

**THE CHARTER TOWNSHIP OF OSHTEMO**  
**Township Board Meeting**  
**August 23, 2016**

The Oshtemo Township Board public comment session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 6:00 p.m.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Dusty Farmer  
Trustee Zak Ford  
Trustee Grant Taylor

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Fire Chief Mark Barnes, Lt. Troy Faulk and 5 interested people.

There was one public comment encouraging the Board to try to keep the West Main bus route from being discontinued.

**Accomplishments, Goals & Visions** – Clerk Everett, Supervisor Heiny-Cogswell provided Accomplishments, Goals & Visions reports for 2015, 2016 & 2017; Treasurer Culp provided a report for IT.

**Discussion** – Budget discussion for funding police protection included a recommendation from the Police Committee to set the 2017 Police Special Assessment rates at 3.8 mills for the Commercial/Multi-Family Residential District and .9 mills for the Residential District. There was consensus to accept the recommendation.

**Discussion** – in response to questions from Trustee Taylor on Item C on the consent agenda, Sky King Meadows III Sewer Extension, Public Works Director Elliott advised the developer is funding the sewer extension and the agreement will reimburse the developer with future connection fees within the development and adjacent properties, there will be no cost to the Township, this method has been utilized on previous projects.

The public comment session was adjourned at approximately 6:45 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:00 p.m.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Nancy Carr  
Trustee Dusty Farmer  
Trustee Zak Ford  
Trustee Grant Taylor

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Fire Chief Mark Barnes, Planning Director Julie Johnston, Lt. Troy Faulk and 7 interested people.

**CONSENT AGENDA**

Items on the consent agenda were:

- a) Minutes of August 9<sup>th</sup> regular meeting
- b) Receipts & Disbursements Report
- c) Sky King Meadows III Sewer Extension Agreement

Motion by Taylor, second by Ford to approve the consent agenda. Carried 7-0.

**KALAMAZOO COUNTY HAZARDOUS MATERIALS RESPONSE TEAM (KCHMRT)**

Fire Chief Barnes provided information on an updated countywide hazardous materials response agreement which provides a team comprised of members from various fire agencies in the county to respond to incidents involving release of hazardous materials. He noted the updated agreement allows contiguous municipalities to Kalamazoo County to participate and receive service, the annual membership dues are \$1,400.

Motion by Taylor, second by Farmer to approve the agreement and authorize the Supervisor to sign it. Carried 7-0.

**REZONING – 10145 WEST KL AVENUE – AG AGRICULTURAL TO RR RURAL RESIDENTIAL**

Planning Director Johnston presented a recommendation from the Planning Commission for approval of a rezoning request from James Geresy, on behalf of Louis and Barbara Geresy to rezone approximately 46.7 acres of property located at the southeast corner of West KL Avenue and South 2<sup>nd</sup> Street from AG Agricultural to RR Rural Residential. She advised the property is consistent with the Township’s future land use map and supported by the Master Plan, compatible with the surrounding land uses and zoning classifications, and will not introduce any potential development patterns not already present in that area of the Township.

Motion by Culp, second by Heiny-Cogswell to accept the rezoning request for First Reading and set Second Reading for September 13<sup>th</sup>. Carried 7-0.

**STORM WATER & ACCESS EASEMENTS – KALAMAZOO STORAGE – 7694 STADIUM DRIVE**

Planning Director Johnston presented a recommendation that a storm water easement and access easement be granted to Kalamazoo Storage LLC at 7694 Stadium Drive. She advised the applicant had intended to use the existing curb cut on Stadium Drive for access, Township staff favored use of Stadium Parkway instead for safer access. She also advised the Township owns a small parcel near the intersection from when Stadium Parkway was constructed and the applicant requested their driveway be allowed to be installed across this parcel. Ms. Johnston also advised the proposed storm water retention feature was reshaped to be more aesthetically pleasing but would need to encroach onto the adjacent Township owned property. She recommended conditions for granting the two easements include the applicant will mow the property and keep it free of refuse and indemnify the Township in their insurance.

Motion by Heiny-Cogswell, second by Ford to grant the easements with conditions as presented. Carried 7-0.

**SOUTHWEST MICHIGAN BUILDING AUTHORITY (SMBA) – OSHTEMO & COOPER TOWNSHIPS**

Supervisor Heiny-Cogswell advised review of the interlocal agreement and by-laws have not been completed by Cooper Township’s attorney, they will be brought back on the September 13<sup>th</sup> agenda.

Attorney Porter presented for First Reading the ordinances that require amendment to remove reference to the Kalamazoo Area Building Authority as the Township’s enforcing authority. Ordinance No. 530, 521, 176, 208, 98, 507, 502, 510. He advised the language in Ordinance No. 530 references “an authority” and adds if no authority is established, the Township would establish a building department.

Motion by Taylor, second by Farmer to accept the text amendments for First Reading and set Second Reading for September 13<sup>th</sup>. Carried 7-0.

**FIXED ROUTE PUBLIC TRANSIT RESOLUTION**

Supervisor Heiny-Cogswell advised based on the Board resolution adopted at the August 9<sup>th</sup> meeting to provide \$50,000 from the General Fund or a special assessment district to start a conversation with the Central County Transit Authority (CCTA), discussions have taken place with Meijer and Executive Director Sean McBride of the CCTA to reach an agreement to continue bus service to Meijer.

Trustees Taylor and Carr were opposed to using General Fund revenue. There was discussion the timeline to establish a special assessment district for this year is too short, partnering with Meijer will continue the service for the first year; work is ongoing to seek other funding partners.

Trustee Farmer noted the service was cut after the Board voted on which precincts to opt out.

Motion by Farmer, second by Ford to authorize the Supervisor to enter into an agreement with the CCTA per the resolution adopted by the Board on August 9<sup>th</sup> to maintain bus service to Meijer and continue to explore reimbursement. Carried 6-1 with Carr voting no.

**BOARD MEMBER COMMENTS**

Trustee Taylor thanked Oshtemo Rotary for sponsoring Oshtemo Fun Day.

There was no further business and the meeting was adjourned at approximately 7:40 p.m.

**DEBORAH L. EVERETT**  
Township Clerk

**Attested: ELIZABETH HEINY-COGSWELL**  
Supervisor