

**OSHTEMO CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS**

MEETING NOTES FROM JANUARY 16, 2014

The Oshtemo Charter Township Downtown Development Authority (DDA) Board of Directors were scheduled to hold a regular meeting on Thursday, January 16, 2014. A quorum of members was not present however. Therefore, the regular meeting could not be held. The members that were present updated each other on the current status of various projects. The following is a brief summary of those discussions.

Treasurer's Report

There was confusion regarding the presentation of the revenues in the spreadsheet that was presented, and it was requested that this report be restructured in the future.

CITGO Update

It is anticipated that the DDA will be in receipt of a closure report from the MDEQ in the very near future based on correspondence that has been received. The Chair has asked Attorney Porter if he thinks they are ready to close on the site, so the Chair anticipates that will be scheduled soon.

The Baseline Environmental Assessment will need to be updated following demolition. The monitoring wells have all been removed (or are in the process of being removed).

Once the closing is completed and the DDA has title, the Chair indicated they would have Prein & Newhof initiate their work on the demolition plans. At that time, work can also begin on boarding windows and closing access to site.

A suggestion was made to keep the lights from the site until the DDA has a chance to decide what might be the best use of them including potential reuse at the site. It was noted that they may not comply with current standards.

Stadium Drive Streetscape & Transportation Alternatives

The committee had not yet met but indicated they will be meeting soon.

9th Street Rear Access Drive

Comments had been received from some of the adjacent property owners along the proposed access drive as well as members of the DDA. These comments had been integrated into a revised draft of the access drive agreement, and the process continues to move forward.

Banner Update

Mr. Betzler previously submitted three suggestions for banners to be considered for purchase as additional banners for the DDA. Members present appreciated the suggestions and thought it would be a good idea to purchase two sets of new banners in order to have a total of four and establish a quarterly rotation.

Mr. Milliken was going to follow up with the banner company with a few questions that had been raised during the discussion.

Farmer's Market Discussion

The members present were updated on the Planning Commission's recent discussion and decision on a request for a farmer's market on private property within the Village Area. Previously, when the topic was discussed at the DDA level, there was a sense that the DDA and Township should not pursue a Farmer's Market so as not to compete with Texas Township. The members present did not think that should be or is a concern currently. Members present felt it was a good idea.