# NOTICE <br> OSHTEMO CHARTER TOWNSHIP <br> PLANNING COMMISSION <br> Regular Meeting <br> Thursday, February 28, 2019 <br> 6:00 p.m. <br> AGENDA 

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment on Non-Agenda Items
5. Approval of Minutes: February 14, 2019
6. SITE PLAN REVIEW: Advia Credit Union

Bye and Associates, representing Advia Credit Union, is requesting site plan approval for the proposed office headquarters at 6400 West Main Street. Parcel No's. 3905-14-255-010 and 3905-14-255-050.
7. Old Business
8. Any Other Business
9. Planning Commissioner Comments
10. Adjournment

All public comment shall be received during one of the following portions of the Agenda of an open meeting:
a. Citizen Comment on Non-Agenda Items or Public Comment - while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official or staff member to respond at a later date. More complicated questions can be answered during Township business hours through web contact, phone calls, email (oshtemo@oshtemo.org), walkin visits, or by appointment.
b. After an agenda item is presented by staff and/or an applicant, public comment will be invited.

At the close of public comment there will be Board discussion prior to call for a motion. While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name, but it is not required.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which does not follow these guidelines.
(adopted 5/9/2000)
(revised 5/14/2013)
(revised 1/8/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday 8:00 am-5:00 pm, and on Friday 8:00 am-1:00 pm. Additionally, questions and concerns are accepted at all hours through the website contact form found at www.oshtemo.org, email, postal service, and voicemail. Staff and elected official contact information is provided below. If you do not have a specific person to contact, please direct your inquiry to oshtemo@oshtemo.org and it will be directed to the appropriate person.

| Oshtemo Township Board of Trustees |  |  |
| :---: | :---: | :---: |
| Supervisor |  |  |
| Libby Heiny-Cogswell | 216-5220 | libbyhc@oshtemo.org |
| Clerk |  |  |
| Dusty Farmer | 216-5224 | dfarmer@oshtemo.org |
| Treasurer |  |  |
| Nancy Culp | 216-5221 | ncoshtwp@oshtemo.org |
| Trustees |  |  |
| Cheri L. Bell | 372-2275 | cbell@oshtemo.org |
| Deb Everett | 375-4260 | deverett@oshtemo.org |
| Zak Ford | 271-5513 | zford@oshtemo.org |
| Ken Hudok | 548-7002 | khudok@oshtemo.org |


| Township Department Information Assessor: |  |  |
| :---: | :---: | :---: |
| Kristine Biddle | 216-5225 | assessor@ oshtemo.org |
| Fire Chief: |  |  |
| Mark Barnes | 375-0487 | mbarnes @ oshtemo.org |
| Ordinance Enf: |  |  |
| Rick Suwarsky | 216-5227 | rsuwarsky@oshtemo.org |
| Parks Director: |  |  |
| Karen High | 216-5233 | khigh@ oshtemo.org |
| Rental Info | 216-5224 | oshtemo@ oshtemo.org |
| Planning Director: |  |  |
| Julie Johnston | 216-5223 | jiohnston@oshtemo.org |
| Public Works: |  |  |
| Marc Elliott | 216-5236 | melliott@oshtemo.org |

## OSHTEMO CHARTER TOWNSHIP

 PLANNING COMMISSION
## MINUTES OF A MEETING HELD FEBRUARY 14, 2019

## Agenda

## OLD BUSINESS

a. AGRITOURISM ORDINANCE DRAFT

## ANY OTHER BUSINESS

a. LIGHTING ORDINANCE DRAFT

A meeting of the Oshtemo Charter Township Planning Commission was held Thursday, February 14, 2019, commencing at approximately 6:00 p.m. at the Oshtemo Charter Township Hall.

MEMBERS PRESENT: Ollie Chambers Ron Commissaris Keisha Dickason
Dusty Farmer, Secretary
Micki Maxwell
Mary Smith, Vice Chair
ABSENT:
Bruce VanderWeele, Chair

Also present were Julie Johnston, Planning Director, James Porter, Township Attorney, and Martha Coash, Meeting Transcriptionist. No other persons were present.

## Call to Order and Pledge of Allegiance

Vice Chair Smith called the meeting to order at approximately 6:00 p.m. and invited those present to join in reciting the "Pledge of Allegiance."

## Agenda

The Vice Chair asked for a motion to approve the agenda.
Ms. Farmer made a motion to accept the agenda as presented. Mr. Commissaris supported the motion. The motion was approved unanimously.

## Public Comment on Non-Agenda Items

Vice Chair Smith noted there were no members of the public in attendance. She welcomed new member Keisha Dickason and members introduced themselves.

## Approval of the Minutes of January 24, 2019

Vice Chair Smith asked if there were any additions, deletions or corrections to the Minutes of January 24, 2019. Hearing none, she asked for a motion.

Mr. Commissaris made a motion to approve the minutes of the Minutes of January 24, 2019 as presented. Ms. Maxwell supported the motion. The motion was approved unanimously.

Vice Chairperson Smith moved to the next agenda item.

## OLD BUSINESS

## a. AGRITOURISM ORDINANCE DRAFT

Ms. Johnston noted staff attempted to capture the Commission's most recent comments regarding the special event table in Agritourism categories 2 and 3 as well as needed definitions.

Commissioners arrived at consensus, making a change to the category 3 event table regarding time required between wedding and celebratory events, and removing item K. "Holiday Events/Festivals (Agritourism 2 and 3)" under Definitions.

They felt the Agritourism Ordinance document was ready for Public Hearing. Ms. Johnston expected it could be included on the March 14 meeting agenda. In addition to notice, she will invite those who have shown interest during the process.

Attorney Porter said, in response to an e-mailed question from Ms. Kim Warner, that there would not be "grandfathering" language included for lawful non-conforming use since if a non-conforming use was protected prior to the agritourism ordinance it will still be protected after ordinance adoption.

Vice Chairperson Smith moved to the next item on the agenda.

## ANY OTHER BUSINESS

## a. LIGHTING ORDINANCE DRAFT

Ms. Johnston said the Township Board asked the Planning Commission to review the lighting ordinance in response to a request from business owners who have installed and would like to keep non-conforming lights, specifically LED tube lighting. They have been asked, in the meantime, to turn off the lights, but not remove them until after the ordinance has been reviewed and updated.

Ms. Johnston provided the most up-to-date draft of the Lighting Ordinance for review by Commissioners. Staff provided the suggested amendments from Mr. Dan

Cunningham, Operations Manager at Circuit Electric, Inc., (CEI) a full-service electric contractor/engineering firm who reviewed and offered input on the draft ordinance.

Mr. Cunningham indicated the overall changes and approach to the amendments were good, but suggested some modifications. Ms. Johnston wanted to discuss some resulting changes to the draft with Commissioners as well as the remaining changes he recommended before including them in the draft document.

It was the consensus of the Board that the over-riding goal is to provide an ordinance that will ensure the Oshtemo community aesthetic develops as intended while also providing reasonable options for businesses.

Ms. Johnston led Commissioners through a review of the draft. Some changes were made, but after discussion it was agreed it would be helpful to invite Mr . Cunningham to a future meeting to take advantage of his expertise before going further.

Ms. Johnston will contact Mr. Cunningham to invite him to a March $28^{\text {th }}$ Planning Commission meeting.

Vice Chair Smith moved to the next agenda item.

## PLANNING COMMISSIONER COMMENTS

Ms. Farmer announced that Ms. Nancy Culp resigned as Township Treasurer to accept a position with Kalamazoo County and that Mr. Grant Taylor, who previously held the position of Deputy Township Treasurer, was appointed as Township Treasurer.

Ms. Johnston reminded Commissioners to contact her if they wished to attend upcoming Michigan Association of Planning sessions to be held at the Township Hall.

## ADJOURNMENT

Hearing no further comments, Vice Chair Smith asked for a motion to adjourn the meeting.

Ms. Maxwell made a motion to adjourn the meeting. Mr. Commissaris supported the motion. The motion was approved unanimously.

The meeting was adjourned at approximately 7:52 p.m.
Minutes prepared:
February 15, 2019
Minutes approved:
$\qquad$ , 2019

Mtg Date: February 28, 2019
$\rightarrow$ charter township

| To: | Planning Commission |
| :--- | :--- |
| From: | Julie Johnston, AICP <br> Planning Director |
| Applicant: | Byce and Associations <br> Rick Eshlaman, P.E. |
| Owner: | Advia Credit Union <br> Chad Farrer |
| Property: | 6400 Stadium Drive <br> Parcel Numbers: 3905-14-255-010 and 3905-14-255-050 |
| Zoning: | Conditional Rezoning to C: Local Business District and the West Main Overlay Zone |
| Request: | Site plan review approval |
| Sections): | Section 30.000 - C: Local Business District <br> Section 50.000 - West Main Overlay Zone |

Project Name: Advia Credit Union Corporate Headquarters

## PROJECT SUMMARY

On October 10, 2017, Advia Credit Union received approval from the Township Board to conditionally rezone two parcels totaling 37 acres located on West Main Street, mid-block between $9^{\text {th }}$ and $10^{\text {th }}$ Streets, now addressed as 6400 West Main Street. The rezoning included the following conditions proposed by Advia and approved by the Township Board, which must be met as part of the site development:

1. All requirements of the West Main Overlay District will be met except for Section 50.403.C., which limits building size and Section 50.403.F., which dictates rural architectural character.
2. Cross-access, either through a public road or private service drive, to the properties located to the east and west of the site will be provided as generally outlined in the West Main Street Sub-Area Plan. In addition, this cross-access drive will connect to a signalized intersection at West Main Street, as approved by MDOT and the Township.
3. The 150,000 -square foot administrative building will be designed to fit into the natural topography of the site, reducing the impacts of height on neighboring properties and the West Main corridor. This building will have mixed office use and 1st floor retail use. Additional retail buildings, if any, will be within the West Main Overlay District and will comply with West Main Overlay District
requirements. Additional buildings outside the current area zoned for commercial in the West Main Overlay District shall be office buildings.
4. The parcel will contain no residential development.
5. Buildings and structures on the parcel will have a minimum setback of 170 feet where the parcel abuts property with an R-1 or R-2 zoning classification.
6. A 100 -foot buffer adjacent to $\mathrm{R}-1$ and $\mathrm{R}-2$ zoning will include undulating earth berms with varying heights constructed with slopes not to exceed a one to three gradient. Berms will be protected with sod, seed or a natural ground cover. Evergreen trees will be planted near the berm at a rate of two trees every 100 linear feet to mitigate noise and light from the subject property.
7. The parcel will have no entrances and exits onto Westlins Avenue or Bunkerhill Drive.
8. If the sale to Advia Credit Union does not take place, the land shall revert to its former zoning classification.
9. Nonmotorized connections will be provided within the property, to adjacent developments, and to the nonmotorized path found next to West Main Street

Advia would now like to develop their site and are requesting site plan approval from the Planning Commission. This is a use permitted by right through the conditional rezoning but because part of this property is still within the West Main Overlay, site plan approval is handled through the Planning Commission. As part of this review, the Planning Commission will need to determine if the conditions established as part of the rezoning have been met.

## SITE PLAN PACKET

The submitted site plan outlines the development of a 151,190 square foot office building with a footprint of approximately 41,770 square feet or 2.5 percent of the site acreage. The building is intended to be three stories in height with a basement measuring approximately 59 feet in height. The total impervious surface of the site is 289,461 square feet totaling 18 percent of the site. Approximately 29 acres, or 78 percent, of the 37 -acre site will remain as either green space or be undeveloped at this time. Of this undeveloped acreage, approximately 4.6 acres is located within the required 100 -foot buffer located adjacent to the residentially zoned properties to the north and east.

## Site Plan

In general, the site plan meets the Zoning Ordinance requirements for parking, drive aisles within the parking area, handicap accessible spaces, drive through teller windows, and a nonmotorized connection to the 10 -foot multi-use path along West Main Street. Of note, the applicant is utilizing Section 68.300.A, which allows parking lots over 100 spaces to reduce the size of 25 percent of the spaces. Of the 378 planned parking spaces, 93 will be sized at 10 feet by 18 feet as opposed to the standard 10 -foot by 20 foot space.

A nonmotorized connection is shown on the site plan (sheet C200) to the west. It is a dashed line from the front parking lot through the drive through lane drive aisle to the west property line. This connection is shown a little differently on the landscape plan (sheet L100). Staff would recommend removing the connection from the site plan to be consistent with the eastern nonmotorized connection, which is shown on the landscape plan not the site plan. In addition, the nonmotorized path should extend to the property line.

The following rezoning conditions are outlined on sheet C200, Site Plan. Staff's comments are outlined below each condition.

- Cross-access, either through a public road or private service drive, to the properties located to the east and west of the site will be provided as generally outlined in the West Main Street Sub-Area Plan. In addition, this cross-access drive will connect to a signalized intersection at West Main Street, as approved by MDOT and the Township.

The applicate is providing a service drive that is intended to connect to the neighboring properties to the east (Bronson) and west (Meijer). The access to the east has been indicated on the site plan to be developed in the future. This is due to the unknown development plan for the Bronson property. Section 50.402 of the West Main Overlay Zone indicates where adjacent properties have not yet developed and/or extensions of the interior street system abutting the site has not yet been constructed, provision can be made for future site design that accommodates the interior street system. However, because this is a requirement of the conditional rezoning, staff would recommend having a signed agreement between Advia and Bronson ensuring this future connection will occur.

The connection to the west has been designed to the property line, but the connection to the Meijer drive is shown as "not in contract." At the time of this memo, a cross-access agreement between Advia and Meijer has not been resolved. The area shown as "not in contract," is located on the Meijer property, but will need to be completed to ensure cross access between sites. The Planning Commission will need to determine whether to condition the site plan to ensure the access is achieved.

Finally, a condition of approval is that the site be accessed from West Main Street at a signalized intersection. The site plan indicates "proposed traffic signal poles by other." Staff's understanding is that MDOT has approved the traffic signal at this location. However, it is unclear from the site plan who will be installing the light. Staff has an inquiry into MDOT requesting confirmation that the signal has been approved and who will ensure the installation. At the time of this memo, we have not received a response.

- The 150,000 -square foot administrative building will be designed to fit into the natural topography of the site, reducing the impacts of height on neighboring properties and the West Main corridor. This building will have mixed office use and 1st floor retail use. Additional retail buildings, if any, will be within the West Main Overlay District and will comply with West Main Overlay District requirements. Additional buildings outside the current area zoned for commercial in the West Main Overlay District shall be office buildings.

The building is slightly larger than indicated in the condition at 151,190 square feet. However, the condition does not limit the size, just indicates the intended office building will be designed to fit into the natural topography. The building has been designed within the center of the site and takes advantage of the natural terrain for the walk-out basement. This lower area is also the location of the storm water management pond immediately adjacent to the building.

Some retail uses are planned on the first floor of the office building. No additional outlot retail buildings are planned at this time.

- The parcel will contain no residential development.

Condition has been met.

- Buildings and structures on the parcel will have a minimum setback of 170 feet where the parcel abuts property with an $R-1$ or $R-2$ zoning classification.

Condition has been met.

- The parcel will have no entrances and exits onto Westlins Avenue or Bunkerhill Drive.

Condition has been met.

- Nonmotorized connections will be provided within the property, to adjacent developments, and to the nonmotorized path found next to West Main Street.

With the resolution of the nonmotorized connection to the west as indicated above, this condition has been met.

## Landscaping Plan

The Landscape Ordinance requires a 20 -foot greenspace along West Main Street, a 10 -foot greenspace near the adjacent properties that are zoned for nonresidential uses, and a 35 -foot greenspace near the adjacent residentially zoned properties. Per the conditions of rezoning, this 35 -foot buffer was increased to 100 feet. The applicant will be utilizing Section 75.200: Preservation of Existing Trees to calculate tree credits for existing trees on site. These tree credits will preserve existing trees and allow the applicant to plant a reduced number of canopy and understory trees.

The landscape materials required adjacent to the residentially zoned properties includes evergreen trees. The tree survey does not show existing evergreen trees to be used for tree credits. The Township's interpretation of Section 75.200 is tree credits are given for like trees. Therefore, the required evergreen trees near the adjacent residential zoning is required. The applicant has indicated that because there is an existing 30 -foot sewer easement where the 35 -foot mandatory buffer zone is located, they are not required to plant the evergreen trees and therefore the trees are not included on the landscape plan.

Section 75.220.B: Exceptions states if a physical hardship exists or existing topography and vegetation are determined by the reviewing body to provide equal or better landscape and buffering effect, the reviewing body may approve modifications only to the planting requirements of Section 75.130. The reviewing body may require such alternate plantings and visual screens as hedges, fences, walls, and/or combination thereof which it deems necessary to ensure compliance with the spirit, purpose and intent of this Section. Since the conditional rezoning requires a 100 -foot buffer adjacent to the residential neighbors, staff feels there is ample room in this area to meet the evergreen tree requirement.

The following rezoning conditions are outlined on sheet L100, L110, and L120, Landscape Plans. Staff's comments are indicated below each condition.

- A 100-foot buffer adjacent to $R$-1 and $R$-2 zoning will include undulating earth berms with varying heights constructed with slopes not to exceed a one to three gradient. Berms will be protected with sod, seed or a natural ground cover. Evergreen trees will be planted near the berm at a rate of two trees every 100 linear feet to mitigate noise and light from the subject property.

The evergreen tree requirement of the conditional rezoning is in addition to the Landscape Ordinance regulations. This condition has been met.

The applicant would like to utilize the existing topography of the site to meet the berm requirement. They intend to provide graphics that will help to support their argument. One such graphic is included with this memo and the remaining graphics will be provided prior to the meeting date. The Planning Commission will need to determine if the spirit and intent of this condition has been met.

## Photometric Plan

Per Section 78.720.A, lighting levels are required to be at 0.1 foot-candles at the property line. The photometric plan shows a lighting level of 0.4 to 0.7 at the property line near the drive aisle entrance to the site. The lighting design for this area will need to be altered to ensure the required 0.1 foot-candle requirement.

In addition, the photometric plan indicates building mounted and architectural pole lighting on site. However, specifications of these fixtures have not been provided to ensure they are full cut-off and downward directed. Staff would recommend a note being placed on the photometric plan which states all lighting will be full cut-off and downward directed. Also, lighting is required to be reduced during nonoperational hours, allowing only lighting necessary for security purposes. The photometric plan should note where this distinction will occur.

## Utilities

Public water and sewer are being extended to the building. These systems have been reviewed and approved by the Township Engineer with some minor notations to the plan. In addition, the required number of fire hydrants have been provided and approved by the Fire Marshal.

Storm water management is being handled through two major retention/detention ponds. The pond near the Advia building is intended to hold water and be an aesthetic feature to the site. This system has also
been reviewed and approved by the Township Engineer, with some final minor clarification and notations on the plan.

## OUTSTANDING CONCERNS

The following provides a more succinct list of the outstanding items/concerns with the site plan:

- Cross access between the neighboring properties was outlined as a condition of the rezoning. The applicant provides a service drive to the western boundary and a proposed drive to the eastern boundary, but to date, no agreements have been signed.
- Staff is recommending the dashed line that outlines the western nonmotorized path on the site plan be removed and the nonmotorized network be displayed on the landscape plan. In addition, the path should extend to the western property line.
- Confirmation from MDOT should be provided that the signal has been approved and who will be responsible for installing the infrastructure.
- The evergreen trees required by Section 75.130 must be installed within the 100 -foot buffer area.
- The Planning Commission will need to determine if the undulating berm required by the conditional rezoning is met through the topography of the site or must be installed as part of the 100-foot buffer.
- The lighting specifications for the building and architectural pole lighting needs to be provided to the Township. In addition, a note should be placed on the photometric plan that all lighting will be full cut-off and downward directed. Finally, information needs to be included on the photometric plan related to reduced lighting during non-business hours.
- Finally, a condition should be included with any considered approval that any final concerns from the Township Engineer will be resolved prior to issuance of a building permit.


## PLANNING COMMISSION POSSIBLE ACTIONS

If the Planning Commission is amenable to approving the site plan, the following conditions should be considered prior to the issuance of a building permit:

1. Cross access agreements must be signed between Advia and the neighboring properties to the east and west. The service drive connections must be constructed to the west prior to the issuance of a certificate of occupancy and to the east after development approval of the Bronson site.
2. The dashed line that outlines the western nonmotorized path on the site plan be removed and the nonmotorized network be displayed on the landscape plan. In addition, the path should extend to the western property line.
3. Confirmation from MDOT that the signal has been approved and who will be responsible for installing the infrastructure.
4. An updated landscape plan that includes the evergreen trees required by Section 75.130 , which must be installed within the 100 -foot buffer area.
5. The lighting specifications for the building and architectural pole lighting be provided to the Township.
6. An updated photometric plan that includes a note that all lighting will be full cut-off and downward directed.
7. An updated photometric plan that includes information related to reduced lighting during nonbusiness hours.
8. Any final concerns from the Township Engineer will be resolved.
9. Any final concerns from the Township Fire Marshal will be resolved.

As part of this motion, the Planning Commission will need to determine if the undulating berm required by the conditional rezoning is either met through the topography of the site or must be installed as part of the 100 -foot buffer. If the Planning Commission determines the berm should be installed, staff recommends the following additional condition:
10. An updated landscape plan that shows the placement of the undulating earthen berm of varying heights, but not above six feet, constructed with slopes not to exceed a one to three gradient either in, or adjacent to, the 100 -foot buffer zone. The berm shall be covered with sod, seed, or a natural ground cover.

The Planning Commission may also consider postponing approval of the site plan until some or all of the concerns noted above have been resolved.

Respectfully Submitted,


Julie Johnston, AICP
Planning Director
Attachments: Application
Site Plan excerpts (full plan online)
Cross section graphic
Public comments to date


PRUPF( 1 NADIF \& ADDRFSS New Headquarters Facility for Advia Credit Union

PLANNING \& ZONING APPLICATION

| Applicant Name: Rick Eshlaman, P.E. |  |
| :---: | :---: |
| Company Byce \& Associates, Inc. |  |
| Engineers \& Architects |  |
| Address 487 Portage Street | $\begin{gathered} \therefore B M C l \\ \text { SOR } \end{gathered}$ |
| Kalamazoo, Michigan 49007 |  |
| E-mail rick.eshlaman@byce.com | $\begin{aligned} & \text { (Hisis } \\ & \text { (NNI,Y } \end{aligned}$ |
| Telephone 269-381-6170 $\operatorname{Fax}$ 269-381-6176 |  |
| Interest in Property Project Civil Engineer |  |
| OWNER*: |  |
| Name Chad Farrer, Advia Credit Union | Fee Amount $\$ 60000$ |
| Address 550 S Riverview Drive |  |
| Parchement, MI 49004 | Escrow Amount \$1,500.00 |
| Email cfarrer@adviacu.org |  |
| Telephont 1-844-238-4228 Extension 1136 |  |

Total Enclosed \$2,100.00

NATURE OF THE REQUEST: (Pleasc check the appropriate item(s))
_Planning Escrow-1042
X Site Plan Review-1088
__Administrative Site Plan Review-1086
__Special Exception Use-1085
__Zoning Variance-1092
__Site Condominium-1084
__Accessory Building Review-1083

Land Division-1090
Subdivision Plat Revicw-1089
Rezoning-1091
__Interpretation-1082
__Tcxt Amendment-1081
Sign Deviation-1080
__Other: $\qquad$

BRIEFLY DESCRIBE YOUR REQUEST (Use Allachments if Neccssary):
Site Plan review, comment \& approval of enclosed site plan submittal documents for a New Advia Credit Union Main Headquarters Facility at 6400 W Main Street. Project targets the January 10th, 2019 Planning Commission Meeting for Site Plan Approval of the new 45,600 sf building footprint and related site developments.

I LEGAL DESCRIPTION OF PROPERTY (Use Attachments if Necessary):
Refer to attached Survey for Legal Description of Property

PARCEL NUMBER: Main Parcel No. 3905-14-255-010 + Parcel No. 3905-14-255-050
ADDRESS OF PROPERTY: 6404 W Main Street, Kalamazoo, Michigan 49009
PRESENT USE OF THE PROPERTY: Main parcel - vacant to be developed
PRESENT ZONING C Local Business District SIZE OF PROPERTY 37.20 Acres

## NAMES) \& ADDRESS(ES) OF ALL OTHER PERSONS, CORPORATIONS, OR FIRMS HAVING A LEGAL OR EQUITABLE INTEREST IN THE PROPERTY:

$\qquad$

## SIGNATURES

I (we) the undersigned certify that the information contained on this application form and the required documents attached hereto are to the best of my (our) knowledge true and accurate. I (we) acknowledge that we have received the Township's Disclaimer Regarding Sewer and Water Infrastructure. By submitting this Planning \& Zoning Application, I (we) grant permission for Oshtemo Township officials and agents to enter the subject property of the application as part of completing the reviews necessary to process the application.


Owner's Signature (* If different from Applicant)


Applicant's Signature

$$
\begin{aligned}
& \frac{11-29-18}{\text { Date }} \\
& 11-28-18 \\
& \hline
\end{aligned}
$$

Date

Copies to:
Planning -
Applicaut-1
Clerk - I
Deputy Clerk - I Attomey-1
Assessor - 1
Planning Secretary - Original

## PLEASE ATTACH ALL REQUIRED DOCUMENTS

HOshtemo-SRASUUsurstLindulliLNDAIPlanninglFORMS

## ADVIA CREDIT UNION

6400 WEST MAIN ST. - KALAMAZOO, MI 49009



$\qquad$








native grass and perennial seed mix

TURF SEED MIX





(17) South Elevation


$$
{ }^{\text {s.f. P. Asesesin }}
$$

(2) WEST ELEVation


| From: | Dusty Farmer |
| :--- | :--- |
| To: | Lulie Johnston |
| Subject: | Fwd: [EmailDefender SPAM suspect] Advia Plans |
| Date: | Thursday, February 21, 2019 5:25:40 PM |

Sent from my iPhone
Begin forwarded message:

From: [rhdewit@charter.net](mailto:rhdewit@charter.net)
Date: February 21, 2019 at 3:18:52 PM EST
To: "'dfarmer@oshtemo.org'" [dfarmer@oshtemo.org](mailto:dfarmer@oshtemo.org)
Cc: "'sia6409@gmail.com"' [sia6409@gmail.com](mailto:sia6409@gmail.com), "'libbyhc@oshtemo.org'"
[libbyhc@oshtemo.org](mailto:libbyhc@oshtemo.org), "'dbushtwp@oshtemo.org'" [dbushtwp@oshtemo.org](mailto:dbushtwp@oshtemo.org), "'deverett@oshtemo.org'" [deverett@oshtemo.org](mailto:deverett@oshtemo.org), "'zford@oshtemo.org'" [zford@oshtemo.org](mailto:zford@oshtemo.org), "'khudok@oshtemo.org'" [khudok@oshtemo.org](mailto:khudok@oshtemo.org) Subject: [EmailDefender SPAM suspect] Advia Plans

Dear Dusty:
Thank you for letting me look at the Advia plans just now. I appreciate the opportunity to see them, disappointing as it all is.

Since we made our comments at the last hearing and then sent additional comments to the board after the meeting, I would simply ask that the following be read into the minutes:

As the owner of the property at 6379 Brogan Hill and being unable to attend the meeting as I will be traveling, I would like to make the following four comments:

1. I would ask again that the residential nature of our area be respected by moving all of the Advia parking to the front of the building. Despite promises that West Main would not become another Westnedge Ave, that ship has sailed. Recognizing that West Main is a major commercial drag now, it is completely fitting that the parking lot for the Advia facility be on the south side of the building as it is with every other commercial enterprise in the area. There is no reason to place the parking lot in the back of the building on a piece of property that was originally zoned as residential when we built our homes. All of us would be deeply appreciative of this simple change to keep the parking to the commercial side of the property consistent with the rest of West Main, and consistent with common sense. Our concerns about safety were expressed at the previous hearing and in writing; clearly they were ignored by Adviva, but I thought I'd ask again that the parking be kept to the West Main side of the project.
2. Based on my experience of working in large companies and running a business of 1450 , or so, employees, the $424(+/-)$ parking spaces that I counted on the plan seems excessive based on the size of the building. This fact also makes me
wonder if there are plans for additions to be made to the building. If yes, we they should be highlighted at this time for the sake of the promised transparency mentioned at the last hearing.
3. Recognizing the rather remarkable number of banks and credit unions in a very small area, please consider what the property may become in the future when consolidation is sure to occur. Another reason to move the parking to the front of the building is the uncertainty of what type of business will eventually be housed in this facility.
4. I'm hoping that the commission is considering a special tax assessment for the properties immediately adjacent to this project as they will decrease substantially in value as soon as the project begins.

Respectfully submitted,
Robert H. DeWit
6379 Brogan Hill
Kalamazoo, MI 49009
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| From: | Dusty Farmer |
| :--- | :--- |
| To: | —ulie Johnston |
| Subject: | Fwd: [EmailDefender SPAM suspect] Re: Advia Plans |
| Date: | Thursday, February 21, 2019 9:59:42 PM |

Sent from my iPhone
Begin forwarded message:

From: Sanjay Amin < sia6409@gmail.com>
Date: February 21, 2019 at 8:30:41 PM EST
To: [rhdewit@charter.net](mailto:rhdewit@charter.net)
Cc: "dfarmer@oshtemo.org" [dfarmer@oshtemo.org](mailto:dfarmer@oshtemo.org), "libbyhc@oshtemo.org"
[libbyhc@oshtemo.org](mailto:libbyhc@oshtemo.org), "dbushtwp@oshtemo.org" [dbushtwp@oshtemo.org](mailto:dbushtwp@oshtemo.org), "deverett@oshtemo.org" [deverett@oshtemo.org](mailto:deverett@oshtemo.org), "zford@oshtemo.org"
[zford@oshtemo.org](mailto:zford@oshtemo.org), "khudok@oshtemo.org" [khudok@oshtemo.org](mailto:khudok@oshtemo.org)
Subject: [EmailDefender SPAM suspect] Re: Advia Plans

Dear Dusty and Libby
I fully support all of Rob's comments.
Further to that I would like to add that we were promised some kind of natural barrier between our properties and the new use of the commercial land.Large mounds with greenery as an example.This may reduce unwarranted entry and reduce noise pollution. Our quality of life in terms of pollution created by start up of so many cars will certainly be affected.
This was also requested for additional security and safety.
We want to be good neighbors (but this is a two way street).
Since we are not able to attend these meetings please
put all of these comments on record.
Thank you
Sanjay Amin
6359 Brogan Hill
Kalamazoo MI 49009

Sanjay
Sent from my iPhone
Please excuse spelling errors

