



7275 W. MAIN STREET, KALAMAZOO, MI 49009
269-216-5220 Fax 375-7180 TDD 375-7198
www.oshtemo.org

**DOWNTOWN DEVELOPMENT AUTHORITY
Emergency meeting - Board of Directors**

Participate through this Zoom link:
<https://us02web.zoom.us/j/82426014630>

Or by calling: 1-929-205-6099
Meeting ID: 824 2601 4630

*(Refer to the www.oshtemo.org Home Page or the next page of this packet for additional
Virtual Meeting Information)*

Thursday, December 3, 2020
2:00 p.m. - 3:00 p.m.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: November 19, 2020
4. Budget Amendments – Water and Electric for the Gateway Site
5. Open House and Survey Update
6. Other Board Items/Updates
7. Public Comment
8. Announcements and Adjournment

Next Meeting Thursday, January 21st, 2020

Zoom Instructions for Participants

Before a videoconference:

1. You will need a computer, tablet, or smartphone with a speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. If you are going to make a public comment, please use a microphone or headphones with a microphone to cut down on feedback, if possible.
3. Details, phone numbers, and links to videoconference or conference call are provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 11-digit Meeting ID.

To join the videoconference:

1. At the start time of the meeting, click on this link to [join via computer](#). You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](#) on any browser and entering this **Meeting ID: 824 2601 4630**

If you are having trouble hearing the meeting or do not have the ability to join using a computer, tablet or smartphone then you can join via conference call by following instructions below.

To join the conference by phone:

1. On your phone, dial the toll-free teleconferencing number: **1-929-205-6099**
2. When prompted using your touchtone (DTMF) keypad, enter the Meeting ID number: **824 2601 4630#**

Participant controls in the lower-left corner of the Zoom screen:



Using the icons at the bottom of the Zoom screen, you can (some features will be locked to participants during the meeting):

- Participants – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand. **This will be used to indicate that you want to make a public comment.**
- Chat – opens pop-up screen that allows participants to post comments during the meeting.

If you are attending the meeting by phone, to use the “Raise Hand” feature **press *9 on your touchtone keypad.**

Public comments will be handled by the “Raise Hand” method as instructed above within Participant Controls.

**OSHTEMO CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS**

DRAFT MINUTES OF THE VIRTUAL MEETING HELD NOVEMBER 19, 2020

The Oshtemo Charter Township Downtown Development Authority (DDA) Board of Directors held a virtual meeting via tele-conference on Thursday, November 19, 2020. The meeting was called to order at approximately 12:04 p.m.

Roll Call Vote:

Chairperson Taylor asked Ms. Lubbert to call the roll by voice.

Members present: Grant Taylor, Bruce Betzler, Themis Corakis, Libby Heiny-Cogswell, Dick Skalski and Ryan Wieber.

Members absent: Bill Cekola, Mike Lutke, Rich MacDonald and Jack Siegel.

Also present: Iris Lubbert, Planning Director and Martha Coash, Meeting Transcriptionist.

Approval of Agenda

Chairperson Taylor asked if there were additions or corrections to the agenda.

Ms. Lubbert said she would like to add an item under “New Business” to consider whether the DDA Covid-19 Emergency Assistance Grant Program should be reactivated. The group had decided to revisit the program in the Fall. Given the steep increase in Covid cases occurring now and the Governor’s recent ‘shut down’ order, it is timely to do so.

Mr. Wieber moved to approve the agenda as presented with the addition of the grant program under “New Business” as suggested. Mr. Corakis seconded the motion. The motion passed unanimously by roll call vote.

Approval of Minutes

The Chair asked if there were additions or corrections to the Minutes of the Virtual Meeting of September 17, 2020.

Mr. Corakis referred to his question in the third paragraph of the minutes of September 17 under “Approval of Minutes” regarding his question of whether design work on the sidewalk project had been billed incorrectly by Prein & Newhof, charging

Township work to the DDA. Chairperson Taylor indicated at that time that he had not had time to do that, but that he would explore it. Mr. Corakis said Prein & Newhof billed the DDA for work on the retaining wall that was outside of the DDA and since it has not yet been corrected he would vote no on the September 17 minutes as well as the September – October Financial Reports.

Chairperson Taylor said he was told by Prein & Newhof that the billing error was not for work done on the retaining wall, but rather for design work initially done east of the DDA line corridor. He will obtain the explanation in writing from Prein & Newhof and will ask for two different contract numbers for the Township and the DDA in order to avoid billing confusion moving forward.

Ms. Heiny-Cogswell said staff will look back at the billing and correct the records if needed. She added that Township staff has spent time talking with owners regarding acquiring easements within the DDA as well as within the Township and said there is no intention to short the DDA.

Mr. Corakis said contracts for the two entities should never be combined again.

The Chair said he had already informed Prein & Newhof of that request and will have an answer in writing from them addressing the situation at the next meeting.

Mr. Wieber moved to approve the Minutes of the Meeting of September 17, 2020 as presented. Mr. Skalski seconded the motion. The motion carried 5-1 by roll call vote, with Mr. Corakis dissenting.

Treasurer's Report: September - October, 2020 (unaudited)

Ms. Lubbert presented the Treasurer's Report for September - October, 2020.

She reported no revenue increases this cycle. Expenditures from this cycle include payments totaling \$62,950.72 towards the corner site improvement project, \$536.00 for maintenance costs, and \$150.00 for accounting and auditing fees.

Mr. Corakis noted problems at the corner site with screw heads that were sticking up and reported that conduits had been lowered.

Mr. Skalski said he would be sure the screw heads are ground down and said the expansion mat that was a tripping hazard has been replaced with one that was rubberized.

Mr. Skalski said he thinks the only incurred expense yet due for the corner site is for \$5,000.00.

The Chair pointed out expenses for the corner site are at about 41% of budget. He also noted there have been no inquiries regarding the façade grant program this year.

Ms. Lubbert said the expenses for the virtual park event and annual staff payment will appear on the next round of financial reports.

Mr. Corakis reported the holiday banners are in place.

Hearing no further comments, Chairperson Taylor asked for a motion to approve the financial reports.

Mr. Skalski moved to approve the Treasurer's Report for September - October 2020 as presented. Mr. Wieber seconded the motion. The motion carried 5-1 by roll call vote, with Mr. Corakis dissenting.

Project Updates

a. Gateway Project at Stadium and 9th

Ms. Lubbert noted landscaping has been installed and also provided a copy of the agreement for close to \$5,000 to install an elaborate exhibit holiday decorations at the corner site.

Mr. Corakis was very pleased with the fall flowers planted at the corner lot, felt they provided a finishing touch and that they made the sign "pop."

The Chair said he is excited to see the holiday decorations.

Mr. Corakis agreed and felt with all that is going on they will provide some cheer.

b. Stadium Drive Sidewalks

Mr. Russell of Prein & Newhof was not able to attend the meeting.

Mr. Skalski reported it was discovered the Kalamazoo County Road Commission owns about three feet of the church property where it passes through the entry way. It is unclear when the street was widened whether it was done under MDOT or KCRC. A meeting was held with church representatives to let them know there is enough room to maintain existing access under ADA requirements. The church has no objections, especially since there is some remaining area in order to maintain some landscaping.

Once the exact property line west of the church is determined, Mr. Skalski said he will meet with the owners of that land to discuss filling in the low spots.

Chairperson Taylor said the listing agent for the property was enthusiastic about that possibility as it will increase the value of the property. It sounds like the agent will greenlight an easement when that is discussed.

