

**OSHTEMO CHARTER TOWNSHIP BOARD**  
**7275 West Main Street**  
**Kalamazoo, MI 49009**  
**269.375.4260**

**April 9, 2019**  
**BOARD WORK SESSION**  
**6:00 p.m.**

**AGENDA**

- A. Call to Order
- B. Public Comment
- C. Update from Kalamazoo County
- D. Discussion on Agri-Tourism Ordinance Amendments
- E. Other Updates and Business

**REGULAR MEETING**  
**7:15 p.m.**

**AGENDA**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Public Comment on Non-Agenda Items
- 4. Consent Agenda
  - a. Approve Minutes March 26<sup>th</sup> Regular Meeting
  - b. Receipts and Disbursements
  - c. Employee Handbook Amendments (Use of Vehicles)
  - d. Job Description (Public Works)
- 5. Consideration of April as Child Abuse Awareness and Prevention Month Proclamation
- 6. Consideration of 8<sup>th</sup> Street Bridge Maintenance Work, Oshtemo Participation with Road Commission
- 7. Consideration of First Quarter Budget Amendments & Revenue/Expenditure Report
- 8. Consideration of Reaffirmation of Support for US 131 Business Interchange (Northern Penetrator)
- 9. Other Township Business
- 10. Public Comment
- 11. Board Member Comments
- 12. Adjournment

**Policy for Public Comment  
Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official or staff member to respond at a later date. More complicated questions can be answered during Township business hours through web contact, phone calls, email ([oshtemo@oshtemo.org](mailto:oshtemo@oshtemo.org)), walk-in visits, or by appointment.

b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be Board discussion prior to call for a motion. While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name, but it is not required.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which does not follow these guidelines.

(adopted 5/9/2000)  
(revised 5/14/2013)  
(revised 1/8/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday 8:00 am- 5:00 pm, and on Friday 8:00 am-1:00 pm. Additionally, questions and concerns are accepted at all hours through the website contact form found at [www.oshtemo.org](http://www.oshtemo.org), email, postal service, and voicemail. Staff and elected official contact information is provided below. If you do not have a specific person to contact, please direct your inquiry to [oshtemo@oshtemo.org](mailto:oshtemo@oshtemo.org) and it will be directed to the appropriate person.

Oshtemo Township Board of Trustees		
<b><u>Supervisor</u></b>		
Libby Heiny-Cogswell	216-5220	<a href="mailto:libbyhc@oshtemo.org">libbyhc@oshtemo.org</a>
<b><u>Clerk</u></b>		
Dusty Farmer	216-5224	<a href="mailto:dfarmer@oshtemo.org">dfarmer@oshtemo.org</a>
<b><u>Treasurer</u></b>		
Grant Taylor	216-5221	<a href="mailto:gtaylor@oshtemo.org">gtaylor@oshtemo.org</a>
<b><u>Trustees</u></b>		
Cheri L. Bell	372-2275	<a href="mailto:cbell@oshtemo.org">cbell@oshtemo.org</a>
Deb Everett	375-4260	<a href="mailto:deverett@oshtemo.org">deverett@oshtemo.org</a>
Zak Ford	271-5513	<a href="mailto:zford@oshtemo.org">zford@oshtemo.org</a>
Ken Hudok	548-7002	<a href="mailto:khudok@oshtemo.org">khudok@oshtemo.org</a>

<b>Township Department Information</b>		
<b><u>Assessor:</u></b>		
Kristine Biddle	216-5225	<a href="mailto:assessor@oshtemo.org">assessor@oshtemo.org</a>
<b><u>Fire Chief:</u></b>		
Mark Barnes	375-0487	<a href="mailto:mbarnes@oshtemo.org">mbarnes@oshtemo.org</a>
<b><u>Ordinance Enf:</u></b>		
Rick Suwarsky	216-5227	<a href="mailto:rsuwarsky@oshtemo.org">rsuwarsky@oshtemo.org</a>
<b><u>Parks Director:</u></b>		
Karen High	216-5233	<a href="mailto:khigh@oshtemo.org">khigh@oshtemo.org</a>
Rental Info	216-5224	<a href="mailto:oshtemo@oshtemo.org">oshtemo@oshtemo.org</a>
<b><u>Planning Director:</u></b>		
Julie Johnston	216-5223	<a href="mailto:jjohnston@oshtemo.org">jjohnston@oshtemo.org</a>
<b><u>Public Works:</u></b>		
Marc Elliott	216-5236	<a href="mailto:melliott@oshtemo.org">melliott@oshtemo.org</a>



April 4, 2019

**Mtg Date:** April 9, 2019  
**To:** Township Board  
**From:** Julie Johnston, AICP  
**Subject:** DRAFT Agribusiness/Agritourism Ordinance – April 9<sup>th</sup> Work Session

The attached document is the draft Agribusiness/Agritourism Ordinance recommended by the Planning Commission for review and public hearing consideration. The Planning Commission has been consistently reviewing and refining this ordinance since April of 2018. Prior to the required public hearing, they held a public input session on December 13, 2018. Existing agribusinesses and agritourism operations were invited to attend this meeting. Based on their input, the Planning Commission made several changes to the draft Ordinance in January and February of 2019. Finally, the required public hearing was held on March 28, 2019 where a motion to recommend approval to the Township Board was unanimously accepted.

The Agribusiness/Agritourism ordinance is designed to provide those who either produce an agricultural product or live in the rural area and meet certain criteria the opportunity to generate some additional revenue on their property. The objective is to offer additional options for these property owners without impeding the enjoyment of the rural character of the area. It is not the intent of the ordinance to allow commercial operations within the rural area of the Township and therefore, some uses, like special events, have been limited.

It is also the intent that this ordinance will assist in implementing the Township's Master Plan. During the public meetings of the 2017 Master Plan Update, residents in the rural areas indicated a desire to preserve property, but needed a revenue source to assist with this preservation. In addition, those that produced an agricultural product wanted other opportunities that would help to support their farming operations. In response to these requests, the Rural Character Preservation Strategy chapter includes a goal to recognize, preserve, protect, and expand the study area's important and valued agricultural lands and enterprises. The following action strategy was developed related to this goal, as follows:

*Action Strategy AG-1: Review and amend the zoning ordinance, as necessary, to allow agritourism and agribusiness within the AG and/or RR Districts, with appropriate development restrictions to ensure compatibility with adjacent land uses and available public services.*

The development of this ordinance is in response to this strategy.

Thank you.

OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. \_\_\_\_

Adopted: \_\_\_\_\_, 2019

Effective: \_\_\_\_\_, 2019

OSHTEMO CHARTER TOWNSHIP ORDINANCE

An Ordinance to amend the Oshtemo Charter Township Zoning Ordinance to address agribusiness/agritourism to provide definitions related to agribusiness/agritourism, select those zoning districts in which to locate agribusinesses and agritourism facilities and to classify these uses as permitted and/or as a special use, establish conditions to be applied to permitted uses for agribusiness and agritourism Category 1 facilities and establish conditions for special uses for agritourism, Category 2 and Category 3 facilities. This Ordinance repeals all Ordinances or parts of Ordinances in conflict.

THE CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN  
ORDAINS:

SECTION I. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 2: CONSTRUCTION OF LANGUAGE AND DEFINITIONS, SECTION 2.20 DEFINITIONS. Article 2: Construction of Language and Definitions, Section 2.20 Definitions is hereby amended to add the following definitions to read as follows:

ARTICLE 2: CONSTRUCTION OF LANGUAGE AND DEFINITIONS

**Section 2.20 Definitions**

**Agribusiness:** Any business catering exclusively to agricultural production, which may include, but is not limited to, supplying services or goods (such as feed or supplies) to producers of marketable agricultural products like greenhouses, nurseries, and farm cooperatives.

**Agriculture:** The science, art, or occupation of cultivating land, raising crops, and feeding, breeding, and raising livestock.

**Agriculture building:** A structure designed and constructed to house farm implements, hay, grain, poultry, livestock, or other horticultural products and that is clearly accessory to the agricultural activity on site.

**Agriculture operation:** The production, harvesting, and storage of farm products including the land, plants, animals, buildings, structures, ponds, machinery, equipment, and other appurtenances used in the production of farm goods as a source of income.

**Agricultural products:** Includes but is not limited to, crops (corn, wheat, hay, potatoes); fruit (apples, peaches, grapes, cherries, berries, etc.); cider; vegetables (sweet corn, pumpkins, tomatoes, etc.);

floriculture; herbs; forestry; husbandry; livestock and livestock products (cattle, sheep, hogs, horses, poultry, ostriches, emus, farmed deer, farmed buffalo, milk, eggs, and fur, etc.); aquaculture products (fish, fish products, water plants and shellfish); horticultural specialties (nursery stock, ornamental shrubs, flowers and Christmas trees); maple sap, etc.

**Agricultural special event (Agritourism, Category 2):** A planned and organized education, entertainment, or recreation occasion or activity that brings the public to the agricultural operation, whether or not the participant paid to take part in the special event, provided said event is solely provided by the agritourism property owner.

**Agriculturally related products:** Items sold at a farm to attract customers and promote the sale of agricultural products. Such items include, but are not limited to, all agricultural and horticultural products, animal feed, baked goods, ice cream and ice cream-based desserts and beverages, jams, honey, food stuffs, and other items promoting the farm and on-site production.

**Agriculturally related uses:** Those activities that predominantly use agricultural products, buildings or equipment, such as pony rides, corn mazes, pumpkin rolling, sleigh/hay rides, and educational events, such as farming and food preserving classes, etc.

**Agritourism:** An agriculturally based operation or activity that brings public to a working farm for the purpose of enjoyment, education, or active involvement in the farm operation. Agritourism enterprises are further classified as follows:

- a. **Agritourism, Category 1:** An agritourism enterprise limited to u-pick fruits and vegetable operations, direct on-farm product sales, and farm markets.
- b. **Agritourism, Category 2:** An agritourism enterprise that includes education, entertainment, agricultural related uses and products, and limited non-agricultural related uses and products including: educational tours; historical agricultural exhibits; educational classes, lectures and seminars; petting farms, animal display and pony rides; outdoor mazes of agricultural origin, such as straw bales or corn; wagon, sleigh and hayrides; nature trails; outdoor picnic areas; and, other similar uses.
- c. **Agritourism, Category 3:** An agritourism enterprise that utilizes the rural character or agricultural buildings on site for nonresidential special events or activities, including: educational tours, classes, lectures, and seminars; celebratory gatherings such as weddings; retail events such as farm markets, barn markets, and agricultural sales; day camps; and, other similar special events or activities.

**Farm Market:** The sale of agricultural products directly to the consumer from a site on a working farm or any agricultural, horticultural or agribusiness operation or agricultural land. This definition includes farm stands and roadside stands.

**Holiday Events/Festivals (Agritourism 2 and 3):** Nationally recognized or official public holidays, and/or observation of cultural traditions.

**Non-agriculturally related products:** Items not connected to farming or the farm operation, such as novelty t-shirts or other clothing, crafts and knick-knacks imported from other states or countries, etc.

**Non-agriculturally related uses:** Activities that are part of an agricultural tourism operation's total offerings but not tied to farming. Such non-agriculturally related uses include amusement rides, concerts, special events, etc.

**Seasonal:** A recurrent period characterized by certain occurrences, festivities, or crops; harvest, when crops are ready; not all year round.

**U-Pick:** A fruit or vegetable-growing farm that provides the opportunity for customers to pick their own fruits or vegetables directly from the plant.

**Wedding/Celebratory Event:** observation of a special social occasion such as a wedding, birthday, cultural traditions, etc., where people meet to commemorate and revel.

SECTION II. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 4: AG: AGRICULTURAL DISTRICT, SECTION 4.30 PERMITTED USES WITH CONDITIONS. Article 4: AGRICULTURAL DISTRICT, Section 4.30 PERMITTED USES WITH CONDITIONS is hereby amended to add the following paragraphs to read as follows:

ARTICLE 4: AG: AGRICULTURAL DISTRICT

**4.30 PERMITTED USES WITH CONDITIONS**

- C. Agribusiness
- D. Agritourism, Category 1

SECTION III. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 4: AG: AGRICULTURAL DISTRICT, SECTION 4.40 SPECIAL USES. Article 4: AGRICULTURAL DISTRICT, Section 4.40 SPECIAL USES is hereby amended to add the following paragraphs to read as follows:

ARTICLE 4: AG: AGRICULTURAL DISTRICT

**4.40 SPECIAL USES**

- J. Agritourism, Category 2
- K. Agritourism, Category 3

SECTION IV. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 5: RR – RURAL RESIDENTIAL DISTRICT, SECTION 5.30 PERMITTED USES WITH CONDITIONS. Article 5: RR – RURAL RESIDENTIAL DISTRICT, Section 5.30 PERMITTED USES WITH CONDITIONS is hereby amended to add the following paragraphs to read as follows:

ARTICLE 5: RR – RURAL RESIDENTIAL DISTRICT

**5.30 PERMITTED USES WITH CONDITIONS**

- D. Agribusiness
- E. Agritourism, Category 1

SECTION V. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 5: RR – RURAL RESIDENTIAL DISTRICT, SECTION 5.40 SPECIAL USES. Article 5: RR – RURAL RESIDENTIAL DISTRICT, Section 5.40 SPECIAL USES is hereby amended to add the following paragraphs to read as follows:

ARTICLE 5: RR – RURAL RESIDENTIAL DISTRICT

**5.40 SPECIAL USES**

- N. Agritourism, Category 2
- O. Agritourism, Category 3

SECTION VI. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 48: CONDITIONS FOR SPECIFIC PERMITTED USES, BY ADDITION OF NEW SECTION 48.10. Article 48:

CONDITIONS FOR SPECIFIC PERMITTED USES, Section 48.10 is hereby amended to add the following paragraphs to read as follows and to renumber the subsequent paragraphs:

ARTICLE 48: CONDITIONS FOR SPECIFIC PERMITTED USES

**48.10 AGRIBUSINESS**

1. Application Narrative. A written narrative will be provided with any application describing the use in detail, including all the types of items, goods and merchandise that are proposed to be sold; the proposed hours of operation; measures that are to be taken to assure that the operation of the use will take place only in a safe and convenient manner; and other information describing the use and which will assist the reviewing body in determining whether the application meets the conditional use requirements.
2. Exemptions. Generally recognized agricultural operations, which are not involved with the retail sales of goods to other agricultural producers, are exempt from these standards.
3. Building Floor Area.
  - a. Total building floor area for the agribusiness shall not exceed 2,000 square feet.
  - b. The maximum portion of any building used for agribusiness sales shall not exceed 600 square feet.
4. Outdoor Storage. Outdoor storage of agribusiness materials shall be limited to 1,000 square feet and shall be located in the rear yard only.
5. Road Access. Access to an agribusiness use must be from the County primary road or State highway, unless approved by the Planning Commission.
6. Parking. On-site vehicle parking shall be provided on agribusiness property as follows:
  - a. The total number of required spaces shall be calculated as one space for every 1,000 square feet of the total building floor area, plus one space for every two employees. This shall not include areas dedicated to agricultural production.
  - b. Parking lots shall be clearly demarcated through some physical means like timbers, fences, stakes, etc.
  - c. The on-site parking shall be arranged so no vehicle movements occur in the public right-of-way and to avoid the accumulation of parked cars on the public roads.
  - d. Parking and driveway surfaces may be pervious or hard surface.
7. Education-Oriented Activities. Events and/or activities which bring the public to the property for the sole purpose of participation, learning, or involvement in the agricultural operation are permitted if they meet the following criteria:
  - i. Are limited to a one-day event no more than five times throughout a 12-month period.
  - ii. Have not more than 50 participants on the property at any one time during the one-day event.

8. Impact. If the proposed agribusiness use would cause undue impacts to surrounding properties related to drainage, traffic, noise, or other general health and safety issues, as determined by the Planning Director, or if the size of the agribusiness exceeds the maximums allowed herein, review and approval by the Planning Commission as a Special Use shall be required.

SECTION VII. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 48: CONDITIONS FOR

SPECIFIC PERMITTED USES, BY ADDITION OF NEW SECTION 48.20. Article 48:

CONDITIONS FOR SPECIFIC PERMITTED USES, Section 48.20 is hereby amended to add

the following paragraphs to read as follows and to renumber the subsequent

paragraphs:

ARTICLE 48: CONDITIONS FOR SPECIFIC PERMITTED USES

**48.20 AGRITOURISM, CATEGORY 1**

1. Application Narrative. A written narrative describing the use in detail, including the proposed hours of operation; measures that are to be taken to assure that the operation of the use will take place only in a safe and convenient manner; and other information describing the use and which will assist the reviewing body in determining whether the application meets the conditional use requirements.
2. Exemptions.
  - a. Generally recognized agricultural operations, which are not involved with the retail sales of goods to the public, are exempt from these standards.
  - b. Farm markets with a sales area of 200 square feet or less, seasonal in nature, and where no permanent structure exists, are exempt from this ordinance.
3. Floor Area, Building and Outdoor Storage. The maximum area for farm markets shall be 3,000 square feet, which includes both the floor area of the building and the outdoor storage/display. Farm markets larger than 3,000 square feet shall be a Special Use reviewed and approved by the Planning Commission.
4. Setbacks. Farm market buildings equal to or less than 200 square feet in size shall be located not closer than 15 feet from the road right-of-way line or 25 feet from the edge of pavement, whichever is greater. Farm market buildings greater than 200 square feet in size shall comply with the minimum required setback distances for the district in which such building is located.
5. Retail Sales.
  - a. At least 75 percent of the products marketed and offered for sale (measured as an average over the farm's marketing season) must be grown or produced on and by the affiliated farm. For purposes of this requirement, affiliated means a farm under the same ownership or control (e.g. leased) as the farm market whether or not the farm market is located on the property where production occurs.
  - b. The remainder 25 percent of products sold must be agriculturally related products as defined by Section 11: Definitions.
  - c. For purposes of determining the percentage of products being marketed, the primary measure will be retail space used to display products offered for retail sale during the affiliated farm's marketing season. If measurement of retail space during the marketing



season is not feasible, then the percent of the gross sales dollars of the farm market will be used.

6. Education-Oriented Activities. Events and/or activities which bring the public to the property for the sole purpose of participation, learning, or involvement in the agricultural operation are permitted if they meet the following criteria:
  - i. Are limited to a one-day event no more than five times throughout a 12-month period.
  - ii. Have not more than 50 participants on the property at any one time during the one-day event.
7. Road Access. Access to an agritourism use must be from the County primary road or State highway, unless approved by the Planning Commission.
8. Parking. On-site vehicle parking shall be provided on agritourism property as follows:
  - a. Parking lots shall be clearly demarcated through some physical means like timbers, fences, stakes, etc.
  - b. The on-site parking shall be arranged so no vehicle movements occur in the public right-of-way and to avoid the accumulation of parked cars on the public roads.
  - c. Parking and driveway surfaces may be pervious or hard surface.
9. Impacts. If the proposed agritourism use would cause undue impacts to surrounding properties related to drainage, traffic, noise, or other general health and safety issues, as determined by the Planning Director, review and approval by the Planning Commission as a Special Use shall be required.

SECTION VIII. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 49: REQUIREMENTS FOR

SPECIAL USES, BY ADDITION OF NEW SECTION 49.10. Article 49: REQUIREMENTS FOR

SPECIAL USES, Section 49.10 is hereby amended to add the following paragraphs to read

as follows and to renumber the subsequent paragraphs:

ARTICLE 49: REQUIREMENTS FOR SPECIAL USES

**49.10 AGRITOURISM, CATEGORY 2**

1. Application Narrative. A written narrative describing the use in detail, including both agriculturally related and non-agriculturally related products and uses; proposed hours of operation; measures that are to be taken to assure that the operation of the use will take place only in a safe and convenient manner; special events; and other information describing the use and which will assist the Planning Commission in determining whether the application meets the Special Use requirements.
2. Exemption. Generally recognized agricultural operations, which are not involved with the retail sales of goods or any public activities, are exempt from these standards.
3. General Standards.
  - a. Parcel size. Parcels must be a minimum of 10 acres. The Planning Commission may consider a smaller parcel size depending on the agritourism uses planned. Their consideration of a smaller parcel size will be based on the intensity and scale of the proposed agritourism use, compatibility with surrounding property owners, and will be harmonious with the existing character of the area.

- b. Maximum floor area. The maximum floor area for all buildings related to the agritourism use shall be 10,000 square feet. Clusters of smaller, architecturally appropriate structures are encouraged to maintain rural character of the agritourism use. This maximum floor area does not include greenhouses.
- c. Outdoor storage/display. The maximum area for the storage/display of agricultural products for sale shall be one acre. This requirement does not apply to u-pick operations.
- d. Architectural character. All buildings shall incorporate a rural theme in terms of style and design. This means new agritourism uses involving new structures shall complement and enhance the rural environment. For example, gable or gambrel roofs, roof ornamentation such as cupolas, dormers, porches, and decorative shutters.
- e. New uses and buildings. New uses and buildings shall be located, designed and operated so as not to interfere with normal agricultural practices on and off site. Non-agricultural uses should be limited to lands with poor agricultural soils or lands otherwise not suitable for agricultural purposes.
- f. Use and product percentages. Agricultural products produced on site, agriculturally related products and uses, and non-agriculturally related products and uses are permitted based on the following percentages:
  - i. At least 50 percent of the products (measured as an average over the farm's marketing season) and uses marketed and offered must be grown or produced on and by or have a direct relationship with the affiliated farm. For purposes of this requirement, affiliated means a farm under the same ownership or control (e.g. leased) as the farm market whether or not the farm market is located on the property where production occurs.
  - ii. A maximum of 30 percent of the products and uses marketed and offered may be other agriculturally related products and uses as defined by Section 11: Definitions.
  - iii. A maximum of 20 percent of the products and uses marketed and offered may be non-agriculturally related products and uses as defined by Section 11: Definitions.
  - iv. For purposes of determining the percentage of products and uses being marketed and offered, the primary measure will be square footage of space used for each individual product or use. If measurement of retail space during the marketing season is not feasible to determine percentage of product, then the percent of the gross sales dollars will be used.
- g. Parking. On-site vehicle parking shall be provided on agribusiness property as follows:
  - i. The total number of required spaces shall be calculated as one space for every 1,000 square feet of the main public activity area, plus one space for every two employees. The main public activity areas shall be defined as the primary buildings and outdoor spaces where the public congregates for the agritourism use. This shall not include areas dedicated to agricultural production.
  - ii. 24-foot two-way or 20-foot one-way circulation aisles shall be maintained. To ensure drive aisles are maintained, the location of parking spaces shall be defined by providing some type of marker at the center of the space to be placed every 64 feet for two-way traffic and 60 feet for one-way traffic.
  - iii. Parking lots shall be clearly demarcated through some physical means like timbers, fences, stakes, etc.
  - iv. The on-site parking shall be arranged so no vehicle movements occur in the public right-of-way and to avoid the accumulation of parked cars on the public roads.

- v. Parking and driveway surfaces may be pervious or hard surface.
  - vi. Accessible spaces must be provided in accordance with the requirements of Americans with Disabilities Act of 1990, utilizing the most current design standards.
  - vii. The Planning Commission may reduce or defer the number required parking spaces if the applicant provides a parking study that demonstrates, to the satisfaction of the Planning Commission, that a reduced number of parking spaces will meet the parking needs of the Agritourism uses. If parking is deferred, the location of those deferred spaces must be shown as such on the required site plan.
  - h. Lighting. Any exterior lighting installed related to an agritourism use or activity shall be appropriately shielded and directed downwards to minimize light pollution. All lighting shall meet the standards of Section 78.720: Outdoor Lighting Standards.
  - i. Trash receptacles. Trash receptacles shall be provided. If dumpsters are provided, they shall be placed on a hard surface and shall be completely obscured from view by a screen fence or wall.
  - j. Screening. Opaque screening, consisting of an earth berm, evergreen screen, or an obscuring wall or fence, shall be provided near the primary public activity areas on those sides abutting or adjacent to a residential use. The use of natural landscape materials is encouraged. The Planning Commission may waive the screening requirement in specific cases where cause can be shown that the distance between the agritourism and residential use would not require screening.
  - k. Restroom facilities. Public restroom facilities, temporary or permanent, shall be provided on site in compliance with the Americans with Disabilities Act of 1990, utilizing the most current accessibility standards.
  - l. Maximum capacity. The Fire Marshall or Building Official shall establish a maximum occupant capacity for meetings, training, educational or similar events which shall be appropriate to the site and facilities in terms of safe capacity in buildings, parking area and sanitation limitations of the site.
  - m. Hours of operation. Hours of operation must be provided by the applicant. The Planning Commission may alter the requested hours of operation for the agritourism uses, or specific elements thereof, consistent with the character of the land uses in the vicinity and may further approve an enforcement mechanism to ensure adherence to the established hours of operation.
  - n. Access. Access to an agritourism use must be from the County primary road or State highway, unless approved by the Planning Commission.
  - o. Livestock. The keeping of livestock for agritourism purposes shall be subject to the provisions of Section 78.400: Keeping of poultry, swine, horses, or livestock.
4. Agritourism Special Events.
- a. The following table outlines the type and number of Agritourism Special Events allowed throughout a typical calendar year, beginning on January 1<sup>st</sup>.

Event Type	Event Size (persons)	Number of Consecutive Days	Days between any Event*	Total Number of Events per Year
Educational classes, lectures, seminars, and day camps	1-20	5	2	15
	21-50	3	4	10
	Over 50 (max 100)	2	10	5
Retail events	N/A	2	30	3
Holiday events/festivals	N/A	2	60	3

\*Must following the maximum number of days between events.

- b. The agritourism operator/property owner shall submit the annual list of the special events to the Planning Commission for review within 30-days of the first requested event. The Planning Commission may eliminate a special event if said event would be unduly disruptive to the general peace and enjoyment of the rural and/or residential character of the surrounding area.
  - c. The special event must be related to and enhance the primary agritourism use of the property.
  - d. A reserved parking area shall be provided on-site to be utilized for special events. If the agritourism use intends to hold special events, this reserved area must be displayed on a site plan.
  - e. The reserved parking area must be of adequate size to accommodate the anticipated additional traffic of the special event. The size of the reserved parking area shall be reviewed and approved by the Planning Commission.
  - f. For special events lasting more than one day and with an expected daily attendance exceeding 100 hundred individuals, the on-site manager or owner shall notify all adjacent neighbors bordering the subject property in writing of the date, time, duration and description of the event. Notification shall occur at least five business days prior to the beginning of the event.
5. Education-oriented activities. Events and/or activities which bring the public to the property for the sole purpose of participation, learning, or involvement in the agricultural operation are exempt from the Agritourism Special Event standards if they meet the following criteria:
- a. Are limited to a one-day event no more than five times throughout a 12-month period.
  - b. Have not more than 50 participants on the property at any one time during the one-day event.
6. Prohibited Uses.
- a. Motorized off-road vehicle racing or other similar motor vehicle activities.
  - b. Other uses that the Planning Commission determines would disturb the general peace and enjoyment of the rural and/or residential character of the surrounding area due to excessive traffic, noise, smoke, odors, or visual clutter.

SECTION IX. AMENDMENT OF ZONING ORDINANCE COMPILED ARTICLE 49: REQUIREMENTS FOR SPECIAL USES, BY ADDITION OF NEW SECTION 49.20. Article 49: REQUIREMENTS FOR

SPECIAL USES, Section 49.20 is hereby amended to add the following paragraphs to read as follows and to renumber the subsequent paragraphs:

ARTICLE 49: REQUIREMENTS FOR SPECIAL USES

**49.20 AGRITOURISM, CATEGORY 3**

1. Intent. The intent of the Category 3 Agritourism option is to allow opportunities for limited nonresidential events or activities that make use of existing rural character and agricultural buildings.
2. Application Narrative. A written narrative describing the events or activities, including proposed hours of operation; expected attendance; measures that are to be taken to assure that the operation of the use will take place only in a safe and convenient manner; and other information describing the events or activities which will assist the Planning Commission in determining whether the application meets the Special Use requirements.
3. Events or Activities.
  - a. The following table outlines the type and number of events or activities allowed throughout a typical calendar year, beginning on January 1<sup>st</sup>.

Event Type	Event Size (persons)	Number of Consecutive Days	Days between any Event*	Total Number of Events per Year
Educational classes, lectures, seminars, and day camps	1-20	5	2	15
	21-50	3	4	10
	Over 50 (max 100)	2	10	5
Retail events	N/A	2	30	3
Weddings and celebratory gatherings	1-50	1	7	20
	51-150	1	20	15
	151-300 (max)	1	27	10
Holiday events/festivals	N/A	2	60	3

\*Must following the maximum number of days between events.

- b. For events with an expected attendance exceeding 100 hundred individuals, the on-site manager or owner shall notify all adjacent neighbors bordering the subject property in writing of the date, time, duration and description of the event. Notification shall occur at least five business days prior to the beginning of the event.
  - c. Hours of operation. Hours of operation for the event or activities must be provided by the applicant. The Planning Commission may alter the requested hours of operation for the agritourism uses, or specific elements thereof, consistent with the character of the land uses in the vicinity and may further approve an enforcement mechanism to ensure adherence to the established hours of operation.
4. General Standards:
  - a. Parcel size. Parcels must be a minimum of 10 acres. The Planning Commission may consider a smaller parcel size depending on the agritourism uses planned. Their consideration of a smaller parcel size will be based on the intensity and scale of the proposed agritourism use, compatibility with surrounding property owners, and will be harmonious with the existing character of the area.

- b. Architectural character. All buildings shall incorporate a rural theme in terms of style and design. This means new agritourism uses involving new structures shall complement and enhance the rural environment. For example, gable or gambrel roofs, roof ornamentation such as cupolas, dormers, porches, and decorative shutters.
- c. Road Access. Access to an agritourism use must be from the County primary road or State highway, unless approved by the Planning Commission.
- d. Parking. On-site vehicle parking shall be provided on the agritourism property as follows:
  - i. The total number of required spaces shall be calculated as one space for every 1,000 square feet of the main public activity area, plus one space for every two employees. The main public activity areas shall be defined as the primary buildings and outdoor spaces where the public congregates for the agritourism use. This shall not include areas dedicated to agricultural production.
  - ii. 24-foot two-way or 20-foot one-way circulation aisles shall be maintained. To ensure drive aisles are maintained, the location of parking spaces shall be defined by providing some type of marker at the center of the space to be placed every 64 feet for two-way traffic and 60 feet for one-way traffic.
  - iii. Parking lots shall be clearly demarcated through some physical means like timbers, fences, stakes, etc.
  - iv. The on-site parking shall be arranged so no vehicle movements occur in the public right-of-way and to avoid the accumulation of parked cars on the public roads.
  - v. Parking and driveway surfaces may be pervious or hard surface.
  - vi. Accessible spaces must be provided in accordance with the requirements of Americans with Disabilities Act of 1990, utilizing the most current design standards.
  - vii. The Planning Commission may reduce or defer the number required parking spaces if the applicant provides a parking study that demonstrates, to the satisfaction of the Planning Commission, that a reduced number of parking spaces will meet the parking needs of the agritourism uses. If parking is deferred, the location of those deferred spaces must be shown as such on the required site plan.
- e. Lighting. Any exterior lighting installed related to an agritourism event or activity shall be appropriately shielded and directed downwards to minimize light pollution. All lighting shall meet the standards of Section 78.720: Outdoor Lighting Standards.
- f. Trash receptacles. Trash receptacles shall be provided. If dumpsters are provided, they shall be placed on a hard surface and shall be completely obscured from view by a screen fence or wall.
- g. Screening. Opaque screening, consisting of an earth berm, evergreen screen, or an obscuring wall or fence, shall be provided near the primary public activity areas on those sides abutting or adjacent to a residential use. The use of natural landscape materials is encouraged. The Planning Commission may waive the screening requirement in specific cases where cause can be shown that the distance between the agritourism and residential use would not require screening.
- h. Restroom facilities. Public restroom facilities, temporary or permanent, shall be provided on site in compliance with the Americans with Disabilities Act of 1990, utilizing the most current accessibility standards.
- i. Maximum capacity. The Fire Marshall or Building Official shall establish a maximum capacity for special activities or events which shall be appropriate to the site and

facilities in terms of safe capacity in buildings, parking area and sanitation limitations of the site.

5. Prohibited Uses.

- a. Motorized off-road vehicle racing or other similar motor vehicle activities.
- b. Other uses that the Planning Commission determines would disturb the general peace and enjoyment of the rural and/or residential character of the surrounding area due to excessive traffic, noise, smoke, odors, or visual clutter.

SECTION X. EFFECTIVE DATE AND REPEAL. All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed. This Ordinance shall take effect upon publication after adoption in accordance with State law.

DUSTY FARMER, CLERK  
OSHTEMO CHARTER TOWNSHIP

## MEMORANDUM

**TO:** Township Board

**FROM:** Human Resources Committee

**DATE:** April 9, 2019

**SUBJECT:** *Employee Handbook* Revisions – Amendment of Appendix F and Deletion of Sections 2.10 and 6.13 and Appendix D

Attached are the proposed recommendations of the H. R. Committee to combine the provisions of Appendix F of the *Employee Handbook*, Sections 2.10 and 6.13 and Appendix D. With that combination, Sections 2.10 and 6.13 and Appendix D will be placed in reserve for use in the future.



## **APPENDIX F:**

### **GUIDELINES FOR OPERATIONS OF TOWNSHIP VEHICLES:**

#### **USE OF TOWNSHIP OR PERSONAL VEHICLES FOR TOWNSHIP BUSINESS**

##### **I. Guidelines for Operating Township Vehicles:**

- A. Township vehicles must be left at the appropriate Township location when not in use.
- B. Vehicles, with the exception of emergency vehicles, will not be assigned to individuals or departments but will be available to all licensed Township personnel.
- C. The Township Maintenance Director will be responsible for service and maintenance of Township vehicles. The Fire Department Chief will be responsible for service and maintenance of Fire Department vehicles.
- D. Township vehicles will be used for Township business including overnight travel for seminars, if available. ~~Overnight travel with Township vehicles will be at the discretion of a Township Official.~~ Every Township vehicle, with the exception of emergency vehicles, shall have a written log that will tracking the date of use, the miles out, starting mileage, ending mileage the miles in, and the user's signature. ~~of the employee using the vehicle.~~
- E. Smoking is prohibited in all Township vehicles.
- F. ~~Physical damage that occurs to a Township vehicle while in the custody of the employee shall be reported to a Township Official immediately.~~

##### **II. Employee Requirements/Driving Record:**

- A. Employees operating a motor vehicle as a normal part of their assigned duties:

## **APPENDIX F**

*Revised Appendix F, Paragraph D - Effective 10/13/09*  
*Revised Appendix F, Paragraph C - Effective 12/13/16*  
*Revised Appendix F, Paragraphs D & F- Effective 02/28/17*  
*Revised Appendix F- Effective \_\_\_\_\_*

- shall have a valid Michigan driver's license with no more than eight (8) points from the Michigan Secretary of State's Office.
- more than four (4) points will subject the operator to possible disciplinary action by the Personnel Director, or requested by his/her Department Head, and shall be noted in the employee's file.
- shall have their Michigan driving record reviewed prior to hire.
- may have their driving record reviewed at least once per year.
- shall notify their immediate supervisor, who will notify the Township Supervisor/Personnel Director of any and all violations for which he/she is cited resulting in "points" on his/her driving record.

**III. Employee Insurance Requirements:**

- A. Employees using their personal vehicle(s) while on Township business:
- shall carry liability insurance with a minimum \$100,000 Personal Injury and \$300,000 Personal Protection.
  - shall provide required coverage amounts for all personal vehicles used on Township business.
  - shall provide proof of coverage (declaration page of their policy) at each renewal.

**APPENDIX F**

*Revised Appendix F- Effective \_\_\_\_\_*

**IV. Reporting a Motor Vehicle Incident/Accident:**

- A. Employees operating a motor vehicle as a normal part of their assigned duties involved in an incident/accident resulting in damage to a vehicle whether a Township-owned vehicle or their personal vehicle:
- shall immediately report the incident/accident to their immediate supervisor who shall in turn report to the Township Supervisor/Personnel Director.
  - shall complete the Work-Related Incident/Accident Involving a Motor Vehicle Report and forward to the Township Clerk.

**APPENDIX F**

*Revised Appendix F – Effective \_\_\_\_\_*

**2.10 Driving Record: Reserved**

- ~~A. — Employees who operate motor vehicles as a normal part of their assigned duties shall have a valid Michigan driver's license and a good driving record with no more than six (6) points from the Michigan Secretary of State's Office. More than three (3) points will subject the operator to possible disciplinary action by the Personnel Director, or requested by his/her Department Head, and shall be noted in the operator's personnel file. (See Appendix F)~~
  
- ~~B. — Employees who operate motor vehicles as a normal part of their assigned duties shall have their Michigan driver's license and driving record reviewed upon hire by the Township Supervisor. Thereafter the employee's driving record may be reviewed at least once per year.~~
  
- ~~C. — For a personal vehicle used while on Township business by an employee or elected official, the driver must have current proof of liability coverage on file with the Township for the vehicle as set forth in Appendix D.~~

~~Please see Section 6.13 Reporting of Motor Vehicle Code Violations.~~

**6.13 Reporting of Motor Vehicle Code Violations: Reserved**

~~All Township firefighters shall report to the Fire Chief, who shall report to the Township Supervisor, and any Township employee who may drive Township vehicles shall report to the Township Supervisor any and all violations of the Michigan Vehicle Code (M.C.L. 257.1 et seq) or any ordinance substantially corresponding to said Code for which he or she is cited or the driving laws of another state for which violation "points" are or could be assessed on his or her driver's license by the Michigan Secretary of State under Section 320(a) of the Motor Vehicle Code. Reporting under this provision shall take place at the employee's next regular scheduled work day. The reporting shall be in writing and include a copy of the citation received.~~

~~Please coordinate with Section 2.10 Driving Record.~~

**APPENDIX D: RESERVED:**

~~MILEAGE AND CAR INSURANCE:~~

- ~~A. — Employees using their personal vehicles while on Township business shall be reimbursed at the rate allowed by the I.R.S. at the time of travel, except on-call firefighters.~~
- ~~B. — The minimum amount for Personal Injury/Personal Protection is to be \$100,000/\$300,000.~~
- ~~C. — Proof of the coverage is to be provided to the Township, as the renewal comes due, and it must be kept current.~~
- ~~D. — Liability insurance coverage as required hereunder is to be provided for ALL personal vehicles used on Township business. (Elected officials and employees)~~

**CHARTER TOWNSHIP OF OSHTEMO  
POSITION DESCRIPTION**

**Position Title:**           **ASSISTANT TO THE PUBLIC WORKS DIRECTOR/  
PUBLIC WORKS TECHNICAL SPECIALIST**

**General Summary:**

Under the direct supervision of the DIRECTOR OF PUBLIC WORKS, performs professional and technical engineering duties for the Township; as well as administrative duties in assisting the planning and coordinating the operation of sewer, water, and road maintenance services.

**Physical Requirements:**

Physical requirements described herein are representative of those requirements which must be met by an employee to successfully perform the essential job functions of this job. Reasonable accommodations may be made upon request to enable an individual with a disability to perform these essential job functions.

The employee must be able to drive in order to visit properties within the Township. Property visits will be required to assist in evaluating development projects, site design, water run-off, water retention, compliance with construction plans and design, etc. While on site the employee must be able to traverse rough terrain in order to complete on-site inspections.

While at the office, the PUBLIC WORKS – TECHNICAL ASSISTANT must be able to type reports and permits and prepare maps. The PUBLIC WORKS – TECHNICAL ASSISTANT must also be able to visually review schematic drawings, permit applications, site plans and related documents. In addition, the employee must be able to meet with outside agencies and organizations when assigned by the DIRECTOR OF PUBLIC WORKS.

On occasion, the employee must be able to attend necessary public meetings, when requested by the DIRECTOR OF PUBLIC WORKS. During the Planning Commission, Zoning Board of Appeals and Township Board meetings, the employee may be asked to present reports publicly using a computer and a projector system.

The ability to operate a computer, copy machine, and answer the telephone is required.

The ability to communicate the goals of the Township, prepare reports and analyses and recommendations for the Capital Improvements Committee, Planning Commission, Township Board, orally and in writing, in English, is required.

### **Typical Responsibilities:**

1. Performs comprehensive administrative and engineering type work necessary to assist in the management of sewer, water, and storm water engineering or oversight, and sidewalk, path, and road construction and maintenance oversight, for the Township.
2. Using excellent customer service skills, establishes and maintains effective working relationships with other employees, officials, and all members of the general public.
3. Provides staff assistance to the Capital Improvements Committee on behalf of road maintenance and capital improvement project goals.
4. Coordinates capital improvement projects with consultants, private contractors and affected Township departments and outside agencies.
5. Assists in managing state/federal grants on all assigned projects.
6. Provides research to the DIRECTOR OF PUBLIC WORKS which allows him/her to advise and provide expert witness services to other Township departments on matters related to professional civil engineering.
7. Assists the DIRECTOR OF PUBLIC WORKS and ultimately the Township Supervisor and the Capital Improvements Committee. Participates in the development of the Five-Year Capital Improvement Plan in terms of project priority recommendations and project cost estimates.
8. Assists in the pursuit of Federal, State and County funding for capital improvement projects.
9. Participates in the development of the Public Works department budget.
10. Contributes to the planning, supervision and design of public works projects, as assigned.
11. Maintain, access and extract infrastructure and public works records in a variety of formats such as MS Office digital documents, hard copy plan sheets, scanned records, database files and spatial records in a geographic information system (GIS).

The above statements are intended to describe the general nature and level of work to be performed. They are not to be construed as an exhaustive list of all job duties.



**Employment Qualifications:**

Excellent verbal and written communication skills.

Strong Problem-solving and analytical skills.

Demonstrated leadership skills.

**EDUCATION/EXPERIENCE:**

Bachelor's degree in Construction Management, Civil Engineering, Landscape Architecture, or related field. Similar or equivalent experience in Construction Management, Civil Engineering, or a related field.

Municipal public works experience, minimum two years.

**DRIVER'S LICENSE REQUIREMENT:**

Must maintain a current Michigan motor vehicle operator's license without restrictions (other than corrective lenses).

These qualifications represent guidelines; alternative qualifications may be substituted if sufficient to perform duties required by position.

Effective Date: 04/09/2019

CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

Resolution Proclaiming April as  
Child Abuse Prevention Month

April 9, 2019

WHEREAS, child abuse is defined as a parent or caregiver, whether through action or failing to act, causes injury, death, emotional harm or risk of serious harm to a child. There are many forms of child maltreatment, including neglect, physical abuse, sexual abuse, exploitation and emotional abuse; and,

WHEREAS, on average, 16 new cases of child abuse and neglect are reported in Kalamazoo County every day; and,

WHEREAS, the Kalamazoo County Child Abuse and Neglect Prevention Council works to educate our children on personal safety, parents on safe sleep practices, and professionals on recognizing and reporting signs of child abuse and neglect; and,

WHEREAS, the Kalamazoo County Child Abuse and Neglect Prevention Council specializes in multiple programs including Kids are Special, KCAN Family Help Book, and Mandated Reporter Training; and,

WHEREAS, the Kalamazoo Child Abuse and Neglect Prevention Council recognizes the need to be proactive in the prevention of child abuse along with continuously building relationships throughout the County of Kalamazoo; and

NOW THEREFORE, BE IT HEREBY RESOLVED, that Oshtemo Charter Township declares April as Child Abuse Prevention Month in Oshtemo Township, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in the effort to support families, thereby preventing child abuse and strengthening the community in which we live.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

The following "Abstained":

The Supervisor declared that the Resolution has been adopted.

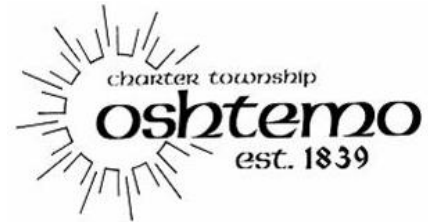
\_\_\_\_\_  
Dusty Farmer, Clerk  
Oshtemo Charter Township

\*\*\*\*\*

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a meeting of the Oshtemo Charter Township Board, held on April 9, 2019, at which meeting \_\_\_\_ members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

\_\_\_\_\_  
Dusty Farmer, Township Clerk



# Memorandum

**Date:** April 4, 2019  
**To:** Township Board  
**From:** Marc Elliott, P.E., Director of Public Works  
**Subject:** Resolution of Support, Preventative Maintenance for 8<sup>th</sup> St Bridge

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## **OBJECTIVE**

The Road Commission of Kalamazoo County is seeking Township support in their application to MDOT, seeking preventative maintenance funds for the 8<sup>th</sup> Street Bridge.

## **BACKGROUND**

Local eligible transportation agencies may apply for preventative maintenance financial assistance under the Local Bridge Program of the Michigan Department of Transportation. Program funds are awarded annually through a criteria-based application process. Local support and local financial commitment is a requirement. A program description is attached.

As the eligible transportation agency, the Road Commission of Kalamazoo County has determined that the 8<sup>th</sup> Street Bridge over Amtrak is a candidate for receipt of funding for 2022. Furthermore, RCKC has adopted a policy regarding Local Bridge Maintenance wherein the RCKC is willing to pay up to 50% of the required local match (policy attached).

## **DISCUSSION**

Five percent (5%) local participation is required for this proposed 2022 project. Under the RCKC policy, Oshtemo would be required to contribute 2.5% (see attached Breakdown of Cost.)

Please note that engineering services is not an MDOT eligible program costs. As tabulated in the attachment, the Township participation in engineering costs (at 50%) are estimated to be \$34,625.00. It is anticipated that ½ to ¾ of the engineering expenses may occur during the Township's 2021 fiscal year.

## **ATTACHMENT**

1. MDOT Local Bridge Program Description
2. KCRC Local Bridge Policy
3. Breakdown of Cost (8<sup>th</sup> Street Bridge over Amtrak Railroad)
4. Resolution of Support, Preventative Maintenance Program for 8<sup>th</sup> Street over Amtrak

## Overview of Local Bridge Program

The Local Bridge Program is a new program that replaced the Michigan Critical Bridge Program. Legislation enacted October 1, 2004, created a Local Bridge Fund, a Local Bridge Advisory Board (LBAB), and seven Regional Bridge Councils (RBC). This legislation places control of the funding allocations of the newly formed Local Bridge Fund and the bridge selection process in the hands of the local agencies of Michigan. Funds from the Local Bridge Program are for construction costs. The costs for preliminary engineering, construction engineering, and right of way acquisition are not paid from the Local Bridge Fund.

There was a transition period between the Critical Bridge Program and the new Local Bridge Program. During the transition, the local agency bridge unit of the Michigan Department of Transportation (MDOT) continued to work with bridge projects that were on the "approved for funding" list. The list of unfunded bridge applications on file was maintained until the Local Bridge Program was fully implemented on October 1, 2005. On October 1, 2005, the "approved for funding" list of active projects was distributed to the RBCs. The RBCs had the option to incorporate these projects into their lists of bridge projects, move them to a list of projects to be funded in future years or remove them altogether; all of the seven RBCs incorporated these projects into their three year bridge plan. The list of unfunded applications was purged on October 1, 2005.

The LBAB is the state level committee that oversees the Local Bridge Program operations. It comprises of 8 members: 3 members from counties, 3 members from cities and villages and 2 non-voting members from MDOT. The LBAB is responsible for, at a minimum, the "Large" bridge program, emergency situations involving local bridges, allocation percentages of funding to each region, and ensuring the RBCs are following established guidelines.

An RBC is a regional committee that is charged with the responsibility of determining a 3-year bridge program that replaces, rehabilitates, and maintains the bridge inventory of their respective region. Each region's RBC evaluates and rates submitted applications, and determines which bridge projects are to be funded each year based on the dollars allocated by the LBAB. Annually, each RBC's 3-year program is reviewed by the LBAB for concurrence.

A new application process was created to work within the Local Bridge Program. As with the Critical Bridge Program, a call for applications is sent to all local agencies on an annual basis. The submitted applications are reviewed by the staff of MDOT Local Agency Programs' bridge unit for completeness and funding eligibility. Formula rating points are computed and each region's applications are submitted to their respective RBC for addition of discretionary points. A 3-year bridge program is maintained by each RBC.

Funding from the Local Bridge Fund is allocated based on available funds and weighted ratios stipulated in legislation. There are three factors used to create each region's ratios. The first ratio is the total deck area of locally owned bridges within each region divided by the total deck area of locally owned bridges in Michigan. The second ratio is the total structurally deficient deck area of locally owned bridges per region divided by the total structurally deficient deck area of locally owned bridges in Michigan. The third ratio is the number of locally owned bridges per region divided by the total number of locally owned bridges in Michigan. Each ratio is weighted by the LBAB within limits not to be less than 25% or greater than 50%. Currently, the deck area and number of bridge ratios are weighted 30% and the structurally deficient deck area ratio is weighted 40%. The product of the weightings and ratios are summed to determine the percentage of the Local Bridge Fund being allocated to each region's RBC.

The role of MDOT is to provide administrative support, technical assistance, and bridge inventory data. MDOT will review submitted applications, determine the computer generated rating points, check the plans and specifications for conformance to the American Association of State Highway Transportation Officials' (AASHTO) guidelines, schedule and participate in all required meetings, and advertise and award contracts for the bridge projects. MDOT are non-voting members of both the LBAB and the RBCs.

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**LOCAL ROAD BRIDGE REPLACEMENT**

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It is the policy of the Board of County Road Commissioners of the County of Kalamazoo to provide for, and to require township participation, in the local costs associated with the replacement or construction of bridges on the local road system. Local costs are defined as those charges associated with the replacement or construction of a bridge on the local road system that is not eligible for reimbursement from other sources. Those costs could include, but are not limited to engineering, permits, land acquisition, mitigation work, legal fees, as well as the construction work itself.

A bridge is defined as a structure including supports erected over a depression or an obstruction such as water, highway, pedestrian, or railway and having a track or passageway for carrying traffic or other moving loads, and having an opening measured along the center of the roadway of more than twenty (20) feet between under copings of abutment or spring lines of arches, or extreme ends of openings for multiple boxes. This may include multiple culverts and/or pipes, where the clear distances between openings is less than half of the smaller contiguous opening.

The Board will pay up to fifty percent (50%) of the local cost, outside of the local road participation fund program; to the extent the Board has funds that can be made available for this purpose. The Board will work to secure other funding sources whether from other local, and/or state, and/or federal in nature, to assist in helping financially support the bridge replacement or construction effort.

Adopted: 8/7/79  
Reviewed: 9/20/94  
Amended: 5/21/02  
Amended: 11/9/10

## Breakdown of Cost

### 8th Street over Amtrak Railroad (SN 4651)

Proposed Preventive Maintenance

A. Approach Construction	\$ 58,000.00
B. Structure Construction	\$ 219,000.00

<b>Project Total (A + B)</b>	<b>\$ 277,000.00</b>
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### Construction Cost Sharing

Local Bridge Program covers 95% of construction cost :	\$ 263,000.00
Township covers 2.5% of construction cost :	\$ 7,000.00
RCKC covers 2.5% of construction cost :	<u>\$ 7,000.00</u>
	\$ 277,000.00

### Engineering Cost Sharing (Design and Inspection)

Township :	\$ 34,625.00
RCKC :	<u>\$ 34,625.00</u>
	\$ 69,250.00

The proposed construction would replace the joints on the structure, upgrade the railing to meet current standards, and remove the existing asphalt surface on the bridge and the approaches to the bridge. A water proofing material would be placed on the concrete beams prior to paving to keep water from getting to the beams and causing deterioration. The bridge approaches and deck would then be resurfaced with asphalt. The guardrail would also be replaced as needed.



CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

**Resolution Supporting Kalamazoo County Road Commission**  
**Application for Local Bridge Program Funds**  
**For 8<sup>th</sup> Street Bridge**  
**Preventive Maintenance**

**April 9, 2019**

**WHEREAS**, the 8<sup>th</sup> Street bridge over the Amtrak Railroad in Oshtemo Charter Township, Kalamazoo County, Michigan, was constructed in 1980 as a concrete box beam structure, and due to its age is beginning to show signs of deterioration; and

**WHEREAS**, the current deterioration places a risk on the longevity of the bridge, the service it provides and its value as an important transportation system asset; and

**WHEREAS**, the investment in preventive maintenance will improve the condition of the bridge deck and bridge beams, avoiding more costly repairs in the future; and

**WHEREAS**, Road Commission staff has prepared an application for Local Bridge Program Funds to rehabilitate this structure; and

**WHEREAS**, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2022.

**NOW, THEREFORE, BE IT RESOLVED** that the Township supports affirmative consideration of the Road Commission of Kalamazoo County application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

The following "Abstained":

The Supervisor declared that the Resolution has been adopted.

---

Dusty Farmer, Clerk  
Oshtemo Charter Township

\*\*\*\*\*

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a meeting of the Oshtemo Charter Township Board, held on April 9, 2019, at which meeting \_\_\_\_ members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

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Dusty Farmer, Township Clerk

Oshtemo Township 2019 1st QTR Budget Amendment Request Summary

<b>General 101-001-40100</b>			
Planning	Maple Hill Zoning	\$	500.00
Planning	West Main CIA	\$	2,000.00
Public Works	Sidewalks	\$	31,000.00
Public Works	Engineering Fees	\$	6,000.00
		\$	<b>39,500.00</b>
<b>Parks 107-001-40100</b>			
Parks	Drake Carriage Barn	\$	146,147.00
Parks	Phase 2 Design	\$	8,820.00
Parks	Construction Phase 2	\$	16,275.00
		\$	<b>171,242.00</b>
<b>Fire Operations 206-001-40100</b>			
<b>Police 207-001-40100</b>			
<b>Fire Equipment 211-001-40100</b>			
<b>SoDA 247-725-97500</b>			
<b>Building 249-001-40100</b>			
<b>Sewer 490-000-40100</b>			
	Developer Refund	\$	30,000.00
	SAW Grant	\$	66,000.00
	Sanitary Sewer Engineering**	\$	3,974.40
		\$	<b>99,974.40</b>
<b>Water 491-000-40100</b>			
	Connection Refund	\$	5,000.00
	W Main Water Extension	\$	1,400.00
	Hydrant Inspections **	\$	12,900.00
		\$	<b>19,300.00</b>
<b>Total New Expenditure</b>		<b>\$</b>	<b>330,016.40</b>

\*NOTE 1: Although each request is from carryover (also known as fund balance), these requests were approved in 2018 and not spent because the projects were unfinished. (All lines except those noted below).

\*\*Note 2: Monies reallocated within the fund and within current year budget.







# BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 04/03/2019

Department Head Name: M. Elliott (Public Works)

Fund Name: 101 General

		Amount	
Additional Funds Request for:	<u>101-506-8200</u>	Engineering Fees	<u>\$ 6,000.00</u>
(description and GL number)	<u></u>		<u></u>
	<u></u>		<u>\$ 6,000.00</u>
Funds requested from:	<u>101-001-40100</u>	Carryover	<u>\$ 6,000.00</u>
(description and GL number)	<u></u>		<u></u>
	<u></u>		<u></u>
	<u></u>		<u>\$ 6,000.00</u>

Explanation of request:

For prior budgets, these expenses were assigned to "249" - General Township Operations. In the course of the transition to a "506" - Public Works Department, this category of "Engineering Fees" was deleted from "249" with the intent to move into "506". There is currently no budget item for these historic, sundry engineering services delivered by the Township's designated Engineer, Prein&Newhof. This amendment corrects this oversight.

Supervisor Review:  
(pending or date reviewed)

M. Elliott 4/5/19

Board Authorization:  
(pending or date authorized)





# BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 03/27/2019

Department Head Name: Karen High

Fund Name:

		Amount	
Additional Funds Request for: (description and GL number)	<u>107-756-80-800.DRFMP2</u> _____ _____	<u>Drake Farmstead Phase 2 design</u> _____ _____	<input type="text" value="\$ 8,820.00"/> <input type="text"/> <input type="text" value="\$ 8,820.00"/>
Funds requested from: (description and GL number)	<u>107-756-40100</u> _____ _____ _____ _____	<u>Parks carryover</u> _____ _____ _____ _____	<input type="text" value="\$ 8,820.00"/> <input type="text"/> <input type="text"/> <input type="text" value="\$ 8,820.00"/>

Explanation of request:

A contract for this project was approved in 2018, but the project was not completed in 2018. It will be completed in 2019.

Supervisor Review:   
(pending or date reviewed)

Board Authorization:   
(pending or date authorized)

## BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 04/01/2019

Department Head Name: Karen High

Fund Name: 107 Parks

			Amount	
Additional Funds Request for:				
(description and GL number)	<u>Capital Outlay/Improvements 2019</u>	<u>107-756-97400 DRFMP2</u>	<b>\$ 16,275.00</b>	
				<b>\$ 16,275.00</b>
Funds requested from:				
(description and GL number)	<u>Carryover</u>	<u>107-756-40100</u>	<b>\$ 16,275.00</b>	
				<b>\$ 16,275.00</b>

Explanation of request:

This is for construction of Drake Farmstead Phase 2. The funds above were budgeted in 2018 but not spent. Request is to move the funds to 2019.

Supervisor Review: *[Signature]* 4-1-19  
 (pending or date reviewed)

Board Authorization:   
 (pending or date authorized)

# BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 01/14/2019

Department Head Name: Rick Everett

Fund Name: 107 Parks

			Amount
Additional Funds Request for: (description and GL number)	Telephone	107-756-85300	\$ 720.00
	_____	_____	_____
	_____	_____	\$ 720.00
Funds requested from: (description and GL number)	Electricity	107-756-92100	\$ 720.00
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	\$ 720.00

Explanation of request:

No new monies. Drake Farmstead phone was previously in a capital account. This years budget moved utilities out of a capital account into the respective utility accounts, however this item going to the telephone account was missed. The Grange telephone was previously taken out of the Electricity Account and now is moved to it's own respective account leaving the Electricity Account enough funds to move to the Telephone Account.

Supervisor Review: *[Signature]* 4-14-19  
 (pending or date reviewed)

Board Authorization:   
 (pending or date authorized)

# BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 04/03/2019

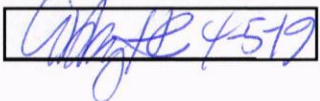
Department Head Name: M Elliott (Public Works)

Fund Name: 490 Sewer

		Amount	
Additional Funds Request for: (description and GL number)	<u>490-000-96300</u>	Refunds to Developer	<b>\$ 30,000.00</b>
	_____	_____	_____
	_____	_____	<b>\$ 30,000.00</b>
Funds requested from: (description and GL number)	<u>490-000-40100</u>	Carryover (Re-budget from FY 2018)	<b>\$ 30,000.00</b>
	_____	_____	_____
	_____	_____	_____
	_____	_____	<b>\$ 30,000.00</b>

Explanation of request:

Requested 2019 budget amendment is to bring forward into 2019, dollars which were budgeted but not expended in 2018. Per the pre-development agreement with the Developer of Sky King Meadows 3, certain cost associated with his private extension of public sewers are reimbursable out of third-party connection fees collected by Oshtemo from users benefiting from the public sewer.

Supervisor Review:  4519  
(pending or date reviewed)

Board Authorization: \_\_\_\_\_  
(pending or date authorized)

# BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 04/03/2019

Department Head Name: M Elliott (Public Works)

Fund Name: 490 Sewer

		Amount	
Additional Funds Request for: (description and GL number)	<u>490-000-8200.SAWENG</u>	<u>SAW Grant Engineering Fees</u>	<u>\$ 28,000.00</u>
	<u>490-000-8200.SAWSRV</u>	<u>SAW Grant Clean/VAC Field Services</u>	<u>\$ 38,000.00</u>
			<u>\$ 66,000.00</u>
Funds requested from: (description and GL number)	<u>490-000-40100</u>	<u>Carryover (Re-budget from FY 2018)</u>	<u>\$ 28,000.00</u>
	<u>490-000-40100</u>	<u>Carryover (Re-budget from FY 2018)</u>	
			<u>\$ 38,000.00</u>
			<u>\$ 66,000.00</u>

Explanation of request:

Requested 2019 budget amendment is to bring forward into 2019, dollars which were budgeted but not expended in 2018. This multi-year expenditure is tied to a contract with Prein&Newhof to provided professional services for sanitary sewer infrastructure inspection/evaluation and development of an Assess Management Plan.

Supervisor Review: [Signature]  
(pending or date reviewed)

Board Authorization: [Blank]  
(pending or date authorized)



# BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 04/03/2019

Department Head Name: M Elliott (Public Works)

Fund Name: 491 Water

		Amount	
Additional Funds Request for: (description and GL number)	<u>491-000-96300 (new)</u>	<u>Refunds to Developer (new)</u>	<u>\$ 5,000.00</u>
	_____	_____	_____
	_____	_____	<u>\$ 5,000.00</u>
Funds requested from: (description and GL number)	<u>491-000-40100</u>	<u>Carryover (Re-budget from FY 2018)</u>	<u>\$ 5,000.00</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	<u>\$ 5,000.00</u>

Explanation of request:

A new payment category is being created to reimburse a 2018 payment received for connection fees associated with a project which is now terminated/vacated. Source of reimbursement is carryover because fees collected in 2018 were rolled up into the water fund carryover at start of the budget 2019 budget year.

Supervisor Review:  4-5-19  
(pending or date reviewed)

Board Authorization: \_\_\_\_\_  
(pending or date authorized)

# BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 04/03/2019

Department Head Name: M Elliott (Public Works)

Fund Name: 491 Water

		Amount	
Additional Funds Request for: (description and GL number)	<u>491-000-82000.WM7TO8</u>	Engineering Fees	\$ 1,400.00
	_____	_____	_____
	_____	_____	\$ 1,400.00
Funds requested from: (description and GL number)	<u>491-000-40100</u>	Carryover (Re-budget from FY 2018)	\$ 1,400.00
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	\$ 1,400.00

Explanation of request:

Requested 2019 budget amendment is to bring forward into 2019, dollars which were budgeted but not expended in 2018. This multi-year expenditure is tied to the contract with Fleis&Vandenbrink for the extension of public water in West Main between 7th and 8th Street. ( Installation of the water main will be bid with the planned (adjacent) USDA public sewer extension.)

Supervisor Review: *W. Elliott* 4-5-19  
 (pending or date reviewed)

Board Authorization:   
 (pending or date authorized)





User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE	YTD BALANCE	% BGDGT USED
	ORIGINAL BUDGET	2019 MENDED BUDGETAL	BALANCE (ABNORMAL) AL	03/31/2019 (ABNORMAL)	
<b>Fund 101 - General Fund</b>					
<b>Revenues</b>					
Function: Unclassified					
Dept 000 - General					
68200	Debt Proceeds	1,654,126.00	1,654,126.00	1,654,126.00	0.00 0.00
<b>Total Dept 000 - General</b>		<b>1,654,126.00</b>	<b>1,654,126.00</b>	<b>1,654,126.00</b>	<b>0.00 0.00</b>
<b>Dept 001 - Revenue</b>					
40100	Carryover	125,000.00	125,000.00	125,000.00	0.00 0.00
40300	Current Real Property Tax	806,000.00	806,000.00	46,190.07	759,809.93 94.27
40400	Street Lights Tax	0.00	0.00	(150,110.46)	150,110.46 100.00
40500	2010-1 Sidewalk	0.00	0.00	0.00	0.00 0.00
40700	Delq P.P. Tax	0.00	0.00	0.00	0.00 0.00
40900	Act 198 Tax Collection	2,500.00	2,500.00	2,500.00	0.00 0.00
43000	Payments in Lieu of Taxes	2,000.00	2,000.00	2,000.00	0.00 0.00
44500	Other Tax Related Revenue	0.00	0.00	(1,836.00)	1,836.00 100.00
44600	Penalties/Interest Taxes	0.00	0.00	0.00	0.00 0.00
44700	Property Tax Admin Fee	338,000.00	338,000.00	(256,987.62)	594,987.62 176.03
45200	Animal Licenses	200.00	200.00	200.00	0.00 0.00
45300	Manufactured Home Comm Fees	5,000.00	5,000.00	5,000.00	0.00 0.00
45400	Hawkers/Peddlers	100.00	100.00	40.00	60.00 60.00
47500	Miscellaneous	10,000.00	10,000.00	6,095.00	3,905.00 39.05
47600	Reimburse Revenue	13,260.00	13,260.00	10,071.50	3,188.50 24.05
47700	SRS-Right of Way	16,000.00	16,000.00	16,000.00	0.00 0.00
48000	Federal Grant	0.00	0.00	0.00	0.00 0.00
57400	SRS-Sales Tax Statutory	75,017.00	75,017.00	75,017.00	0.00 0.00
57500	SRS-Sales Tax Constitutional	1,840,215.00	1,840,215.00	1,840,215.00	0.00 0.00
57600	Other Grants	929,030.00	929,030.00	929,030.00	0.00 0.00
60300	FOIA Payment	0.00	0.00	(1,172.88)	1,172.88 100.00
60500	Cable Fees	180,000.00	180,000.00	139,688.79	40,311.21 22.40
60700	Election Reimbursement	0.00	0.00	0.00	0.00 0.00
61400	Planning Escrow	0.00	0.00	0.00	0.00 0.00
61500	Planning Fees	30,000.00	30,000.00	23,100.00	6,900.00 23.00
61700	Metal Recycling Revenue	3,500.00	3,500.00	3,500.00	0.00 0.00
61800	Sidewalk Permit/Inspection	0.00	0.00	0.00	0.00 0.00
63400	Grave Openings	30,000.00	30,000.00	27,720.00	2,280.00 7.60
64300	Sales of Lots	10,000.00	10,000.00	8,800.00	1,200.00 12.00
64500	Monument Installations	0.00	0.00	(2,133.60)	2,133.60 100.00
64600	Transfer of Deed	0.00	0.00	0.00	0.00 0.00
65100	Interest 2014 Sidewalk Assmt	0.00	0.00	0.00	0.00 0.00
65200	Interest 2014-1 Road Assmts	0.00	0.00	0.00	0.00 0.00
66500	Interest Earned	14,000.00	14,000.00	14,000.00	0.00 0.00
67300	Sales-Fixed Assets	0.00	0.00	0.00	0.00 0.00
67600	Contribution-Other Funds	0.00	0.00	0.00	0.00 0.00
69900	SMBA Facility Fee	20,000.00	20,000.00	0.00	20,000.00 100.00
<b>Total Dept 001 - Revenue</b>		<b>4,449,822.00</b>	<b>4,449,822.00</b>	<b>2,861,926.80</b>	<b>1,587,895.20 35.68</b>
<b>Total - Function Unclassified</b>		<b>6,103,948.00</b>	<b>6,103,948.00</b>	<b>4,516,052.80</b>	<b>1,587,895.20 26.01</b>
<b>TOTAL REVENUES</b>		<b>6,103,948.00</b>	<b>6,103,948.00</b>	<b>4,516,052.80</b>	<b>1,587,895.20 26.01</b>
<b>Expenditures</b>					
Function: Unclassified					
Dept 110 - Transfer to Other Funds					
96510	Transfer to Other fund	250,000.00	250,000.00	250,000.00	0.00 0.00
96520	Transfer to Revolving	0.00	0.00	0.00	0.00 0.00
96540	Transfer to Police Fund	2,400.00	2,400.00	2,400.00	0.00 0.00
96550	Transfer to Other Funds	0.00	0.00	0.00	0.00 0.00
96560	Transfer to Parks Fund	175,000.00	175,000.00	175,000.00	0.00 0.00
96570	Transfer to Street Lighting	0.00	0.00	0.00	0.00 0.00
<b>Total Dept 110 - Transfer to Other Funds</b>		<b>427,400.00</b>	<b>427,400.00</b>	<b>427,400.00</b>	<b>0.00 0.00</b>
Dept 171 - Supervisor					
70200	Salaries	130,752.48	130,752.48	94,951.46	35,801.02 27.38
71500	Payroll Taxes - FICA	10,002.56	10,002.56	7,378.50	2,624.06 26.23
72200	Pension Plan	8,380.20	8,380.20	6,949.11	1,431.09 17.08
<b>Total Dept 171 - Supervisor</b>		<b>149,135.24</b>	<b>149,135.24</b>	<b>109,279.07</b>	<b>39,856.17 26.72</b>
Dept 173 - Clerk					

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019 ORIGINAL BUDGET	2019 MENDED BUDGET	AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
<b>Fund 101 - General Fund</b>					
<b>Expenditures</b>					
70200 Salaries	112,057.65	112,057.65	82,087.99	29,969.66	26.74
71500 Payroll Taxes - FICA	8,572.42	8,572.42	6,446.25	2,126.17	24.80
72200 Pension Plan	8,964.60	8,964.60	7,765.77	1,198.83	13.37
<b>Total Dept 173 - Clerk</b>	<b>129,594.67</b>	<b>129,594.67</b>	<b>96,300.01</b>	<b>33,294.66</b>	<b>25.69</b>
<b>Dept 174 - Treasurer</b>					
70200 Salaries	94,470.02	94,470.02	68,590.51	25,879.51	27.39
71500 Payroll Taxes - FICA	7,127.49	7,127.49	5,370.83	1,756.66	24.65
72200 Pension Plan	7,453.60	7,453.60	6,503.02	950.58	12.75
73000 Postage	5,500.00	5,500.00	5,500.00	0.00	0.00
<b>Total Dept 174 - Treasurer</b>	<b>114,551.11</b>	<b>114,551.11</b>	<b>85,964.36</b>	<b>28,586.75</b>	<b>24.96</b>
<b>Dept 175 - Trustees</b>					
70200 Salaries	28,000.00	28,000.00	22,080.00	5,920.00	21.14
71500 Payroll Taxes - FICA	2,240.00	2,240.00	1,787.11	452.89	20.22
<b>Total Dept 175 - Trustees</b>	<b>30,240.00</b>	<b>30,240.00</b>	<b>23,867.11</b>	<b>6,372.89</b>	<b>21.07</b>
<b>Dept 191 - Elections</b>					
72800 Supplies	2,800.00	2,800.00	2,560.00	240.00	8.57
73000 Postage	1,000.00	1,000.00	1,000.00	0.00	0.00
80800 Precinct Workers	0.00	0.00	0.00	0.00	0.00
90300 Legal Notices	0.00	0.00	0.00	0.00	0.00
97000 Capital Outlay-Equipment	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 191 - Elections</b>	<b>3,800.00</b>	<b>3,800.00</b>	<b>3,560.00</b>	<b>240.00</b>	<b>6.32</b>
<b>Dept 201 - Information Technology</b>					
72800 Supplies	3,000.00	3,000.00	2,436.29	563.71	18.79
80500 Computer Support	63,900.00	63,900.00	31,208.23	32,691.77	51.16
97000 Capital Outlay	60,000.00	60,000.00	58,562.93	1,437.07	2.40
<b>Total Dept 201 - Information Technology</b>	<b>126,900.00</b>	<b>126,900.00</b>	<b>92,207.45</b>	<b>34,692.55</b>	<b>27.34</b>
<b>Dept 209 - Assessing/Tax Records</b>					
70200 Salaries	113,574.08	113,574.08	83,607.36	29,966.72	26.39
70300 Board of Review Salaries	2,500.00	2,500.00	2,500.00	0.00	0.00
71500 Payroll Taxes - FICA	8,688.41	8,688.41	6,422.11	2,266.30	26.08
72200 Pension Plan	9,085.92	9,085.92	7,887.24	1,198.68	13.19
72800 Supplies	4,000.00	4,000.00	3,600.00	400.00	10.00
73000 Postage	6,200.00	6,200.00	1,318.66	4,881.34	78.73
75100 Vehicle Gas & Maintenance	0.00	0.00	0.00	0.00	0.00
80700 Contracted Appeals	60,000.00	60,000.00	59,800.00	200.00	0.33
80900 Contracted/Clerical	0.00	0.00	0.00	0.00	0.00
82000 Engineering Fees	15,000.00	15,000.00	11,913.75	3,086.25	20.58
82600 Legal Fees	12,000.00	12,000.00	12,000.00	0.00	0.00
87000 Mileage	800.00	800.00	786.37	13.63	1.70
90300 Legal Notices	1,200.00	1,200.00	641.90	558.10	46.51
95800 Education/Dues	5,000.00	5,000.00	4,200.00	800.00	16.00
97000 Capital Outlay-Equipment	18,500.00	18,500.00	18,500.00	0.00	0.00
<b>Total Dept 209 - Assessing/Tax Records</b>	<b>256,548.41</b>	<b>256,548.41</b>	<b>213,177.39</b>	<b>43,371.02</b>	<b>16.91</b>
<b>Dept 218 - Cemetery, Bldgs &amp; Grounds</b>					
72800 Supplies	1,500.00	1,500.00	1,383.24	116.76	7.78
75100 Vehicle Maintenance	3,000.00	3,000.00	2,611.37	388.63	12.95
75300 Grounds Maint Equipment	2,500.00	2,500.00	2,284.08	215.92	8.64
75700 Tools & Supplies	1,500.00	1,500.00	1,474.11	25.89	1.73
76000 Facility Supplies	3,200.00	3,200.00	2,552.40	647.60	20.24
76600 Expendable Supplies	3,000.00	3,000.00	2,318.30	681.70	22.72
80500 Contracted Snow Removal	1,000.00	1,000.00	875.00	125.00	12.50
80600 Contracted Lawn Maintenance	11,500.00	11,500.00	11,500.00	0.00	0.00
80700 Weed Ordinance Mowing	0.00	0.00	0.00	0.00	0.00
80800 Contracted Grave Openings	20,000.00	20,000.00	18,400.00	1,600.00	8.00
82000 Engineering Fees	0.00	0.00	0.00	0.00	0.00
86800 Fuel, Oil & Grease	1,500.00	1,500.00	1,302.35	197.65	13.18
92000 Water	2,000.00	2,000.00	1,795.53	204.47	10.22
92100 Electric	23,000.00	23,000.00	19,475.17	3,524.83	15.33

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
	ORIGINAL BUDGET	MEDED BUDGET			
<b>Fund 101 - General Fund</b>					
<b>Expenditures</b>					
92300 Heat	4,000.00	4,000.00	2,686.93	1,313.07	32.83
93100 Maintenance Services	23,000.00	23,000.00	19,529.65	3,470.35	15.09
97400 Capital Outlay	178,500.00	178,500.00	178,500.00	0.00	0.00
<b>Total Dept 218 - Cemetery, Bldgs &amp; Grounds</b>	<b>279,200.00</b>	<b>279,200.00</b>	<b>266,688.13</b>	<b>12,511.87</b>	<b>4.48</b>
<b>Dept 223 - Finance &amp; Legal</b>					
82500 Accounting & Audit Fees	58,200.00	58,200.00	54,702.19	3,497.81	6.01
82600 Legal Fees	25,000.00	25,000.00	19,793.62	5,206.38	20.83
<b>Total Dept 223 - Finance &amp; Legal</b>	<b>83,200.00</b>	<b>83,200.00</b>	<b>74,495.81</b>	<b>8,704.19</b>	<b>10.46</b>
<b>Dept 234 - Insurance &amp; Bonds</b>					
71600 Health & Life Insurance	150,000.00	150,000.00	97,469.11	52,530.89	35.02
72500 Retiree Health Care	57,600.00	57,600.00	57,600.00	0.00	0.00
91100 Worker's Compensation	6,620.00	6,620.00	3,190.58	3,429.42	51.80
91200 General Insurance	40,000.00	40,000.00	38,051.75	1,948.25	4.87
<b>Total Dept 234 - Insurance &amp; Bonds</b>	<b>254,220.00</b>	<b>254,220.00</b>	<b>196,311.44</b>	<b>57,908.56</b>	<b>22.78</b>
<b>Dept 249 - General Twp Operations</b>					
70200 Salaries	146,146.34	146,146.34	118,876.32	27,270.02	18.66
70400 In Lieu Of Insurance	5,500.00	5,500.00	3,925.00	1,575.00	28.64
71500 Payroll Taxes - FICA	11,279.64	11,279.64	9,178.82	2,100.82	18.62
72200 Pension Plan	11,446.42	11,446.42	10,355.64	1,090.78	9.53
72800 Supplies	8,000.00	8,000.00	6,217.73	1,782.27	22.28
72900 Petty Cash	0.00	0.00	0.00	0.00	0.00
73000 Postage	15,000.00	15,000.00	13,000.66	1,999.34	13.33
75100 Vehicle Maintenance	1,500.00	1,500.00	1,333.26	166.74	11.12
80800 Contracted Services	85,500.00	85,500.00	85,500.00	0.00	0.00
82000 Engineering Fees	0.00	0.00	0.00	0.00	0.00
85300 Telephone	7,000.00	7,000.00	5,589.25	1,410.75	20.15
86800 Fuel, Oil & Grease	800.00	800.00	720.45	79.55	9.94
87000 Mileage	1,000.00	1,000.00	668.24	331.76	33.18
87200 New Hire Expenses	3,000.00	3,000.00	2,900.00	100.00	3.33
90300 Legal Notices	18,000.00	18,000.00	14,398.08	3,601.92	20.01
93300 Equipment Maintenance	6,000.00	6,000.00	3,300.05	2,699.95	45.00
95600 Household Hazard Waste	16,000.00	16,000.00	15,228.33	771.67	4.82
95700 Newsletter	16,000.00	16,000.00	14,174.31	1,825.69	11.41
95800 Education/Dues	16,000.00	16,000.00	12,658.67	3,341.33	20.88
95900 Trash Collection	48,000.00	48,000.00	47,945.00	55.00	0.11
96100 BOR/MTT Refunds	0.00	0.00	(27.83)	27.83	100.00
96200 Miscellaneous	0.00	0.00	0.00	0.00	0.00
96300 Contingency Items	8,340.16	3,340.16	1,961.51	1,378.65	41.27
97500 Capital Outlay / Buildings	0.00	5,000.00	5,000.00	0.00	0.00
97600 Capital Outlay	3,500.00	3,500.00	3,500.00	0.00	0.00
97600 GRPRVN Capital Outlay	0.00	0.00	0.00	0.00	0.00
97600 NM10TH Capital Outlay	0.00	0.00	0.00	0.00	0.00
97600 NMDRSA Capital Outlay	0.00	0.00	0.00	0.00	0.00
97600 NMDRTA Capital Outlay	0.00	0.00	0.00	0.00	0.00
97600 NMKLAV Capital Outlay	0.00	0.00	0.00	0.00	0.00
97600 NMMAIN Capital Outlay	0.00	0.00	0.00	0.00	0.00
97600 WMNGRP Capital Outlay	0.00	0.00	0.00	0.00	0.00
97600 WMSTDM Capital Outlay	0.00	0.00	0.00	0.00	0.00
97700 Capital Outlay / Equipment	10,000.00	10,000.00	10,000.00	0.00	0.00
<b>Total Dept 249 - General Twp Operations</b>	<b>438,012.56</b>	<b>438,012.56</b>	<b>386,403.49</b>	<b>51,609.07</b>	<b>11.78</b>
<b>Dept 250 - Legal</b>					
70200 Salaries	262,165.16	262,165.16	192,577.92	69,587.24	26.54
71500 Payroll Taxes - FICA	16,448.36	16,448.36	11,520.58	4,927.78	29.96
72200 Pension Plan	20,973.22	20,973.22	18,223.39	2,749.83	13.11
72800 Supplies	1,000.00	1,000.00	937.22	62.78	6.28
72800 CM.CIC Supplies	0.00	0.00	0.00	0.00	0.00
80800 Contracted Legal Counsel/Temp Paralegal	2,000.00	2,000.00	2,000.00	0.00	0.00
83000 Departmental Billings	(158,200.00)	(158,200.00)	(157,505.00)	(695.00)	0.44
87000 Mileage	250.00	250.00	59.63	190.37	76.15
95500 Law Library/Archives	12,500.00	12,500.00	8,921.95	3,578.05	28.62
95800 Education/Dues	1,000.00	1,000.00	875.00	125.00	12.50
97000 Capital Outlay	1,000.00	1,000.00	1,000.00	0.00	0.00
<b>Total Dept 250 - Legal</b>	<b>159,136.74</b>	<b>159,136.74</b>	<b>78,610.69</b>	<b>80,526.05</b>	<b>50.60</b>

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE	YTD BALANCE	% BDGT USED	
	ORIGINAL BUDGET	2019 MENDED BUDGETAL	BALANCE (ABNORMAL) AL	03/31/2019 (ABNORMAL)		
<b>Fund 101 - General Fund</b>						
<b>Expenditures</b>						
<b>Dept 506 - Public Works</b>						
70200	Salaries	45,449.40	45,449.40	29,027.45	16,421.95	36.13
70400	In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00
71500	Payroll Taxes - FICA	3,476.88	3,476.88	2,277.38	1,199.50	34.50
72200	Pension Plan	3,635.94	3,635.94	2,979.09	656.85	18.07
72800	Supplies	2,500.00	2,500.00	2,500.00	0.00	0.00
73000	Postage	600.00	600.00	600.00	0.00	0.00
82600	Legal Fees	3,500.00	3,500.00	3,500.00	0.00	0.00
87000	Mileage	600.00	600.00	600.00	0.00	0.00
92600	Street Lighting	0.00	0.00	0.00	0.00	0.00
93100	Inspections/Permits	0.00	0.00	0.00	0.00	0.00
95200	Road Project Costs	0.00	0.00	0.00	0.00	0.00
95200 BTR2RD	Road Project Costs	366,500.00	366,500.00	366,500.00	0.00	0.00
95200 RDMAIN	Road Project Costs	250,000.00	250,000.00	250,000.00	0.00	0.00
95200 SANCOA	Sewer 1 Contract A	180,000.00	180,000.00	180,000.00	0.00	0.00
95200 SANCOB	Sewer 1, Contract B	0.00	0.00	0.00	0.00	0.00
95300	Storm Sewer Costs	12,000.00	12,000.00	12,000.00	0.00	0.00
95800	EDUCATION/DUES	1,500.00	1,500.00	932.00	568.00	37.87
97600	Capital Outlay	113,630.00	113,630.00	113,630.00	0.00	0.00
97600 NMDRDR	Non-Motorized Drake Rd	276,480.00	276,480.00	276,480.00	0.00	0.00
97600 NMDRSA	Non Motorized Drake Safety Grant	1,047,600.00	1,047,600.00	1,047,600.00	0.00	0.00
97600 NMDRTA	South Drake Phase 2 Transportation Alt.	829,440.00	829,440.00	829,440.00	0.00	0.00
97600 NMKLAV	Non Motorized Facility KL Ave	10,000.00	10,000.00	10,000.00	0.00	0.00
97600 NMS9TH	Non motorized 9th St.	30,000.00	30,000.00	30,000.00	0.00	0.00
97600 NMSTDM	Non motorized Stadium	40,000.00	40,000.00	38,840.32	1,159.68	2.90
97600 PLATSW	Capital Outlay / Bldg Adds	0.00	0.00	0.00	0.00	0.00
97600 SANCOA	Sewer 1 Contract A	164,000.00	164,000.00	153,150.00	10,850.00	6.62
97600 SANCOB	Sewer 1, Contract B	26,000.00	26,000.00	24,279.93	1,720.07	6.62
97600 SANPH2	Sewer 2	11,240.00	11,240.00	11,240.00	0.00	0.00
97600 SWGMDR	Sidewalk, Green Meadow	0.00	0.00	0.00	0.00	0.00
97600 SWMHDR	Sidewalk, Maple Hill and Croyden	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 506 - Public Works</b>		<b>3,418,152.22</b>	<b>3,418,152.22</b>	<b>3,385,576.17</b>	<b>32,576.05</b>	<b>0.95</b>
<b>Dept 805 - Planning Dept</b>						
70200	Salary	107,221.84	107,221.84	77,213.80	30,008.04	27.99
70300	SALARY-PC/ZBA	12,000.00	12,000.00	12,000.00	0.00	0.00
71500	Payroll Taxes - FICA	8,202.47	8,202.47	5,984.37	2,218.10	27.04
72200	Pension Plan	8,577.74	8,577.74	7,386.62	1,191.12	13.89
72800	Supplies	2,000.00	2,000.00	1,958.01	41.99	2.10
73000	Postage	3,000.00	3,000.00	3,000.00	0.00	0.00
80100	GIS Expense	7,000.00	7,000.00	5,300.00	1,700.00	24.29
80800	Consultants	22,000.00	22,000.00	20,600.00	1,400.00	6.36
81000	Escrow Refund	0.00	0.00	0.00	0.00	0.00
82000	Engineering Fees	3,000.00	3,000.00	2,500.00	500.00	16.67
82600	Legal Fees	35,000.00	35,000.00	34,970.00	30.00	0.09
87000	Mileage	300.00	300.00	150.36	149.64	49.88
90300	Legal Notices	15,000.00	15,000.00	12,849.10	2,150.90	14.34
95800	Education/Dues	5,000.00	5,000.00	4,355.00	645.00	12.90
<b>Total Dept 805 - Planning Dept</b>		<b>228,302.05</b>	<b>228,302.05</b>	<b>188,267.26</b>	<b>40,034.79</b>	<b>17.54</b>
<b>Total - Function Unclassified</b>		<b>6,098,393.00</b>	<b>6,098,393.00</b>	<b>5,628,108.38</b>	<b>470,284.62</b>	<b>7.71</b>
<b>TOTAL EXPENDITURES</b>		<b>6,098,393.00</b>	<b>6,098,393.00</b>	<b>5,628,108.38</b>	<b>470,284.62</b>	<b>7.71</b>
<b>Fund 101 - General Fund:</b>						
<b>TOTAL REVENUES</b>		<b>6,103,948.00</b>	<b>6,103,948.00</b>	<b>4,516,052.80</b>	<b>1,587,895.20</b>	<b>26.01</b>
<b>TOTAL EXPENDITURES</b>		<b>6,098,393.00</b>	<b>6,098,393.00</b>	<b>5,628,108.38</b>	<b>470,284.62</b>	<b>7.71</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>5,555.00</b>	<b>5,555.00</b>	<b>1,112,055.58</b>	<b>1,117,610.58</b>	<b>10,119.00</b>
<b>Fund 107 - Parks</b>						
<b>Revenues</b>						
<b>Function: Unclassified</b>						
<b>Dept 000 - General</b>						
66400	Interest on Investments	0.00	0.00	0.00	0.00	0.00
69900	Loan Proceeds	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000 - General</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
	ORIGINAL BUDGET	2019 MENDED BUDGETAL			
<b>Fund 107 - Parks</b>					
<b>Revenues</b>					
<b>Dept 751 - Parks Revenue</b>					
40100	Carryover	200,000.00	200,000.00	200,000.00	0.00
46000	Donations - Restricted	20,000.00	20,000.00	20,000.00	0.00
46000 HANDLY	Donations - Restricted	0.00	0.00	0.00	0.00
46100	Donations - Unrestricted	0.00	0.00	0.00	0.00
46200	Grant Revenues	137,700.00	137,700.00	134,320.00	3,380.00
46200 TP2011	Grant Revenues	0.00	0.00	0.00	0.00
46300	Drake Farmstead Capital Campaign	0.00	0.00	0.00	0.00
47200	Rental Fee - Grange	6,000.00	6,000.00	3,930.00	2,070.00
47300	Rental Fee - Oshtemo Community Center	13,000.00	13,000.00	9,450.00	3,550.00
47400	Rental Fee - Twp Park Pavilion	6,000.00	6,000.00	4,035.00	1,965.00
47500	Rental Fee - Flesher Pavilion	3,500.00	3,500.00	2,980.00	520.00
47600	Rental Fee - Flesher Gazebo	500.00	500.00	450.00	50.00
66500	Interest Earned	9,000.00	9,000.00	9,000.00	0.00
67300	Sales-Fixed Assets	0.00	0.00	0.00	0.00
67500	Transfer from General Fund	175,000.00	175,000.00	175,000.00	0.00
<b>Total Dept 751 - Parks Revenue</b>		<b>570,700.00</b>	<b>570,700.00</b>	<b>559,165.00</b>	<b>11,535.00</b>
<b>Total - Function Unclassified</b>		<b>570,700.00</b>	<b>570,700.00</b>	<b>559,165.00</b>	<b>11,535.00</b>
<b>TOTAL REVENUES</b>		<b>570,700.00</b>	<b>570,700.00</b>	<b>559,165.00</b>	<b>11,535.00</b>
<b>Expenditures</b>					
<b>Function: Unclassified</b>					
<b>Dept 756 - Parks Facilities</b>					
70210	Salaries	76,651.76	76,651.76	59,996.42	16,655.34
70210 PARKSM	Salaries	0.00	0.00	0.00	0.00
71500	Payroll Taxes - FICA	5,863.85	5,863.85	4,592.76	1,271.09
71500 PARKSM	Payroll Taxes - FICA	0.00	0.00	0.00	0.00
72200	Pension Plan	6,093.32	6,093.32	5,427.11	666.21
72200 PARKSM	Pension Plan	0.00	0.00	0.00	0.00
72800	Program/Marketing Supplies	500.00	500.00	500.00	0.00
75100	Vehicle Maintenance	1,000.00	1,000.00	601.52	398.48
75300	Grounds Maint Equipment	4,500.00	4,500.00	3,931.84	568.16
75700	Tools & Supplies	300.00	300.00	280.93	19.07
76000	Facility Supplies	3,000.00	3,000.00	2,559.30	440.70
76600	Expendable Supplies	4,000.00	4,000.00	3,671.29	328.71
77000	Contribution to Oshtemo Parks & Rec Fund	0.00	0.00	0.00	0.00
80500	Contracted Snow Removal	1,000.00	1,000.00	1,000.00	0.00
80600	Contracted Lawn Maintenance	0.00	0.00	0.00	0.00
80800	Consultant	4,000.00	4,000.00	4,000.00	0.00
80800 DRFMP1	Consultant	6,000.00	6,000.00	4,000.00	2,000.00
80800 DRFMP2	Consultant	10,700.00	10,700.00	6,996.80	3,703.20
80800 DRFMP3	Consultant	0.00	0.00	0.00	0.00
80800 DRKFRM	Consultant	0.00	0.00	0.00	0.00
80800 GRNCOR	Consultant	1,000.00	1,000.00	1,000.00	0.00
80800 GRNGHL	Consultant	0.00	0.00	0.00	0.00
80800 P&RMPU	Consultant	0.00	0.00	0.00	0.00
82500	Accounting & Audit Fees	3,000.00	3,000.00	2,900.00	100.00
82600	Legal Fees	2,000.00	2,000.00	2,000.00	0.00
85300	Telephone	1,000.00	1,000.00	548.05	451.95
86800	Fuel, Oil & Grease	1,500.00	1,500.00	1,192.47	307.53
92000	Water	1,500.00	1,500.00	1,340.44	159.56
92100	Electric	8,500.00	8,500.00	7,148.20	1,351.80
92300	Heat	6,500.00	6,500.00	3,635.44	2,864.56
93100	Maintenance Services	23,700.00	23,700.00	20,166.50	3,533.50
95800	Education/Dues	1,200.00	1,200.00	667.75	532.25
96300	Contingency Items	0.00	0.00	0.00	0.00
97100	Capital Outlay/Land	0.00	0.00	0.00	0.00
97400	Capital Outlay/Improvements	17,000.00	17,000.00	17,000.00	0.00
97400 DRFMP1	Capital Outlay/Improvements	207,000.00	207,000.00	166,790.00	40,210.00
97400 DRFMP2	Capital Outlay/Improvements	159,000.00	159,000.00	152,438.70	6,561.30
97400 DRFMP3	Capital Outlay/Improvements	0.00	0.00	0.00	0.00
97400 DRKFRM	Capital Outlay/Improvements	0.00	0.00	0.00	0.00
97400 GRNGHL	Capital Outlay/Improvements	0.00	0.00	0.00	0.00
97500	Capital Outlay/Buildings	0.00	0.00	0.00	0.00
97700	Capital Outlay/Equipment	0.00	0.00	0.00	0.00
98000	Capital Outlay/Oshtemo Comm Center	0.00	0.00	0.00	0.00
98100	Capital Outlay/Drake House	3,000.00	3,000.00	3,000.00	0.00
98200 FF2012	GRANT MATCH/PARKS	0.00	0.00	0.00	0.00
98200 FF2013	GRANT MATCH/PARKS	0.00	0.00	0.00	0.00
98200 GRNG15	Grant Match/Parks	0.00	0.00	0.00	0.00
98200 TP2011	Grant Match/Parks	0.00	0.00	0.00	0.00

ACCOUNT PROJECT DESCRIPTION	2019 ORIGINAL BUDGET	2019 MENDED BUDGET	AVAILABLE BALANCE (ABNORMAL)	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
<b>Fund 107 - Parks</b>					
<b>Expenditures</b>					
98400 ROW Projects/Maint	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 756 - Parks Facilities</b>	<b>559,508.93</b>	<b>559,508.93</b>	<b>477,385.52</b>	<b>82,123.41</b>	<b>14.68</b>
<b>Total - Function Unclassified</b>	<b>559,508.93</b>	<b>559,508.93</b>	<b>477,385.52</b>	<b>82,123.41</b>	<b>14.68</b>
<b>TOTAL EXPENDITURES</b>	<b>559,508.93</b>	<b>559,508.93</b>	<b>477,385.52</b>	<b>82,123.41</b>	<b>14.68</b>
<b>Fund 107 - Parks:</b>					
TOTAL REVENUES	570,700.00	570,700.00	559,165.00	11,535.00	2.02
TOTAL EXPENDITURES	559,508.93	559,508.93	477,385.52	82,123.41	14.68
NET OF REVENUES & EXPENDITURES	11,191.07	11,191.07	81,779.48	(70,588.41)	630.76
<b>Fund 206 - Fire</b>					
<b>Revenues</b>					
<b>Function: Unclassified</b>					
<b>Dept 001 - Revenue</b>					
40100 Carryover	0.00	0.00	0.00	0.00	0.00
40200 Current Property Tax Levy	2,409,779.00	2,409,779.00	131,608.40	2,278,170.60	94.54
40900 Act 198 Tax Collection	0.00	0.00	0.00	0.00	0.00
43000 Payments in Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
46000 Donations	0.00	0.00	0.00	0.00	0.00
47500 Miscellaneous	0.00	0.00	0.00	0.00	0.00
47600 KVIAA Assessments	0.00	0.00	0.00	0.00	0.00
47700 False Alarm Fines	0.00	0.00	0.00	0.00	0.00
47800 PEO Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
48000 Federal Grant	0.00	0.00	0.00	0.00	0.00
61000 Other Services Provided	0.00	0.00	0.00	0.00	0.00
66500 Interest Earned	0.00	0.00	0.00	0.00	0.00
67300 Transfer from Other Funds	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 001 - Revenue</b>	<b>2,409,779.00</b>	<b>2,409,779.00</b>	<b>131,608.40</b>	<b>2,278,170.60</b>	<b>94.54</b>
<b>Total - Function Unclassified</b>	<b>2,409,779.00</b>	<b>2,409,779.00</b>	<b>131,608.40</b>	<b>2,278,170.60</b>	<b>94.54</b>
<b>TOTAL REVENUES</b>	<b>2,409,779.00</b>	<b>2,409,779.00</b>	<b>131,608.40</b>	<b>2,278,170.60</b>	<b>94.54</b>
<b>Expenditures</b>					
<b>Function: Unclassified</b>					
<b>Dept 336 - Administration</b>					
70200 Salaries	859,858.78	859,858.78	637,565.49	222,293.29	25.85
70300 Overtime	33,090.00	33,090.00	32,842.50	247.50	0.75
70400 In Lieu Of Insurance	5,000.00	5,000.00	4,325.00	675.00	13.50
71500 Payroll Taxes - FICA	51,098.07	51,098.07	34,670.77	16,427.30	32.15
71600 Health & Life Insurance	193,300.00	193,300.00	157,499.93	35,800.07	18.52
72200 Pension Plan	52,328.22	52,328.22	43,530.09	8,798.13	16.81
72500 Clothing Allowance	23,763.00	23,763.00	22,433.13	1,329.87	5.60
72600 Retiree Health Care	57,600.00	57,600.00	57,600.00	0.00	0.00
82500 Accounting & Audit Fees	5,500.00	5,500.00	5,150.00	350.00	6.36
82600 Legal Fees	3,000.00	3,000.00	3,000.00	0.00	0.00
87000 Mileage	500.00	500.00	403.72	96.28	19.26
95500 Education Reimbursement	0.00	0.00	0.00	0.00	0.00
95900 Continuing Education	35,470.00	35,470.00	32,411.65	3,058.35	8.62
96100 Hazmat Fees	1,400.00	1,400.00	1,400.00	0.00	0.00
96300 Admin Contingency	5,000.00	5,000.00	5,000.00	0.00	0.00
<b>Total Dept 336 - Administration</b>	<b>1,326,908.07</b>	<b>1,326,908.07</b>	<b>1,037,832.28</b>	<b>289,075.79</b>	<b>21.79</b>
<b>Dept 340 - Dept Operations</b>					
70500 Fire Pay - On Call	407,875.00	407,875.00	329,013.13	78,861.87	19.33
70600 Relief Driver Pay	0.00	0.00	0.00	0.00	0.00
70700 Education & Training	0.00	0.00	0.00	0.00	0.00
70800 Work Detail Pay	0.00	0.00	0.00	0.00	0.00
70900 Station Staffing/Part Time	0.00	0.00	0.00	0.00	0.00
71000 Dispatcher Pay	0.00	0.00	0.00	0.00	0.00
71500 Payroll Taxes - FICA	6,627.41	6,627.41	5,300.27	1,327.14	20.03
71800 Fire Dept Maintenance	9,323.12	9,323.12	6,690.51	2,632.61	28.24
72200 Pension Plan	41,533.36	41,533.36	33,541.80	7,991.56	19.24
72800 Supplies	8,000.00	8,000.00	5,855.48	2,144.52	26.81

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019 ORIGINAL BUDGET	2019 MENDED BUDGETAL	AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
<b>Fund 206 - Fire</b>					
<b>Expenditures</b>					
72900 Petty Cash	500.00	500.00	500.00	0.00	0.00
75500 EMS Supplies	6,381.10	6,381.10	3,810.59	2,570.51	40.28
75700 Tools & Supplies	3,000.00	3,000.00	3,000.00	0.00	0.00
76000 Training Supplies	1,800.00	1,800.00	492.87	1,307.13	72.62
76100 Public Education	5,380.00	5,380.00	5,380.00	0.00	0.00
76600 Equipment	13,000.00	13,000.00	12,008.27	991.73	7.63
80900 Computer Operations	77,370.00	77,370.00	64,421.26	12,948.74	16.74
85100 Radio Maintenance	6,300.00	6,300.00	6,300.00	0.00	0.00
85300 Telephone	13,520.00	13,520.00	11,347.61	2,172.39	16.07
86700 Vehicle Operations	113,855.00	113,855.00	87,837.92	26,017.08	22.85
86800 Fuel	30,000.00	30,000.00	24,937.44	5,062.56	16.88
87100 Physical Exams	20,300.00	20,300.00	19,896.00	404.00	1.99
87200 New Hire Expenses	9,000.00	9,000.00	7,416.20	1,583.80	17.60
91200 General Insurance	171,608.00	171,608.00	131,300.92	40,307.08	23.49
92000 Water	2,400.00	2,400.00	2,119.56	280.44	11.69
92100 Electric	33,000.00	33,000.00	26,411.91	6,588.09	19.96
92300 Heat	12,600.00	12,600.00	7,902.47	4,697.53	37.28
93100 Building Maintenance	24,700.00	24,700.00	19,874.65	4,825.35	19.54
93300 Equipment Maintenance	12,000.00	12,000.00	11,115.06	884.94	7.37
96100 BOR/MTT Refunds-Operations Fund	0.00	0.00	0.00	0.00	0.00
96200 Miscellaneous	0.00	0.00	0.00	0.00	0.00
96300 Operations Contingency	0.00	0.00	0.00	0.00	0.00
96500 Transfer to Fire Equipment	0.00	0.00	0.00	0.00	0.00
97000 Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 340 - Dept Operations</b>	<b>1,030,072.99</b>	<b>1,030,072.99</b>	<b>826,473.92</b>	<b>203,599.07</b>	<b>19.77</b>
<b>Total - Function Unclassified</b>	<b>2,356,981.06</b>	<b>2,356,981.06</b>	<b>1,864,306.20</b>	<b>492,674.86</b>	<b>20.90</b>
<b>TOTAL EXPENDITURES</b>	<b>2,356,981.06</b>	<b>2,356,981.06</b>	<b>1,864,306.20</b>	<b>492,674.86</b>	<b>20.90</b>
<b>Fund 206 - Fire:</b>					
TOTAL REVENUES	2,409,779.00	2,409,779.00	131,608.40	2,278,170.60	94.54
TOTAL EXPENDITURES	2,356,981.06	2,356,981.06	1,864,306.20	492,674.86	20.90
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>52,797.94</b>	<b>52,797.94</b>	<b>1,732,697.80</b>	<b>1,785,495.74</b>	<b>3,381.75</b>
<b>Fund 207 - Police</b>					
<b>Revenues</b>					
<b>Function: Unclassified</b>					
<b>Dept 000 - General</b>					
40700 Delq P.P. Tax	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000 - General</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Dept 001 - Revenue</b>					
40100 Carryover	0.00	0.00	0.00	0.00	0.00
40200 Current Property Tax Levy	1,342,380.00	1,342,380.00	33,659.38	1,308,720.62	97.49
43000 Payments in Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
45200 Liquor License Fees	20,000.00	20,000.00	20,000.00	0.00	0.00
65000 Ordinance Violations-8th District Court	40,000.00	40,000.00	29,841.15	10,158.85	25.40
65100 General Ordinance Violations	2,000.00	2,000.00	1,925.00	75.00	3.75
65300 False Fire Alarm Fines	0.00	0.00	0.00	0.00	0.00
65400 False Security Alarm Fines	0.00	0.00	(675.00)	675.00	100.00
65600 Parking Violations	5,000.00	5,000.00	3,265.00	1,735.00	34.70
65700 Rental Housing Inspection Applications	2,040.00	2,040.00	2,040.00	0.00	0.00
65800 Sidewalk Permit/Inspection	1,500.00	1,500.00	1,250.00	250.00	16.67
66500 Interest Earned	1,500.00	1,500.00	1,500.00	0.00	0.00
67500 Transfer from General Fund	2,400.00	2,400.00	2,400.00	0.00	0.00
<b>Total Dept 001 - Revenue</b>	<b>1,416,820.00</b>	<b>1,416,820.00</b>	<b>95,205.53</b>	<b>1,321,614.47</b>	<b>93.28</b>
<b>Total - Function Unclassified</b>	<b>1,416,820.00</b>	<b>1,416,820.00</b>	<b>95,205.53</b>	<b>1,321,614.47</b>	<b>93.28</b>
<b>TOTAL REVENUES</b>	<b>1,416,820.00</b>	<b>1,416,820.00</b>	<b>95,205.53</b>	<b>1,321,614.47</b>	<b>93.28</b>
<b>Expenditures</b>					
<b>Function: Unclassified</b>					
<b>Dept 310 - POLICE CONTRACT ADMIN</b>					
70200 Salary/Contract Administrator	1,000.00	1,000.00	1,000.00	0.00	0.00



User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
	ORIGINAL BUDGET	2019 MENDED BUDGETAL			
<b>Fund 207 - Police</b>					
<b>Expenditures</b>					
71500	Payroll Taxes - FICA	80.00	80.00	80.00	0.00
72200	Pension Plan	80.00	80.00	80.00	0.00
72800	Supplies	0.00	0.00	0.00	0.00
80200	Protection Contract - KC	1,089,534.00	1,089,534.00	747,149.36	342,384.64
80300	KCSD Satellite Office	11,000.00	11,000.00	11,000.00	0.00
80800	Contracted Services	0.00	0.00	0.00	0.00
82500	Accounting & Audit Fees	13,000.00	13,000.00	5,081.10	7,918.90
82600	Legal Fees-8th District Court	35,000.00	35,000.00	35,000.00	0.00
96100	BOR/MTT Refunds	0.00	0.00	0.00	0.00
96200	Miscellaneous	0.00	0.00	0.00	0.00
97000	Capital Outlay	2,500.00	2,500.00	2,500.00	0.00
<b>Total Dept 310 - POLICE CONTRACT ADMIN</b>		<b>1,152,194.00</b>	<b>1,152,194.00</b>	<b>801,890.46</b>	<b>350,303.54</b>
<b>Dept 320 - PARKING VIOLATIONS ENFORCEMENT</b>					
71500	Payroll Taxes - FICA	400.00	400.00	400.00	0.00
72200	Pension Plan	500.00	500.00	500.00	0.00
72800	Supplies	500.00	500.00	500.00	0.00
80900	Parking Enforcement Officers	5,000.00	5,000.00	5,000.00	0.00
82600	Legal Fees-Parking Enforcement	0.00	0.00	0.00	0.00
87000	PEO Mileage	1,000.00	1,000.00	1,000.00	0.00
<b>Total Dept 320 - PARKING VIOLATIONS ENFORCEMENT</b>		<b>7,400.00</b>	<b>7,400.00</b>	<b>7,400.00</b>	<b>0.00</b>
<b>Dept 330 - GEN ORDINANCE ENFORCEMENT</b>					
70200	Salaries	33,598.45	33,598.45	24,735.12	8,863.33
71500	Payroll Taxes - FICA	2,570.28	2,570.28	1,895.41	674.87
72200	Pension Plan	2,687.88	2,687.88	2,333.34	354.54
72800	Supplies	1,500.00	1,500.00	1,420.00	80.00
82600	Legal Fees	7,500.00	7,500.00	7,500.00	0.00
<b>Total Dept 330 - GEN ORDINANCE ENFORCEMENT</b>		<b>47,856.61</b>	<b>47,856.61</b>	<b>37,883.87</b>	<b>9,972.74</b>
<b>Total - Function Unclassified</b>		<b>1,207,450.61</b>	<b>1,207,450.61</b>	<b>847,174.33</b>	<b>360,276.28</b>
<b>TOTAL EXPENDITURES</b>		<b>1,207,450.61</b>	<b>1,207,450.61</b>	<b>847,174.33</b>	<b>360,276.28</b>
<b>Fund 207 - Police:</b>					
TOTAL REVENUES		1,416,820.00	1,416,820.00	95,205.53	1,321,614.47
TOTAL EXPENDITURES		1,207,450.61	1,207,450.61	847,174.33	360,276.28
NET OF REVENUES & EXPENDITURES		209,369.39	209,369.39	(751,968.80)	961,338.19
<b>Fund 211 - Fire Equipment</b>					
<b>Revenues</b>					
<b>Function: Unclassified</b>					
<b>Dept 001 - Revenue</b>					
40100	Carryover	0.00	0.00	0.00	0.00
40200	Current Property Tax Levy	529,837.00	529,837.00	29,750.76	500,086.24
43000	Payments in Lieu of Taxes	0.00	0.00	0.00	0.00
47500	Miscellaneous	0.00	0.00	0.00	0.00
48000	Federal Grant	0.00	0.00	0.00	0.00
66500	Interest Earned	1,500.00	1,500.00	1,500.00	0.00
67300	Sales-Fixed Assets	125,000.00	125,000.00	125,000.00	0.00
67700	Transfer from Operating	0.00	0.00	0.00	0.00
<b>Total Dept 001 - Revenue</b>		<b>656,337.00</b>	<b>656,337.00</b>	<b>156,250.76</b>	<b>500,086.24</b>
<b>Total - Function Unclassified</b>		<b>656,337.00</b>	<b>656,337.00</b>	<b>156,250.76</b>	<b>500,086.24</b>
<b>TOTAL REVENUES</b>		<b>656,337.00</b>	<b>656,337.00</b>	<b>156,250.76</b>	<b>500,086.24</b>
<b>Expenditures</b>					
<b>Function: Unclassified</b>					
<b>Dept 344 - Expenditures</b>					
76600	Personal Protective Equipment	44,925.00	44,925.00	41,075.45	3,849.55
82500	Accounting & Audit Fees	1,000.00	1,000.00	900.00	100.00
96100	BOR/MTT Refunds	0.00	0.00	0.00	0.00
97600	Vehicle	159,344.00	159,344.00	159,344.00	0.00

ACCOUNT PROJECT DESCRIPTION	2019 ORIGINAL BUDGET	2019 MENDED BUDGET	2019 AVAILBLE BALANCE (ABNORMAL)	YTD BALANCE 03/31/2019 (ABNORMAL)	% B DGT USED
<b>Fund 211 - Fire Equipment</b>					
<b>Expenditures</b>					
98000 Capital Outlay/Equipment	39,460.00	39,460.00	39,318.54	141.46	0.36
98100 Capital Outlay/Facilities	235,218.00	235,218.00	235,218.00	0.00	0.00
98800 Contingency	5,000.00	5,000.00	5,000.00	0.00	0.00
<b>Total Dept 344 - Expenditures</b>	<b>484,947.00</b>	<b>484,947.00</b>	<b>480,855.99</b>	<b>4,091.01</b>	<b>0.84</b>
<b>Total - Function Unclassified</b>	<b>484,947.00</b>	<b>484,947.00</b>	<b>480,855.99</b>	<b>4,091.01</b>	<b>0.84</b>
<b>TOTAL EXPENDITURES</b>	<b>484,947.00</b>	<b>484,947.00</b>	<b>480,855.99</b>	<b>4,091.01</b>	<b>0.84</b>
<b>Fund 211 - Fire Equipment:</b>					
TOTAL REVENUES	656,337.00	656,337.00	156,250.76	500,086.24	76.19
TOTAL EXPENDITURES	484,947.00	484,947.00	480,855.99	4,091.01	0.84
NET OF REVENUES & EXPENDITURES	171,390.00	171,390.00	(324,605.23)	495,995.23	289.40
<b>Fund 219 - STREET LIGHTING FUND</b>					
<b>Revenues</b>					
<b>Function: Unclassified</b>					
<b>Dept 001 - Revenue</b>					
40100 Carryover	0.00	0.00	0.00	0.00	0.00
40200 Current Property Tax Levy	150,000.00	150,000.00	150,000.00	0.00	0.00
66500 Interest Earned	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 001 - Revenue</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Dept 506 - Public Works</b>					
67500 Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 506 - Public Works</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total - Function Unclassified</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>					
<b>Function: Unclassified</b>					
<b>Dept 506 - Public Works</b>					
92600 Street Lighting	130,000.00	130,000.00	106,749.03	23,250.97	17.89
97600 Capital Outlay / Upgrade	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 506 - Public Works</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>106,749.03</b>	<b>23,250.97</b>	<b>17.89</b>
<b>Total - Function Unclassified</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>106,749.03</b>	<b>23,250.97</b>	<b>17.89</b>
<b>TOTAL EXPENDITURES</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>106,749.03</b>	<b>23,250.97</b>	<b>17.89</b>
<b>Fund 219 - STREET LIGHTING FUND:</b>					
TOTAL REVENUES	150,000.00	150,000.00	150,000.00	0.00	0.00
TOTAL EXPENDITURES	130,000.00	130,000.00	106,749.03	23,250.97	17.89
NET OF REVENUES & EXPENDITURES	20,000.00	20,000.00	43,250.97	(23,250.97)	116.25
<b>Fund 247 - TAX INCREMENT FINANCE AUTHORITY (SoDA)</b>					
<b>Revenues</b>					
<b>Function: Unclassified</b>					
<b>Dept 001 - Revenue</b>					
40100 Carryover	5,300.00	5,300.00	5,300.00	0.00	0.00
40300 Current Real Property Tax	32,500.00	32,500.00	(40,693.37)	73,193.37	225.21
40400 Other Tax Revenue	0.00	0.00	0.00	0.00	0.00
47500 Miscellaneous	0.00	0.00	0.00	0.00	0.00
66500 Interest Earned	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 001 - Revenue</b>	<b>37,800.00</b>	<b>37,800.00</b>	<b>(35,393.37)</b>	<b>73,193.37</b>	<b>193.63</b>

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
	ORIGINAL BUDGET	2019 MENDED BUDGETAL			
Fund 247 - TAX INCREMENT FINANCE AUTHORITY (SoDA)					
Revenues					
Total - Function Unclassified	37,800.00	37,800.00	(35,393.37)	73,193.37	193.63
<b>TOTAL REVENUES</b>	<b>37,800.00</b>	<b>37,800.00</b>	<b>(35,393.37)</b>	<b>73,193.37</b>	<b>193.63</b>
Expenditures					
Function: Unclassified					
Dept 728 - Economic Development					
70300 Salary-Staff	0.00	0.00	0.00	0.00	0.00
72800 Supplies	0.00	0.00	0.00	0.00	0.00
73000 Postage	0.00	0.00	0.00	0.00	0.00
80800 Consultants	0.00	0.00	0.00	0.00	0.00
82500 Accounting & Audit Fees	300.00	300.00	300.00	0.00	0.00
82600 Legal Fees	0.00	0.00	0.00	0.00	0.00
90300 Legal Notices	0.00	0.00	0.00	0.00	0.00
93300 Repairs/Maintenance	7,500.00	7,500.00	7,500.00	0.00	0.00
96300 Contingency Items	0.00	0.00	0.00	0.00	0.00
97500 Capital Outlay/Obligated Projects	30,000.00	30,000.00	30,000.00	0.00	0.00
97600 Capital Outlay/Land Acquisition	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - Economic Development	37,800.00	37,800.00	37,800.00	0.00	0.00
Total - Function Unclassified	37,800.00	37,800.00	37,800.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>37,800.00</b>	<b>37,800.00</b>	<b>37,800.00</b>	<b>0.00</b>	<b>0.00</b>
Fund 247 - TAX INCREMENT FINANCE AUTHORITY (SoDA):					
TOTAL REVENUES	37,800.00	37,800.00	(35,393.37)	73,193.37	193.63
TOTAL EXPENDITURES	37,800.00	37,800.00	37,800.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(73,193.37)	73,193.37	100.00
Fund 249 - Building					
Revenues					
Function: Unclassified					
Dept 001 - Revenue					
40100 Carryover	43,256.62	43,256.62	43,256.62	0.00	0.00
66400 Interest on Investments	1,800.00	1,800.00	1,800.00	0.00	0.00
Total Dept 001 - Revenue	45,056.62	45,056.62	45,056.62	0.00	0.00
Total - Function Unclassified	45,056.62	45,056.62	45,056.62	0.00	0.00
<b>TOTAL REVENUES</b>	<b>45,056.62</b>	<b>45,056.62</b>	<b>45,056.62</b>	<b>0.00</b>	<b>0.00</b>
Expenditures					
Function: Unclassified					
Dept 371 - Bldg Dept					
70200 Salaries/Clerical	33,598.46	33,598.46	24,755.26	8,843.20	26.32
70400 In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00
71500 Payroll Taxes - FICA	2,570.28	2,570.28	1,896.87	673.41	26.20
71600 Health & Life Insurance	0.00	0.00	0.00	0.00	0.00
72200 Pension Plan	2,687.88	2,687.88	2,334.15	353.73	13.16
72500 Retiree Health Care	0.00	0.00	0.00	0.00	0.00
82400 Contracted Bldg Plan Review	0.00	0.00	0.00	0.00	0.00
82500 Accounting & Audit Fees	2,200.00	2,200.00	2,100.00	100.00	4.55
82600 Legal Fees	2,000.00	2,000.00	2,000.00	0.00	0.00
95800 Education/Dues	1,500.00	1,500.00	1,500.00	0.00	0.00
97600 Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 371 - Bldg Dept	44,556.62	44,556.62	34,586.28	9,970.34	22.38
Total - Function Unclassified	44,556.62	44,556.62	34,586.28	9,970.34	22.38
<b>TOTAL EXPENDITURES</b>	<b>44,556.62</b>	<b>44,556.62</b>	<b>34,586.28</b>	<b>9,970.34</b>	<b>22.38</b>

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
	ORIGINAL BUDGET	2019 MENDED BUDGETAL			
Fund 249 - Building					
Fund 249 - Building:					
TOTAL REVENUES	45,056.62	45,056.62	45,056.62	0.00	0.00
TOTAL EXPENDITURES	44,556.62	44,556.62	34,586.28	9,970.34	22.38
NET OF REVENUES & EXPENDITURES	500.00	500.00	10,470.34	(9,970.34)	1,994.07
Fund 490 - Sewer					
Revenues					
Function: Unclassified					
Dept 000 - General					
40100 Carryover	856,500.00	856,500.00	856,500.00	0.00	0.00
65000 Mortgage/Contract/SAD/FF	85,400.00	85,400.00	24,177.04	61,222.96	71.69
66400 Interest on Investments	1,000.00	1,000.00	1,000.00	0.00	0.00
66600 Interest on Assessments	11,000.00	11,000.00	11,000.00	0.00	0.00
67900 Assessment Revenue	30,000.00	30,000.00	30,000.00	0.00	0.00
68000 Benefit Fees	220,000.00	220,000.00	158,985.62	61,014.38	27.73
68100 Curb Box Fee	0.00	0.00	0.00	0.00	0.00
68200 Debt Proceeds	0.00	0.00	0.00	0.00	0.00
68300 Debt Service Connection Charges	0.00	0.00	0.00	0.00	0.00
68500 Surcharge	30,000.00	30,000.00	22,052.94	7,947.06	26.49
69600 Miscellaneous Revenue	360,000.00	360,000.00	360,000.00	0.00	0.00
69900 Transfer In	250,000.00	250,000.00	250,000.00	0.00	0.00
Total Dept 000 - General	1,843,900.00	1,843,900.00	1,713,715.60	130,184.40	7.06
Total - Function Unclassified	1,843,900.00	1,843,900.00	1,713,715.60	130,184.40	7.06
TOTAL REVENUES	1,843,900.00	1,843,900.00	1,713,715.60	130,184.40	7.06
Expenditures					
Function: Unclassified					
Dept 000 - General					
70200 Salaries/Clerical	62,963.48	62,963.48	48,493.83	14,469.65	22.98
71500 Payroll Taxes - FICA	4,816.71	4,816.71	3,766.46	1,050.25	21.80
72200 Pension Plan	5,037.08	5,037.08	4,458.24	578.84	11.49
80800 Audit Fees	2,500.00	2,500.00	1,900.00	600.00	24.00
81000 Legal Fees	10,000.00	10,000.00	10,000.00	0.00	0.00
82000 Engineering Fees	5,000.00	5,000.00	4,638.95	361.05	7.22
82000 SANPH1 USDA Phase 1 Engineering Fees	0.00	0.00	(3,974.40)	3,974.40	100.00
82000 SAWENG SAW Grant Engineering Fees	130,000.00	130,000.00	130,000.00	0.00	0.00
82000 SAWSRV SAW Grant Clean/VAC Field Services	210,000.00	210,000.00	191,445.75	18,554.25	8.84
95800 Professional Fees	26,000.00	26,000.00	25,932.00	68.00	0.26
96200 Miscellaneous	0.00	0.00	0.00	0.00	0.00
96300 Refunds to Developers	0.00	0.00	0.00	0.00	0.00
96300 N10THS Refund to Developer	0.00	0.00	0.00	0.00	0.00
96300 WWKLAV Refund to Developer	0.00	0.00	0.00	0.00	0.00
96400 Construction Costs	20,000.00	20,000.00	19,760.00	240.00	1.20
96400 ATLSWR Construction Costs	0.00	0.00	0.00	0.00	0.00
96400 BTRSAN BTR 2.0 San Sewer Construction Costs	144,000.00	144,000.00	144,000.00	0.00	0.00
96400 N10THS Construction Costs	0.00	0.00	0.00	0.00	0.00
96400 WWBTR2 Construction Costs	0.00	0.00	0.00	0.00	0.00
96400 WWKLAV Construction Costs	0.00	0.00	0.00	0.00	0.00
96400 WWMMAIN Construction Costs	0.00	0.00	0.00	0.00	0.00
96580 Transfer to USDA Sewer Phase 1	163,900.00	163,900.00	163,900.00	0.00	0.00
96590 Transfer to USDA Sewer Phase 2	929,400.00	929,400.00	929,400.00	0.00	0.00
97000 Bond Principal	0.00	0.00	0.00	0.00	0.00
97200 LTD Payment - Balkema	0.00	0.00	0.00	0.00	0.00
97500 Bond Interest	0.00	0.00	0.00	0.00	0.00
99100 Principal Payment - National City	0.00	0.00	0.00	0.00	0.00
99500 Interest Payment - National City	0.00	0.00	0.00	0.00	0.00
99600 Debt Service	130,058.00	130,058.00	130,058.00	0.00	0.00
Total Dept 000 - General	1,843,675.27	1,843,675.27	1,803,778.83	39,896.44	2.16
Total - Function Unclassified	1,843,675.27	1,843,675.27	1,803,778.83	39,896.44	2.16
TOTAL EXPENDITURES	1,843,675.27	1,843,675.27	1,803,778.83	39,896.44	2.16
Fund 490 - Sewer:					
TOTAL REVENUES	1,843,900.00	1,843,900.00	1,713,715.60	130,184.40	7.06
TOTAL EXPENDITURES	1,843,675.27	1,843,675.27	1,803,778.83	39,896.44	2.16

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019	2019	AVAILABLE	YTD BALANCE	% BDGT USED
	ORIGINAL BUDGET	MEDED BUDGETAL	BALANCE (ABNORMAL) AL	03/31/2019 (ABNORMAL)	
Fund 490 - Sewer					
NET OF REVENUES & EXPENDITURES	224.73	224.73	(90,063.23)	90,287.96	10,176.19
Fund 491 - Water					
Revenues					
Function: Unclassified					
Dept 000 - General					
40100 Carryover	315,275.02	315,275.02	315,275.02	0.00	0.00
65000 Mortgage/Contract/SAD/FF	24,000.00	24,000.00	22,955.50	1,044.50	4.35
66400 Interest on Investments	4,000.00	4,000.00	4,000.00	0.00	0.00
66600 Interest on Assessments	0.00	0.00	0.00	0.00	0.00
67900 Assessment Revenue	0.00	0.00	0.00	0.00	0.00
68000 Benefit Fees	58,000.00	58,000.00	34,678.75	23,321.25	40.21
68100 Curb Box Fees	30,000.00	30,000.00	30,000.00	0.00	0.00
68500 Surcharge	74,000.00	74,000.00	47,312.96	26,687.04	36.06
69000 Water Extension	0.00	0.00	0.00	0.00	0.00
69600 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
69900 Indirect Cost Reimbursement	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - General	505,275.02	505,275.02	454,222.23	51,052.79	10.10
Total - Function Unclassified	505,275.02	505,275.02	454,222.23	51,052.79	10.10
TOTAL REVENUES	505,275.02	505,275.02	454,222.23	51,052.79	10.10
Expenditures					
Function: Unclassified					
Dept 000 - General					
70200 Salaries/Clerical	17,514.08	17,514.08	15,561.44	1,952.64	11.15
71500 Payroll Taxes - FICA	1,339.82	1,339.82	1,190.44	149.38	11.15
72200 Pension Plan	1,401.12	1,401.12	1,323.01	78.11	5.57
75700 Tools & Supplies	0.00	0.00	0.00	0.00	0.00
80800 Audit Fees	2,500.00	2,500.00	2,400.00	100.00	4.00
82000 Engineering Fees	4,000.00	4,000.00	3,771.50	228.50	5.71
82000 WM7TO8 Engineering Fees	0.00	0.00	(1,400.00)	1,400.00	100.00
82600 Legal Fees	10,000.00	10,000.00	10,000.00	0.00	0.00
87000 Mileage	0.00	0.00	0.00	0.00	0.00
95100 Water Hook-ups - City of Kalamazoo	0.00	0.00	0.00	0.00	0.00
95800 Professional Fees	26,520.00	26,520.00	26,520.00	0.00	0.00
96200 Miscellaneous	17,000.00	17,000.00	17,000.00	0.00	0.00
96300 Contingency Items	0.00	0.00	0.00	0.00	0.00
96400 Construction Costs	20,000.00	20,000.00	19,970.00	30.00	0.15
96400 BTRWTR BTR 2.0 Water Ext Construction Costs	146,000.00	146,000.00	146,000.00	0.00	0.00
96400 WM7TO8 Construction Water Main 7th to 8th	217,000.00	217,000.00	217,000.00	0.00	0.00
96400 WTRBTR BTR 2.0 Water Extension Construction Cost	0.00	0.00	0.00	0.00	0.00
96400 WTRIMP Construction Costs	0.00	0.00	0.00	0.00	0.00
96400 WTRKLA Construction Costs	0.00	0.00	0.00	0.00	0.00
96600 Curb Box Installations	42,000.00	42,000.00	36,782.01	5,217.99	12.42
Total Dept 000 - General	505,275.02	505,275.02	496,118.40	9,156.62	1.81
Total - Function Unclassified	505,275.02	505,275.02	496,118.40	9,156.62	1.81
TOTAL EXPENDITURES	505,275.02	505,275.02	496,118.40	9,156.62	1.81
Fund 491 - Water:					
TOTAL REVENUES	505,275.02	505,275.02	454,222.23	51,052.79	10.10
TOTAL EXPENDITURES	505,275.02	505,275.02	496,118.40	9,156.62	1.81
NET OF REVENUES & EXPENDITURES	0.00	0.00	(41,896.17)	41,896.17	100.00
Fund 492 - USDA Sewer Phase 1					
Revenues					
Function: Unclassified					
Dept 000 - General					
40100 Carryover	0.00	0.00	0.00	0.00	0.00
67800 Transfer from Sewer	163,900.00	163,900.00	163,900.00	0.00	0.00
68200 Debt Proceeds	8,308,000.00	8,308,000.00	8,308,000.00	0.00	0.00
Total Dept 000 - General	8,471,900.00	8,471,900.00	8,471,900.00	0.00	0.00

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE BALANCE (ABNORMAL) AL	YTD BALANCE 03/31/2019 (ABNORMAL)	% BDGT USED
	ORIGINAL BUDGET	2019 MENDED BUDGETAL			
<b>Fund 492 - USDA Sewer Phase 1</b>					
Revenues					
Total - Function Unclassified	8,471,900.00	8,471,900.00	8,471,900.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>8,471,900.00</b>	<b>8,471,900.00</b>	<b>8,471,900.00</b>	<b>0.00</b>	<b>0.00</b>
Expenditures					
Function: Unclassified					
Dept 000 - General					
80800 Audit Fees	3,500.00	3,500.00	3,500.00	0.00	0.00
82000 Engineering Fees	457,600.00	457,600.00	457,600.00	0.00	0.00
82600 Legal Fees	20,000.00	20,000.00	20,000.00	0.00	0.00
96400 Construction Costs	6,582,800.00	6,582,800.00	6,582,718.30	81.70	0.00
96400 SANCOA Construction Costs Contract A	0.00	0.00	0.00	0.00	0.00
96400 SANCOB Construction Costs Contract B	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - General	7,063,900.00	7,063,900.00	7,063,818.30	81.70	0.00
Total - Function Unclassified	7,063,900.00	7,063,900.00	7,063,818.30	81.70	0.00
<b>TOTAL EXPENDITURES</b>	<b>7,063,900.00</b>	<b>7,063,900.00</b>	<b>7,063,818.30</b>	<b>81.70</b>	<b>0.00</b>
<b>Fund 492 - USDA Sewer Phase 1:</b>					
TOTAL REVENUES	8,471,900.00	8,471,900.00	8,471,900.00	0.00	0.00
TOTAL EXPENDITURES	7,063,900.00	7,063,900.00	7,063,818.30	81.70	0.00
NET OF REVENUES & EXPENDITURES	1,408,000.00	1,408,000.00	1,408,081.70	(81.70)	0.01
<b>Fund 493 - USDA Sewer Phase 2</b>					
Revenues					
Function: Unclassified					
Dept 000 - General					
40100 Carryover	0.00	0.00	0.00	0.00	0.00
67800 Transfer from Sewer	929,400.00	929,400.00	929,400.00	0.00	0.00
68200 Debt Proceeds	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - General	929,400.00	929,400.00	929,400.00	0.00	0.00
Total - Function Unclassified	929,400.00	929,400.00	929,400.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>929,400.00</b>	<b>929,400.00</b>	<b>929,400.00</b>	<b>0.00</b>	<b>0.00</b>
Expenditures					
Function: Unclassified					
Dept 000 - General					
80800 Audit Fees	0.00	0.00	0.00	0.00	0.00
82000 Engineering Fees	909,400.00	909,400.00	750,418.37	158,981.63	17.48
82600 Legal Fees	20,000.00	20,000.00	20,000.00	0.00	0.00
96400 Construction Costs	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - General	929,400.00	929,400.00	770,418.37	158,981.63	17.11
Total - Function Unclassified	929,400.00	929,400.00	770,418.37	158,981.63	17.11
<b>TOTAL EXPENDITURES</b>	<b>929,400.00</b>	<b>929,400.00</b>	<b>770,418.37</b>	<b>158,981.63</b>	<b>17.11</b>
<b>Fund 493 - USDA Sewer Phase 2:</b>					
TOTAL REVENUES	929,400.00	929,400.00	929,400.00	0.00	0.00
TOTAL EXPENDITURES	929,400.00	929,400.00	770,418.37	158,981.63	17.11
NET OF REVENUES & EXPENDITURES	0.00	0.00	158,981.63	(158,981.63)	100.00
<b>Fund 736 - Retiree Medical Trust Fund</b>					
Revenues					
Function: Unclassified					
Dept 001 - Revenue					
40100 Carryover	13,000.00	13,000.00	13,000.00	0.00	0.00
66500 Interest Earned	5,000.00	5,000.00	5,000.00	0.00	0.00

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019	2019	AVAILABLE	YTD BALANCE	% BDGT
	ORIGINAL	BUDGETAL	BALANCE	03/31/2019	
	BUDGETMENDE	BUDGETAL	(ABNORMAL) AL	(ABNORMAL)	USED
<b>Fund 736 - Retiree Medical Trust Fund</b>					
<b>Revenues</b>					
Total Dept 001 - Revenue	18,000.00	18,000.00	18,000.00	0.00	0.00
Total - Function Unclassified	18,000.00	18,000.00	18,000.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>					
Function: Unclassified					
Dept 234 - Insurance & Bonds					
72500 Insurance Premiums	18,000.00	18,000.00	18,000.00	0.00	0.00
80800 Administrative Costs	0.00	0.00	0.00	0.00	0.00
Total Dept 234 - Insurance & Bonds	18,000.00	18,000.00	18,000.00	0.00	0.00
Dept 371 - Bldg Dept					
97300 Transfer to Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 371 - Bldg Dept	0.00	0.00	0.00	0.00	0.00
Total - Function Unclassified	18,000.00	18,000.00	18,000.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 736 - Retiree Medical Trust Fund:</b>					
TOTAL REVENUES	18,000.00	18,000.00	18,000.00	0.00	0.00
TOTAL EXPENDITURES	18,000.00	18,000.00	18,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
<b>Fund 900 - DDA Fund</b>					
<b>Revenues</b>					
Function: Unclassified					
Dept 001 - Revenue					
40100 Carryover	457,250.00	457,250.00	457,250.00	0.00	0.00
40300 Current Real Property Tax	146,000.00	146,000.00	19,783.35	126,216.65	86.45
47500 Miscellaneous	0.00	0.00	0.00	0.00	0.00
66500 Interest Earned	3,000.00	3,000.00	3,000.00	0.00	0.00
Total Dept 001 - Revenue	606,250.00	606,250.00	480,033.35	126,216.65	20.82
Total - Function Unclassified	606,250.00	606,250.00	480,033.35	126,216.65	20.82
<b>TOTAL REVENUES</b>	<b>606,250.00</b>	<b>606,250.00</b>	<b>480,033.35</b>	<b>126,216.65</b>	<b>20.82</b>
<b>Expenditures</b>					
Function: Unclassified					
Dept 728 - Economic Development					
70300 Salaries-Staff	2,000.00	2,000.00	2,000.00	0.00	0.00
72800 Supplies	500.00	500.00	500.00	0.00	0.00
73000 Postage	500.00	500.00	500.00	0.00	0.00
80100 Community Events	750.00	750.00	750.00	0.00	0.00
80100 GISPOL Community Events	0.00	0.00	0.00	0.00	0.00
80800 Consultants	20,000.00	20,000.00	18,827.01	1,172.99	5.86
80800 DDAVTP Consultants	0.00	0.00	0.00	0.00	0.00
80800 NMS9TH Non motorized 9th St.	10,000.00	10,000.00	10,000.00	0.00	0.00
82500 Accounting & Audit Fees	2,000.00	2,000.00	1,900.00	100.00	5.00
82600 Legal Fees	2,000.00	2,000.00	2,000.00	0.00	0.00
90300 Legal Notices	500.00	500.00	470.00	30.00	6.00
93300 Repairs and Maintenance	8,000.00	8,000.00	8,000.00	0.00	0.00
96200 Miscellaneous	0.00	0.00	0.00	0.00	0.00
97500 Capital Outlay/Obligated Projects	480,000.00	10,000.00	10,000.00	0.00	0.00
97500 DDACNR DDA Stadium Corner Project	0.00	470,000.00	468,405.00	1,595.00	0.34
97500 NMSTDM Non motorized Stadium Dr.	80,000.00	80,000.00	77,720.42	2,279.58	2.85
97600 Capital Outlay/Land Acquisition	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - Economic Development	606,250.00	606,250.00	601,072.43	5,177.57	0.85

User: DFARMER

PERIOD ENDING 03/31/2019

DB: Oshtemo

% Fiscal Year Completed: 24.66

ACCOUNT PROJECT DESCRIPTION	2019		AVAILABLE	YTD BALANCE	% BDGT USED
	ORIGINAL BUDGET	2019 BUDGET	BALANCE (ABNORMAL)	03/31/2019 (ABNORMAL)	
Fund 900 - DDA Fund Expenditures					
Total - Function Unclassified	606,250.00	606,250.00	601,072.43	5,177.57	0.85
TOTAL EXPENDITURES	606,250.00	606,250.00	601,072.43	5,177.57	0.85
Fund 900 - DDA Fund:					
TOTAL REVENUES	606,250.00	606,250.00	480,033.35	126,216.65	20.82
TOTAL EXPENDITURES	606,250.00	606,250.00	601,072.43	5,177.57	0.85
NET OF REVENUES & EXPENDITURES	0.00	0.00	(121,039.08)	121,039.08	100.00
TOTAL REVENUES - ALL FUNDS	3,765,165.64	3,765,165.64	7,685,216.92	6,079,948.72	25.58
TOTAL EXPENDITURES - ALL FUNDS	1,886,137.51	1,886,137.51	0,230,172.06	1,655,965.45	7.57
NET OF REVENUES & EXPENDITURES	1,879,028.13	1,879,028.13	2,544,955.14	4,423,983.27	235.44



CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

Resolution Declaring a Full U.S. 131 Business Route Interchange between  
The West Main and D Avenue Interchanges a Top Priority

April 9, 2019

WHEREAS, transportation systems are vital to the economic health of a community; and

WHEREAS, surface transportation routes providing direct ingress and egress to this geographic area, particularly from and to northbound and southbound U.S. 131 respectively are nonexistent; and

WHEREAS, construction of such access would enhance the potential for redevelopment as well as retention of existing economic development in this area for the benefit of the entire County of Kalamazoo; and

WHEREAS, providing direct access to the north portions of Oshtemo Charter Township and Kalamazoo Charter Township is highly desirable from an economic development perspective; and

WHEREAS, developing faster and easier multidirectional access to U.S. 131 by diverting traffic from the heavily trafficked urban streets will create cost savings for the existing industries; and

WHEREAS, decreasing the amount of industrial traffic, particularly larger vehicles, forced to travel through dense residential and commercial areas will decrease traffic congestion and increase safety; and

WHEREAS, the decrease in congestion will make the implementation and utilization of existing and planned complete streets more feasible and attractive.

NOW THEREFORE, BE IT HEREBY RESOLVED, that Oshtemo Charter Township Board hereby declares the construction of a full U.S. 131 Business Route Interchange, adding both northbound ingress to and southbound egress to the existing interchange located between the West Main and the D Avenue interchanges, a top priority for economic and infrastructure development for the Kalamazoo Area.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

The following were absent:

The Supervisor declared the motion carried, and the resolution duly adopted.

\_\_\_\_\_  
Dusty Farmer, Clerk  
Oshtemo Charter Township

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#### CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a regular meeting of the Oshtemo Charter Township Board, held on April 9, 2019, at which meeting \_\_\_\_\_ members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

\_\_\_\_\_  
Dusty Farmer, Clerk  
Charter Township of Oshtemo  
Kalamazoo County, Michigan

# US-131/US-131BR Interchange Options Kalamazoo County

19 March 2015

## 1 PROBLEM

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The Kalamazoo County portion of US-131 was constructed in the early 1960s. The US-131 Business Route (BR) was constructed at that time using a unidirectional interchange design. The US-131/US-131BR limited interchange allows only for:

- 1) Southbound US-131 traffic to access southbound US-131BR, and
- 2) Northbound US-131BR traffic to access northbound US-131.

Northbound US-131BR cannot enter onto southbound US-131 nor can northbound US-131 exit onto southbound US-131BR. In addition, the interchange does not connect to surface streets such as 10th Street or G Avenue.



By the mid-1980s the limitations of the interchange’s design were apparent. Northside businesses (paper, auto & related, bedding plant, industrial) needed a more efficient and effective connection to US-131 & I-94 to stay competitive. Truck traffic was impacting the city of Kalamazoo’s northside residents, and the lack of interstate connectivity to Kalamazoo and Oshtemo townships and the City of Parchment was problematic.

A full interchange at the US-131/US-131BR would facilitate more northbound and southbound traffic to and from the northern portion of Kalamazoo and surrounding areas, linking industrial zones and brownfield development sites, and will enhance the area’s economic development efforts. Spin-off benefits include improved access to specific industrial sites and commercial developments, links with proposed civic enhancement projects, improved traffic safety, congestion mitigation and the reduction of heavy truck traffic from neighborhood areas. Community support has been building for full interchange for the US-131/US-131BR interchange.

## 2 CONSIDERATIONS

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A Public-private partnership was formed when townships of *Kalamazoo* and *Oshtemo*; and the *Northside Business Association* pooled financial resources to retain the professional services of Prein&Newhof to develop viable options for potential interchange layouts. The goal was to develop feasible alternatives to improve the functionality of the interchange in order to address the issues identified above.

The proposed ramp configurations have been drawn based on aerial photography and are meant for visual and discussion purposes. The proposed layouts have been prepared in accordance with MDOT Geometric Design Guides. The lengths of entrance and exit ramps shown allow for sufficient deceleration and acceleration. Actual detailed design of the ramp geometrics using conventional survey topography and design models will result in variations.

## 3 SOLUTIONS

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Previous traffic counts, impacted property, prior reviews of the area, priority of connectivity, and other site issues were studied in order to develop these potential options. Importance of connectivity to 10<sup>th</sup> Street, G Avenue, H Avenue, and Nichols Road were all prioritized to help determine the best connection points to the local roads.

The proposed options include a very rough estimated costs in order to compare what it would take to improve accessibility at each of these locations. Items such as existing topography, available property, and construction schedule are major unknown factors that are not taken into account in this evaluation.

Three primary options were developed.

- Option A: Connect G Avenue over US-131
- Option B: Re-align US-131BR to become G Avenue
- Option C: Re-align southbound US-131 and re-align US-131BR to become G Avenue

All of these options include a ramp for northbound US-131 traffic access to eastbound US-131BR. This ramp has been included in all Options.

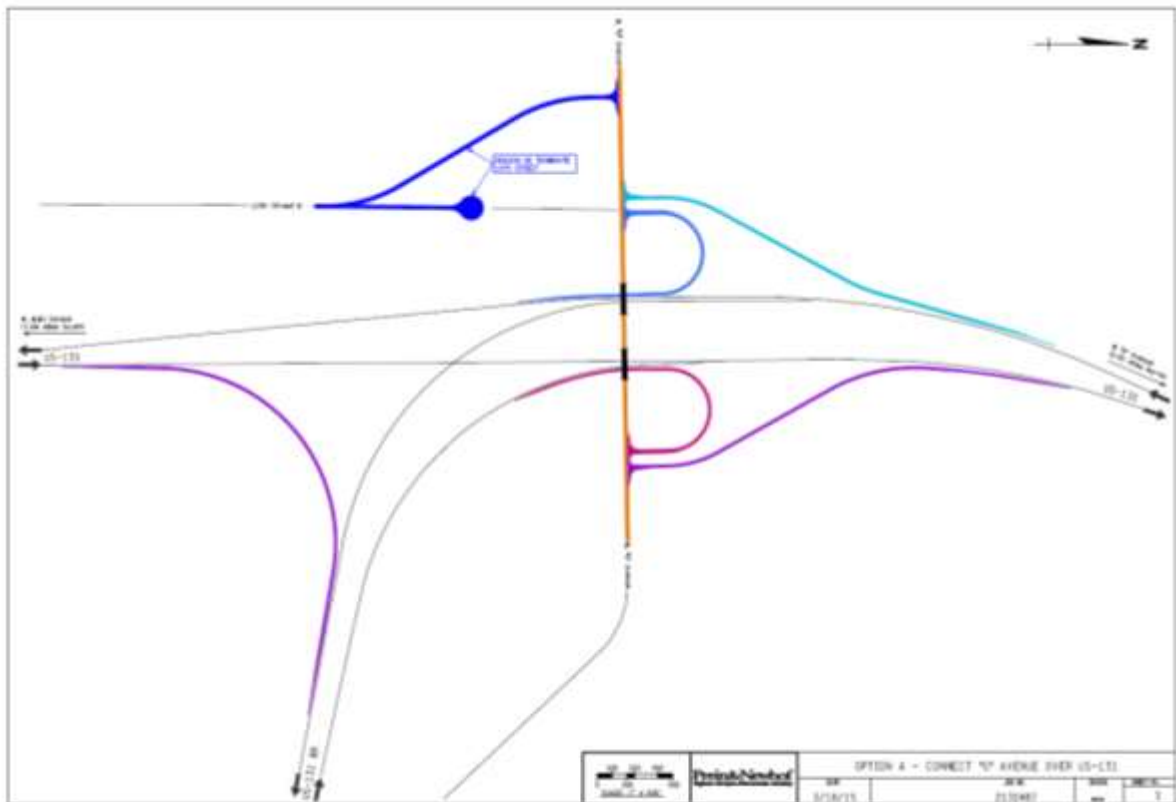
# OPTION A: CONNECT G AVENUE OVER US-131

Length of Proposed Road Work – 19,000 Ft	
Estimated Construction Cost –	\$13,500,000
Estimated Design & Construction Engineering Cost –	\$2,700,000
Estimated ROW Acquisition – 43.4 Acres	\$295,000
Estimated total	<b>\$16,495,000</b>

Traffic Movements:

This option would maintain the existing US-131 freeway configuration and new freeway access would be provided via the local street - G Avenue. Currently this street terminates on either side of US-131.

Traffic travelling westbound US-131BR to southbound US-131 would exit to G Avenue, crossing over US-131, and enter southbound US-131 from the ramp on the west side of the freeway.



## OPTION B: RE-ALIGN US-131BR TO BECOME G AVENUE

Length of Proposed Road Work – 20,000 Ft	
Estimated Construction Cost –	\$12,000,000
Estimated Design & Construction Engineering Cost –	\$2,400,000
Estimated ROW Acquisition – 26.2 Acres	\$165,000
Estimated total	<b>\$14,565,000</b>

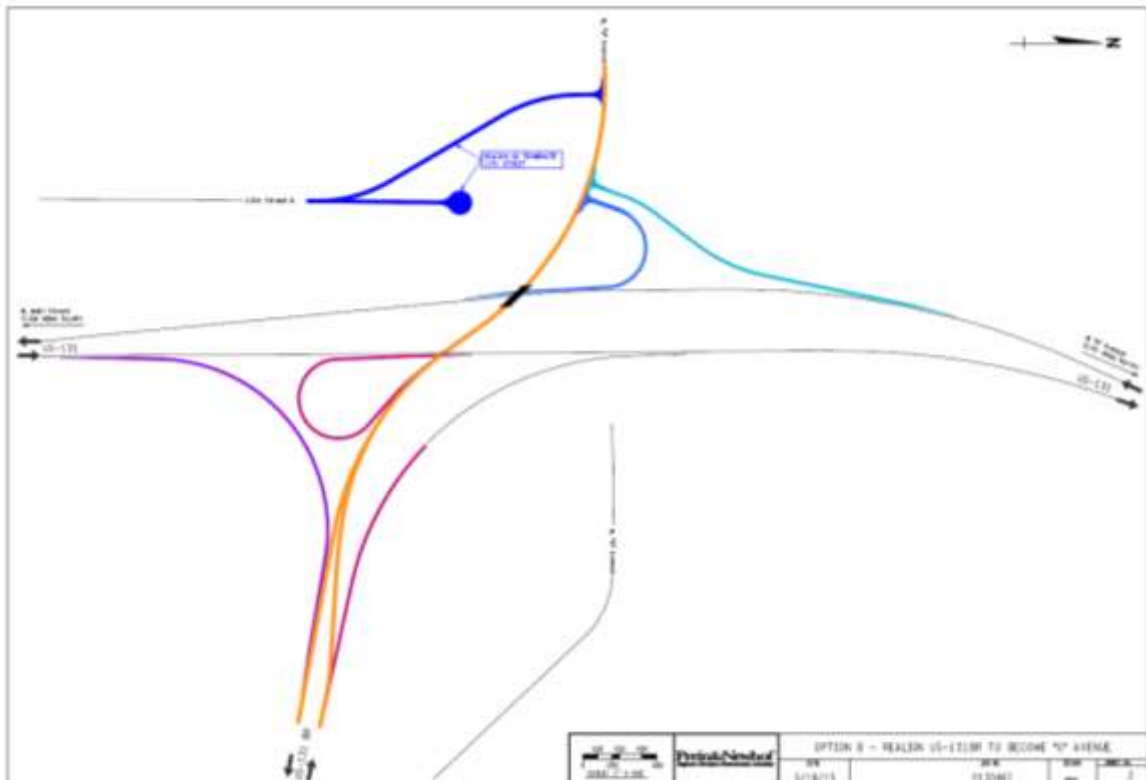
### Traffic Movements:

This option combines G Avenue with US-131BR. US-131BR would be reduced from a divided freeway on the east side of US-131, to a two lane road, becoming G Avenue to the west.

This option would eliminate the free-flow movement of the southbound US-131 ramp to eastbound US-131BR. Traffic travelling southbound US-131 to eastbound US-131BR would exist the freeway, travel east on G Avenue crossing the freeway, and then would continue on US-131BR towards Kalamazoo. This traffic configuration is not ideal.

Traffic travelling westbound US-131BR to southbound US-131 would merge down to one lane, cross over US-131, and enter southbound US-131 from the ramp on the west side of the freeway.

Traffic travelling westbound US-131BR to northbound US-131 would be able to use the existing ramp.



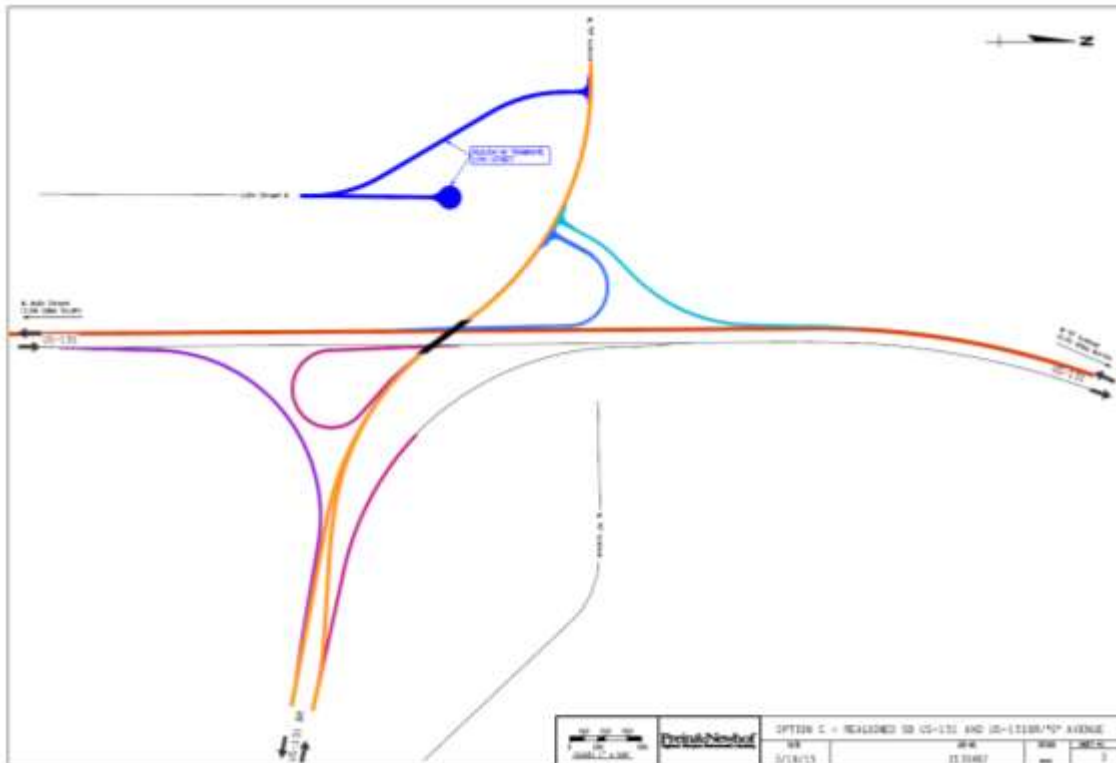
# OPTION C: RE-ALIGN SB US-131 AND RE-ALIGN US-131BR TO BECOME G AVENUE

Length of Proposed Road Work – 27,500 Ft	
Estimated Construction Cost –	\$19,000,000
Estimated Design & Construction Engineering Cost –	\$3,800,000
Estimated ROW Acquisition – 18.7 Acres	\$125,000
Estimated total	<b>\$22,925,000</b>

Traffic Movements:

This option is identical to Option B except it also would include the re-alignment of southbound US-131 to parallel the northbound lanes. This option would reduce the amount of ROW acquisition required as a majority of existing freeway ROW would be available.

This option would eliminate the free-flow movement of southbound US-131 to eastbound US-131BR. The US-131 Business Route would be reduced from a divided freeway to a two lane road, becoming G Avenue to the west.



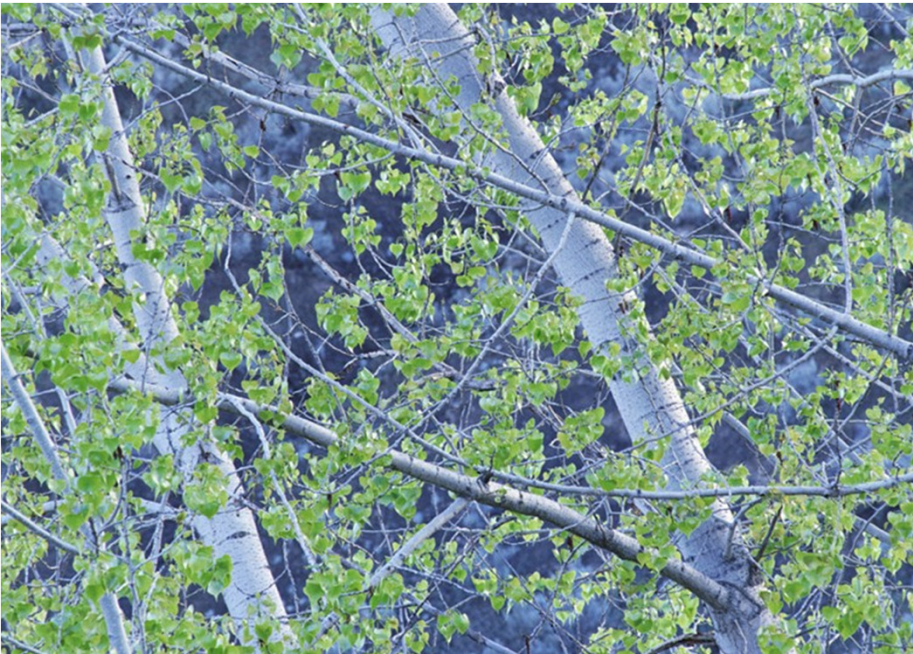
## 4 NEXT STEPS

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# US-131BR Interchange Options



## Summary of Layout Options

*Prepared for: Kalamazoo Charter  
Township*

*Oshtemo Charter  
Township*

*North Side  
Business  
Association*

**January 2015**

This report is a summary of interchange options that were developed for the US-131/US-131 Business Route (BR). Stakeholders met several times with Prein&Newhof (P&N) to discuss important issues and provide background information. Previous traffic counts, property issues, prior reviews of the area, priority of connectivity, and other site issues were studied in order to develop these potential Options. Importance of connectivity to 10<sup>th</sup> Street, G Avenue, H Avenue, and Nichols Road were all prioritized by the stakeholders to help determine the best connection points to the local roads.

P&N was to develop four alternative options for potential interchange layouts. Through the information gathering stage it became obvious that extra alternatives were important to layout and discuss. The team ended up keeping eight viable alternatives.

The following is a brief report of the pros and cons of proposed options, as well as very rough estimated costs in order to compare what it would take to improve accessibility at each of these locations. Items such as existing topography, available property, and construction schedule are major unknown factors that are not taken into account in this evaluation.

### **CURRENT CONFIGURATION**

The interchange being studied for potential improvements is primarily located in Oshtemo Township, northwest of the City of Kalamazoo, at the north connection of the US-131 Business Route. This potentially could be a beneficial interchange for industry located in the area and a more direct route for connection to the freeway for local residents.

The current interchange is one-directional, with southbound US-131 traffic able to exit on eastbound US-131BR towards the City of Kalamazoo. Northbound US-131 traffic cannot exit to eastbound US-131BR at this location. Westbound traffic travelling on US-131BR, from Kalamazoo can only proceed north on US-131 and are not able to enter southbound US-131.

There is an existing, full movement interchange at Main Street which is approximately 2.5 miles south of this location and at D Avenue, approximately 3 miles to the north.

### **PROPOSED CONFIGURATIONS**

The proposed ramp configurations provided have been drawn based on aerial photography and are meant for visual and discussion purposes only. The proposed layout has been determined according MDOT Geometric Design Guides. The lengths of entrance and exit ramps shown allow for sufficient deceleration and acceleration. Actual detailed design of the ramp geometrics using conventional survey topography and design models will result in variations.

Only one option was considered to provide northbound US-131 traffic access to eastbound US-131BR. This ramp has been included in all Options.

For each option the re-alignment, or termination at a cul-de-sac, of 10th Street would be required. This would allow for adequate stopping and sight distance requirements between 10th Street intersection and ramp terminals along G Avenue.

See Appendix A for plan views of each interchange option.

### **CONSTRUCTION ESTIMATES**

Estimated construction costs have been provided for each option. There are many unknown variables at this time that will affect the actual construction cost. Assuming that a project of this scope would take three years until construction, an amount for inflation has been included. The estimates provided are to be used for discussion purposes and to show relative costs between the options.

See Appendix B for a breakdown of approximate construction costs of each interchange option.

### **OPTION A – Connect G AVENUE over US-131**

Length of Proposed Road Work – 19,000 Ft

Estimated Construction Cost – \$13,500,000

Estimated ROW Acquisition – 43.4 Acres \$295,000

### **Traffic Movements:**

This option would maintain the existing US-131 freeway configuration and new freeway access would be provided via the local street - G Avenue. Currently this street terminates on either side of US-131.

Traffic travelling westbound US-131BR to southbound US-131 would exit to G Avenue, crossing over US-131, and enter southbound US-131 from the ramp on the west side of the freeway.

### **Constructability:**

The connection of G Avenue over US-131 would require the construction of 2 bridges over the freeway. On the east side of the freeway, G Avenue is a narrow road into a residential neighborhood. Additional improvements of this area would be required if full connectivity was allowed. If a connection to this neighborhood is not desired, a cul-de-sac could be constructed directly east of the NB US-131 ramp terminal. With this option, access to the freeway would be limited to traffic from the west side only.

The ramps shown in this option minimize ROW acquisition as they utilize the same quadrant for both on and off directions. The ramps could be constructed in the opposite quadrants if dictated by other constraints.

**OPTION B – Re-align US-131BR to become G AVENUE**

Length of Proposed Road Work – 20,000 Ft

Estimated Construction Cost – \$12,000,000

Estimated ROW Acquisition – 26.2 Acres \$165,000

**Traffic Movements:**

This option combines G Avenue with US-131 Business Route. US-131BR would be reduced from a divided freeway on the east side of US-131, to a two lane road, becoming G Avenue to the west.

This option would eliminate the free-flow movement of the southbound US-131 ramp to eastbound US-131BR. Traffic travelling southbound US-131 to eastbound US-131BR would exist the freeway, travel east on G Avenue crossing the freeway, and then would continue on US-131BR towards Kalamazoo. This traffic configuration is not ideal.

Traffic travelling westbound US-131BR to southbound US-131 would merge down to one lane, cross over US-131, and enter southbound US-131 from the ramp on the west side of the freeway.

Traffic travelling westbound US-131BR to northbound US-131 would be able to use the existing ramp.

**Constructability:**

The reconstruction and narrowing of US-131BR could potentially utilize the existing bridge over northbound US-131. A new bridge over southbound US-131 would be constructed.

The ramps shown in this option minimize ROW acquisition as they utilize the same quadrant for both on and off directions. The ramps could be constructed in the opposite quadrants if dictated by other constraints but may have a greater impact on 10th Street.

**OPTION C – Re-align SB US-131 and Re-align US-131BR to become G AVENUE**

Length of Proposed Road Work – 27,500 Ft

Estimated Construction Cost – \$19,000,000

Estimated ROW Acquisition – 18.7 Acres \$125,000

**Traffic Movements:**

This option is identical to Option B except it also would include the re-alignment of southbound US-131 to parallel the northbound lanes. This option would reduce the amount of ROW acquisition required as a majority of existing freeway ROW would be available.

This option would eliminate the free-flow movement of southbound US-131 to eastbound US-131BR. The US-131 Business Route would be reduced from a divided freeway to a two lane road, becoming G Avenue to the west.

**Constructability:**

The removal of the existing bridge over northbound US-131 and a new larger bridge over both directions of US-131 would be constructed for this option.

This option would require the removal and reconstruction of approximately 1.5 miles of freeway. In our evaluation we recommend not using the old freeway for the southbound US-131 on and off ramps for the following reasons:

1. Using the existing SB US-131 freeway north of G Avenue as an OFF ramp would require substantial signing to re-train the current traffic flow and avoid mistakenly taking the ramp and thinking it is freeway. Maintenance and plowing of such a long ramp would most likely not be acceptable to MDOT.
2. The proposed off ramp is a standard off-ramp configuration which the public is familiar with.
3. Using the existing SB US-131 freeway south of G Avenue as an ON ramp does not allow the proper turning radius for traffic from westbound G Avenue especially for large trucks.
4. The proposed on ramp configuration is shown at a 90° angle to G Avenue and this intersection configuration is proven to be much safer.

The ramps could be constructed in the opposite quadrant (south of G Avenue) if dictated by other constraints.

*Option C-1 shows a variation in ramp configuration.*

**NICHOLS ROAD –EXIT/ENTER Ramps to US-131BR**

Length of Proposed Road Work – 12,500 Ft  
Estimated Construction Cost – \$17,500,000  
Estimated ROW Acquisition – 53.6 Acres \$8,200,000

**Traffic Movements:**

This option was looked at to provide access for local residents to and from US-131BR at Nichols Road.

Currently the first interchange along US-131BR is at Douglas Avenue approximately 1.5 miles to the east.

**Constructability:**

Construction of ramps for westbound US-131BR would require substantial impacts to residential subdivisions. Ramps for each direction are shown in separate quadrants to minimize the impact as much as possible due to the angle created between freeway alignment and Nichols Road.

Construction of ramps for eastbound US-131BR appears to not have less of an impact to the local neighborhood. These are shown longer and unique configuration due to the alignment of the freeway and Nichols Road

**OTHER OPTIONS CONSIDERED**

The following options were considered and previously discussed but do not provide all the desired movements and connectivity to the freeway or local streets.

An approximate construction cost is provided for information only.

**OPTION D – SB US-131 exits to/from 10th STREET**

Length of Proposed Road Work – 7,700 Ft

Estimated Construction Cost – \$4,000,000

Estimated ROW Acquisition – 15.2 Acres \$107,000

This option would provide access to and from southbound US-131, directly to 10th Street. This option does not provide access to southbound US-131 from the Business Route. This option does not require construction of a bridge over the freeway but would be beneficial to residents on the west side only.

**OPTION E – Free-flowing WB US-131BR to SB US-131**

Length of Proposed Road Work – 13,600 Ft

Estimated Construction Cost – \$7,000,000

Estimated ROW Acquisition – 15.2 Acres \$340,000

This option is a modified Trumpet Type Interchange that would allow westbound traffic on US-131BR access to southbound US-131. The interchange shown would have a reduced speed of 40mph for the curve over US-131. For comparison, a radius for no reduction in speed (75mph design) would be approximately 4 times larger and not practical for this area.

**OPTION F – NB US-131 to EB US-131BR**

Length of Proposed Road Work – 3,700 Ft

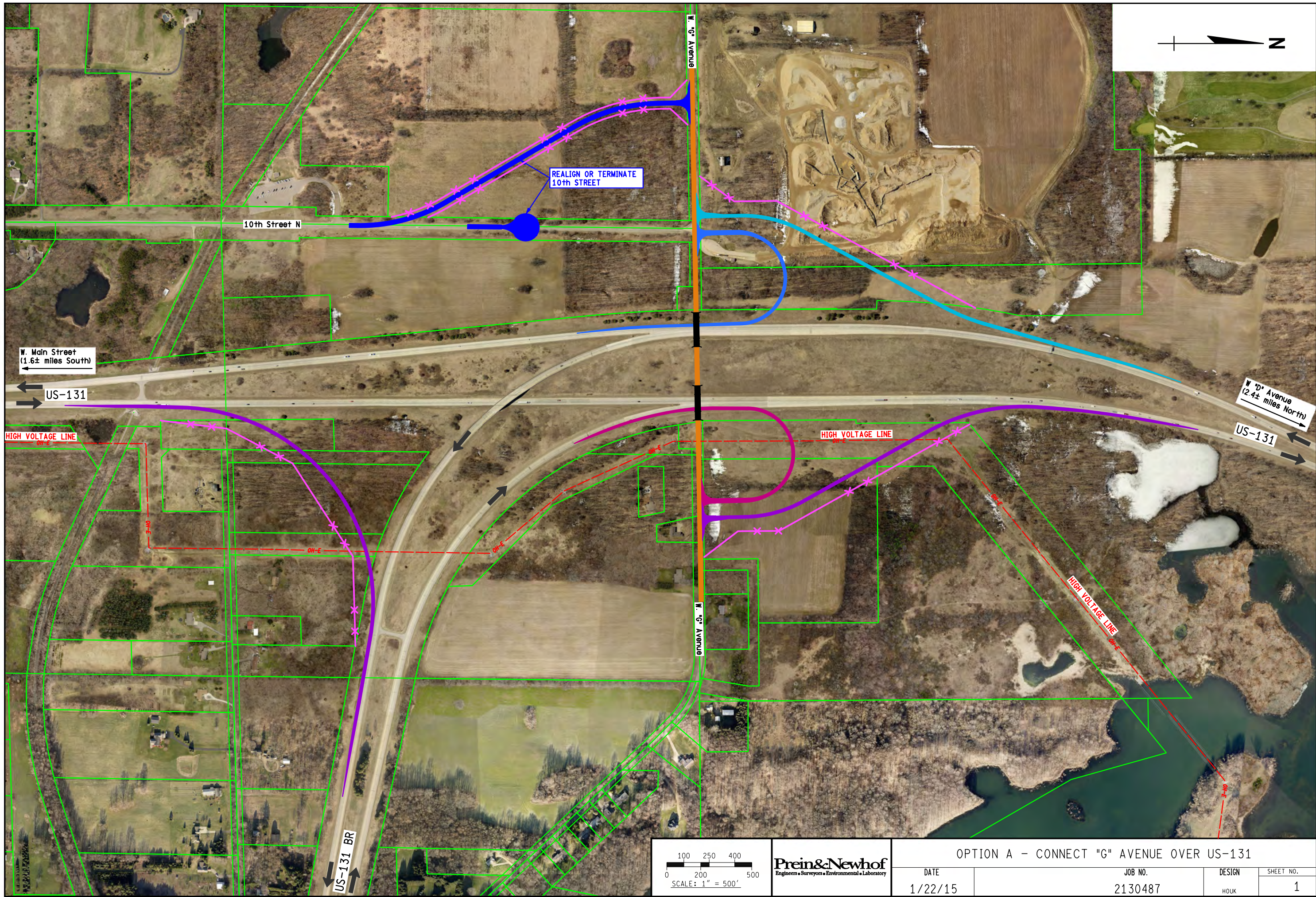
Estimated Construction Cost – \$2,000,000

Estimated ROW Acquisition – 10.0 Acres \$70,000

This one option was considered to provide northbound US-131 traffic access to eastbound US-131BR. If constructed on its own it would possibly be perhaps the simplest ramp with the least amount of conflicts and additional work required.

**APPENDIX A**  
**INTERCHANGE PLAN LAYOUTS**





REALIGN OR TERMINATE  
10th STREET

10th Street N

W. Main Street  
(1.6± miles South)

US-131

HIGH VOLTAGE LINE

HIGH VOLTAGE LINE

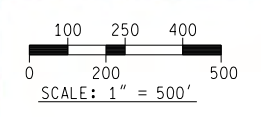
W. D. Avenue  
(2.4± miles North)

US-131

W. G. Avenue

W. G. Avenue

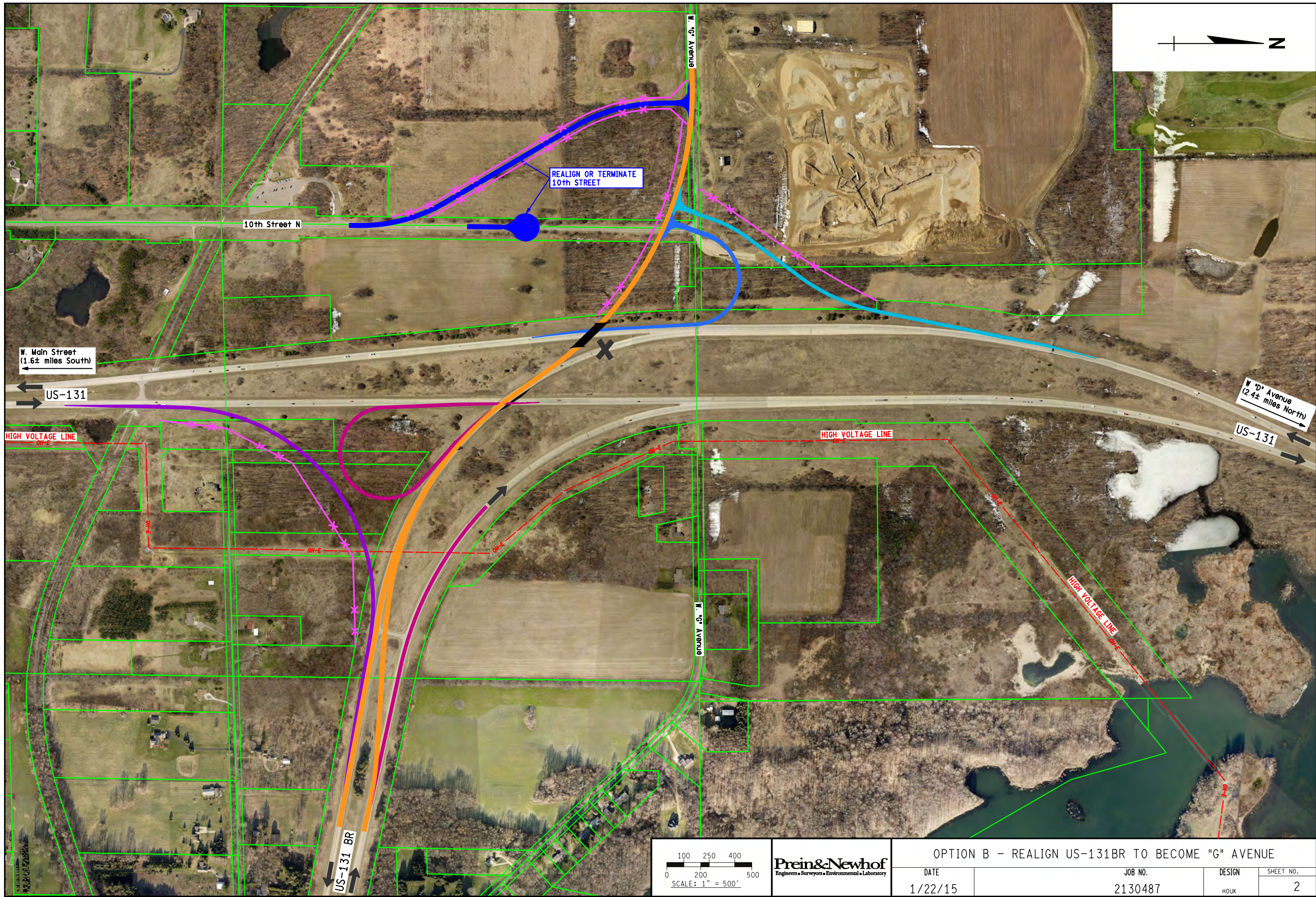
US-131 BR



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OPTION A - CONNECT "G" AVENUE OVER US-131

DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	1



REALIGN OR TERMINATE  
10th STREET

W. Main Street  
(1.6± miles South)

US-131

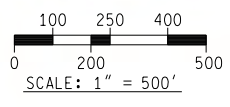
W. D<sup>o</sup> Avenue  
(2.4± miles North)

US-131

HIGH VOLTAGE LINE

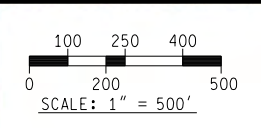
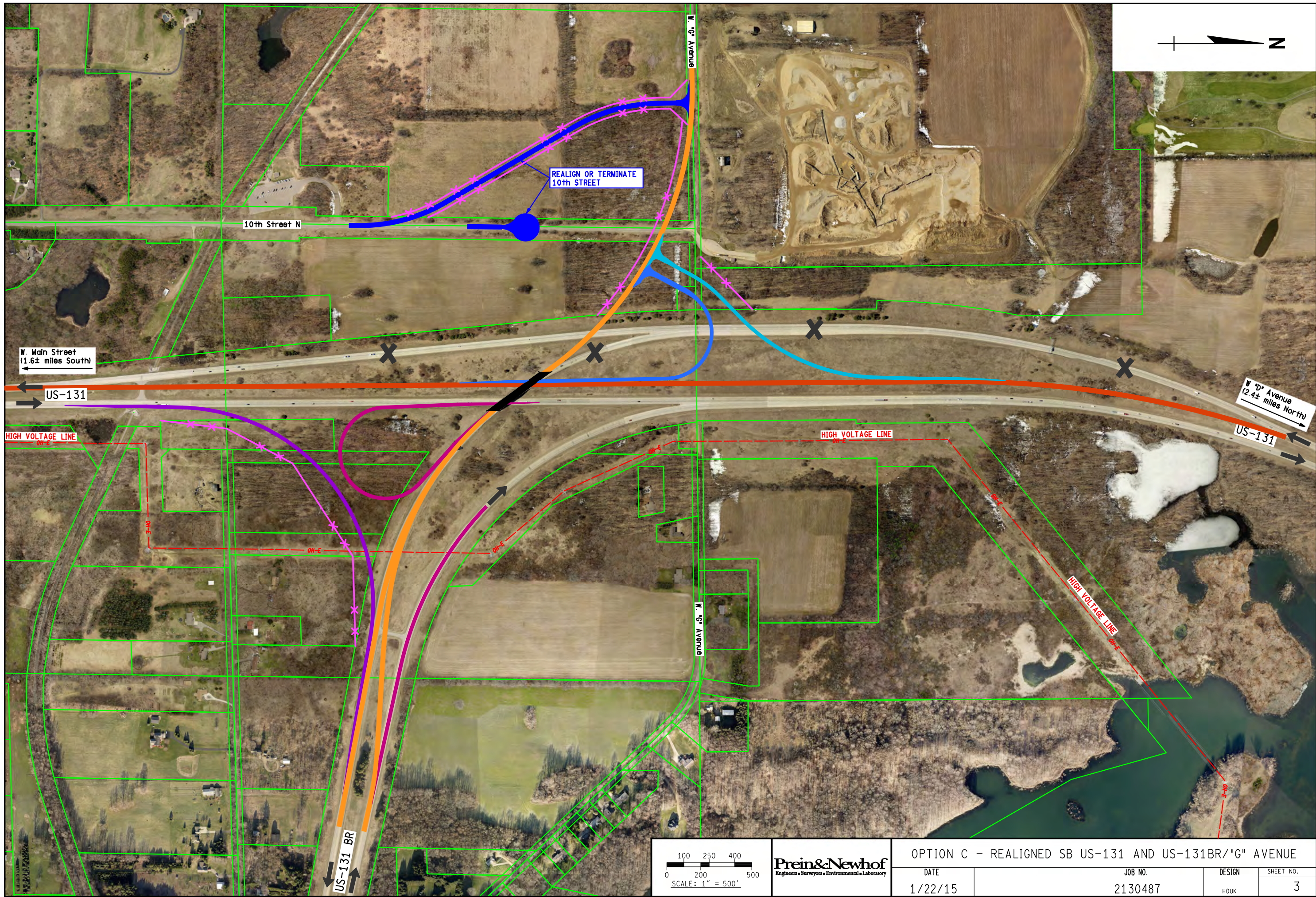
HIGH VOLTAGE LINE

HIGH VOLTAGE LINE



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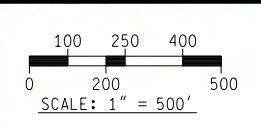
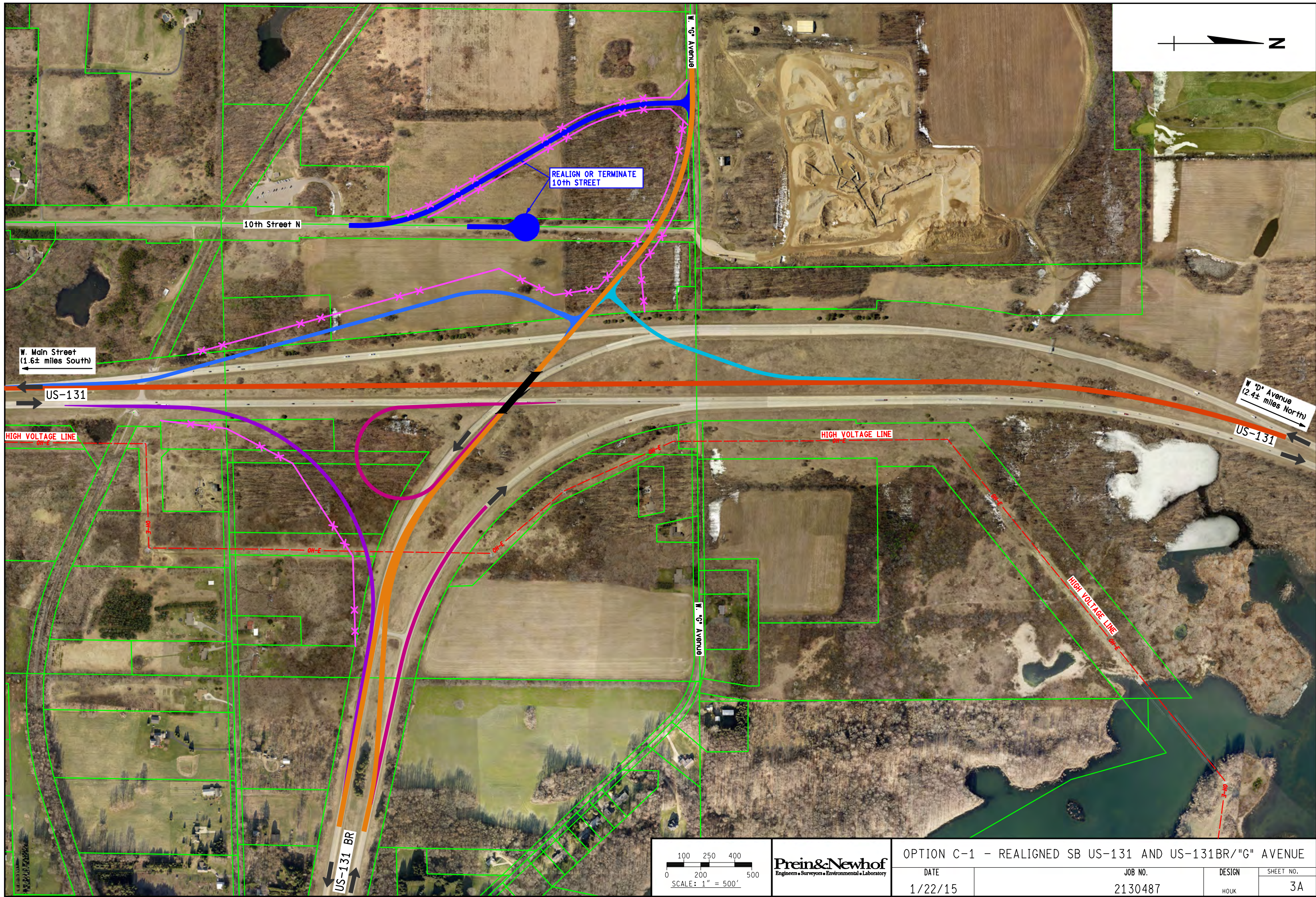
OPTION B - REALIGN US-131BR TO BECOME "G" AVENUE			
DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	2



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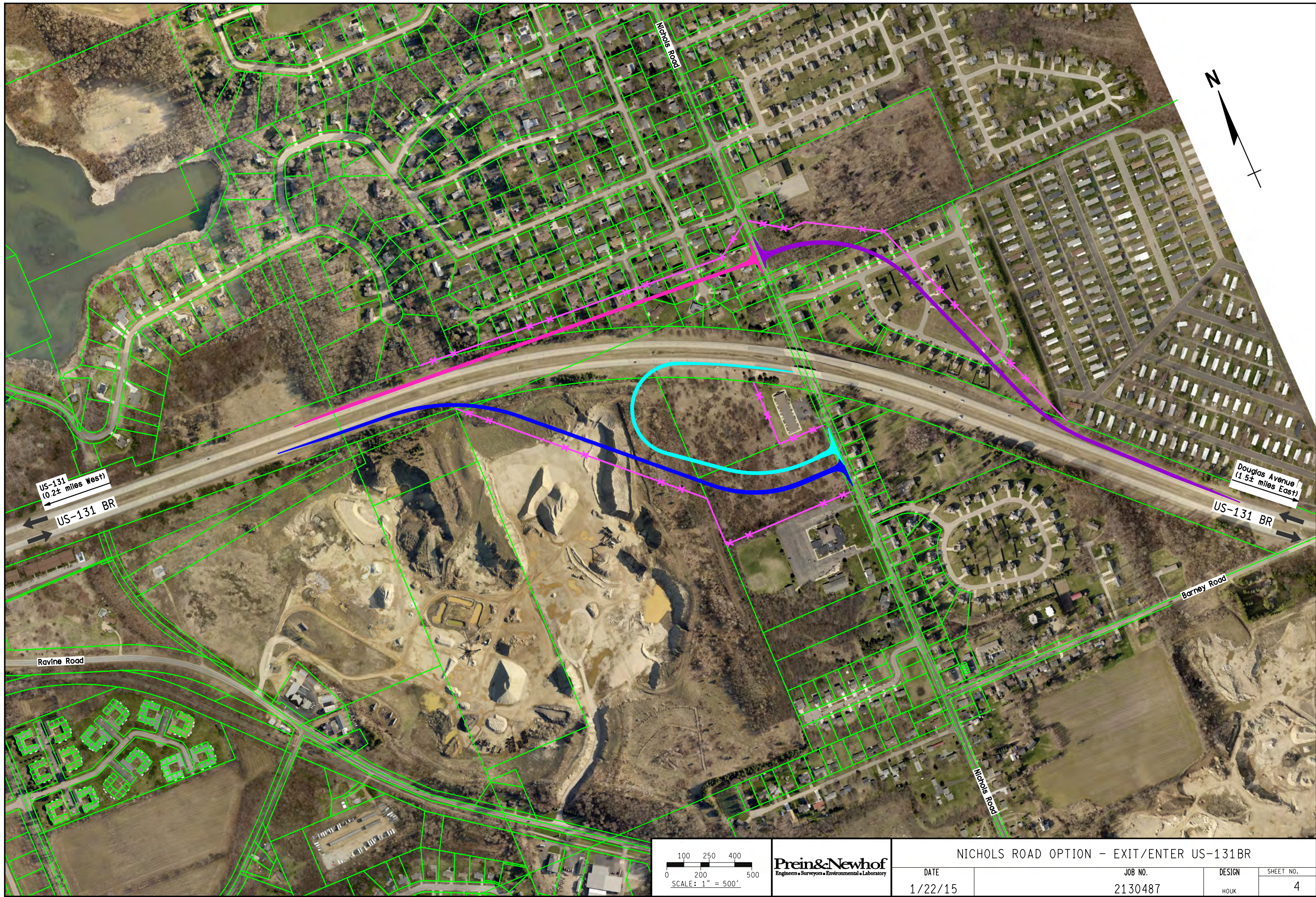
OPTION C - REALIGNED SB US-131 AND US-131BR/"G" AVENUE

DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	3



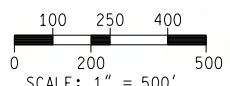
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OPTION C-1 - REALIGNED SB US-131 AND US-131BR/"G" AVENUE			
DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	3A



US-131  
(10.2± miles West)  
US-131 BR

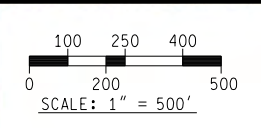
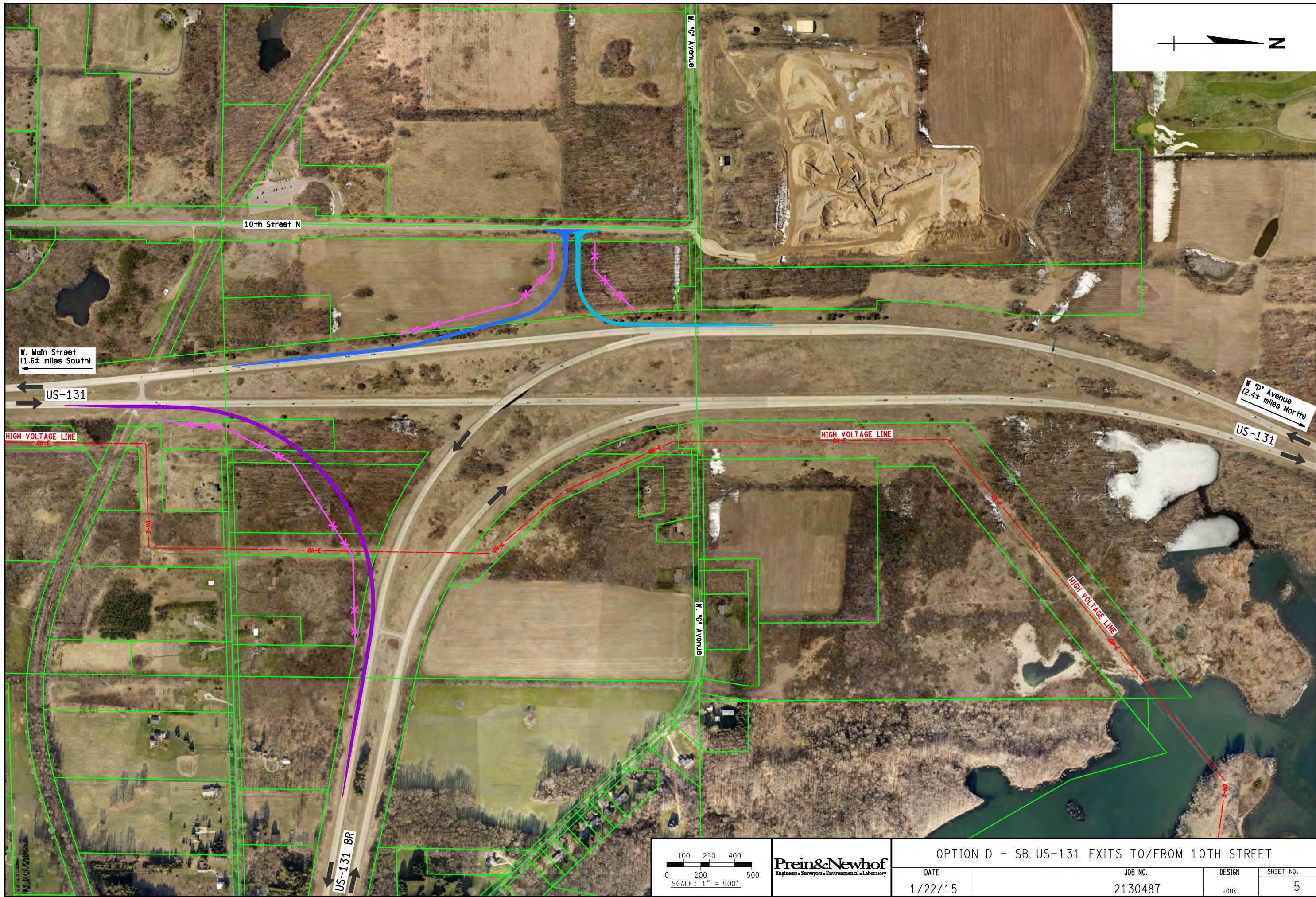
Douglas Avenue  
(1.5± miles East)  
US-131 BR



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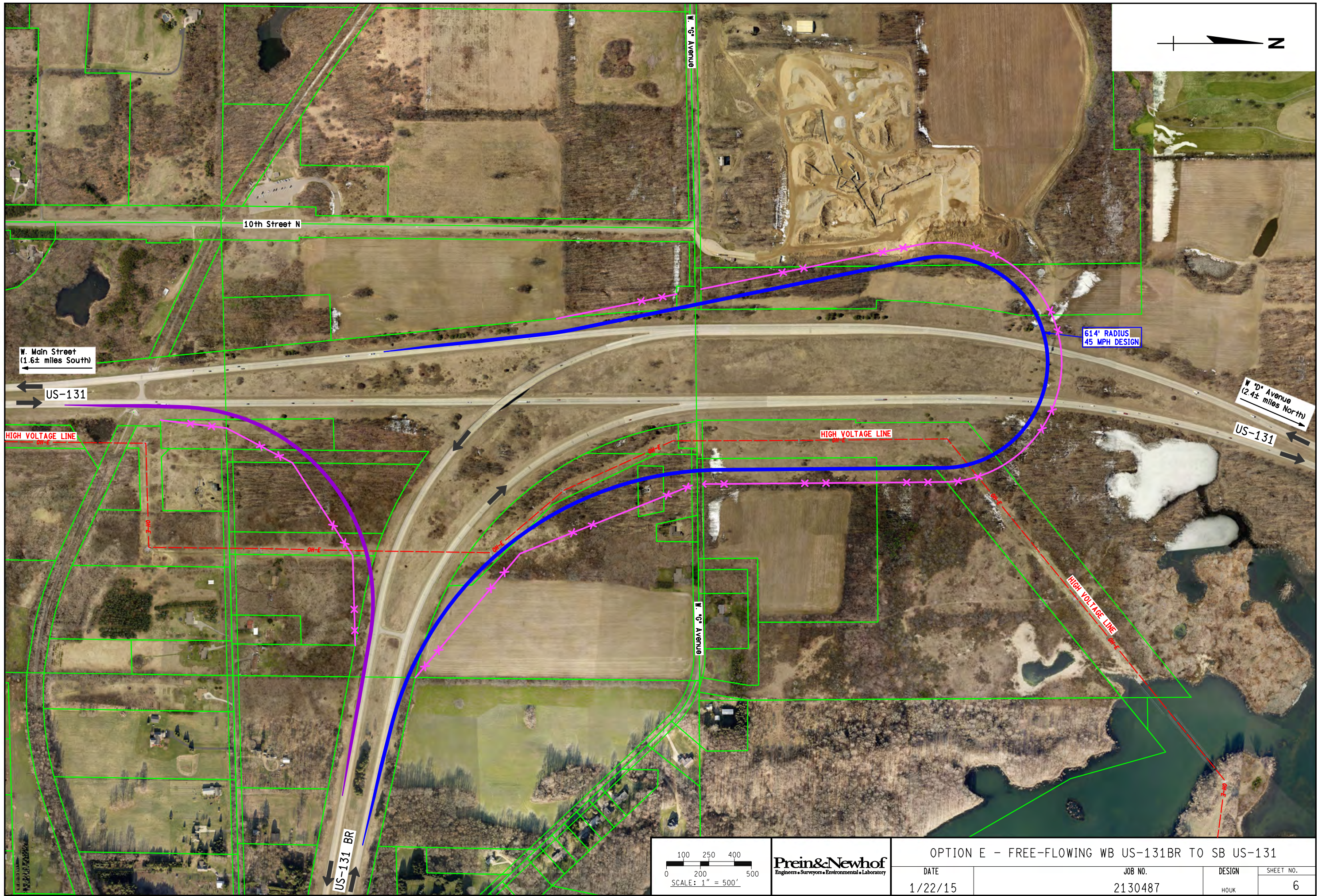
NICHOLS ROAD OPTION - EXIT/ENTER US-131BR

DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	4



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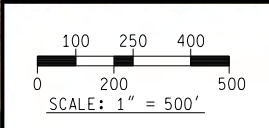
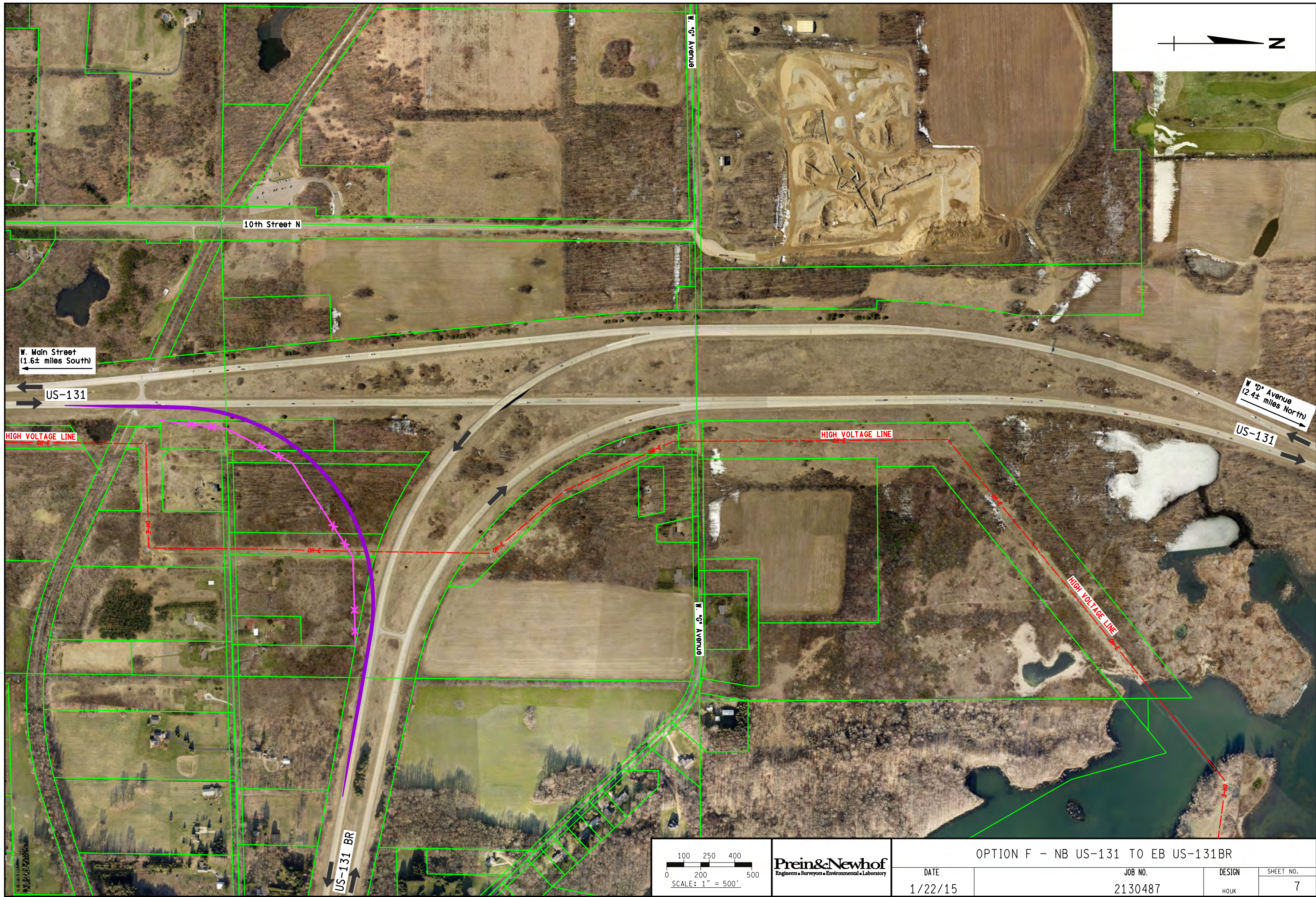
OPTION D - SB US-131 EXITS TO/FROM 10TH STREET			
DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	5



OPTION E - FREE-FLOWING WB US-131BR TO SB US-131

DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	6

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OPTION F - NB US-131 TO EB US-131BR			
DATE	JOB NO.	DESIGN	SHEET NO.
1/22/15	2130487	HOUK	7



**APPENDIX B**  
**CONSTRUCTION ESTIMATES**

## APPROXIMATE CONSTRUCTION ESTIMATES

<b>Option A: Connect "G" Avenue over US-131</b>		<b>\$ 13,273,500.00</b>
"G" Avenue over US-131	2,760 Ft	\$ 828,000.00
Realign 10th Street	2,180 Ft	\$ 694,100.00
NB US-131 to EB US-131BR	3,640 Ft	\$ 1,092,000.00
SB US-131 OFF	3,050 Ft	\$ 955,100.00
SB US-131 ON	2,080 Ft	\$ 664,100.00
NB US-131BR OFF	2,200 Ft	\$ 700,100.00
NB US-131 ON	3,080 Ft	\$ 964,100.00
Bridge over SB US-131	200 Ft	\$ 1,465,500.00
Bridge over NB US-132	200 Ft	\$ 1,465,500.00
Mobilization	10 %	\$ 1,350,000.00
Traffic Control	2 %	\$ 300,000.00
Engineering	5 %	\$ 700,000.00
Inflation - 3 years at 5% per year		\$ 1,800,000.00
ROW Acquisition	43.4 Acre	\$ 295,000.00
<b>Option B: Realign "G" Avenue to US-131BR</b>		<b>\$ 11,592,400.00</b>
"G" Avenue re-aligned over US-131	6,850 Ft	\$ 2,055,000.00
Realign 10th Street	2,180 Ft	\$ 694,100.00
NB US-131 to EB US-131BR	3,640 Ft	\$ 1,092,000.00
SB US-131 OFF	2,680 Ft	\$ 844,100.00
SB US-131 ON	1,980 Ft	\$ 634,100.00
NB US-131BR OFF - use existing freeway		
NB US-131 ON	2,610 Ft	\$ 783,000.00
Bridge over SB US-131	200 Ft	\$ 1,465,500.00
Retrofit existing Bridge over SB US-131	200 Ft	\$ 237,600.00
Remove existing EB US-131BR Ramp	1,000 Ft	\$ 22,000.00
Mobilization	10 %	\$ 1,150,000.00
Traffic Control	2 %	\$ 250,000.00
Engineering	5 %	\$ 600,000.00
Inflation - 3 years at 5% per year		\$ 1,600,000.00
ROW Acquisition	26.2 Acre	\$ 165,000.00

**APPROXIMATE CONSTRUCTION ESTIMATES**

<b>Option C: Realign SB US-131 and "G" Avenue to US-131BR</b>		<b>\$ 18,538,100.00</b>
"G" Avenue re-aligned over US-131	6,850 Ft	\$ 2,055,000.00
Realign 10th Street	2,180 Ft	\$ 694,100.00
NB US-131 to EB US-131BR	3,640 Ft	\$ 1,092,000.00
SB US-131 OFF	2,300 Ft	\$ 730,100.00
SB US-131 ON	2,240 Ft	\$ 712,100.00
NB US-131BR OFF - use existing freeway		
NB US-131 ON	2,610 Ft	\$ 783,000.00
Realign SB US-131	7,600 Ft	\$ 3,230,000.00
Remove existing freeway	8,700 Ft	\$ 191,400.00
Bridge over SB/NB US-131	400 Ft	\$ 2,931,000.00
Remove existing Bridge over SB US-131	200 Ft	\$ 194,400.00
Mobilization	10 %	\$ 1,900,000.00
Traffic Control	2 %	\$ 400,000.00
Engineering	5 %	\$ 950,000.00
Inflation - 3 years at 5% per year		\$ 2,550,000.00
ROW Acquisition	18.7 Acre	\$ 125,000.00

<b>Option C-1: Realign SB US-131 and "G" Avenue (Ramp options)</b>		<b>\$ 19,029,100.00</b>
"G" Avenue re-aligned over US-131	6,850 Ft	\$ 2,055,000.00
Realign 10th Street	2,180 Ft	\$ 694,100.00
NB US-131 to EB US-131BR	3,640 Ft	\$ 1,092,000.00
SB US-131 OFF	1,980 Ft	\$ 634,100.00
SB US-131 ON	3,470 Ft	\$ 1,081,100.00
NB US-131BR OFF - use existing freeway		
NB US-131 ON	2,610 Ft	\$ 783,000.00
Realign SB US-131	7,600 Ft	\$ 3,230,000.00
Remove existing freeway	10,200 Ft	\$ 224,400.00
Bridge over SB/NB US-131	400 Ft	\$ 2,931,000.00
Remove existing Bridge over SB US-131	200 Ft	\$ 194,400.00
Mobilization	10 %	\$ 1,950,000.00
Traffic Control	2 %	\$ 400,000.00
Engineering	5 %	\$ 1,000,000.00
Inflation - 3 years at 5% per year		\$ 2,600,000.00
ROW Acquisition	25.4 Acre	\$ 160,000.00

**APPROXIMATE CONSTRUCTION ESTIMATES**

<b>Nichols Rd: US-131BR ramps at Nichols Road</b>		<b>\$ 17,432,400.00</b>
EB US-131BR OFF	3,480 Ft	\$ 1,084,100.00
EB US-131BR ON	2,530 Ft	\$ 799,100.00
WB US-131BR OFF	3,330 Ft	\$ 1,039,100.00
WB US-131BR ON	2,900 Ft	\$ 910,100.00
	Mobilization 10 %	\$ 1,750,000.00
	Traffic Control 2 %	\$ 350,000.00
	Engineering 5 %	\$ 900,000.00
	Inflation - 3 years at 5% per year	\$ 2,400,000.00
	ROW Acquisition 53.6 Acre	\$ 8,200,000.00

**APPROXIMATE CONSTRUCTION ESTIMATES**

<b>Option D: SB US-131 Exits to/from 10th STREET</b>			<b>\$ 3,723,200.00</b>
NB US-131 to EB US-131BR	3,640 Ft	\$	1,092,000.00
SB US-131 OFF	1,600 Ft	\$	520,100.00
SB US-131 ON	2,380 Ft	\$	754,100.00
	Mobilization	10 %	\$ 400,000.00
	Traffic Control	2 %	\$ 100,000.00
	Engineering	5 %	\$ 200,000.00
	Inflation - 3 years at 5% per year		\$ 550,000.00
	ROW Acquisition	15.2 Acre	\$107,000.00
<b>Option E: Free-flowing WB US-131BR to SB US-131</b>			<b>\$ 6,514,000.00</b>
NB US-131 to EB US-131BR	3,640 Ft	\$	1,092,000.00
SB US-131 OFF	9,940 Ft	\$	2,982,000.00
	Mobilization	10 %	\$ 700,000.00
	Traffic Control	2 %	\$ 150,000.00
	Engineering	5 %	\$ 350,000.00
	Inflation - 3 years at 5% per year		\$ 900,000.00
	ROW Acquisition	48.3 Acre	\$340,000.00
<b>Option F: NB US-131 to EB US-131BR</b>			<b>\$ 1,912,000.00</b>
NB US-131 to EB US-131BR	3,640 Ft	\$	1,092,000.00
	Mobilization	10 %	\$ 200,000.00
	Traffic Control	2 %	\$ 50,000.00
	Engineering	5 %	\$ 100,000.00
	Inflation - 3 years at 5% per year		\$ 400,000.00
	ROW Acquisition	10.0 Acre	\$70,000.00