

THE CHARTER TOWNSHIP OF OSHTEMO

Board Meeting

June 14, 2022

6:00 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. The public was able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:09 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell

Clerk Dusty Farmer

Treasurer Clare Buszka

Trustee Zak Ford

Trustee Kizzy Bradford

Trustee Kristin Cole

Trustee Cheri Bell- remote

Also present were Attorney Jim Porter, Public Works Director Anna Horner, and 4 interested people.

Supervisor Heiny-Cogswell opened public comment on non-regular session items. Two people spoke.

WORK SESSION ITEMS

Presentation and Consideration of Seber Tans Annual Audit

Ben Walker from Seber Tans presented the 2021 Annual Audit report.

Motion by Farmer, second by Ford to accept the 2021 Annual Audit. Motion carried 7-0.

Discussion on Fund Balance Policy

Supervisor Heiny-Cogswell opened discussion regarding the development of a fund balance policy. Josh Gabrielse of Siegfried Crandall participated in the discussion.

Motion by Ford, second by Farmer to adopt a policy to maintain an 80-120% fund balance for both General and Fire Operations, with a 2-year plan for replenishment. Motion carried 6-1.

REGULAR SESSION

Consent Agenda

- a. Approve Minutes – May 24th, 2022
- b. Receipts & Disbursements Report
- c. PILOT Ordinance Amendments – Second Reading

- d. Budget Amendment(s)
- e. Kalamazoo County Housing Study Preliminary Survey Results Presentation & Input Meeting – June 15th, 6:30-8 pm, Oshtemo Township Meeting Room (One of Two County Public Input Meetings in the County)

Supervisor Heiny-Cogswell asked if anyone present wished to remove anything from the consent agenda.

Motion by Ford, second by Buszka to adopt the consent agenda. Motion carried 7-0.

Employee Milestone Anniversary Recognitions

Human Resources Coordinator Sara Feister presented milestone anniversaries: Rick Suwarsky, Marc Elliott, Jim Porter.

Consideration of False Alarm Violation Appeal

Motion by Cole, second by Bell to grant the appeal. Motion carried 4-3.

Consideration of Juneteenth Recognition

Trustee Zak Ford read aloud the Resolution to Recognize the Juneteenth Holiday.

Motion by Ford, second by Farmer to adopt a resolution to recognize Juneteenth as a holiday. Roll call. Resolution adopted 7-0.

Consideration of Water Expansion – Fire Hydrant S 9th Street

Public Works Director Anna Horner presented the proposal to extend water for a fire hydrant installation on South 9th St. The lowest responsive bidder was SWT, and is recommended by the Public Works Department.

Motion by Ford, second by Cole to approve the water extension and SWT as the contractor. Motion carried 7-0.

Consideration of Support for Area Members Bird Treaty Program

Attorney Porter presented the proposed resolution.

Motion by Cole, second by Ford to adopt a resolution of support for area members bird treaty program. Roll call. Resolution adopted 7-0.

Consideration of Tax Exemption for Pinehurst Preservation Limited Dividend Housing Association

Supervisor Heiny-Cogswell opened public comment.

Motion by Farmer, second by Bradford to adopt a resolution granting tax-exempt status to Pinehurst under ordinance 344. Roll call. Resolution adopted 7-0.

Consideration of Support for State House Bill 6062 Regarding Publications/Noticing for Municipalities

Supervisor Heiny-Cogswell opened public comment.

Motion by Ford, second by Cole to adopt a resolution in support of State House Bill 6062. Roll call. Resolution adopted 7-0.

Public Comment

Supervisor Heiny-Cogswell opened public comment.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 8:45 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor