motion by Ford, second by Everett to approve the Go! Green Oshtemo Five-Year Master Plan for 2019-2023. Roll call. Resolution adopted 6-0, with Hudok absent.

Motion by Ford, second by Farmer to approve the Township Cemetery Master Plans. Roll call. Resolution adopted 6-0, with Hudok absent.

Consideration of Zoning Ordinance Section 53.510 Amendment – First Reading

Motion by Ford, second by Culp to accept the zoning ordinance section 53.510 amendment for first reading and set second reading for February 26, 2019. Motion carried 6-0, with one absence.

Consideration of General Nuisance Ordinance – First Reading

Motion by Ford, second by Everett to accept the General Nuisance Ordinance for first reading and set second reading for February 26, 2019. Motion carried 6-0, with one absence.

Consideration of Township IT Migration to the Cloud

Motion by Farmer, second by Ford to authorize the Supervisor to enter into a contract with Secant for the purpose of migrating Township server operations to the Cloud, and to enter into a contract with CTS for the additional broadband, with final contract numbers based on actual usage information. Motion carried 6-0, with one absence.

Consideration of IT Room HVAC and Mezzanine Access

Motion by Heiny-Cogswell, second by Ford to approve the \$1400 expenditure for ladder installation and temperature monitoring for the network equipment room. Motion carried 6-0, with one absence.

Discussion on Treasurer Position Vacancy (Beginning February 22, 2019)

The Board discussed how to proceed with filling the vacancy for the Treasurer's position. Consensus was to appoint a new Treasurer rather than hold an election.

Motion by Ford, second by Farmer to appoint Deputy Treasurer Grant Taylor to the position of Treasurer beginning February 22, 2019. Motion carried 5-0, with one absence and one abstention.

Public Comment

No public comment.

Request to Enter Closed Session to Discuss Written Opinion of Counsel

Motion by Ford, second by Everett to adopt a resolution to enter closed session for the purpose of discussing written opinion of counsel at 9:50 PM. Roll call. Resolution adopted 6-0, with Hudok absent.

Motion by Ford, second by Culp to exit closed session at 10:23 PM. Motion carried 6-0, with one absence.

Motion by Ford, second by Everett to proceed as discussed in closed session. Motion carried 6-0, with one absence.

Supervisor Heiny-Cogswell adjourned the Regular Meeting at approximately 10:24 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor