

THE CHARTER TOWNSHIP OF OSHTEMO  
Board Meeting (Virtual)  
January 26, 2021  
6:00 PM

The Oshtemo Township Public Meeting was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell- Oshtemo Township  
Clerk Dusty Farmer- Oshtemo Township  
Treasurer Clare Buszka- Oshtemo Township  
Trustee Kizzy Bradford- Oshtemo Township  
Trustee Kristen Cole- Oshtemo Township  
Trustee Zak Ford- Oshtemo Township  
Trustee Cheri Bell- Oshtemo Township

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, and approximately 7 interested people.

Supervisor Heiny-Cogswell opened public comment. Three people spoke.

**WORK SESSION ITEMS**

**Update and discussion regarding single waste hauler**

Assistant Supervisor Josh Owens presented information regarding single waste hauler service in the Township. The competitive bid process could result in lower costs for homeowners, fewer trucks on the roads, and decreased air pollution from the large trucks. Board consensus was to send out a request for proposal so that actual numbers can be presented.

Supervisor Heiny-Cogswell opened public comment. Approximately 4 people spoke.

**REGULAR SESSION ITEMS**

**Consent Agenda**

- a. Approve Minutes – January 12, 2021
- b. Receipts & Disbursements Report
- c. Employee Handbook Amendments
- d. IAFF Collective Bargaining Agreement Memorandum of Understandings
- e. Poverty Exemptions Changes in State Law

Supervisor Heiny-Cogswell asked if there were any items for removal. Ford requested item e to be removed.

Motion by Ford, second by Farmer to approve the consent agenda without item e. Roll call.  
Motion carried 7-0.

**Consideration of City of Kalamazoo Water Agreement with Final Version of Appendices**  
Supervisor Heiny-Cogswell requested to move this item to February 9, 2021.

**Consideration of Fire Alarm Ordinance Amendments – First Reading**

Attorney Porter presented the fire alarm ordinance amendments with the objective to revise Sections 3 and 4 of the Township False Alarm Ordinance 415, update the Ordinance to reflect current circumstances and procedures, simplify the fine structure and violation period to improve record keeping and fair enforcement, and ensure the Ordinance is clear to the Township's property owners.

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Farmer, second by Ford to approve the fire alarm ordinance amendments for first reading and set second reading for February 9, 2021. Roll call. Motion carried 7-0.

**Consideration of Zoning Ordinance Amendments – First Reading**

**a. Pools on corner Lots (Front Yard Setback)**

Planning Director Iris Lubbert presented the history and context for the amendment request.

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Bell, second by Ford to approve the pools on corner lots amendment for first reading and set second reading for February 9, 2021. Roll call. Motion carried 7-0.

**b. Child and Adult Care Centers**

Planning Director Iris Lubbert presented the history and context for the amendment request.

Supervisor Heiny-Cogswell opened public comment. One person spoke.

Motion by Farmer, second by Buszka to approve the child and adult care centers amendment for first reading and set second reading for February 9, 2021. Roll call. Motion carried 7-0.

**Consideration of Sewer Installment Agreement Rate Setting Schedule Resolution**

Treasurer Clare Buszka presented the resolution to amend the Amended and Restated Sewer Main Connection Charges and Water Connection Charges.

Supervisor Heiny-Cogswell opened public comment. One person spoke.

Motion by Heiny-Cogswell, second by Bell to adopt a resolution to amend the Amended and Restated Sewer Main Connection Charges. Roll call. Resolution adopted 5-2, with Ford and Farmer voting No.

Motion by Heiny-Cogswell, second by Bell to adopt a resolution to amend the Amended and Restated Water Connection Charges. Roll call. Resolution adopted 5-2, with Ford and Farmer voting No.

#### **Other Business**

**Item e from the Consent Agenda- Federal Poverty Exemption Guidelines-**  
Supervisor Heiny-Cogswell opened public comment. One person spoke.

Board consensus was to bring the item back on February 9, 2021 for further clarification of the guidelines for auditing.

**Board Retreat-** Trustee Ford requested a board retreat with Reverend Karika Parker to continue equity training and Township planning.

**Green Burials-** Clerk Farmer shared that the Township has sold the burial rights for two green burial spaces, with four more likely in the next week.

#### **Public Comment**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 9:08 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor