

**OSHTEMO CHARTER TOWNSHIP  
PLANNING COMMISSION  
MINUTES OF A MEETING HELD SEPTEMBER 8, 2022**

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**Agenda**

**WORK SESSION:**

- a. **Amendments to Article 55 Signs and Billboards (continued)**
  - b. **Amendments to Article 2 Construction of Language and Definitions (continued)**
  - c. **Implementation of the 2019 Village Theme Development Plan – Amendments to Article 19 and Article 34 (continued)**
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A meeting of the Oshtemo Charter Township Planning Commission was held Thursday, September 8, 2022, commencing at approximately 6:00 p.m. at the Oshtemo Township Hall, 7275 West Main Street.

**ALL MEMBERS WERE PRESENT:**

Bruce VanderWeele, Chair  
Micki Maxwell, Vice Chair  
Kizzy Bradford  
Deb Everett  
Alistair Smith  
Anna Versalle  
Chetan Vyas

Also present were Iris Lubbert, Planning Director, James Porter, Township Attorney, Martha Coash, Recording Secretary, and one guest.

**Call to Order and Pledge of Allegiance**

Chairperson VanderWeele called the meeting to order at approximately 6:00 p.m. Those in attendance joined in reciting the Pledge of Allegiance.

**Approval of Agenda**

The Chair determined there were no changes to the agenda and let it stand as published.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

The Chair determined there were no public comments and moved to the next agenda item.

## **Approval of the Minutes of the Meeting of August 25, 2022**

Chairperson VanderWeele asked if there were additions, deletions, or corrections to the Minutes of the Meeting of August 25, 2022. Hearing none, he asked for a motion.

Ms. Maxwell **made a motion** to approve the Minutes of the Meeting of August 25, 2022 as presented. Mr. Smith **seconded the motion**. The **motion was approved unanimously**.

The Chair moved to work session at 6:02 p.m.

### **WORK SESSION:**

Ms. Lubbert said she introduced the proposed ordinance amendments at the August 25 Planning Commission meeting and that she would continue working through the proposed changes to Article 55 and Article 2 with Commissioners.

#### **a. Amendments to Article 55 Signs and Billboards (continued)**

She noted the group completed review of the Article 55 amendments through 55.60 at the last meeting. Beginning with 55.70: "Agricultural and Residential Districts," the group continued and completed reviewing the document with Ms. Lubbert.

Attorney Porter noted our ordinance is in violation of a Supreme Court decision regarding temporary off-premises directional signs and explained the new wording proposed in order to comply with the decision.

Highlighted changes included new categories and definitions for Temporary Off-premises Directional Signs and Balloon Signs. Some suggestions for change were made after discussion with the group in Section 55.150: Lighting. Some minor typo corrections were noted by Commissioners.

Ms. Lubbert will provide a clean version of the document with indicated changes, including those made at this meeting.

#### **b. Amendments to Article 2 Construction of Language and Definitions (continued)**

Ms. Lubbert walked through the suggested amendments to Article 2 which included clarifications and new definitions. She particularly highlighted the definition and diagram for corner lots. New definitions were developed to include Auto Service, Awning, Flag, Grades, Mansard, Marquee, Office Complex, and Parapet.

The group accepted the amendments as proposed. This document will also be updated to provide a clean version.

**c. Implementation of the 2019 Village Theme Development Plan –  
Amendments to Article 19 and Article 34 (continued)**

The group postponed this discussion to a future meeting.

**Other Updates and Comments**

Ms. Lubbert indicated she would not be at the September 22nd meeting. Mr. Hutson will attend in her place.

**ADJOURNMENT**

With no further business to consider, Chairperson VanderWeele adjourned the meeting at approximately 7:45 p.m.

Minutes prepared:  
September 9, 2022

Minutes approved:  
September 22, 2022