

**OSHTEMO CHARTER TOWNSHIP BOARD  
7275 West Main Street  
Kalamazoo, MI 49009  
269.375.4260**

**April 12th, 2016  
BOARD WORK SESSION  
6:00 p.m.  
AGENDA**

- A. Call to Order
- B. Public Comment
- C. Update from Kalamazoo County
- D. Discussion on Kalamazoo County Brownfield Authority Project for Kalamazoo Mortgage Project on South 11th Street, Oshtemo Township
- E. Discussion on Road Maintenance & Road Capital Projects Funding (Continued)
- F. Committee Updates and Other Business

**REGULAR MEETING  
7:00 p.m.  
AGENDA**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Consent Agenda
  - a. Approve Minutes – March 15, 2016, Regular Meeting
  - b. Receipts & Disbursements Report
- 4. Citizen Comments on Non-Agenda Items
- 5. Consideration of Request to Rezone property at 8500 West Main Street from RR (Rural Residential) to C (Local Business)
- 6. Consideration of Planning Commission Recommendation to Amend Zoning Ordinance Sections 54.200 and 82.000
- 7. Update & Discussion on Oshtemo Police Protection, & Consideration of 2016 Contract Amendments
- 8. Consideration of No Hunting, Non-Discharge of Firearms Area Amendments Consideration of Liquor License Ordinance Amendment
- 9. Consideration of Michigan Monarch Resolution
- 10. Other Township Business
- 11. Board Member Comments
- 12. Request to Enter into Closed Session to Discuss 1) Water & Wastewater Legal Opinion and 2) Financing Regarding BTR 2.0 Opinion of Counsel
- 13. Adjournment

**Policy for Public Comment**  
**Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

- a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.
- b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be board discussion prior to call for a motion.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment or Citizen Comment on Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 5/9/2000)  
(revised 5/14/2013)

**Policy for Public Comment**  
**6:00 p.m. "Public Comment"/Portion of Township Board Meetings**

At the commencement of the meeting, the Supervisor shall poll the members of the public who are present to determine how many persons wish to make comments. The Supervisor shall allocate maximum comment time among persons so identified based upon the total number of persons indicating their wish to make public comments, but no longer than ten (10) minutes per person. Special permission to extend the maximum comment time may be granted in advance by the Supervisor based upon the topic of discussion.

While this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 2/27/2001)  
(revised 5/14/2013)

RECEIPTS & DISBURSEMENTS

\*\* GENERAL, FIRE, SEWER & WATER FUNDS \*\*

RECEIPTS 03/04/ thru 3/31/2016

Site Plan/Spec Ex Use/Boggio	900.00
Zoning Verification	50.00
Admin Site Plan/Haley	250.00
Admin Site Plan/Escrow/Jake's Fireworks	400.00
Planning Escrow/Boggio	1,000.00
Sign Permits	525.00
Sidewalk Permits	200.00
Copies	45.75
Postage	0.48
Ordinance/Parking Violations	3,811.64
Grave Sales	150.00
Grave Openings	1,460.00
Rent Deposits	1,025.00
Grange Rentals	525.00
OCC Rentals	800.00
Twp Park Pavilion Rentals	900.00
Flesher Field Pavilion Rentals	100.00
2016 Real Property Tax Collection	696,170.02
2016 SAD/Street Lights	138,042.34
2016 Act 198 Tax Collection	3,830.60
2016 SAD/Drake Rd Sidewalk	16,357.62
2016 SAD/Fire Operating	1,353,080.67
2016 SAD/Fire Equipment	338,270.17
2016 SAD/Police	720,027.62
2016 SODA District	12,834.25
2016 DDA District	76,800.63
Property Tax Admin Fee	108,557.13
Refund Overpayment/Thomson Rueter	15.90
False Alarm/Shuster	330.64
Reimburse Seminar Costs/Kal Cty Fire Chiefs	66.44
Insurance Claim/EMC	9,175.86
AFLAC/Lorenz	189.06
Water Receipts	17,287.24
Sewer Receipts	41,072.23

**Total 3,544,251.29**

DISBURSEMENTS

3/16/2016	Payroll/Office/FF	61,210.99
3/18/2016	Payables	149,848.66
3/30/2016	Payroll/Office/Trustees/BOR/PC/ZBA	36,698.55
4/1/2016	Payables	252,913.39

**Total 500,671.59**

Vendor name: Approved Fire Protection Company  
 Address: 2513 North Burdick Street  
 City/State/zip: Kalamazoo MI, 49007  
 Vendor Code: afp  
 Ref #: 90047426  
 Post Date: 04/01/2016  
 CK Run Date: 04/01/2016  
 Disc. Date: / /  
 Due Date: 04/01/2016  
 Invoice: 151716/151717  
 PO: 000008100  
 Disc. %: 0.0000  
 Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-93100	FIRE EXTINGUISHER ANNUAL INSPECTION	91.52	99.32
107-756-93100	FIRE EXTINGUISHER ANNUAL INSPECTION	77.44	84.04
206-340-93100	FIRE EXTINGUISHER ANNUAL INSPECTION	171.64	175.72
206-340-93300	FIRE EXTINGUISHER ANNUAL INSPECTION	456.10	229.20
206-340-93100	FIRE EXTINGUISHER ANNUAL INSPECTION	0.00	9.72
206-340-93300	FIRE EXT HYDRO TEST AND RECHARGE (513)	166.00	245.00
107-756-93100	EXTINGUISHER 6YR INSPECTION	200.00	112.00
107-756-93100	FIRE EXT HYDRO TEST AND RECHARGE	0.00	88.00
206-340-93100	EXTINGUISHER 6YR INSPECTION	0.00	56.00
206-340-93100	EXTINGUISHER RECHARGE	0.00	110.00
		1,162.70	1,209.00

VENDOR TOTAL: 1,162.70

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	HEALTH & LIFE INSURANCE	105.00
206-336-71600	Health & Life Insurance	25.00
		130.00

VENDOR TOTAL: 130.00

GL NUMBER	DESCRIPTION	AMOUNT
101-249-95900	Trash Collection	80.00

VENDOR TOTAL: 80.00

Vendor Code	Vendor name	Bank	Invoice Description	Gross Amount
Ref #	Address	Hold		Discount
	City/State/zip	Invoice		Net Amount
		CK Run Date		
		PO		
		Disc. Date		
		Disc. %		
		Due Date		
		1099		

VENDOR TOTAL: 80.00

bs&a	BS&A Software	04/01/2016	105778	GEN	ASSESSING MAPS	
90047428	14965 Abbey Lane	04/01/2016	000008249	N		400.00
	Bath MI, 48808	/ /	0.0000	N		0.00
		04/01/2016		N		400.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209-72800	ASSESSING MAPS	400.00	400.00

VENDOR TOTAL: 400.00

carconnect	Car Connection A/B Sales	04/01/2016	3690353	GEN	REPAIRS TO FIRE DEPARTMENT EMS YUKON 55	
90047429	22671 Red Arrow Hwy	04/01/2016	000008227	N		2,804.06
	Mattawan MI, 49071	/ /	0.0000	N		0.00
		04/01/2016		Y		2,804.06

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	551 REPAIRS, LABOR, TAX	2,804.06	2,987.58

VENDOR TOTAL: 2,804.06

channing	Channing Bete Company Inc	04/01/2016	53119128	GEN	FIRE DEPARTMENT CPR INSTRUCTOR/TRAINING	
90047430	PO Box 3538	04/01/2016	000008295	N		401.39
	South Deerfield MA, 01373	/ /	0.0000	N		0.00
		04/01/2016		N		401.39

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-76000	PRACTICE VALVES (10 PACKS)	59.50	59.50
206-340-76000	BLS INSTRUCTOR PACKAGE	110.00	110.00
206-340-76000	BLS PROVIDER MANUAL	198.75	198.75
206-340-76000	SHIPPING	33.14	33.14
		401.39	401.39

VENDOR TOTAL: 401.39

Vendor name: Consumers Energy  
 Address: Payment Center  
 City/State/Zip: PO Box 740309 Cincinnati OH, 45271-0309

Vendor Code: ce-e  
 Ref #: 90047433  
 Bank: GEN  
 Invoice Description: electric and gas  
 Gross Amount: 5,747.63  
 Discount: 0.00  
 Net Amount: 5,747.63

GL NUMBER	DESCRIPTION	AMOUNT
101-218-92100	twp office electric	1,338.85
101-218-92300	twp office gas	323.70
206-340-92100	St 1 electric	1,159.65
206-340-92300	st 1 gas	496.49
206-340-92100	st 2 electric	853.20
206-340-92300	st 2 gas	435.51
107-756-92100	grange electric 75%	182.85
206-340-92100	st 3 electric 25%	60.96
101-218-92300	maint bldg	90.83
101-218-92100	maint/veh bldg	119.81
107-756-92100	occ electric	145.78
107-756-92300	occ gas	129.23
107-756-92100	flesher electric	82.51
107-756-98100	drake house electric	89.84
107-756-98100	drake house gas	183.44
107-756-92100	old town hall electric	54.98
		<u>5,747.63</u>

VENDOR TOTAL: 5,747.63

ce-si	DESCRIPTION	AMOUNT
90047432	Consumers Energy Payment Center	78.26
	PO Box 740309 Cincinnati OH, 45274-0309	0.00
		<u>78.26</u>

VENDOR TOTAL: 78.26

GL NUMBER	DESCRIPTION	AMOUNT
101-506-92600	Street Lighting	78.26
		<u>78.26</u>

VENDOR TOTAL: 78.26

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP  
 EXP CHECK RUN DATES 04/01/2016 - 04/01/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

User: DeannaJ  
 DB: Oshtemo

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

conlife	Consumers Life Insurance Company	04/01/2016	017589887-3	GEN	life and add	426.07
90047434	PO Box 951914	04/01/2016		N		
	Cleveland OH, 44193	/ /	0.0000	N		0.00
		04/01/2016		N		426.07

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	Health & Life Insurance	189.00
206-336-71600	Health & Life Insurance	237.07
		426.07

VENDOR TOTAL: 426.07

denooyer	DeNooyer Chevrolet	04/01/2016	04012016	GEN	2016 CHEVY SILVERADO 2500HD LT - FIRE D	31,989.00
90047435	5800 Stadium Drive	04/01/2016	000008111	N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		31,989.00
		04/01/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
211-344-97600	2016 CHEVY SILVERADO 2500HD LT	31,989.00	32,021.00

VENDOR TOTAL: 31,989.00

eps	Engineered Protections Systems, Inc	04/01/2016	701177	GEN	security services - fd h2	126.54
90047436	750 Front NW	04/01/2016		N		0.00
	Suite 200	/ /	0.0000	N		126.54
	Grand Rapids MI, 49504-4400	04/01/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-93100	Building Maintenance	126.54

VENDOR TOTAL: 126.54

Vendor name: First Due Fire Supply Company  
 Address: 207 E Kipp Road Suite A Mason MI, 48854  
 City/State/Zip: / / 04/01/2016  
 Vendor Code: 90047437  
 Ref #: 90047437  
 Bank: GEN  
 Invoice Description: TRENCH RESCUE TRAILER AND EQUIPMENT  
 Hold: N  
 Sep CK: N  
 1099: N  
 Gross Amount: 59,342.66  
 Discount: 0.00  
 Net Amount: 59,342.66

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
211-344-98000	FULLY EQUIPTED TRENCH RESCUE TRAILER	59,342.66	59,342.66

Paid  
 VENDOR TOTAL: 59,342.66

MISC	DESCRIPTION	GEN	AMOUNT	AMT RELIEVED
90047495	Freida Thrasher 1186 South Village Cir Kalamazoo MI, 49009	N	250.00	250.00
		Y	0.00	0.00
		N	250.00	250.00

Paid  
 VENDOR TOTAL: 250.00

GL NUMBER	DESCRIPTION	GEN	AMOUNT	AMT RELIEVED
101-000-24800	Rent Deposits	N	250.00	250.00

Paid  
 VENDOR TOTAL: 250.00

gtv	DESCRIPTION	GEN	AMOUNT	AMT RELIEVED
90047439	Gales True Value 2825 Stadium Drive Kalamazoo MI, 49008	N	23.22	23.22
		N	0.00	0.00
		N	23.22	23.22

Paid  
 VENDOR TOTAL: 23.22

GL NUMBER	DESCRIPTION	GEN	AMOUNT	AMT RELIEVED
101-218-75300	BOLTS AND CABLE FOR TRAILER	N	23.22	23.22

Paid  
 VENDOR TOTAL: 23.22

genzink	DESCRIPTION	GEN	AMOUNT	AMT RELIEVED
90047440	Genzink Appraisal Company 1009 44TH STREET, SW SUITE 107 WYOMING MI, 49509-4480	N	3,582.20	3,582.20
		N	0.00	0.00
		Y	3,582.20	3,582.20

Paid  
 VENDOR TOTAL: 3,582.20

Vendor name: Halli's Autocare  
 Address: 8688 West Main Street  
 City/State/Zip: Kalamazoo MI, 49009

Vendor Code: 90047442  
 Ref #: 90047442

Post Date: 04/01/2016  
 CK Run Date: 04/01/2016  
 Disc. Date: / /  
 Due Date: 04/01/2016

Invoice: 48164  
 PO: 000008292  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: SERVICE AND BRAKES ON 510

Gross Amount: 998.64  
 Discount: 0.00  
 Net Amount: 998.64

VENDOR TOTAL: 3,582.20

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-75100	REAR BRAKES ON 510	440.27	440.27
107-756-75100	REAR BRAKES ON 510	240.15	240.15
206-340-93100	REAR BRAKES ON 510	120.07	120.07
101-218-75100	OIL AND FILTER SERVICE	43.81	43.81
107-756-75100	OIL AND FILTER SERVICE	23.90	23.90
206-340-93100	OIL AND FILTER SERVICE	11.94	11.94
101-218-75100	BACK UP LIGHTS AND REPAIRS	65.18	65.18
107-756-75100	BACK UP LIGHTS AND REPAIRS	35.55	35.55
206-340-93100	BACK UP LIGHTS AND REPAIRS	17.77	17.77
		998.64	998.64

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-75100	REAR BRAKES ON 505	373.39	373.39
107-756-75100	REAR BRAKES ON 505	203.67	203.67
206-340-93100	REAR BRAKES ON 505	101.84	101.84
101-218-75100	CHECK ENGINE LIGHT ON 505 O2 SENSORS	300.11	300.11
107-756-75100	CHECK ENGINE LIGHT ON 505 O2 SENSORS	163.70	163.70
206-340-93100	CHECK ENGINE LIGHT ON 505 O2 SENSORS	81.85	81.85
101-249-75100	OIL AND FILTER CHANGE ON 505	28.60	28.60
107-756-75100	OIL AND FILTER CHANGE ON 505	15.60	15.60
206-340-93100	OIL AND FILTER CHANGE ON 505	7.80	7.80
101-249-75100	AIR FILTER, MUFFLER CLAMP 505	33.53	33.53
107-756-75100	AIR FILTER, MUFFLER CLAMP 505	18.29	18.29
206-340-93100	AIR FILTER, MUFFLER CLAMP 505	9.14	9.14
		1,337.52	1,337.52

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-75100	REAR BRAKES ON 510	440.27	440.27
107-756-75100	REAR BRAKES ON 510	240.15	240.15
206-340-93100	REAR BRAKES ON 510	120.07	120.07
101-218-75100	OIL AND FILTER SERVICE	43.81	43.81
107-756-75100	OIL AND FILTER SERVICE	23.90	23.90
206-340-93100	OIL AND FILTER SERVICE	11.94	11.94
101-218-75100	BACK UP LIGHTS AND REPAIRS	65.18	65.18
107-756-75100	BACK UP LIGHTS AND REPAIRS	35.55	35.55
206-340-93100	BACK UP LIGHTS AND REPAIRS	17.77	17.77
		998.64	998.64

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-75100	REAR BRAKES ON 505	373.39	373.39
107-756-75100	REAR BRAKES ON 505	203.67	203.67
206-340-93100	REAR BRAKES ON 505	101.84	101.84
101-218-75100	CHECK ENGINE LIGHT ON 505 O2 SENSORS	300.11	300.11
107-756-75100	CHECK ENGINE LIGHT ON 505 O2 SENSORS	163.70	163.70
206-340-93100	CHECK ENGINE LIGHT ON 505 O2 SENSORS	81.85	81.85
101-249-75100	OIL AND FILTER CHANGE ON 505	28.60	28.60
107-756-75100	OIL AND FILTER CHANGE ON 505	15.60	15.60
206-340-93100	OIL AND FILTER CHANGE ON 505	7.80	7.80
101-249-75100	AIR FILTER, MUFFLER CLAMP 505	33.53	33.53
107-756-75100	AIR FILTER, MUFFLER CLAMP 505	18.29	18.29
206-340-93100	AIR FILTER, MUFFLER CLAMP 505	9.14	9.14
		1,337.52	1,337.52

VENDOR TOTAL: 2,336.16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
City/State/Zip	City/State/Zip	Disc. Date	Disc. %	Sep Ck		Net Amount
		Due Date		1099		
hts 90047443	Handley's Tree Service PO Box 298 Oshtemo MI, 49077	04/01/2016 04/01/2016 / /	13922 000008272 0.0000	GEN N N N	TREE TRIMMING AT TOWNSHIP PARK	325.00 0.00 325.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-97400	TREE TRIMMING AT TOWNSHIP PARK	325.00	325.00

VENDOR TOTAL: 325.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-91200	General Insurance	433.00	433.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-91200	General Insurance	433.00	433.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-234-91200	General Insurance	8,102.87	16,205.75
206-340-91200	General Insurance	8,102.88	0.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-234-91200	General Insurance	8,102.87	16,205.75
206-340-91200	General Insurance	8,102.88	0.00

VENDOR TOTAL: 0.00

VENDOR TOTAL: 16,638.75

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
j&b 90047447	J&B Medical 50496 West Pontiac Trail Wixom MI, 48393	2805688 000008276 0.0000	187.20 0.00 187.20

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-75500	EMS GLOVES	187.20	187.20

VENDOR TOTAL: 187.20

VENDOR TOTAL: 187.20

User: DeannaJ  
 DB: Oshtemo  
 EXP CHECK RUN DATES 04/01/2016 - 04/01/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

Vendor name: Kalamazoo County HCS  
 Address: 3299 Gull Rd  
 City/State/Zip: Kalamazoo MI, 49048

Vendor Code: kchsd  
 Ref #: 90047448

Post Date: 04/01/2016  
 CK Run Date: 04/01/2016  
 Disc. Date: / /  
 Due Date: 04/01/2016

Invoice: 14-0016667  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: annual waste hauler license

Gross Amount: 166.67  
 Discount: 0.00  
 Net Amount: 166.67

GL NUMBER	DESCRIPTION	AMOUNT
101-249-95600	Household Hazard Waste	166.67
VENDOR TOTAL: 166.67		

kct	DESCRIPTION	AMOUNT	AMT RELIEVED
90047449	Kalamazoo County Treasurer	607.89	607.89
	201 West Kalamazoo Ave	1,245.04	1,245.04
	Kalamazoo MI, 49007	311.26	311.26
		1,556.30	1,556.30
		24.47	24.47
		188.60	188.60
		186.75	186.75
VENDOR TOTAL: 4,120.31			4,120.31

kct-p	DESCRIPTION	AMOUNT	AMT RELIEVED
90047450	Kalamazoo County Treasurer	85,490.83	85,490.83
	201 West Kalamazoo	0.00	0.00
	Kalamazoo MI, 49007	85,490.83	85,490.83
VENDOR TOTAL: 85,490.83			85,490.83

GL NUMBER	DESCRIPTION	AMOUNT
207-310-80200	Protection Contract - KC	85,490.83
VENDOR TOTAL: 85,490.83		

Vendor name Kansas City Life Co  
 Address PO Box 8858  
 City/State/Zip Carol Stream IL, 60197-8858

Vendor Code kansas  
 Ref # 90047451  
 Post Date 04/01/2016  
 CK Run Date 04/01/2016  
 Disc. Date / /  
 Due Date 04/01/2016

Invoice Description  
 Hold  
 Sep CK  
 1099

Bank Invoice Description  
 Gross Amount  
 Discount  
 Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	Disability Insurance	378.82
206-336-71600	Health & Life Insurance	157.37
		536.19
		0.00
		536.19

Vendor name Lake Michigan Mailers  
 Address PO Box 19157  
 City/State/Zip Kalamazoo MI, 49019-9157

GL NUMBER	DESCRIPTION	AMOUNT
101-249-73000	Postage	2,000.00
		2,000.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-97600.WMSTDM	CONSULTING INVOICE 1206 (14-17)	5,584.53	5,584.53
101-249-97600.WMSTDM	CONSULTING INVOICE 1230 (14-17)	2,646.56	2,646.56
		8,231.09	8,231.09

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-97600.WMSTDM	CONSULTING INVOICE 1206 (14-17)	5,584.53	5,584.53
101-249-97600.WMSTDM	CONSULTING INVOICE 1230 (14-17)	2,646.56	2,646.56
		8,231.09	8,231.09

Vendor name Land Matters LLC  
 Address 0-11230 Tallmadge Woods Drive  
 City/State/Zip Grand Rapids MI, 49534

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-97600.WMSTDM	CONSULTING INVOICE 1206 (14-17)	5,584.53	5,584.53
101-249-97600.WMSTDM	CONSULTING INVOICE 1230 (14-17)	2,646.56	2,646.56
		8,231.09	8,231.09

Vendor name Laura Porter  
 Address 820 Hamilton St  
 City/State/Zip Vicksburg MI, 49097

Vendor Code  
 Ref #

Post Date Invoice Bank Invoice Description  
 CK Run Date PO Hold  
 Disc. Date Disc. % Sep CK  
 Due Date 1099

MISC	GEN	refund for surrendered cemetery plot	Gross Amount
90047484	N	150.00	150.00
	Y	0.00	0.00
	N	150.00	150.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-72800	SHOWER CURTAINS FOR 5-2	26.56	26.56
206-340-75700	SCREWDRIIVER DRILL BIT SET	12.33	12.33
206-340-86700	SELF TAPPING SCREWS	4.72	4.72
		43.61	43.61

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		38.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	WASTE BASKET	4.17	18.98
101-218-75700	PICK UP TOOLS	34.16	34.16
		38.33	53.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:
101-001-64300	Sales of Lots	150.00	150.00

Paid

lowes	90047455	Lowe's Home Center	908313	GEN	SHOWER CURTAINS, SCREWS, DRILL BITS	43.61
		PO Box 530954 <td>000008278 <td>N</td> <td></td> <td></td> </td>	000008278 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		43.61

Paid

lowes	90047454	Lowe's Home Center	908709	GEN	BASKET AND PICK UP TOOLS	38.33
		PO Box 530954 <td>000008283 <td>N</td> <td></td> <td></td> </td>	000008283 <td>N</td> <td></td> <td></td>	N		
		Atlanta GA, 30353-0954 <td></td> <td>N</td> <td></td> <td>0.00</td>		N		0.00
				N		

Vendor Code Vendor name Bank Invoice Description Gross Amount  
 Ref # Address Hold Sep CK Discount  
 City/State/Zip Due Date Disc. % 1099 Net Amount

coash	Martha Coash	GEN	minute transcriptionist	525.00
90047431	25800 Wise Road	N		0.00
	Gobles MI, 49055	N		525.00
		Y		

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-805-70200 Salary 525.00

VENDOR TOTAL: 525.00

meekhof	Meekhof Tire Sales & Service	GEN	FRONT TIRES FOR CAMRY	249.84
90047456	1640 Olson NE	N		0.00
	Grand Rapids MI, 49503	N		249.84
		N		

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-75100 FRONT TIRES FOR CAMRY 224.84 224.84  
 101-249-75100 MOUNT AND BALANCE 25.00 25.00

VENDOR TOTAL: 249.84

VENDOR TOTAL: 249.84

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

menards	Menards	04/01/2016	10931	GEN	PLUMBING FITTINGS	
90047461	6800 West Main Street	04/01/2016	000008225	N		9.66
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		04/01/2016		N		9.66

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	PLUMBING FITTINGS	9.66	9.66
menards	Menards		
90047459	6800 West Main Street	11261	
	Kalamazoo MI, 49009	000008256	
		/ /	
		0.0000	
		04/01/2016	

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-76000	FENCE	29.97	29.97
107-756-76000	POSTS	11.88	11.88
206-340-93100	SCREWS AND NUMBERS	13.88	13.88
		55.73	55.73

menards

90047460	Menards	04/01/2016	11471	GEN	FENCE TIES	12.98
	6800 West Main Street	04/01/2016	000008255	N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		12.98
		04/01/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-76000	TIES FOR WATER GARDEN FENCING	12.98	12.98

menards

90047458	Menards	04/01/2016	11794	GEN	SHOP TOWELS AND BULB	37.97
	6800 West Main Street	04/01/2016	000008293	N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		37.97
		04/01/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76000	SHOP TOWELS	15.98	15.98
107-756-76000	HIGH PRESSURE BULB	21.99	21.99
		37.97	37.97

menards

90047457	Menards	04/01/2016	11857	GEN	CEMETERY FENCE REPAIR SUPPLIES	70.95
	6800 West Main Street	04/01/2016	000008285	N		

Vendor name: Kalamazoo MI, 49009  
 Address: / / 0.0000  
 City/State/zip: 04/01/2016  
 Vendor Code: mpc  
 Ref #: 90047462  
 Bank: Michigan Power Cleaning  
 Hold: 2101 Palmer Ave  
 Sep CK: Kalamazoo MI, 49001  
 1099: 0.0000

GL NUMBER	DESCRIPTION	POSTS, SCREWS AND PNT FOR CEMETERY FENCE	AMOUNT	AMT RELIEVED	Gross Amount
101-218-76000			70.95	70.95	Discount
					Net Amount
VENDOR TOTAL:				187.29	

GL NUMBER	DESCRIPTION	REPLACEMENT CAP FOR 573 FOAM CELL	AMOUNT	AMT RELIEVED	Gross Amount
206-340-86700			99.22	99.22	Discount
					Net Amount
VENDOR TOTAL:				99.22	

GL NUMBER	DESCRIPTION	EXPENDABLE EQUIPMENT	AMOUNT	AMT RELIEVED	Gross Amount
206-340-76600			104.00	104.00	Discount
206-340-76600			18.19	10.00	Net Amount
VENDOR TOTAL:				114.00	

GL NUMBER	DESCRIPTION	SHIPPING	AMOUNT	AMT RELIEVED	Gross Amount
206-340-76600			122.19	122.19	Discount
					Net Amount
VENDOR TOTAL:				122.19	

Vendor Code Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Ref # Address CK Run Date PO Hold Sep CK Discount  
 City/State/Zip Due Date Disc. % 1099 Net Amount

nu Nye Uniform 04/01/2016 548354, 475, 7732 GEN DUTY BELTS AND PANTS 389.51  
 90047464 1030 Scribner NW 04/01/2016 000008282 N N 0.00 0.00  
 Grand Rapids MI, 49504 / / 0.0000 N N 389.51  
 Paid 04/01/2016

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-72500	BOSTON LEATHER DUTY BELTS	164.00	164.00
206-336-72500	ELBECCO TEK 3 CARGO PANTS	66.50	66.50
206-336-72500	ELBECCO TEK 3 CARGO PANTS	146.30	146.30
206-336-72500	FREIGHT	12.71	12.71
		<u>389.51</u>	<u>389.51</u>

VENDOR TOTAL: 389.51

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
pncbank	PNC Bank	04/01/2016	02182016	GEN	conf expensees - karen	306.92
90047482	PO Box 856177	04/01/2016		N		0.00
	Louisville KY, 40285	/ /	0.0000	N		306.92
		04/01/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
107-756-95800	Education/Dues				306.92	
pncbank	PNC Bank	04/01/2016	02252016	GEN	conf expense - mark barnes	268.23
90047481	PO Box 856177	04/01/2016		N		0.00
	Louisville KY, 40285	/ /	0.0000	N		268.23
		04/01/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
206-336-95900	Continuing Education - fire department				268.23	
pncbank	PNC Bank	04/01/2016	amazon	GEN	GREASE CARTRIDGES	67.31
90047466	PO Box 856177	04/01/2016	000008184	N		0.00
	Louisville KY, 40285	/ /	0.0000	N		67.31
		04/01/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
101-218-76000	CTN GREASE CARTRIDGES				67.31	
pncbank	PNC Bank	04/01/2016	bowman mfg	GEN	EMS GLOVE DISPENSERS FOR FIRE DEPARTMEN	187.91
90047465	PO Box 856177	04/01/2016	000008212	N		0.00
	Louisville KY, 40285	/ /	0.0000	N		187.91
		04/01/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
206-340-75500	EMS GLOVE DISPENSERS				187.91	
pncbank	PNC Bank	04/01/2016	dcm maradyne	GEN	532 INTERIOR FAN	116.79
90047472	PO Box 856177	04/01/2016	000008205	N		0.00
	Louisville KY, 40285	/ /	0.0000	N		116.79
		04/01/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
206-340-86700	532 INTERIOR FAN				116.79	

Vendor Code Vendor name Vendor Description Invoice Description Bank Bank Hold Sep CK Gross Amount  
 Ref # Address City/State/Zip Post Date CK Run Date Disc. % Due Date 1099 Discount Net Amount

BANK CODE: GEN  
 Pncbank PNC Bank 04/01/2016 electroorgue GEN INDUCER MOTOR 202.45  
 90047467 PO Box 856177 04/01/2016 000008216 N 202.45  
 Louisville KY, 40285 / / 0.0000 N 0.00  
 04/01/2016 04/01/2016 0.0000 N 202.45

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 107-756-76000 INDUCER MOTOR OCC NORTH FURNACE 202.45 202.45

pncbank PNC Bank 04/01/2016 hobby lobby GEN FIRE DEPARTMENT NAME PLATE - HOBBY LOBB  
 90047476 PO Box 856177 04/01/2016 000008174 N 10.60  
 Louisville KY, 40285 / / 0.0000 N 0.00  
 04/01/2016 04/01/2016 0.0000 N 10.60

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-72800 FIRE DEPARTMENT NAME PLATE 10.60 10.60

pncbank PNC Bank 04/01/2016 kal blue GEN LAMINATION 36X48 37.96  
 90047479 PO Box 856177 04/01/2016 000008261 N 0.00  
 Louisville KY, 40285 / / 0.0000 N 37.96  
 04/01/2016 04/01/2016

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 207-310-72800 LAMINATION 36X48 37.96 37.96

pncbank PNC Bank 04/01/2016 low range off roa GEN 573 WARN WINCH 1,199.00  
 90047473 PO Box 856177 04/01/2016 000008236 N 0.00  
 Louisville KY, 40285 / / 0.0000 N 1,199.00  
 04/01/2016 04/01/2016

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-86700 573 WARN WINCH 1,199.00 1,199.00

pncbank PNC Bank 04/01/2016 lowes GEN TRASH GATE HINGE 14.81  
 90047483 PO Box 856177 04/01/2016 000008296 N 0.00  
 Louisville KY, 40285 / / 0.0000 N 14.81  
 04/01/2016 04/01/2016

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-86700 TRASH GATE HINGE 14.81 14.81



Vendor name Bank Invoice Description Gross Amount  
 Address Hold  
 City/State/Zip Sep CK Discount  
 1099 Net Amount

Vendor Code Post Date Invoice Bank  
 Ref # CK Run Date PO Hold  
 Disc. Date Disc. % Sep CK  
 Due Date 1099

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-72800 INK STAMP 9.53 9.53

pncbank PNC Bank 04/01/2016 okun bros GEN SAFETY-TOE WORKBOOTS FOR J MILLER 131.93  
 90047468 PO Box 856177 04/01/2016 000008271 N  
 Louisville KY, 40285 / / 0.0000 N 0.00  
 04/01/2016 N 131.93

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-209-72800 SAFETY-TOE WORKBOOTS FOR J MILLER 131.93 131.93

pncbank PNC Bank 04/01/2016 sign city GEN FIRE DEPARTMENT HELMET NUMBER STICKERS 50.00  
 90047471 PO Box 856177 04/01/2016 000008157 N  
 Louisville KY, 40285 / / 0.0000 N 0.00  
 04/01/2016 N 50.00

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-72800 HELMET STICKERS 50.00 50.00

pncbank PNC Bank 04/01/2016 usps GEN P O MAILING FIBER TECH METRO APPLIC FOR 22.95  
 90047470 PO Box 856177 04/01/2016 000008178 N  
 Louisville KY, 40285 / / 0.0000 N 0.00  
 04/01/2016 N 22.95

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-82000 P O MAILING OF FIBER TECH METRO APPLIC 22.95 22.95

pncbank PNC Bank 04/01/2016 usps GEN DDA PACKET POSTAGE 21.32  
 90047480 PO Box 856177 04/01/2016 000008211 N  
 Louisville KY, 40285 / / 0.0000 N 0.00  
 04/01/2016 N 21.32

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 900-728-73000 DDA PACKET POSTAGE 21.32 21.32

VENDOR TOTAL: 2,935.49

Vendor name: Robert Flahive  
 Address: 9277 Greystone Road  
 City/State/Zip: Kalamazoo MI, 49009

Vendor Code: flahive  
 Ref #: 90047438

Post Date: 04/01/2016  
 CK Run Date: 04/01/2016  
 Disc. Date: / /  
 Due Date: 04/01/2016

Invoice: jan - march  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

BANK CODE: GEN

Invoice Description	Amount	Gross Amount	Discount	Net Amount
cell phone reimbursement	75.00	75.00	0.00	75.00

Paid

GL NUMBER: 206-340-85300  
 DESCRIPTION: Telephone  
 AMOUNT: 75.00

VENDOR TOTAL: 75.00

Vendor Name	Address	City/State/Zip	GL NUMBER	DESCRIPTION	AMOUNT
roe-com	1400 Ramona Ave	Portage MI, 49002	206-340-85100	BATTERIES	200.00
				BELT CLIPS	0.00
					200.00

Vendor Name	Address	City/State/Zip	GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
roe-com	1400 Ramona Ave	Portage MI, 49002	206-340-85100	BATTERIES	100.00	100.00
				BELT CLIPS	100.00	100.00
					200.00	200.00

VENDOR TOTAL: 200.00

BANK CODE: GEN  
 Vendor name Scott W Taylor  
 Address PO Box 87  
 City/State/Zip Comstock MI, 49041-0087  
 Vendor Code  
 Ref #

Post Date Invoice Hold  
 CK Run Date PO Hold  
 Disc. Date Disc. % Sep CK  
 Due Date 1099

04/01/2016 3250 GEN WATER SERVICE CONNECTION  
 04/01/2016 000008273 N  
 / / 0.0000 N  
 04/01/2016 N

Amount AMT RELIEVED  
 2,267.96 2,267.96

GL NUMBER 491-000-96600  
 Description 8419 W MAIN (INV 3250)  
 Paid

swt 90047486 Scott W Taylor  
 PO Box 87  
 Comstock MI, 49041-0087  
 Paid

04/01/2016 3257 / 3258 GEN PUBLIC WATER SERVICE CONNECTION INSTALL  
 04/01/2016 000008265 N  
 / / 0.0000 N  
 04/01/2016 N

Amount AMT RELIEVED  
 2,253.91 2,253.91  
 2,253.91 2,253.91  
 4,507.82 4,507.82

GL NUMBER 491-000-96600  
 Description 5385 SWEET BRIAR DR (INV 3257)  
 491-000-96600 5477 SUNDOWNER LN (INV 3258)  
 Paid

Vendor name Specialty Business Forms Inc  
 Address 815 E Crosstown Pkwy  
 City/State/Zip Kalamazoo MI, 49001-2505  
 Vendor Code  
 Ref #

04/01/2016 0125544 GEN MBOR ASMT CHANGE NOTICES 2016  
 04/01/2016 000008262 N  
 / / 0.0000 N  
 04/01/2016 N

Amount AMT RELIEVED  
 868.42 868.42  
 868.42 868.42  
 868.42 868.42

GL NUMBER 101-209-72800  
 Description MBOR ASSMT CHANGE NOTICES 2016  
 Paid

Vendor name  
 Address  
 City/State/Zip  
 Vendor Code  
 Ref #

Amount AMT RELIEVED  
 868.42 868.42

VENDOR TOTAL: 6,775.78  
 VENDOR TOTAL: 868.42

Vendor name: Steensma Lawn & Power  
 Address: 7561 Stadium Drive  
 City/State/Zip: Kalamazoo MI, 49009  
 Vendor Code: slp  
 Ref #: 90047489  
 Invoice Description: MOWER SERVICE AND REPAIRS  
 Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Post Date: 04/01/2016  
 CK Run Date: 04/01/2016  
 Disc. Date: / /  
 Due Date: 04/01/2016  
 Invoice: 326146  
 PO: 000008288  
 Disc. %: 0.0000

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	Gross Amount
101-218-75300	MOWER SERVICE AND PUMP OVERHAUL	281.73	281.73	804.94
107-756-75300	MOWER SERVICE AND PUMP OVERHAUL	321.98	321.98	0.00
206-340-93100	MOWER SERVICE AND PUMP OVERHAUL	201.23	201.23	804.94
		804.94	804.94	

Vendor name: Steensma Lawn & Power  
 Address: 7561 Stadium Drive  
 City/State/Zip: Kalamazoo MI, 49009  
 Vendor Code: slp  
 Ref #: 90047490  
 Invoice Description: MOWER SERVICING  
 Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Post Date: 04/01/2016  
 CK Run Date: 04/01/2016  
 Disc. Date: / /  
 Due Date: 04/01/2016  
 Invoice: 326904  
 PO: 000008289  
 Disc. %: 0.0000

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	Gross Amount
101-218-75300	MOWER SERVICING UNIT 810	114.72	114.72	327.76
107-756-75300	MOWER SERVICING UNIT 810	131.10	131.10	0.00
206-340-93100	MOWER SERVICING UNIT 810	81.94	81.94	327.76
		327.76	327.76	

Vendor name: Steensma Lawn & Power  
 Address: 7561 Stadium Drive  
 City/State/Zip: Kalamazoo MI, 49009  
 Vendor Code: slp  
 Ref #: 90047491  
 Invoice Description: MOWER AND TRIMMER PARTS  
 Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Post Date: 04/01/2016  
 CK Run Date: 04/01/2016  
 Disc. Date: / /  
 Due Date: 04/01/2016  
 Invoice: 327938  
 PO: 000008287  
 Disc. %: 0.0000

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	Gross Amount
101-218-75300	MOWER AND TRIMMER PARTS	89.62	89.62	256.05
107-756-75300	MOWER AND TRIMMER PARTS	102.42	102.42	0.00
206-340-93100	MOWER AND TRIMMER PARTS	64.01	64.01	256.05
		256.05	256.05	

VENDOR TOTAL: 1,388.75

Vendor Code	Vendor name	Bank	Invoice Description	Gross Amount
Ref #	Address	Hold		Discount
	City/State/Zip	Sep CK		Net Amount
		1099		

taser	Taser International	GEN	ANNUAL LICENSE RENEWAL FOR PARKING ENFO	360.00
90047492	PO Box 29661-2018	N		0.00
	Phoenix Az, 85038-9661	N		360.00
		Y		

Paid				
GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
207-320-72800	LICENSE RENEWAL	360.00	360.00	

ups-store	The UPS Store	GEN	RETURN SHOES	15.41
90047493	5047 West Main	N		0.00
	Kalamazoo MI, 49009	N		15.41
		N		

Paid				
GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
206-336-72500	UPS STORE CHARGE FOR RETURNING SHOES	15.41	15.41	

ups-store	The UPS Store	GEN	THE UPS STORE - MENARDS LG DRAWINGS - E	85.86
90047494	5047 West Main	N		0.00
	Kalamazoo MI, 49009	N		85.86
		N		

Paid				
GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
101-209-80700	MENARDS LG DRAWINGS EXH COPIES	85.86	85.86	

te	Time Emergency	GEN	2.5 X 1.5 ADAPTERS FOR FIRE DEPARTMENT	53.85
90047496	6503 S. Division Ave	N		0.00
	Grand Rapids MI, 49548	N		53.85
		N		

Paid				
GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
206-340-76600	2.5 X 1.5 ADAPTERS	53.85	53.85	

			VENDOR TOTAL:	360.00
			VENDOR TOTAL:	101.27
			VENDOR TOTAL:	53.85

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP  
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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
unum-ltc	Unum Life Insurance Co	04/01/2016	03182016	GEN	long term care	281.20
90047497	PO Box 406990 Atlanta GA, 30384-6990	04/01/2016	0.0000	N		0.00
		/ /		N		281.20
		04/01/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	Health & Life Insurance	211.20
206-336-71600	Health & Life Insurance	70.00
		<u>281.20</u>

VENDOR TOTAL: 281.20

vw	Verizon Wireless	04/01/2016	2032663, 1893573	GEN	fd cell phones & fd vehicle comp	455.72
90047498	PO Box 15062 Albany NY, 12212-5062	04/01/2016	0.0000	N		0.00
		/ /		N		455.72
		04/01/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-85300	FD Cell phones	151.62
206-340-85300	FD Vehicle Computer Connections	304.10
		<u>455.72</u>

VENDOR TOTAL: 455.72

viridis	Viridis Design Group	04/01/2016	1604-1	GEN	10TH STREET NON MOTORIZED - GRADING	7,500.00
90047499	313 N. Burdick Street Kalamazoo MI, 49009	04/01/2016	000008202	N		0.00
		/ /	0.0000	N		7,500.00
		04/01/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-97600.NM10TH	10TH STREET NON MOTORIZED GRADING	7,500.00	7,500.00

VENDOR TOTAL: 7,500.00

Vendor Code Vendor name Bank Invoice Description Gross Amount  
 Ref # Address Hold Sep CK Discout  
 City/State/Zip Due Date Disc. % 1099 Net Amount

winder Winder Police Equipment GEN TOUCHMASTER SIREN REPAIR 166.99  
 90047501 13200 Reeck Rd 04/01/2016 20160604 000008280 0.0000 166.99  
 Southgate MI, 48195 / / 0.0000 0.00  
 Paid 04/01/2016 04/01/2016 166.99

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-86700 TOUCHMASTER SIREN REPAIR 166.99 166.99

Vendor Code Vendor name Bank Invoice Description Gross Amount  
 Ref # Address Hold Sep CK Discout  
 City/State/Zip Due Date Disc. % 1099 Net Amount

wmustryker WMU Homer Stryker M.D. School of Me GEN FIRE DEPARTMENT CPR CARDS 25.00  
 90047500 PO Box 50391 04/01/2016 001070 000008257 0.0000 25.00  
 Kalamazoo MI, 49005-0391 / / 0.0000 0.00  
 Paid 04/01/2016 04/01/2016 25.00

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-75500 CPR CARDS 25.00 25.00

Vendor Code Vendor name Bank Invoice Description Gross Amount  
 Ref # Address Hold Sep CK Discout  
 City/State/Zip Due Date Disc. % 1099 Net Amount

acs Xerox Government Systems, LLC GEN FIREHOUSE ANNUAL RENEWALS 3,345.00  
 90047502 2900 100th Street, Suite 309 04/01/2016 1236924 000008183 2,903.00 3,345.00  
 Urbandale IA, 50322 / / 0.0000 0.00  
 Paid 04/01/2016 04/01/2016 3,345.00

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-80900 FH CLOUD RENEWAL 2,903.00 2,903.00  
 206-340-80900 FH SKETCH RENEWAL 292.00 292.00  
 206-340-80900 FH INSPECTOR IPAD RENEWAL 150.00 150.00  
 Paid 3,345.00 3,345.00

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-86700 TOUCHMASTER SIREN REPAIR 166.99 166.99  
 206-340-75500 CPR CARDS 25.00 25.00  
 206-340-80900 FH CLOUD RENEWAL 2,903.00 2,903.00  
 206-340-80900 FH SKETCH RENEWAL 292.00 292.00  
 206-340-80900 FH INSPECTOR IPAD RENEWAL 150.00 150.00  
 Paid 3,345.00 3,345.00

VENDOR TOTAL: 166.99  
 VENDOR TOTAL: 25.00  
 VENDOR TOTAL: 3,345.00  
 VENDOR TOTAL: 3,345.00  
 TOTAL - ALL VENDORS: 252,913.39