Open House – November 19th and December 2nd

Ms. Lubbart said PA 57 of 2018 requires DDAs to hold at least two informational meetings each year. These meetings can be designed as open houses to inform the public of the goals of the Board and the projects the DDA is financing. Due to Covid-19, the plans to hold these open houses in the spring and summer were cancelled. However, to meet state requirements and with increased knowledge about Covid-19, two open houses were planned for November 19 and December 2. The December 2 date is also when SoDA will hold its required meeting, so the two meetings were planned to be held at the same time.

She indicated the meetings will be held virtually on Zoom given current Covid restrictions, the first one from 3-5 p.m. after this meeting. She will provide a five-ten minute presentation at both 3:00 and 4:15 p.m. and will spend the rest of the time responding to any questions from attendees. The second meeting will be also held virtually from 3-5 p.m. on December 2nd.

She will provide a handout, and a survey which will be posted online. She will collect comments and feedback through the December 2nd meeting and post them on the website. She asked if there were comments on the draft survey.

Ms. Heiny-Cogswell suggested, and Ms. Lubbart will add a question to determine if the respondent is a resident of the DDA.

Mr. Corakis urged that the project to collect contact information for DDA business owners continue to be a priority.

Ms. Lubbart said they will continue to work on that.

Chairperson Taylor said it will be interesting to see what other projects people may suggest for the DDA.

Ms. Lubbart said she will finalize the survey with the input received and use Survey Monkey to distribute it.

2010 Meeting Dates

Ms. Lubbart provided a draft of the 2021 DDA Meeting Date Schedule for consideration:

**Downtown Development Authority (DDA)
Third Thursday – every other month @ noon
At the Oshtemo Community Center or Virtually**

2021 Meeting Dates

**January 21
March 18
May 20
July 15
September 16
November 18**

The group confirmed they wished to keep the meetings to six times a year, with the option of adding meetings if needed, and to keep the start time at noon.

Chairperson Taylor asked for a motion.

Mr. Skalski moved to approve the 2021 Meeting Date Schedule as presented. Mr. Corakis seconded the motion. The motion passed unanimously by roll call vote.

Public Comment

As there were no members of the public present, Chairperson Taylor moved to the next item on the agenda.

Covid-19 Emergency Assistance Grant Program

The group agreed that with the increase in Covid cases it is time to bring back the grant program. A number of communications have been received indicating interest in applying for a second round of the grant.

Chairperson Taylor indicated the amount originally budgeted for this program was \$90,000. \$42,500 was allocated to businesses in the Spring; \$47,500 remains available for a second round of grants. A letter will be sent to DDA businesses announcing the reopening of the grant program for awards up to \$2,500 on a first come, first served basis.

Criteria for the first round was reviewed and it was decided they would remain much the same with awards to be made by the end of the fiscal year or until all funds are expended. Ms. Lubbert was given latitude to tweak dates on the application form as reasonable to allow awards to be made by the end of the fiscal year.

The sub-committee established last spring will meet to approve or deny requests, with approved funds to be released through the Township's accounts payable system.

Chairperson Taylor asked for a motion.

Mr. Corakis moved to initiate a second round of the Covid-19 Emergency Assistance Grant Program as discussed so that awards can be made by the end of the fiscal year. Mr. Skalski seconded the motion. The motion passed unanimously by roll call vote.

Announcements and Adjournment

There being no further business, Chairperson Taylor adjourned the meeting at approximately 1:00 p.m.

Oshtemo Charter Township
Downtown Development Authority

Minutes Prepared: November 21, 2020

Minutes Approved:

DRAFT



December 1, 2020

To: DDA Board

**From: Iris Lubbert, AICP
Planning Director**

Re: Budget Amendments – Water and Electric for the Gateway Project

With construction and completion, the Stadium and 9th Street Gateway Project has water and electricity utility expenses.

Budget amendments are requested to provide funding for 2020 and 2021 utility bills. Per discussion with the Township Maintenance Director the following amounts were recommended to be budgeted:

2020 Utilities

- Electricity - \$400
- Water - \$850

2021 Utilities

- Electricity – \$600
- Water - \$1,200

Attachments: 2020 Gateway Project Utility Bills to Date, September – October 2020 Treasurer’s Report, 2021 DDA CIP

12710

Account: 1030 3845 5574



Questions:
Visit: ConsumersEnergy.com
Call us: 800-805-0490

Amount Due: **\$129.74**
Please pay by: December 07, 2020

GATEWAY ATTN DUSTY FARMER
OSHTEMO TOWNSHIP
7275 W MAIN ST
KALAMAZOO MI 49009-8210

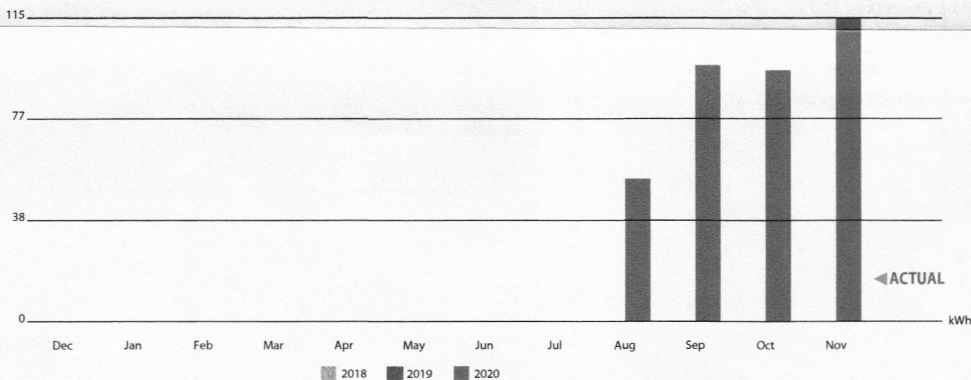


- ▶ **Reminder - previous amount due 11/04/20. Please pay your previous amount to avoid credit action. Thank you.**
- ▶ **Service Address:**
6520 STADIUM DR
KALAMAZOO MI 49009-2018

November Energy Bill

Service dates: October 13, 2020 - November 12, 2020 (31 days)

Total Electric Use (kWh - kilowatt-hour)



November Electric Use

115 kWh
November 2019 use: 0 kWh

Cost per day:
\$1.42

kWh per day:
4

Prior 12 months electric use:
361 kWh

STAY SAFE: Call 9-1-1 and 800-477-5050.
We'll respond day or night.



Downed power lines.
Stay 25 feet away. Call from a safe location.



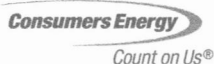
If you smell natural gas.
If the "rotten egg" odor of gas is apparent, call from a safe location.



COVID-19: The latest information can be found at www.ConsumersEnergy.com/coronavirus. We are committed to the health and safety of our co-workers, customers and communities.

Bsh Village Corner site - 20A

Fold, detach and mail this portion with your check made payable to Consumers Energy. Please write your account number on your check.



You can pay your bill by mail, by phone or online
See reverse side for more information

Account: 1030 3845 5574

Service Address:
OSHTEMO TOWNSHIP
6520 STADIUM DR
KALAMAZOO MI 49009-2018

PAYMENT CENTER
PO BOX 740309
CINCINNATI OH 45274-0309

Amount Due: **\$129.74**
Please pay by: December 07, 2020
Enclosed:

I 103038455574 000000129742 0000 2056 3 000000008404

10 H



Need to talk to us? Visit ConsumersEnergy.com
or call **800-805-0490**
Hearing/speech impaired: Call 7-1-1

Service Address:
6520 STADIUM DR; KALAMAZOO MI
49009-2018
Account: **1030 3845 5574**

Account Information

Bill Month: November
Service dates: 10/13/2020 - 11/12/2020
Days Billed: 31
Portion: 12 11/20

Rate Information

Elec Gen Sec Rate GS Com
Rate: 1100

Meter Information

Your next scheduled meter read date is on or around 12/11/2020

Electric Service:

Smart Meter
Meter Number: 31641858
POD Number: 0000003870323
Beginning Read Date: 10-13
Ending Read Date: 11-12
Beginning Read: 246
Ending Read: 361 (Actual)
Usage: 115 kWh

Total Metered Energy Use: 115 kWh

November Energy Bill

Invoice: 205189170035

Account Summary

Last Month's Account Balance	<u>\$84.04</u>
Balance Forward	\$84.04
Late Payment Charge	\$1.66

Reminder - previous amount due 11/04/20. Please pay your previous amount to avoid credit action. Thank you.

Payments applied after Nov 13, 2020 are not included.

Electric Charges

Energy	115@ 0.095527	\$10.99
Cap. Tax Reform Credit	115@ 0.000446-	\$0.05-
PSCR	115@ 0.005880-	\$0.68-
System Access		\$27.94
Distribution	115@ 0.042472	\$4.88
Dist. Tax Reform Credit	115@ 0.000848-	\$0.10-
Power Plant Securitization	115@ 0.001342	\$0.15
Low-Income Assist Fund		<u>\$0.91</u>

Total Electric **\$44.04**

Total Energy Charges **\$44.04**

Amount Due: **\$129.74**
by December 07, 2020

If you pay after the due date, a 2% late payment charge will be added to your next bill.

Please make any inquiry or complaint about this bill before the due date listed on the front. Visit ConsumersEnergy.com/aboutmybill for details about the above charges.

NEWS AND INFORMATION

ALERT - Beware of phone and email scams regarding utility payments: Consumers Energy never demands payment using only a prepaid card. Many options at www.ConsumersEnergy.com/waystopay.

Understanding Your Electric Bill: Power supply charges include electric generation and transmission costs based on the amount of kilowatt-hours (kWh) used. Different rates are

charged depending on the time of year and the amount of energy used. Consumers Energy does not make a profit on the cost of fuel or purchased power. More at www.ConsumersEnergy.com/ratesbiz.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

Ways to pay your energy bill:



Auto-pay
Checking or savings

Auto-pay
Discover® MasterCard®
or Visa®
(Eligibility varies)



eLockbox
via ACH

Secure electronic
payment with
emailed remittance



Same-day payment
ConsumersEnergy.com

Discover® MasterCard®
Visa® or eCheck



Same-day payment
866-329-9593

Discover® MasterCard®
Visa® or eCheck



By mail
Check, money order

Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274-0309



In person
Cash, check, card
or money order

Varies by authorized
payment location
11 Fee may apply

For more information, visit ConsumersEnergy.com/waystopay

pick?



City of Kalamazoo
Treasurer's Office
241 W. South Street
Kalamazoo, MI 49007-4750
269-337-8000

City of Kalamazoo Utility Bill

Account Number:	SDK00652002	Bill Date:	11/09/2020
Unique ID:	163648	Due Date:	11/30/2020
Customer Name:	OSHTEMO TOWNSHIP		
Service Address:	6520 STADIUM DR	Cycle:	3C

Special Message:
SIGN UP ONLINE AT WWW.KALAMAZOOCITY.ORG/TREASURER TO SCHEDULE RECURRING PAYMENTS, TEXT ALERTS, AND USE THE DASHBOARD TO VIEW ALL YOUR ACCOUNT INFORMATION IN ONE SPOT.

02811

OSHTEMO TOWNSHIP

7275 W MAIN ST
KALAMAZOO, MI 49009-9334

Prior Balance \$0.00
Paid Since Last Bill \$0.00
Adjustments \$0.00
Penalties \$0.00
PAST DUE BALANCE \$0.00

Office Open:
Monday - Friday
8:00 am - 4:30 pm
Email Address:
utilities@kalamazoo.org
Visit our website:
www.kalamazoo.org

Meter #	Prev Date	Curr Date	Previous Reading	Current Reading	Usage
1566502634	07/07/20	11/04/20	0 Auto Read	193 Estimate	730.51
W012212025	10/31/13	07/07/20	531.31	531.31	0
			Actual	Actual	

Please see reverse side for additional information.

Service	Usage	Charges
METER CHANGE		\$0.00
OSH-SURCHARGE-WATER		\$30.82
SEASONAL -METER	730.505	\$721.74
WATER OMR QT OS 1"		\$48.82

TOTAL CURRENT CHARGES	\$801.38
BALANCE FORWARD	\$0.00
TOTAL AMOUNT DUE	\$801.38

Total due if after due date: \$801.38

Any payments applied after 11/09/2020 are not included

IF PAST DUE IS NOT PAID WITHIN 15 DAYS, SERVICE WILL BE DISCONNECTED. NO FURTHER NOTICE WILL BE MAILED.

DUE DATE APPLIES TO NEW CHARGES ONLY. A LATE CHARGE OF 5% WILL APPLY IF PAYMENT IS NOT RECEIVED BY DUE DATE.

Return Lower Portion With Your Payment, Retain Upper Portion For Your Records.

OSHTEMO TOWNSHIP

7275 W MAIN ST
KALAMAZOO, MI 49009-9334

PAY YOUR BILL ONLINE AT WWW.KALAMAZOOCITY.ORG		
Cycle: 3C		
ACCOUNT NUMBER	BILL DATE	DUE DATE
SDK00652002	11/09/2020	11/30/2020
TOTAL CURRENT CHARGES	PAST DUE BALANCE	TOTAL AMOUNT DUE
\$801.38	\$0.00	\$801.38

Please Check This Box If Completing Back of Coupon.



REMIT TO ---> CITY OF KALAMAZOO TREASURER
241 W. SOUTH ST
KALAMAZOO, MI 49007-4750



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DOWNTOWN DEVELOPMENT AUTHORITY
Treasurer's Report September - October, 2020
Unaudited

REVENUES	2020 Budget	Previous Activity	Activity this Period	Total Actual Revenue
Carryover	\$540,000.00	\$540,000.00	\$0.00	\$540,000.00
Property Tax Revenue	\$170,000.00	\$168,226.56	\$0.00	\$168,226.56
Interest Earned	\$15,000.00	\$3,952.21	\$0.00	\$3,952.21
TOTAL REVENUES	\$725,000.00	\$712,178.77	\$0.00	\$712,178.77

EXPENDITURES	2020 Budget	Previous Activity	Activity this Period	Total Expenditure	Available Balance per 2020 Budget	Percent Used
Staff	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Supplies	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Postage	\$500.00	\$298.40	\$0.00	\$298.40	\$201.60	59.68%
Community Events	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
Consultants	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Accounting & Auditing Fees	\$2,000.00	\$1,300.00	\$150.00	\$1,450.00	\$550.00	72.50%
Legal Fees	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Legal Notices	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Repairs & Maintenance	\$8,000.00	\$2,688.38	\$536.00	\$3,224.38	\$4,775.62	40.30%
<i>Banner rotation/storage/maintenance</i>	\$2,000.00	\$1,520.00	\$0.00	\$1,520.00	\$480.00	76.00%
<i>Lawn care and maintenance</i>	\$4,000.00	\$1,072.00	\$536.00	\$1,608.00	\$2,392.00	40.20%
<i>Millard's Way snow removal</i>	\$2,000.00	\$96.38	\$0.00	\$96.38	\$1,903.62	4.82%
Capital Outlay/Obligated Projects	\$460,000.00	\$102,843.51	\$62,950.72	\$165,794.23	\$294,205.77	36.04%
<i>Corner site improvement construction/documents/admin.</i>	\$380,000.00	\$95,317.51	\$62,950.72	\$158,268.23	\$221,731.77	41.65%
<i>Stadium Drive sidewalk documents</i>	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
<i>Stadium Drive nonmorotized design</i>	\$60,000.00	\$7,526.00	\$0.00	\$7,526.00	\$52,474.00	12.54%
<i>Façade grant program</i>	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
Capital Outlay/Obligated Projects	\$110,000.00	\$0.00	\$0.00	\$0.00	\$110,000.00	0.00%
<i>Property Acquisition</i>	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
<i>Stadium Drive sidewalk easement acquisition</i>	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
Emergency Assistance Programs	\$100,000.00	\$47,500.00	\$0.00	\$47,500.00	\$52,500.00	47.50%
<i>Small Buisness Emergency Assistance Grants</i>	\$90,000.00	\$47,500.00	\$0.00	\$47,500.00	\$42,500.00	52.78%
<i>Gift Card program</i>	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
TOTAL EXPENDITURES	\$706,250.00	\$107,130.29	\$63,636.72	\$218,267.01	\$487,982.99	30.91%

Actual Available Balance (Total Actual Revenue - Total Expenditure)	\$493,911.76
FUND EQUITY	\$216,734.94
TOTAL CASH BALANCE	\$710,646.70

Capital Improvement Plan
DRAFT - Approved by the DDA on 9/17/2020

DDA FUND

			CAPITAL IMPROVEMENT PLAN	2022 - 2026 ILLUSTRATIVE CAPITAL IMPROVEMENT PLAN				
REVENUES:	2020 Budgeted	2020 actual*	2021	2022	2023	2024	2025	2026
Property tax captures	\$ 130,000	\$ 168,227	\$ 189,476	\$ 193,266	\$ 197,131	\$ 201,073	\$ 205,095	\$ 209,197
Miscellaneous (Personal Property Loss)	\$ 40,000	part of above	\$ 35,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 38,643
Interest	\$ 15,000	\$ 3,952	\$ 1,000	\$ 510	\$ 520	\$ 531	\$ 541	\$ 552
Grants	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues:	\$ 185,000	\$ 172,179	\$ 225,476	\$ 229,476	\$ 234,065	\$ 238,746	\$ 243,521	\$ 248,392
EXPENDITURES:								
Operating expenditures	\$ 36,250	\$ 13,150	\$ 79,250	\$ 80,935	\$ 82,654	\$ 84,407	\$ 86,195	\$ 88,019
Capital expenditures:								
Corner site improvements	\$ 380,000	\$ 100,000						
Stadium Drive Shared Use Path	\$ 120,000	\$ 15,000	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -
9th St Sidewalk	\$ -		\$ 30,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Streetscape Projects	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Acquisition	\$ 60,000		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Grants Loan Program	\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Car Charging Station	\$ -		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
COVID Programs	\$ 100,000	\$ 42,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OCC Wifi	\$ -		\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures:	\$ 706,250	\$ 170,650	\$ 654,250	\$ 540,935	\$ 192,654	\$ 94,407	\$ 96,195	\$ 98,019
FUND BALANCE:								
Net change in fund balance	\$ (521,250)	\$ 1,529	\$ (428,774)	\$ (311,459)	\$ 41,411	\$ 144,340	\$ 147,326	\$ 150,373
Beginning fund balance (Estimated)	797,400	797,400	798,929	370,155	58,695	100,107	244,446	391,773
Ending Fund Balance:	\$ 276,150	\$ 798,929	\$ 370,155	\$ 58,695	\$ 100,107	\$ 244,446	\$ 391,773	\$ 542,145

December 1, 2020



To: DDA Board

**From: Iris Lubbert, AICP
Planning Director**

Re: Open House and Survey Update

Ms. Lubbert will give an update to the Board about the November 19th and December 2nd Open Houses at their December 3rd meeting. She will also provide an update on the DDA's survey which was released on November 25th and will run through December 18th. A link to the survey is provided below.

<https://www.surveymonkey.com/r/DZZZXW>