

**OSHTEMO CHARTER TOWNSHIP
PLANNING COMMISSION
MINUTES OF A SPECIAL MEETING HELD JUNE 18, 2024**

Agenda

Public Hearing: Special Exception Use – Jake’s Fireworks

Jake’s Fireworks is requesting special exception use approval to operate a fireworks tent at 6779 West Main Street from June 20 to July 5, 2024.

A special meeting of the Oshtemo Charter Township Planning Commission was held Tuesday, June 18, 2024, commencing at 5:05 p.m. at the Oshtemo Township Hall, 7275 West Main Street.

MEMBERS PRESENT: Philip Doorlag, Chair
 Deb Everett, Vice Chair
 Zak Ford, Township Board Liaison
 Scott Makohn
 Jeremiah Smith

MEMBERS ABSENT: Scot Jefferies
 Alistair Smith

Also present were Jodi Stefforia, Planning Director; James Porter, Township Attorney; Jennifer Wood Recording Secretary; and 1 interested person.

Call to Order and Pledge of Allegiance

Chair Doorlag called the meeting to order at 5:05 p.m. Those in attendance joined in reciting the Pledge of Allegiance.

Approval of Agenda

Chair Doorlag asked if there were any changes to the agenda. There were none. Motion by Mr. Ford with support from Ms. Everett to approve the agenda; motion passed.

Public comment on non-agenda items

Chair Doorlag asked if anyone present wished to speak on non-agenda items. Since no one responded, he moved to the next agenda item.

Approval of the Minutes of the Meeting of May 23, 2024

Chair Doorlag asked for additions, deletions, or corrections to the Minutes of the Meeting May 23, 2024. There were none.

Mr. Ford **made a motion** to approve the Minutes of the Meeting of May 23, 2024, as presented. Ms. Everett **seconded the motion**. The **motion was approved** unanimously.

Public Hearing: Special Exception Use – Jake’s Fireworks

Ms. Stefforia presented the staff report dated June 13, 2024, which is incorporated herein for special use approval request by Jake’s Fireworks. Ms. Nicole Blair, on behalf of Jake’s Fireworks, is requesting special use approval to erect and operate a consumer grade fireworks tent at 6779 West Main Street from June 20 to July 5. Ms. Stefforia advised that if they are approved in subsequent years, they ideally would like to set up a week earlier.

Project summary:

The subject property is on the south side of West Main Street, west of 9th Street. A 40’x by 60’ fireworks tent operating for three weeks is proposed with the following hours of operation: 9 a.m. to 10 p.m. June 20 to July 1 and July 5; 8 a.m. to 12 a.m. July 2 to July 4.

Ms. Stefforia shared an aerial image of the property reflecting where the tent and parking are proposed. She noted that a single temporary sign of up to 32 square feet is permitted and that a temporary sign permit is required. The tent requires a building permit.

Recommendation:

Planning Department staff recommends the approval of the proposed special exception use for the Fireworks Tent at 6779 West Main Street, subject to the following conditions:

- 1) A building permit be secured for the tent before erection on the property.
- 2) A temporary sign permit be secured for the single temporary sign permitted by ordinance before placement on the property.
- 3) Dates of operation are limited to June 20 to July 5 in 2024.
- 4) Hours are limited to 9 a.m. to 10 p.m. June 20 to July 1 and July 5; and 10 a.m. to 12 a.m. July 2, 3 and 4.
- 5) Staff may administratively approve this location for Jake’s Fireworks in future years, with consent of the Fire Department, if no significant issues arise with the 2024 operation or any subsequent year’s operations.

Ms. Shelia Grunwell speaking on behalf of the applicant, thanked the Commission for allowing her to speak with them today. Ms. Grunwell inquired, if approved, about the timing of the permit approval as they would like to be up and running by this weekend.

Mr. Ford advised that it is dependent on when the building permit is issued.

Ms. Stefforia advised that tomorrow, June 19th, is a holiday, but she would notify the building official first thing Thursday morning, June 20th, if the request is approved, so they can move forward with issuing the building permit.

Mr. Ford **made a motion** to approve the special use exception request for the fireworks tent at 6779 West Main Street subject to the five conditions listed in the staff report:

- 1) A building permit be secured for the tent before erection on the property.
- 2) A temporary sign permit be secured for the single temporary sign permitted by ordinance before placement on the property.
- 3) Dates of operation are limited to June 20 to July 5 in 2024.
- 4) Hours are limited to 9 a.m. to 10 p.m. June 20 to July 1 and July 5; and 10 a.m. to 12 a.m. July 2, 3 and 4.
- 5) Staff may administratively approve this location for Jake's Fireworks in future years, with consent of the Fire Department, if no significant issues arise with the 2024 operation or any subsequent year's operations.

Ms. Everett **seconded the motion**. The **motion was approved** unanimously.

Other Updates and Business

The Chair called for other updates and business.

There being no further business, the meeting was adjourned at 5:15 p.m.

Minutes Prepared: June 19, 2024

Minutes Approved: June 27, 2024