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
af	Accident Fund	03/15/2016	02242016	GEN	worker comp audit adjustments	
90047298	Dept 77125	03/18/2016		N		24,505.00
	PO Box 77000					
	Detroit MI, 48277-0125	/ /	0.0000	N		0.00
		03/18/2016		N		24,505.00
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
101-234-91100	Worker's Compensation				2,940.60	
206-340-91200	General Insurance				21,564.40	
					24,505.00	
af	Accident Fund	03/15/2016	03072016	GEN	insurance - 2nd installment	
90047297	Dept 77125	03/18/2016		N		18,602.75
	PO Box 77000					
	Detroit MI, 48277-0125	/ /	0.0000	Y		0.00
		03/18/2016		N		18,602.75
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
206-340-91200	General Insurance				15,812.33	
101-234-91100	Worker's Compensation				2,790.42	
					18,602.75	
VENDOR TOTAL:						43,107.75
aflac	Aflac	03/15/2016	386005	GEN	march extra ins	
90047299	Attn: Remittance Processing Service	03/18/2016		N		1,139.46
	1932 Wynnnton Rd					
	Columbus GA, 31999-0797	/ /	0.0000	N		0.00
		03/18/2016		N		1,139.46
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
101-000-26700	AFLAC Insurance				284.38	
206-000-26700	AFLAC Insurance				855.08	
					1,139.46	
VENDOR TOTAL:						1,139.46

BANK CODE: GEN  
 Vendor name Alberta Hoikka  
 Address 42 South 1st Street  
 City/State/Zip Kalamazoo MI, 49009  
 Vendor Code  
 Ref #  
 Post Date Invoice  
 CK Run Date PO  
 Disc. Date Disc. %  
 Due Date  
 Bank Hold  
 Invoice Description  
 Sep CK  
 1099  
 Gross Amount  
 Discount  
 Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	225.00
VENDOR TOTAL:		
		225.00

GL NUMBER	DESCRIPTION	AMOUNT
nederhoe-a	Alice Nederhoed	175.00
90047278	5560 Vintage Lane #102	0.00
	Kalamazoo MI, 49009	175.00
VENDOR TOTAL:		
		175.00

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	150.00
VENDOR TOTAL:		
		150.00

GL NUMBER	DESCRIPTION	AMOUNT
att	AT&T	82.55
90047300	PO Box 5080	0.00
	Carol Stream IL, 06197-5080	82.55
VENDOR TOTAL:		
		150.00

GL NUMBER	DESCRIPTION	AMOUNT
107-756-98100	Capital Outlay/Drake House	82.55
VENDOR TOTAL:		
		82.55

BANK CODE: GEN  
 Vendor name B & M Manufacturing  
 Address 9265 West M Ave  
 City/State/Zip Kalamazoo MI, 49009  
 Vendor Code  
 Ref #  
 Post Date Invoice  
 CK Run Date PO  
 Disc. Date Disc. %  
 Due Date 1099

Vendor Code	Ref #	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #		CK Run Date	PO	Hold		Discount
		Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
b&m		03/17/2016	4111	GEN	REPAIR SNOW PLOW CUTTING EDGE 510	20.00
90047367		03/18/2016	000008226	N		0.00
		/ /	0.0000	N		20.00
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-75300	REPAIR SNOW PLOW CUTTING EDGE 510	20.00	20.00
VENDOR TOTAL:			
		20.00	20.00

Vendor Code	Ref #	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #		CK Run Date	PO	Hold		Discount
		Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
hahn		03/14/2016	03182016	GEN	election worker	175.00
90047273		03/18/2016		N		0.00
		/ /	0.0000	N		175.00
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	175.00
VENDOR TOTAL:		
		175.00

Vendor Code	Ref #	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #		CK Run Date	PO	Hold		Discount
		Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
clark		03/14/2016	03182016	GEN	election worker	150.00
90047291		03/18/2016		N		0.00
		/ /	0.0000	N		150.00
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	150.00
VENDOR TOTAL:		
		150.00

Vendor Code	Ref #	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #		CK Run Date	PO	Hold		Discount
		Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
johnson-b		03/14/2016	03182016	GEN	election worker	150.00
90047258		03/18/2016		N		0.00
		/ /	0.0000	N		150.00
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	150.00
VENDOR TOTAL:		
		150.00

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User: DeannaJ  
 DB: Oshtemo

BANK CODE: GEN  
 Vendor name: Barbara Nieboer  
 Address: 3419 Winter Wheat  
 City/State/Zip: Kalamazoo Mi, 49004  
 Vendor Code: nieboer  
 Ref #: 90047274  
 Invoice Date: 03/14/2016  
 Invoice Hold: N  
 Invoice Description: election worker  
 Sep CK: 1099  
 Gross Amount: 150.00  
 Discount: 0.00  
 Net Amount: 150.00

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	150.00
VENDOR TOTAL:		
		150.00

GL NUMBER	DESCRIPTION	AMOUNT
90047284	Barnes, Maria 1314 S 2nd Street Kalamazoo MI, 49009	175.00
VENDOR TOTAL:		
		175.00

GL NUMBER	DESCRIPTION	AMOUNT
206-340-76600	Batteries Plus 6370 28th Street SE Grand Rapids MI, 49546	129.99
VENDOR TOTAL:		
		129.99

GL NUMBER	DESCRIPTION	AMOUNT
206-340-76600	1.5 V AA ALKALINE	86.66
	1.5 V AAA ALKALINE	43.33
VENDOR TOTAL:		
		129.99

GL NUMBER	DESCRIPTION	AMOUNT
bennett-1 90047259	Bennett, Lynnet 5008 Bronson Blvd Portage MI, 49024	175.00
VENDOR TOTAL:		
		175.00

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	175.00
VENDOR TOTAL:		
		175.00

Vendor name: Best Way Disposal  
 Address: 2314 Miller Rd  
 City/State/Zip: Kalamazoo MI, 49001

Vendor Code: bwd  
 Ref #: 90047301

Post Date: 03/15/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 066275  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: porta potties - parks

Vendor Code: 107-756-93100  
 Description: Maintenance Services

Amount: 143.46

Vendor Total: 175.00

Vendor Code: bcbs  
 Ref #: 90047302

Post Date: 03/15/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: april  
 PO: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: health insurance

Vendor Code: 101-234-71600  
 Description: HEALTH & LIFE INSURANCE

Amount: 18,793.73

Vendor Total: 143.46

Vendor Code: anderson-b  
 Ref #: 90047288

Post Date: 03/14/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 03182016  
 PO: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: election worker

Vendor Code: 101-191-80800  
 Description: Precinct Workers

Amount: 150.00

Vendor Total: 150.00

Vendor Code: Paid

BANK CODE: GEN  
 Vendor name: Bronson Healthcare Group  
 Address: PO Box 771904  
 City/State/zip: Detroit MI, 48277-1904  
 Invoice Description: NEW HIRE DRUG SCREEN  
 Bank Hold Sep CK 1099  
 Post Date Invoice  
 CK Run Date PO  
 Disc. Date Disc. %  
 Due Date

Vendor Code	Ref #	Invoice Description	Bank	Hold	Sep CK	Gross Amount
bronson	90047303	NEW HIRE DRUG SCREEN	GEN	N		47.00
		03/15/2016 03042016				
		03/18/2016 000008197				
		/ / 0.0000				0.00
		03/18/2016				47.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	NEW HIRE DRUG SCREEN	47.00	47.00
VENDOR TOTAL:			
			47.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	150.00
VENDOR TOTAL:		
		150.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	225.00
VENDOR TOTAL:		
		225.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-000-24800	Rent Deposits	125.00
VENDOR TOTAL:		
		125.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-000-24800	Rent Deposits	125.00
VENDOR TOTAL:		
		125.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-000-24800	Rent Deposits	125.00
VENDOR TOTAL:		
		125.00

BANK CODE: GEN  
 Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Address CK Run Date PO Hold Discount  
 City/State/zip Disc. Date Disc. % Sep CK Net Amount  
 Due Date 1099

mckenna-c	Cheryl McKenna	03/14/2016	03182016	GEN	election worker	150.00
90047241	543 Pinehurst Blvd	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		150.00
		03/18/2016		N		

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 150.00  
 VENDOR TOTAL: 150.00

woodaz-c	Chris Woodaz	03/14/2016	03182016	GEN	election worker	175.00
90047245	10968 West L Ave	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		175.00
		03/18/2016		N		

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00  
 VENDOR TOTAL: 175.00

dorman-c	Cindy Dorman	03/14/2016	03182016	GEN	election worker	150.00
90047260	6237 Suffield Lane	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		150.00
		03/18/2016		N		

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 150.00  
 VENDOR TOTAL: 150.00

anderson-s	Clara Anderson	03/14/2016	03182016	GEN	election worker	150.00
90047289	10948 West L Ave	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		150.00
		03/18/2016		N		

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 150.00  
 VENDOR TOTAL: 150.00

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP  
 EXP CHECK RUN DATES 03/18/2016 - 03/18/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

User: DeannaJ  
 DB: Oshtemo

BANK CODE: GEN  
 Vendor name: Connie Vandyk  
 Address: 256 Round Hill Rd  
 City/State/Zip: Kalamazoo MI, 49009  
 Vendor Code: 90047251  
 Ref #: 90047251  
 Post Date: 03/14/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016  
 Invoice: 03182016  
 PO: 0.0000  
 Disc. %: 0.0000  
 Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: election worker  
 Gross Amount: 175.00  
 Discount: 0.00  
 Net Amount: 175.00

Paid

GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 175.00  
 VENDOR TOTAL: 175.00

ce-e 90047307  
 Consumers Energy  
 Payment Center  
 PO Box 740309  
 Cincinnati OH, 45271-0309  
 03/15/2016 03182016 GEN electric and gas  
 03/18/2016 N  
 / / 0.0000 N  
 03/18/2016 N  
 112.26  
 0.00  
 112.26

Paid

GL NUMBER: 107-756-98100  
 DESCRIPTION: drake house electric  
 AMOUNT: 112.26  
 VENDOR TOTAL: 112.26

ce-sl 90047306  
 Consumers Energy  
 Payment Center  
 PO Box 740309  
 Cincinnati OH, 45274-0309  
 03/15/2016 03182016 GEN street lights  
 03/18/2016 N  
 / / 0.0000 N  
 03/18/2016 N  
 9,172.17  
 0.00  
 9,172.17

Paid

GL NUMBER: 101-506-92600  
 DESCRIPTION: Street Lighting  
 AMOUNT: 9,172.17  
 VENDOR TOTAL: 9,172.17

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
cts	CTS Telecom Inc.	03/15/2016	10022254	GEN	telephone	724.24
90047305	13800 E Michigan	03/18/2016		N		0.00
	Galesburg MI, 49053	/ /	0.0000	N		724.24
		03/18/2016		N		

Paid

GL NUMBER 101-249-85300 Telephone

206-340-85300 Telephone

AMOUNT 482.56

241.68

724.24

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
crowell	Cynthia Crowell	03/14/2016	03182016	GEN	election worker	175.00
90047255	2045 Quail Cove Drive	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		175.00
		03/18/2016		N		

Paid

GL NUMBER 101-191-80800 Precinct Workers

AMOUNT 175.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
ives	David Ives	03/14/2016	03182016	GEN	election worker	175.00
90047268	1976 Quail Cove Drive	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		175.00
		03/18/2016		N		

Paid

GL NUMBER 101-191-80800 Precinct Workers

AMOUNT 175.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
french	Dawn French	03/14/2016	03182016	GEN	election worker	225.00
90047253	10004 Stadium Dr	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		225.00
		03/18/2016		N		

Paid

GL NUMBER 101-191-80800 Precinct Workers

AMOUNT 225.00

VENDOR TOTAL: 724.24

VENDOR TOTAL: 175.00

VENDOR TOTAL: 175.00

User: DeannaJ

EXP CHECK RUN DATES 03/18/2016 - 03/18/2016

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

DB: Oshtemo

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 225.00

MISC	Deb Whiteman	03/15/2016	03052016	GEN	rental deposit refund	250.00
90047333	4107 Oak Harbor	03/18/2016	0.0000	N		0.00
	Kalamazoo MI, 49009	/ /		Y		250.00
		03/18/2016		N		

Paid

GL NUMBER 101-000-24800 DESCRIPTION Rent Deposits

AMOUNT 250.00

VENDOR TOTAL: 250.00

hartfieldd	Deborah Hartfield	03/14/2016	03182016	GEN	election worker	175.00
90047243	1223 S. VanKal	03/18/2016	0.0000	N		0.00
	Kalamazoo MI, 49009	/ /		N		175.00
		03/18/2016		N		

Paid

GL NUMBER 101-191-80800 DESCRIPTION Precinct Workers

AMOUNT 175.00

VENDOR TOTAL: 175.00

dickinson	Dickinson, Patricia	03/14/2016	03182016	GEN	election worker	175.00
90047256	52477 South Point Drive	03/18/2016	0.0000	N		0.00
	Mattawan MI, 49071	/ /		N		175.00
		03/18/2016		N		

Paid

GL NUMBER 101-191-80800 DESCRIPTION Precinct Workers

AMOUNT 175.00

VENDOR TOTAL: 175.00

hook	Dr. Hook Inc	03/17/2016	138334	GEN	CUBICLE NAMEPLATES AMANDA AND SARAH	35.20
90047364	4504 Stadium Drive	03/18/2016	000008210	N		0.00
	Kalamazoo MI, 49008	/ /	0.0000	N		35.20
		03/18/2016		N		

Paid

GL NUMBER 101-249-72800 DESCRIPTION CUBICLE NAMEPLATES AMANDA AND SARAH

AMOUNT 35.20 AMT RELIEVED 35.20

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

BANK CODE: GEN  
 VENDOR TOTAL: 35.20

nieroer-e	Edith Nieboer	03/14/2016	03182016	GEN	election worker	75.00
90047292	119 West F Ave	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		75.00
		03/18/2016		N		

Paid  
 GL NUMBER 101-191-80800  
 DESCRIPTION Precinct Workers  
 AMOUNT 75.00

VENDOR TOTAL: 75.00

branch	Elaine Branch	03/14/2016	03182016	GEN	election worker	225.00
90047237	7654 West Main	03/18/2016		N		0.00
	Kalamazoo Mi, 49009	/ /	0.0000	N		225.00
		03/18/2016		N		

Paid  
 GL NUMBER 101-191-80800  
 DESCRIPTION Precinct Workers  
 AMOUNT 225.00

VENDOR TOTAL: 225.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
evp	Emergency Vehicle Products	03/15/2016	8946	GEN	521 AIR HORN, Q SIREN, EXTRICATION TRAY	
90047310	2975 Interstate Pkwy	03/18/2016	000008193	N		127.50
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		03/18/2016		N		127.50
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
206-340-86700	521 AIR HORN, Q SIREN, EXTRICATION TRAY				127.50	127.50
evp	Emergency Vehicle Products	03/15/2016	8949.	GEN	500 OIL CHANGE	
90047308	2975 Interstate Pkwy	03/18/2016	000008192	N		90.58
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		03/18/2016		N		90.58
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
206-340-86700	500 OIL CHANGE				90.58	90.58
evp	Emergency Vehicle Products	03/15/2016	8950	GEN	AMBER/RED REAR CORNER LED-541	
90047309	2975 Interstate Pkwy	03/18/2016	000008194	N		68.61
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		03/18/2016		N		68.61
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
206-340-86700	AMBER/RED REAR CORNER LED-541				68.61	68.61
evp	Emergency Vehicle Products	03/15/2016	8954	GEN	INSTALL EXTRICATION TRAY AND HOSE DIVID	
90047311	2975 Interstate Pkwy	03/18/2016	000008196	N		814.20
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		03/18/2016		N		814.20
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
206-340-86700	INSTALL EXTRICATION TRAY AND HOSE DIVIDE				814.20	814.20
evp	Emergency Vehicle Products	03/17/2016	8963	GEN	551 AUTO CHARGER REPLACEMENT	
90047363	2975 Interstate Pkwy	03/18/2016	000008235	N		1,295.29
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		03/18/2016		N		1,295.29
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
206-340-86700	551 AUTO CHARGER REPLACEMENT				1,295.29	1,295.29

BANK CODE: GEN  
 Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Address CK Run Date PO Hold Sep CK Discount  
 City/State/Zip Disc. Date Disc. % 1099 Net Amount

VENDOR TOTAL: 2,396.18

eps	Engineered Protections Systems, Inc	03/15/2016	a702508	GEN	alarm system	174.21
90047312	750 Front NW	03/18/2016		N		
	Suite 200	/ /	0.0000	N		0.00
	Grand Rapids MI, 49504-4400	03/18/2016		N		174.21

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-218-93100	Maintenance Services	174.21

VENDOR TOTAL: 174.21

gould-f	Fred Gould	03/14/2016	03182016	GEN	election worker	175.00
90047276	1919 Quail Run Drive	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		03/18/2016		N		175.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	175.00

VENDOR TOTAL: 175.00

fiala-g	George Fiala	03/14/2016	03182016	GEN	election worker	175.00
90047281	5832 Castleton Lane	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		03/18/2016		N		175.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	175.00

VENDOR TOTAL: 175.00

Vendor name: Georgene Kaufman  
 Address: 5520 Meredith St  
 City/State/Zip: Portage MI, 49002

Vendor Code: 90047238  
 Ref #: 90047238

Post Date: 03/14/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 03182016  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

BANK CODE: GEN

Invoice Description: election worker

Gross Amount: 175.00  
 Discount: 0.00  
 Net Amount: 175.00

Paid

GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 175.00

VENDOR TOTAL: 175.00

halli  
 90047360  
 Halli's Autocare  
 8688 West Main Street  
 Kalamazoo MI, 49009

03/17/2016 48142  
 03/18/2016 000008208  
 / / 0.0000  
 03/18/2016 0.0000

GEN CK ENGINE LIGHT AND WINDOW REPAIRS  
 N 1,003.74  
 N 0.00  
 N 1,003.74

Paid

GL NUMBER: 101-249-75100  
 DESCRIPTION: CK ENGINE LIGHT AND WINDOW REPAIRS  
 AMOUNT: 1,003.74  
 AMT RELIEVED: 1,003.74

halli  
 90047361  
 Halli's Autocare  
 8688 West Main Street  
 Kalamazoo MI, 49009

03/17/2016 48153  
 03/18/2016 000008222  
 / / 0.0000  
 03/18/2016 0.0000

GEN PERIODIC SERVICING OF CAMRY  
 N 45.28  
 N 0.00  
 N 45.28

Paid

GL NUMBER: 101-249-75100  
 DESCRIPTION: PERIODIC SERVICING OF CAMRY (509)  
 AMOUNT: 45.28  
 AMT RELIEVED: 45.28

VENDOR TOTAL: 1,049.02

Vendor Code Vendor name Address City/State/Zip Post Date Invoice Hold Sep CK Invoice Description Gross Amount  
 Ref # 1099 Net Amount

hassel Hasselbring Clark 44303 GEN twp copier/maint 1,570.64  
 90047314 5858 S Aurelius N 0.0000 N 0.00  
 Lansing MI, 48911 N 0.0000 N 1,570.64

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-249-93300 Equipment Maintenance 1,570.64

hassel Hasselbring Clark 45049 GEN old twp copier 542.73  
 90047313 5858 S Aurelius N 0.0000 N 0.00  
 Lansing MI, 48911 N 0.0000 N 542.73

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-249-93300 Equipment Maintenance 542.73

VENDOR TOTAL: 2,113.37

hp Hopkins Propane 02282016 GEN gas/propane 1,209.89  
 90047315 2701 12th Street N 0.0000 N 0.00  
 Shelbyville MI, 49344 Y 730.62  
 1,209.89

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-218-92300 Heat 479.27  
 206-340-92300 Heat 730.62  
 1,209.89

VENDOR TOTAL: 1,209.89

iaai-int'l IAAI 87881 GEN ANNUAL MEMBERSHIP RENEWAL FOR JIM WILEY 100.00  
 90047359 2151 Priest Bridge Drive N 000008207 100.00  
 Suite 25  
 Crofton MD, 21114 / / 0.0000 N 0.00  
 03/18/2016 03/18/2016 100.00

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-336-95900 ANNUAL MEMBERSHIP RENEWAL 100.00 100.00

BANK CODE: GEN  
 Vendor name: Intern'l Public Management Assoc  
 Address: 1617 Duke Street  
 City/State/Zip: Alexandria VA, 22314  
 Vendor Code: 90047371  
 Ref #: 206-340-70700  
 Post Date: 03/17/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016  
 Invoice: 13841-mlb7y8  
 PO: 000008186  
 Disc. %: 0.0000  
 Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N  
 Invoice Description: LIEUTENANT PROMOTIONAL TESTS  
 Gross Amount: 191.00  
 Discount: 0.00  
 Net Amount: 191.00

VENDOR TOTAL: 100.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-70700	FCO 403 FIRE COMPANY OFFICER	96.00	96.00
206-340-70700	ADMINISTRATION COSTS	95.00	95.00
		191.00	

VENDOR TOTAL: 191.00

iron	DESCRIPTION	AMOUNT	AMT RELIEVED
90047358	Iron Mountain PO Box 27128 New York NY, 10087-7128	161.37	161.37
		0.00	0.00
		161.37	161.37

VENDOR TOTAL: 161.37

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209-80700	STORAGE FEE FOR MARCH 2016	161.37	161.37

VENDOR TOTAL: 161.37

annen	DESCRIPTION	AMOUNT	AMT RELIEVED
90047252	Jacquelyn Annen 1722 W. Kilgore Kalamazoo MI, 49008	175.00	175.00
		0.00	0.00
		175.00	175.00

VENDOR TOTAL: 175.00

Vendor Code Vendor name Bank Invoice Description Gross Amount  
 Ref # Address Hold Sep CK Discount  
 City/State/zip Due Date Disc. % 1099 Net Amount

gulllickson Janet Gulllickson GEN election worker 200.00  
 90047271 6642 West H Ave N 0.00  
 Kalamazoo MI, 49009 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 0.0000 200.00

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 200.00

VENDOR TOTAL: 200.00

nichols-j Janet M Nichols GEN election worker 150.00  
 90047287 1809 Whitegate Lane N 0.00  
 Kalamazoo MI, 49009 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 0.0000 150.00

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 150.00

VENDOR TOTAL: 150.00

ellens Janice Ellens GEN election worker 150.00  
 90047283 1948 Quail Cove Drive N 0.00  
 Kalamazoo MI, 49009 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 0.0000 150.00

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 150.00

VENDOR TOTAL: 150.00

jean Jean Barb GEN election worker 75.00  
 90047295 7616 West Main N 0.00  
 Kalamazoo MI, 49009 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 0.0000 75.00

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 75.00

VENDOR TOTAL: 75.00

Vendor name Jill Lansky  
 Address 182 Sunnywood Dr  
 City/State/zip Kalamazoo MI, 49009

Vendor Code  
 Ref #

Post Date Invoice  
 CK Run Date PO  
 Disc. Date Disc. %  
 Due Date

Bank Invoice Description  
 Hold  
 Sep CK  
 1099

Gross Amount  
 Discount  
 Net Amount

lansky  
 90047294

03/14/2016 03182016 GEN election worker  
 03/18/2016 N  
 / / 0.0000 N  
 03/18/2016 N

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 75.00

VENDOR TOTAL: 75.00

forbes  
 90047248

03/14/2016 03182016 GEN election worker  
 03/18/2016 N  
 / / 0.0000 N  
 03/18/2016 N

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00

VENDOR TOTAL: 175.00

MISC  
 90047326

03/15/2016 03052016 GEN rental deposit refund  
 03/18/2016 N  
 / / 0.0000 Y  
 03/18/2016 N

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-000-24800 Rent Deposits 175.00

VENDOR TOTAL: 175.00

Johnson-c  
 90047282

03/14/2016 03182016 GEN election worker  
 03/18/2016 N  
 / / 0.0000 N  
 03/18/2016 N

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00

VENDOR TOTAL: 175.00

Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Address CK Run Date PO Hold Sep CK Discount  
 City/State/Zip Disc. Date Disc. % 1099 Net Amount

fiala Judith Fiala 03/14/2016 03182016 GEN election worker 225.00  
 90047280 5832 Castleton Lane 03/18/2016 N N 0.00 0.00  
 Kalamazoo MI, 49009 / / 0.0000 N 225.00  
 03/18/2016 N

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 225.00

VENDOR TOTAL: 225.00

gould-j Judy Gould 03/14/2016 03182016 GEN election worker 225.00  
 90047275 1919 Quail Run Drive 03/18/2016 N N 0.00 0.00  
 Kalamazoo MI, 49009 / / 0.0000 N 225.00  
 03/18/2016 N

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 225.00

VENDOR TOTAL: 225.00

hertzell Justine J Hertzell 03/14/2016 03182016 GEN election worker 225.00  
 90047247 2484 Isle Harbor Ct 03/18/2016 N N 0.00 0.00  
 Kalamazoo MI, 49009 / / 0.0000 N 225.00  
 03/18/2016 N

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 225.00

VENDOR TOTAL: 225.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
kcityt-w	Kalamazoo City Treasurer	03/15/2016	02242016	GEN	water	98.68
90047316	415 E Stockbridge	03/18/2016		N		0.00
	Kalamazoo MI, 49001	/ /	0.0000	N		98.68
		03/18/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
206-340-92000	Water				98.68	
kcityt-w	Kalamazoo City Treasurer	03/15/2016	03182016	GEN	water	262.70
90047317	415 E Stockbridge	03/18/2016		N		0.00
	Kalamazoo MI, 49001	/ /	0.0000	N		262.70
		03/18/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
101-218-92000	Water - twp				93.51	
206-340-92000	Water				137.50	
107-756-98100	Capital Outlay/Drake House				31.69	
					262.70	

VENDOR TOTAL: 361.38

kct	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
90047409	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
kct	Kalamazoo County Treasurer	03/17/2016	1/PILT 2015	GEN	2016 DNR PYMT	376.01
90047409	201 West Kalamazoo Ave	03/18/2016		N		0.00
	Kalamazoo MI, 49007	/ /	0.0000	N		376.01
		03/18/2016		N		
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	
101-000-21400	Due To Other Funds				376.01	

VENDOR TOTAL: 376.01

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ko	Kalamazoo Oil Company	03/15/2016	1956-1606001	GEN	fire dept fuel	1,497.71
90047320	2601 N. Burdick Street	03/18/2016		N		
	Kalamazoo MI, 49007-1874	/ /	0.0000	N		0.00
		03/18/2016		N		1,497.71

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-86800	Fuel	1,497.71

ko	Kalamazoo Oil Company	03/15/2016	1958-1606001	GEN	fuel - twp	219.64
90047319	2601 N. Burdick Street	03/18/2016		N		
	Kalamazoo MI, 49007-1874	/ /	0.0000	N		0.00
		03/18/2016		N		219.64

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-86800	Fuel	33.64
101-249-86800	Fuel, Oil & Grease	30.81
107-756-86800	Fuel, Oil & Grease	76.11
101-218-86800	Fuel, Oil & Grease	79.08
		219.64

VENDOR TOTAL: 1,717.35

gelling-ki	Katherine Turner	03/14/2016	03182016	GEN	election worker	175.00
90047270	7060 Hawthorn Valley	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		03/18/2016		N		175.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	175.00

VENDOR TOTAL: 175.00

Vendor Code Vendor name Bank Invoice Description Gross Amount  
 Ref # Address Hold Sep CK Discount  
 City/State/Zip City/State/Zip Disc. % Due Date Due Date 1099 Net Amount

steadman Kathryn Steadman GEN election worker 175.00  
 90047239 6124 Old Log Trail N  
 Kalamazoo MI, 49009 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 N 175.00  
 03/18/2016 03/18/2016 N

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00

VENDOR TOTAL: 175.00

Chatman Liz Chatman GEN election worker 175.00  
 90047286 5341 Sweet Briar Dr N  
 Kalamazoo MI, 49009 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 N 175.00  
 03/18/2016 03/18/2016 N

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00

VENDOR TOTAL: 175.00

Janssen-1 Lori Janssen GEN election worker 175.00  
 90047272 PO Box 93 N  
 Oshtemo MI, 49077 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 N 175.00  
 03/18/2016 03/18/2016 N

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00

VENDOR TOTAL: 175.00

vandenbos LouAnn VanDenBos GEN election worker 75.00  
 90047293 2660 Bluestone Circle N  
 Kalamazoo MI, 49009 N 0.0000 0.00  
 Paid 03/18/2016 03/18/2016 N 75.00  
 03/18/2016 03/18/2016 N

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 75.00

VENDOR TOTAL: 75.00

Vendor name: Lowe's Home Center  
 Address: PO Box 530954  
 City/State/zip: Atlanta GA, 30353-0954  
 Vendor Code: 90047347  
 Ref #: 101-218-76000  
 Invoice Date: 03/17/2016  
 Invoice Amount: 86393  
 Hold: N  
 Sep CK: 0  
 Disc. %: 0.0000  
 Due Date: 03/18/2016  
 Invoice Description: GATE HINGE  
 Gross Amount: 14.81  
 Discount: 0.00  
 Net Amount: 14.81

GL NUMBER: 101-218-76000  
 DESCRIPTION: GATE HINGE FOR DUMPSTER ENCLOSURE  
 AMOUNT: 14.81  
 AMT RELIEVED: 14.81  
 VENDOR TOTAL: 14.81

Paid  
 GL NUMBER: 90047277  
 DESCRIPTION: Lynn Contos  
 5779 Lamplighter Ln  
 Kalamazoo MI, 49009  
 AMOUNT: 175.00  
 AMT RELIEVED: 0.00  
 Net Amount: 175.00

Paid  
 GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 175.00  
 VENDOR TOTAL: 175.00

Paid  
 GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 175.00  
 VENDOR TOTAL: 175.00

Paid  
 GL NUMBER: 101-000-24800  
 DESCRIPTION: Rent Deposits  
 AMOUNT: 250.00  
 VENDOR TOTAL: 250.00

Vendor name Bank Invoice Description Gross Amount  
 Address Hold Discount  
 City/State/Zip Sep CK Net Amount  
 1099

BANK CODE: GEN  
 Post Date Invoice  
 CK Run Date PO  
 Disc. Date Disc. %  
 Due Date

03/14/2016 03182016 GEN election worker 175.00  
 03/18/2016 N  
 / / 0.0000 N 0.00  
 03/18/2016 N 175.00

Paid

GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00

VENDOR TOTAL: 175.00

menards Menards 10110 LIGHT BULBS FOR FIRE DEPARTMENT REFRIGE 10.36  
 90047322 6800 West Main Street 000008177 N 10.36  
 Kalamazoo MI, 49009 0.0000 N 0.00  
 03/15/2016 / / 03/18/2016 N 10.36

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 206-340-72800 LIGHT BULBS 4.98 4.98  
 206-340-72800 409 CLEANER 5.38 5.38

menards Menards 10522 / 10929 SAFETY CHAIN, PIPING, MISC SUPPLIES 110.29  
 90047369 6800 West Main Street 000008230 N 110.29  
 Kalamazoo MI, 49009 0.0000 N 0.00  
 03/17/2016 / / 03/18/2016 N 110.29

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 107-756-75100 SAFETY CHAIN AND HOOKS 41.97 41.97  
 101-218-76000 PIPE, DIFFUSERS AND SUPPLIES 42.34 42.34  
 206-340-93100 OIL FOR GENERATORS 25.98 25.98

menards Menards 10843 LED LIGHTS FOR SIGNS 15.96  
 90047368 6800 West Main Street 000008217 N 15.96  
 Kalamazoo MI, 49009 0.0000 N 0.00  
 03/17/2016 / / 03/18/2016 N 15.96

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-191-72800 LED LIGHTS FOR SIGNS 15.96 15.96

Vendor name: Mi Print Works  
 Address: 509 Mills Street  
 City/State/Zip: Kalamazoo MI, 49007

Vendor Code: mpw  
 Ref #: 90047323

Post Date: 03/17/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 70255  
 PO: 000008219  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: MARCH 2016 NEWSLETTER PRINTING

VENDOR TOTAL: 136.61

mpw	Ref #	DESCRIPTION	AMOUNT	AMT RELIEVED	Gross Amount	Discount	Net Amount
90047323		MARCH 2016 NEWSLETTER PRINTING	946.31	946.31	946.31	0.00	946.31

Paid

GL NUMBER  
 101-249-95700

AMOUNT  
 946.31

VENDOR TOTAL: 946.31

mpcs	Ref #	DESCRIPTION	AMOUNT	AMT RELIEVED	Gross Amount	Discount	Net Amount
90047323		Miller, Canfield, Paddock and Stone 277 S Rose St Ste 5000 Kalamazoo MI, 49007	269.50	269.50	269.50	0.00	269.50

Paid

GL NUMBER  
 491-000-82600

AMOUNT  
 269.50

VENDOR TOTAL: 269.50

Vendor name	Miner Supply Co., Inc.	Post Date	03/17/2016	Invoice	459879	Bank	GEN	5 MATS FOR ENTRYWAYS AND KITCHEN	
Address	922 47th Street SW	CK Run Date	03/18/2016	PO	000008203	Hold	N		1,190.28
City/State/Zip	Wyoming MI, 49509	Disc. Date	/ /	Disc. %	0.0000	Sep CK	N		0.00
		Due Date	03/18/2016			1099	N		1,190.28

Vendor Code	90047356	BANK CODE:	GEN	AMOUNT	1,190.28	AMT RELIEVED	1,190.28	Gross Amount	
Ref #								Discount	
								Net Amount	

GL NUMBER	101-218-76000	DESCRIPTION	5 MATS FOR ENTRYWAY AND KITCHEN	AMOUNT	1,190.28	AMT RELIEVED	1,190.28		
msc	90047355	Miner Supply Co., Inc.	922 47th Street SW	460325	000008221	PAPER TOWELS AND TISSUE			190.78
			Wyoming MI, 49509	/ /	0.0000				0.00
Paid			03/18/2016						190.78

GL NUMBER	101-218-76600	DESCRIPTION	ROLL TOWELS	AMOUNT	26.00	AMT RELIEVED	26.00		
	206-340-93100		ROLL TOWELS	26.00	000008221		26.00		
	101-218-76600		TOILET TISSUE	46.26			46.26		
	206-340-93100		TOILET TISSUE	92.52			92.52		
Paid				190.78					

VENDOR TOTAL: 1,381.06

kg	90047318	Mlive Media Group	03/15/2016	02292016	GEN	legal notices			1,660.11
		Dept 77571	03/18/2016		N				
		PO Box 77000	/ /	0.0000	N				0.00
Paid		Detroit MI, 48277-0571	03/18/2016		N				1,660.11

GL NUMBER	101-249-90300	DESCRIPTION	Legal Notices	AMOUNT	75.72				
	101-805-90300		Legal Notices	1,584.39					
Paid				1,660.11					

VENDOR TOTAL: 1,660.11

Vendor name: Monica Janssen  
 Address: 430 Admiral Ave  
 City/State/Zip: Portage MI, 49002

Vendor Code: janssen-mo  
 Ref #: 90047246

Post Date: 03/14/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 03182016  
 PO: 48418  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: election worker  
 Gross Amount: 150.00  
 Discount: 0.00  
 Net Amount: 150.00

BANK CODE: GEN  
 AMOUNT: 150.00  
 VENDOR TOTAL: 150.00

DESCRIPTION: MRC Industries, Inc.  
 Precinct Workers

GL NUMBER: 101-191-80800  
 mrc: 90047324  
 Paid

DESCRIPTION: Building Maintenance  
 Maintenance Services  
 Maintenance Services

GL NUMBER: 206-340-93100  
 101-218-93100  
 107-756-93100  
 Paid

DESCRIPTION: election worker  
 AMOUNT: 130.66  
 522.65  
 522.66  
 1,175.97

GL NUMBER: miller-n  
 90047263  
 Paid

DESCRIPTION: election worker  
 AMOUNT: 150.00  
 0.00  
 150.00

GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 150.00  
 VENDOR TOTAL: 150.00

Vendor name: Natalie Lagoni  
 Address: 2712 N Drake Rd  
 City/State/Zip: Kalamazoo MI, 49006

Vendor Code: 90047264  
 Ref #: 90047264

Post Date: 03/14/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 03182016  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: election worker  
 Gross Amount: 175.00  
 Discount: 0.00  
 Net Amount: 175.00

GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 175.00

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Vendor TOTAL: 175.00

Vendor Name: Nathan Carley  
 Address: 8831 West H Avenue  
 City/State/Zip: Kalamazoo MI, 49009

Post Date: 03/15/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: jan-mar  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: cell phone reimbursement  
 Gross Amount: 75.00  
 Discount: 0.00  
 Net Amount: 75.00

GL NUMBER: 206-340-85300  
 DESCRIPTION: cell phone reimbursement  
 AMOUNT: 75.00

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Vendor TOTAL: 75.00

Vendor Name: Neil Sikora  
 Address: 9643 West KL  
 City/State/Zip: Kalamazoo MI, 49009

Post Date: 03/14/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 03182016  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: election worker  
 Gross Amount: 175.00  
 Discount: 0.00  
 Net Amount: 175.00

GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 175.00

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Vendor TOTAL: 175.00

Vendor Name: Networkfleet, Inc.  
 Address: PO Box 975544  
 City/State/Zip: Dallas TX, 75397-5544

Post Date: 03/15/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 366909  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description: fd network monthly fees  
 Gross Amount: 119.65  
 Discount: 0.00  
 Net Amount: 119.65

GL NUMBER: 206-340-85300  
 DESCRIPTION: FD Network Fleet Monthly Fee  
 AMOUNT: 119.65

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Vendor TOTAL: 119.65

Vendor name Nye Uniform  
 Address 1030 Scribner NW  
 City/State/Zip Grand Rapids MI, 49504

Post Date Invoice Bank Invoice Description  
 CK Run Date PO Hold  
 Disc. Date Disc. % Sep CK  
 Due Date 1099

03/17/2016 546363 & 544755-6 GEN CLASS A FOR PARKER CLOTHES FOR NEW HIRE  
 03/18/2016 000008209 N 1,422.49  
 / / 0.0000 N 0.00  
 03/18/2016 N 1,422.49

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-72500	CARGO PANTS ELBECCO TEK 3	332.50	332.50
206-336-72500	4 POCKET ELBECCO TEK 3	247.50	247.50
206-336-72500	FREIGHT CHARGE	14.79	14.79
206-336-72500	CARGO PANTS ELBECCO TEK 3	146.30	146.30
206-336-72500	4 POCKET ELBECCO TEK 3	108.90	108.90
206-336-72500	BELL CROWN HAT - NAVY	74.50	74.50
206-336-72500	CLIP ON TIE - NAVY	6.00	6.00
206-336-72500	CLASS PANTS - NAVY	40.50	40.50
206-336-72500	CLASS A DBL BREASTED JACKET - NAVY	139.50	139.50
206-336-72500	CLASS A WHITE SHIRT	39.50	39.50
206-336-72500	HI GLOSS OXFORD SHOES	123.00	123.00
206-336-72500	FATT MAXX 8" BOOT - 17	149.50	149.50

1,422.49 1,422.49

VENDOR TOTAL: 1,422.49

Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
OCBA, Inc	03/17/2016	50912.10-3	GEN	FLESHER FIELD PHASE 3 MASTER PLAN UPDAT	705.00
521 S Riverview Dr	03/18/2016	000008081	N		0.00
Kalamazoo MI, 49004	/ /	0.0000	N		705.00
	03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-80800	FLESHER FIELD PHASE 3 MASTER PLAN UPDATE	705.00	705.00

VENDOR TOTAL: 705.00

Vendor name: Office Depot  
 Address: Dept .69-00827020  
 City/State/Zip: PO Box 183174 Columbus OH, 43218  
 Vendor Code: 101-249-72800  
 Ref #: 90047380  
 Bank: GEN  
 Invoice: 816356626001  
 Post Date: 03/17/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016  
 Hold: N  
 Sep CK: N  
 1099: N

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
3 DOZEN BANKER BOXES	119.97	119.97	119.97

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
3 DOZEN BANKER BOXES	119.97	119.97	119.97
ADDRESS LABELS #5160			39.99

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
ADDRESS LABELS #5160	39.99	39.99	39.99

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
LETTER SZ HANGING FILES	44.97	44.97	80.35
LETTER SZ HANGING FILES	24.99	24.99	0.00
BLACK MARKERS	10.39	10.39	80.35
	80.35		

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
HANGING FILES			122.37

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
HANGING FILES	122.37	122.37	122.37

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
2 HP BLK TONERS			0.00
			122.37

Invoice Description	AMOUNT	AMT RELIEVED	Gross Amount
2 HP BLK TONERS	122.37	122.37	122.37

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
90047383	Dept .69-00827020	03/18/2016	000008043	N		181.98
	PO Box 183174	/ /	0.0000	N		0.00
	Columbus OH, 43218	03/18/2016		N		181.98
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
101-201-72800	HP BLK TONERS 05A				181.98	181.98
office	Office Depot	03/17/2016	819275372001	GEN	COPY PAPER	
90047384	Dept .69-00827020	03/18/2016	000008047	N		39.98
	PO Box 183174	/ /	0.0000	N		0.00
	Columbus OH, 43218	03/18/2016		N		39.98
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
101-249-72800	COPY PAPER				39.98	39.98
office	Office Depot	03/17/2016	819560523001	GEN	LARGE ENVELOPES, LEGAL PADS, BINDER CLI	
90047385	Dept .69-00827020	03/18/2016	000008048	N		39.20
	PO Box 183174	/ /	0.0000	N		0.00
	Columbus OH, 43218	03/18/2016		N		39.20
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
101-249-72800	LEGAL PADS - SHORT				10.20	10.20
101-249-72800	STAPLES				6.98	6.98
101-249-72800	BINDER CLIPS-MINI				2.07	2.07
101-249-72800	HANGING TABS				19.95	19.95
					39.20	
office	Office Depot	03/17/2016	819561091001	GEN	RUBBER BANDS, LEGAL SZ HANGING FILES	
90047408	Dept .69-00827020	03/18/2016	000008229	N		41.13
	PO Box 183174	/ /	0.0000	N		0.00
	Columbus OH, 43218	03/18/2016		N		41.13
Paid						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
101-249-72800	RUBBER BANDS				8.48	8.48
101-249-72800	LEGAL SZ HANGING FILES				32.65	32.65
					41.13	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

office 90047407	Office Depot Dept .69-00827020 PO Box 183174 Columbus OH, 43218	03/17/2016 03/18/2016	819712201001 000008224	GEN N	PINK LGL HANGING FILES	8.14
		/ /	0.0000	N		0.00
		03/18/2016		N		8.14

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	PINK LGL HANGING FILES	8.14	40.79

office 90047386	Office Depot Dept .69-00827020 PO Box 183174 Columbus OH, 43218	03/17/2016 03/18/2016	821087284001 000008098	GEN N	5160 LABELS, BLUE PENS, BLUE & GREEN CA	122.94
		/ /	0.0000	N		0.00
		03/18/2016		N		122.94

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	5160 LABELS	86.97	86.97
101-249-72800	BLUE PENS	3.99	3.99
107-756-75700	BLUE CARDSTOCK	15.99	15.99
107-756-75700	GRN CARDSTOCK	15.99	15.99
		122.94	

office 90047406	Office Depot Dept .69-00827020 PO Box 183174 Columbus OH, 43218	03/17/2016 03/18/2016	821088140001 000008200	GEN N	10 LGL SZ BRN EXP'G FILES, 10PK CORRECT	51.98
		/ /	0.0000	N		0.00
		03/18/2016		N		51.98

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	10 LGL SZ BRN EXP'G FILES	29.99	29.99
101-249-72800	10PK CORRECTION TAPE	21.99	21.99
		51.98	

office 90047405	Office Depot Dept .69-00827020 PO Box 183174 Columbus OH, 43218	03/17/2016 03/18/2016	821088141001 000008201	GEN N	100 LEGAL STRAIGHT CUT FILES	27.69
		/ /	0.0000	N		0.00
		03/18/2016		N		27.69

Paid

BANK CODE: GEN  
 Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Address CK Run Date PO Hold Discount Net Amount  
 City/State/Zip Disc. Date Disc. % Sep CK  
 Due Date 1099

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 100 LEGAL STRAIGHT CUT FILES 27.69 27.69

office Office Depot 03/17/2016 821115173001 GEN 50 TYVEK EXPANDING MAILERS 113.99  
 90047404 Dept .69-00827020 03/18/2016 000008204 N  
 PO Box 183174  
 Columbus OH, 43218 / / 0.0000 N 0.00  
 03/18/2016 03/18/2016 N 113.99

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 50 TYVEK EXPANDING MAILERS 113.99 113.99

office Office Depot 03/17/2016 822697007001 GEN COPY PAPER 59.98  
 90047387 Dept .69-00827020 03/18/2016 000008120 N  
 PO Box 183174  
 Columbus OH, 43218 / / 0.0000 N 0.00  
 03/18/2016 03/18/2016 N 59.98

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 COPY PAPER 20 RMS 59.98 59.98

office Office Depot 03/17/2016 822704978001 GEN OFFICE SUPPLIES 92.24  
 90047388 Dept .69-00827020 03/18/2016 000008122 N  
 PO Box 183174  
 Columbus OH, 43218 / / 0.0000 N 0.00  
 03/18/2016 03/18/2016 N 92.24

Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 PAPER CLIPS 1500 7.33 7.33  
 101-249-72800 CANNED AIR 3 10.99 10.99  
 101-249-72800 AA BATTERIES 37.98 37.98  
 101-249-72800 TISSUE 3.99 3.99  
 101-249-72800 PENS 3.99 3.99  
 101-249-72800 USB 8 GB 7.98 7.98  
 101-249-72800 FILE TABS 19.98 19.98  
 92.24

office Office Depot 03/17/2016 824813174001 GEN DYMO LABELS - 4 BOXES 41.12  
 90047389 Dept .69-00827020 03/18/2016 000008152 N  
 PO Box 183174  
 Columbus OH, 43218 / / 0.0000 N 0.00

BANK CODE: GEN  
 Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Address CK Run Date PO Hold Sep Amount  
 City/State/Zip Disc. Date Disc. % 1099 Net Amount

03/18/2016 N 41.12

Paid

GL NUMBER	DESCRIPTION	REC'D, DATE STAMP	AMOUNT	AMT RELIEVED	Gross Amount
101-249-72800	DYMO LABELS - 4 BOXES		41.12	41.12	
office	Office Depot	03/17/2016	GEN	REC'D, DATE STAMP	
90047390	Dept .69-00827020	03/18/2016	N		49.03
	PO Box 183174	/ /	N		0.00
	Columbus OH, 43218	03/18/2016	N		49.03

Paid

GL NUMBER	DESCRIPTION	REC'D, DATE STAMP	AMOUNT	AMT RELIEVED	Gross Amount
101-249-72800			49.03	49.03	
office	Office Depot	03/17/2016	GEN	WRITING PADS	
90047391	Dept .69-00827020	03/18/2016	N		42.46
	PO Box 183174	/ /	N		0.00
	Columbus OH, 43218	03/18/2016	N		42.46

Paid

GL NUMBER	DESCRIPTION	REC'D, DATE STAMP	AMOUNT	AMT RELIEVED	Gross Amount
101-249-72800	STENO PADS		13.99	13.99	
101-249-72800	LEGAL PADS		19.98	19.98	
101-249-72800	SM LEGAL PADS		8.49	8.49	
			42.46		
office	Office Depot	03/17/2016	GEN	COPY PAPER	
90047392	Dept .69-00827020	03/18/2016	N		193.94
	PO Box 183174	/ /	N		0.00
	Columbus OH, 43218	03/18/2016	N		193.94

Paid

GL NUMBER	DESCRIPTION	REC'D, DATE STAMP	AMOUNT	AMT RELIEVED	Gross Amount
101-249-72800	COPY PAPER		129.95	129.95	
101-249-72800	COPY PAPER 11 X 17		63.99	63.99	
			193.94		
office	Office Depot	03/17/2016	GEN	SUPPLIES FOR ATTORNEY'S OFFICE	
90047393	Dept .69-00827020	03/18/2016	N		144.88
	PO Box 183174				

Vendor name: Columbus OH, 43218  
 Address: / / 0.0000 N  
 City/State/Zip: 03/18/2016 N  
 Vendor Code: / / 0.0000 N  
 Ref #: 03/18/2016 N

Post Date Invoice Bank Invoice Description Gross Amount  
 CK Run Date PO Hold Sep CK Discount  
 Disc. Date Disc. % 1099 Net Amount  
 Due Date

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-250-72800	LABEL PROTECTORS -600	27.12	27.12
101-250-72800	EXPANDING LEGAL FOLDERS	29.34	29.34
101-250-72800	BLK FILE FOLDER LABELS	7.19	7.19
101-250-72800	RED POSTIT FLAGS	15.57	15.57
101-250-72800	GREEN POSTIT FLAGS	15.57	15.57
101-250-72800	ORANGE POSTIT FLAGS	15.57	15.57
101-250-72800	POP UP POST ITS 3X3	18.44	18.44
101-250-72800	INDEX PAGE #2	4.02	4.02
101-250-72800	INDEX PAGE #4	4.02	4.02
101-250-72800	INDEX PAGE #3	4.02	4.02
101-250-72800	INDEX PAGE #5	4.02	4.02
		144.88	

office Office Depot GEN FILE PRONG FASTENERS 10.87  
 90047394 Dept .69-00827020 N  
 PO Box 183174 000008153  
 Columbus OH, 43218 0.0000 N  
 03/18/2016 03/17/2016 825651415001  
 / / 0.0000 N  
 03/18/2016 03/18/2016

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-250-72800 PRONG FASTENERS200 10.87 10.87

office Office Depot GEN GENERAL AND ELECTION SUPPLIES 184.63  
 90047401 Dept .69-00827020 N  
 PO Box 183174 000008165  
 Columbus OH, 43218 0.0000 N  
 / / 0.0000 N  
 03/18/2016 03/17/2016 826848714001  
 / / 0.0000 N  
 03/18/2016 03/18/2016

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 DBL PK LABEL TAPE 25.27 25.27  
 101-249-72800 GRN HANGING FILES 24.12 24.12  
 101-249-72800 CLR HANGING FILES 14.77 14.77  
 101-191-72800 ASST POST-IT FLAGS 8.19 8.19  
 101-191-72800 72 BLK FELT TIPS 81.22 81.22  
 101-249-72800 RED FLAIR PENS/DOZ 8.21 8.21  
 101-249-72800 ERASER REFILL 0.00 0.00  
 101-249-72800 SCREEN CLEANER 3.59 3.59

office Office Depot GEN GENERAL AND ELECTION SUPPLIES 184.63  
 90047401 Dept .69-00827020 N  
 PO Box 183174 000008165  
 Columbus OH, 43218 0.0000 N  
 / / 0.0000 N  
 03/18/2016 03/17/2016 826848714001  
 / / 0.0000 N  
 03/18/2016 03/18/2016

Paid  
 GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 DBL PK LABEL TAPE 25.27 25.27  
 101-249-72800 GRN HANGING FILES 24.12 24.12  
 101-249-72800 CLR HANGING FILES 14.77 14.77  
 101-191-72800 ASST POST-IT FLAGS 8.19 8.19  
 101-191-72800 72 BLK FELT TIPS 81.22 81.22  
 101-249-72800 RED FLAIR PENS/DOZ 8.21 8.21  
 101-249-72800 ERASER REFILL 0.00 0.00  
 101-249-72800 SCREEN CLEANER 3.59 3.59

BANK CODE: GEN  
 Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Address CK Run Date PO Hold Discount  
 City/State/Zip Disc. Date Disc. % Sep CK Net Amount  
 Due Date 1099

101-249-72800 3 FLASH DRIVES 9.99 9.99  
 101-249-72800 SM PAPER CLIPS 1000 4.34 4.34  
 101-249-72800 SHARPIE MARKERS 4.93 4.93  
 184.63

office Office Depot 03/17/2016 826849509001 GEN ELECTION PENS 8.19  
 90047395 Dept .69-00827020 03/18/2016 000008164 N  
 PO Box 183174 / / 0.0000 N  
 Columbus OH, 43218 03/18/2016 N

Paid AMOUNT AMT RELIEVED  
 8.19 8.19

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-191-72800 72 BLUE PENS 8.19  
 office Office Depot 03/17/2016 826849510001 GEN PERSONNEL RECORD JACKETS 25.69  
 90047402 Dept .69-00827020 03/18/2016 000008223 N  
 PO Box 183174 / / 0.0000 N  
 Columbus OH, 43218 03/18/2016 N

Paid AMOUNT AMT RELIEVED  
 25.69 25.69

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 PERSONNEL RECORD JACKETS 25.69  
 office Office Depot 03/17/2016 826996183001 GEN 10 SETS LABEL INDEX DIVIDERS 46.78  
 90047396 Dept .69-00827020 03/18/2016 000008163 N  
 PO Box 183174 / / 0.0000 N  
 Columbus OH, 43218 03/18/2016 N

Paid AMOUNT AMT RELIEVED  
 46.78 46.78

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 10 SETS LABEL INDEX DIVIDERS 46.78  
 office Office Depot 03/17/2016 827802665001 GEN MECHANICAL PENCILS 2.90  
 90047399 Dept .69-00827020 03/18/2016 000008220 N  
 PO Box 183174 / / 0.0000 N  
 Columbus OH, 43218 03/18/2016 N

Paid AMOUNT AMT RELIEVED  
 2.90 2.90

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED  
 101-249-72800 MECHANICAL PENCILS 2.90

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

BANK CODE: GEN

office	Office Depot	03/17/2016	827802721081	GEN	SCISSORS -2	11.63
90047397	Dept .69-00827020	03/18/2016	000008231	N		
	PO Box 183174	/ /	0.0000	N		0.00
	Columbus OH, 43218	03/18/2016		N		11.63

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	SCISSORS -2	11.63	11.63

office	Office Depot	03/17/2016	827802722001	GEN	FLOOR HEATERS	77.65
90047398	Dept .69-00827020	03/18/2016	000008213	N		
	PO Box 183174	/ /	0.0000	N		0.00
	Columbus OH, 43218	03/18/2016		N		77.65

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	FLOOR HEATERS -2	77.65	77.65

office	Office Depot	03/17/2016	827802723001	GEN	STAPLER	13.76
90047400	Dept .69-00827020	03/18/2016	000008232	N		
	PO Box 183174	/ /	0.0000	N		0.00
	Columbus OH, 43218	03/18/2016		N		13.76

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	STAPLER	13.76	13.76

VENDOR TOTAL: 1,995.46

glass	Pat Glass	03/14/2016	03182016	GEN	election worker	150.00
90047249	6617 West G Ave	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		150.00
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	150.00

VENDOR TOTAL: 150.00

BANK CODE: GEN  
 Vendor name Patricia Schrum  
 Address 5252 Castleton Lane  
 City/State/Zip Kalamazoo MI, 49009

Vendor Code  
 Ref # Invoice Post Date Invoice CK Run Date PO Hold Sep CK  
 Disc. Date Disc. % Due Date 1099  
 03/14/2016 03182016 GEN election worker  
 03/18/2016 N  
 / / 0.0000 N  
 03/18/2016 N

Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00  
 VENDOR TOTAL: 175.00

woodgaz  
 90047244 Patty Kay Woodaz  
 10968 West L Ave  
 Kalamazoo MI, 49009  
 Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-191-80800 Precinct Workers 175.00  
 VENDOR TOTAL: 175.00

rise  
 90047327 RI Stafford Excavating  
 PO Box 754  
 Richland MI, 49083  
 Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-218-80800 Contracted Grave Openings 600.00  
 VENDOR TOTAL: 600.00

ridge  
 90047352 Ridge Napa Auto Parts  
 1655 South Drake St  
 Kalamazoo MI, 49006  
 Paid  
 GL NUMBER DESCRIPTION AMOUNT  
 101-249-75100 WIPER BLADES FOR COLORADO 33.05  
 VENDOR TOTAL: 33.05

GL NUMBER DESCRIPTION AMOUNT  
 101-249-75100 WIPER BLADES FOR COLORADO 33.05  
 VENDOR TOTAL: 33.05

GL NUMBER DESCRIPTION AMOUNT  
 101-249-75100 WIPER BLADES FOR COLORADO 33.05  
 VENDOR TOTAL: 33.05

User: DeannaJ  
 DB: Oshtemo

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
sellers	Roxie Sellers	03/14/2016	03182016	GEN	election worker	175.00
90047250	4541 N 3rd Street	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		175.00
		03/18/2016		N		

Paid

GL NUMBER 101-191-80800 DESCRIPTION Precinct Workers AMOUNT 175.00

VENDOR TOTAL: 175.00

huff	Sabrina Huff	03/14/2016	03182016	GEN	election worker	225.00
90047266	4678 Red Leaf Street	03/18/2016		N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		225.00
		03/18/2016		N		

Paid

GL NUMBER 101-191-80800 DESCRIPTION Precinct Workers AMOUNT 225.00

VENDOR TOTAL: 225.00

BANK CODE: GEN  
 Vendor name Post Date Invoice Bank Invoice Description Gross Amount  
 Address CK Run Date PO Hold Sep CK Discount  
 City/State/Zip Disc. Date Disc. % 1099 Net Amount

secant	Secant Technologies	03/15/2016	63971/64036	GEN	computer support	
90047328	6395 Technology Ave	03/18/2016		N		3,794.63
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
Paid		03/18/2016		N		3,794.63

GL NUMBER	DESCRIPTION	AMOUNT
206-340-80900	Computer Operations	2,284.81
101-201-80500	Computer Support	1,509.82
		<u>3,794.63</u>

secant	Secant Technologies	03/17/2016	64075	GEN	KABA SWITCH FOR NEW OFFICE PROJECT	
90047366	6395 Technology Ave	03/18/2016	000008198	N		2,625.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
Paid		03/18/2016		N		2,625.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
249-371-97600	SWITCH FOR OFFICE REMODEL/KABA	2,625.00	2,625.00

secant	Secant Technologies	03/17/2016	qte073464	GEN	2 YR CISCO SMARTNET WARRANTY (PHONES)	
90047348	6395 Technology Ave	03/18/2016	000008199	N		2,020.32
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
Paid		03/18/2016		N		2,020.32

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-97700	2YR CISCO SMARTNET WARRANTY (PHONES)	1,010.16	1,010.16
211-344-98000	2YR CISCO SMARTNET WARRANT (PHONES)	1,010.16	1,010.16
		<u>2,020.32</u>	

berish	Sharon Berish	03/14/2016	03182016	GEN	election worker	
90047240	1565 Skylark Ct	03/18/2016		N		175.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
Paid		03/18/2016		N		175.00

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	175.00
		<u>175.00</u>

VENDOR TOTAL: 8,439.95

VENDOR TOTAL: 175.00

Vendor name: Sharron Schulz  
 Address: 6270 Parkview Ave  
 City/State/Zip: Kalamazoo MI, 49009

Vendor Code: 101-191-80800  
 Ref #: 90047267  
 Post Date: 03/14/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 03182016  
 PO: 0.0000  
 Disc. %: 0.0000  
 Sep CK: 1099

Bank: GEN  
 Hold: N  
 Invoice Description: election worker

Gross Amount: 150.00  
 Discount: 0.00  
 Net Amount: 150.00

GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 150.00

VENDOR TOTAL: 150.00

sc: Siegfried Crandall  
 90047329: 246 E Kilgore Rd  
 Kalamazoo MI, 49002-5599  
 Post Date: 03/15/2016  
 CK Run Date: 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 87767/87831  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Invoice Description: computer support

Gross Amount: 4,499.31  
 Discount: 0.00  
 Net Amount: 4,499.31

GL NUMBER: 101-223-82500  
 DESCRIPTION: Accounting & Audit Fees  
 AMOUNT: 455.00

101-000-80800: Audit Fees  
 AMOUNT: 100.00

206-336-82500: Accounting & Audit Fees  
 AMOUNT: 100.00

491-000-80800: Audit Fees  
 AMOUNT: 100.00

107-756-82500: Accounting & Audit Fees  
 AMOUNT: 145.00

207-310-82500: Accounting & Audit Fees  
 AMOUNT: 100.00

249-371-82500: Accounting & Audit Fees  
 AMOUNT: 100.00

206-340-80900: Computer Operations  
 AMOUNT: 900.00

101-201-80500: Computer Support  
 AMOUNT: 2,299.31

211-344-82500: Accounting & Audit Fees  
 AMOUNT: 100.00

900-728-82500: Accounting & Audit Fees  
 AMOUNT: 100.00

VENDOR TOTAL: 4,499.31

everett-s: Stephen Everett  
 90047269: 03/14/2016  
 03/18/2016  
 Disc. Date: / /  
 Due Date: 03/18/2016

Invoice: 03182016  
 PO: 0.0000  
 Disc. %: 0.0000

Bank: GEN  
 Hold: N  
 Invoice Description: election worker

Gross Amount: 175.00  
 Discount: 0.00  
 Net Amount: 175.00

GL NUMBER: 101-191-80800  
 DESCRIPTION: Precinct Workers  
 AMOUNT: 175.00

VENDOR TOTAL: 175.00

Vendor name      Ted Dorman  
 Address      6237 Suffield Lane  
 City/State/Zip      Kalamazoo MI, 49009

Vendor Code      90047261  
 Ref #      90047261

Post Date      03/14/2016  
 CK Run Date      03/18/2016  
 Disc. Date      / /  
 Due Date      03/18/2016

Invoice      03182016  
 PO      0.0000  
 Disc. %      0.0000

Bank      GEN  
 Hold      N  
 Sep CK      N  
 1099      N

Invoice Description      election worker  
 Gross Amount      200.00  
 Discount      0.00  
 Net Amount      200.00

BANK CODE: GEN  
 AMOUNT      200.00  
 VENDOR TOTAL:      200.00

GL NUMBER	DESCRIPTION	AMOUNT
101-191-80800	Precinct Workers	200.00
Paid		
VENDOR TOTAL: 200.00		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
90047331	The Spirit Shoppe 4510 KL Avenue Kalamazoo MI,	12348	336.00
		000008118	20.00
		0.0000	23.00
Paid			
VENDOR TOTAL: 650.00			

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-72500	DEPARTMENT T-SHIRTS	336.00	336.00
206-336-72500	DEPARTMENT MOISTURE WICKING T-SHIRTS	20.00	20.00
206-336-72500	DEPARTMENT LS T-SHIRTS	23.00	23.00
206-336-72500	DEPARTMENT SWEAT SHIRTS	195.00	195.00
206-336-72500	DEPARTMENT TACTICAL POLO	29.00	29.00
206-336-72500	DEPARTMENT LS TACTICAL POLO	35.00	35.00
206-336-72500	EXTRA CHARGE FOR LARGE SIZES	12.00	12.00
Paid			
VENDOR TOTAL: 650.00			

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
90047362	Thomas Fletcher	03092016	12.10
		000008240	12.10
		0.0000	0.00
Paid			
VENDOR TOTAL: 12.10			

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP  
 EXP CHECK RUN DATES 03/18/2016 - 03/18/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
thomson	Thomson West	03/17/2016	833580882	GEN	ON-LINE LIBRARY RESEARC FOR FEB. 2016	477.15
90047351	P.O. Box 6292	03/18/2016	000008239	N		0.00
	Carol Stream IL, 60197-6292	/ /	0.0000	N		477.15
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-250-95500	ON-LINE LIBRARY RESEARCH FEB. 2016	477.15	477.15

thomson	Thomson West	03/17/2016	833665755	GEN	2016 MICHIGAN COURT RULES BOOK SET	255.46
90047350	P.O. Box 6292	03/18/2016	000008234	N		0.00
	Carol Stream IL, 60197-6292	/ /	0.0000	N		255.46
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-250-95500	2016 MICH COURT RULES BOOK SET	255.46	255.46

viridis	Viridis Design Group	03/17/2016	1424-8 thru 12	GEN	DRAKE ROAD FROM STADIUM TO W MAIN, NON-	28,133.00
90047370	313 N. Burdick Street	03/18/2016	000006507	N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		28,133.00
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-97600.WMSTDM	PHASE 1A PRELIM DESIGN, STDM-DRIFTWOOD	9,500.40	9,500.40
101-249-97600.WMSTDM	PHASE 1B FIN DESIGN & CONST, STDM-DRIFTW	18,632.60	18,632.60
		28,133.00	

VENDOR TOTAL: 28,133.00

VENDOR TOTAL: 28,133.00

VENDOR TOTAL: 732.61

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Walmart	Walmart	03/15/2016	007443	GEN	TOWNSHIP AND FIRE DEPARTMENT COFFEE	65.08
90047332	PO Box 530932	03/18/2016	000008124	N		0.00
	Atlanta GA, 30353-0932	/ /	0.0000	N		65.08
		03/18/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	COFFEE	62.37	62.37
101-249-72800	COFFEE FILTERS	2.56	2.56
101-249-72800	TAX	0.15	0.15
		<u>65.08</u>	

VENDOR TOTAL: 65.08

wsf	West Shore Fire	03/17/2016	11023	GEN	ANNUAL SCBA FLOW TESTING	2,624.00
90047349	6620 Lake Michigan Drive	03/18/2016	000008238	N		
	PO Box 188	/ /	0.0000	N		0.00
	Allendale MI, 49401	03/18/2016		N		2,624.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-76600	ANNUAL SCBA FLOW TESTING	2,624.00	2,624.00

VENDOR TOTAL: 2,624.00

TOTAL - ALL VENDORS: 149,848.66

# Memo



**To:** Oshtemo Charter Township Board  
**From:** Julie Johnston, AICP  
**Date:** April 5, 2016  
**Mtg. Date:** April 12, 2016  
**Subject:** Rezoning Request – 8500 West Main Street

**OBJECTIVE**

Thomas M. Amon of Warner, Norcross & Judd LLP, representing West Main Properties, LLC, is seeking Township Board approval for the rezoning of approximately 7.76 acres of property from RR: Rural Residential District to C: Local Business District. The request is to allow for the expansion of Leaders Marine located at 8500 West Main Street. The subject site contains two parcels, which are currently zoned C: Local Business from West Main Street north 660 feet and then RR: Rural Residential for the remainder of the property, which is approximately 500 feet for parcel 05-16-180-047 and 1,875 feet for parcel 05-16-255-014. Please see the attached Rezoning Request Map for a depiction of the existing zoning of the subject site.

**BACKGROUND**

Subject Property

The two subject parcels total approximately 30 acres. Parcel 05-16-180-047 is roughly 17 acres and is more square in shape, while parcel 05-16-255-014 is almost 13 acres and is a long narrow parcel. Please see the attached Location Map for a visual depiction of the subject site.

The property has four existing buildings: the main retail showroom that also includes offices, storage, a place for deliveries and service; a building for pre-owned sales; and two storage buildings. There is also outside storage of boats and trailers on the site. The request for the rezoning is to allow the storage buildings to be relocated and for the expansion of the outside boat/trailer storage area. Making these adjustments to the site would allow room for new construction, which may include a warehouse and an expansion of the existing showroom. The requested use of the site, retail sales and indoor and outdoor storage, is not allowed in that portion of the property zoned RR: Rural Residential.

The history of the site is fairly involved, with a variety of previous requests that detail the success of the business as it expanded over time, as follows:

- 1986 – Special Exception Use/site plan for showroom, offices and outdoor display
- 1986 – Special Exception Use/site plan for expansion to the showroom and the offices

1988 – Site plan amendment for 5,600 square foot storage building  
1989 – Site plan amendment for a 4,200 square foot storage building  
1992 – Site plan amendment for an 11,760 square foot addition to a storage building  
1994 – Special Exception Use/site plan for an expansion to the outdoor display  
1995 – Special Exception Use/site plan for expansion to the outdoor display and parking lot  
1997 - Special Exception Use/site plan for expansion to the outdoor display and parking lot and for an additional access drive on West Main Street.  
1998 – Special Exception Use/site plan amendment for a 30,000 square foot showroom, sales and service, and office building on the east side of the property (never constructed)  
2002 – Special Exception Use/site plan for the construction of a 38,850 square foot showroom and office (current configuration of the site)

### Considerations

The Zoning Enabling Act, which allows Townships to zone property, does not provide any required standards which must be consider when reviewing a rezoning request. However, there are some generally recognized factors that the Planning Commission reviewed and deliberated before making their recommendation to the Township Board. These considerations are as follows:

#### 1. Master Plan Designation

The Future Land Use Map for this area shows Rural Residential with a Neighborhood Commercial Node where Almena Drive intersects with West Main Street. The Master Plan indicates that these nodes have a medium development density (between regional market and local commercial development). The following language is utilized in the Plan:

*As was done on the 1993 Land Use Plan, Neighborhood Commercial nodes have been illustrated on the Future Land Use Map. Rather than indicating specific sites, the Future Land Use Map identifies general locations where neighborhood related business and services may be established. These uses will be compatible with nearby residential development. Approval of specific properties proposed for this land use and/or designation of additional neighborhood commercial areas on the Future Land Use Map will be governed by the Location Standards for Neighborhood Centers.*

*DESIRED FUTURE DEVELOPMENT PATTERN Neighborhood Centers should meet the following location standards:*

- a. Be located on an arterial or a major collector street, or on a minor collector street in close proximity to an intersection with an arterial street.*
- b. Be located a minimum of one mile from existing/planned neighborhood commercial centers as reflected on the future land use map.*
- c. Be located in close proximity to and designated to primarily serve nearby residential neighborhoods.*
- d. Be compatible with adjacent land uses in building site scale.*

- e. *Utilize access management techniques in accordance with the Access Management Plan.*

Based on this information, the large scale rezoning of the subject parcel to C: Local Business does not meet the intent of the Master Plan. Medium density development that would be compatible with nearby residential uses does not generally require large parcels of land to accommodate development. For example, Kazoopy's, located to the south of this site, would be the type of development expected in a Neighborhood Commercial Node. Their property totals 1.22 acres.

The difficulty with this future land use designation is that it does not take into account the existing commercial uses in this area, some of which would be considered regional uses. While the Master Plan is intended to focus on the type of future land use pattern the community would like to see in a particular area, the reality of existing uses must be considered, especially if the expansion of these uses is to be permitted. In addition, the Future Land Use Map does not clearly define the boundaries of the Neighborhood Commercial Node.

Through the Future Land Use Map, the Oshtemo community has designated this area as commercial. The Planning Commission determined that increase of Local Business zoning within the existing commercial node met the intent of the Master Plan.

## 2. Consistency of the Zoning Classification in the General Area

Immediately west of the subject properties are other commercial business, T-Shirt Printing Plus and Halli's Autocare and Sales, both zoned C: Local Business. To the east of the subject property is a nonresidential use and a single family home, both zoned Local Business. Continuing east is a very large parcel where Hadley's Tree Service is located. This property is not zoned C: Local Business but RR: Rural Residential, which indicates the use has grandfather status on the property. Adjacent to Hadley's Tree Service is another single family home zoned RR: Rural Residential and then D & R Sports, which is C: Local Business.

To the south of the site, west of Almena Drive, is the Marathon Gas Station, a vacant lot and a grouping of buildings that appear to be vacant. All of these properties are zoned C: Local Business. East of Almena Drive is a vacant parcel, Kazoopy's Pizzas and Grinders, and M & M Tire Service also zoned C: Local Business. East of M & M Tire Service, the properties change to RR: Rural Residential.

Finally, to the north of the subject site are relatively larger parcels zoned RR: Rural Residential and AG: Agricultural.

From a review of the Planning Department records, two C: Local Business rezonings have occurred in the immediate area over the past 16 years. In March of 2005, the Planning Commission approved a request by D & R Sports (east of the subject site) to rezone a portion of their property from RR: Rural Residential to C: Local Business. This request was similar to the current application, where only a portion of the subject site was zoned for commercial activity. The front 660 feet of the property was zoned C: Local Business, with the remaining 557 feet zoned Rural Residential. D & R Sports requested 440 feet of this 557 be rezoned to C: Local Business. The residual 117 feet was to remain RR to act as a

buffer to the RR District properties to the north. At the time of this rezoning, the Leaders Marine property was considered and a similar buffer was discussed. Please see the attached Planning Commission minutes from this rezoning.

The second rezoning to occur was in 2008 at Halli's Autocare and Sales, located at the northeast corner of West Main and 5<sup>th</sup> Street and the last commercially zoned property in this commercial node. This parcel also had dual zoning where the first 177 feet of the parcel was zoned C: Local Business and the rear 208 feet was zoned RR: Rural Residential. The Planning Commission approved a rezoning to C: Local Business for the entire parcel, which has a depth from West Main Street significantly less than the adjacent parcels to the east (T-Shirt Printing Plus and Leaders Marine).

### 3. Consistency and Compatibility with General Land Use Patterns in the Area

The general land use pattern for this area is low density residential. Moving east from the site, patterns of both residential and commercial become more dense. Moving west, the rural pattern of the Township solidifies and low density residential is predominant, with little to no commercial uses. While adjacent to existing commercial uses, an increase of Local Business zoning beyond this commercial node would not be compatible with the general land use patterns in the area. However, expansion within this node could be considered.

### 4. Utilities and Infrastructure

Utilities and infrastructure are often considered in a request for rezoning to ensure that public facilities can service any possible development that would occur on the site. As this is an area where commercial zoning already exists, the impact to the public systems should be minimal.

Public water is available to the site and the requested expansion of the zoning designation would not impact this system.

With the increase in the commercial district, there is an expectation of increased traffic to the site. However, there should be minimal impact to the capacity of West Main Street where curb cuts already exist.

### 5. Reasonable Use under Current Zoning Classification

Under the current zoning classifications, the applicant has reasonable use of the land. The zoning classifications provide value to the properties and no conditions have changed in the area to warrant major modifications to either the Future Land Use Map or zoning designations.

However, the requested rezoning is to allow an existing business within the community to expand. Providing opportunities for this to occur at their existing location is a reasonable request.

### 6. Effects on Surrounding Property

The requested rezoning would alter the boundary of the commercial zoning. This would impact the Rural Residential zoned properties to the north and west of the subject site, where

an expectation of a rural environment exists, both because of existing land use patterns and the Future Land Use Map. However, the Zoning Ordinance now requires enhanced setbacks of 85 feet for properties zoned C: Local Business that are adjacent to residentially zoned properties. These enhanced setbacks provide a buffer similar to what was approved when the D & R Sports property was rezoned.

In addition, the applicant reduced the size of the rezoning request from the initial application, which covered the entire parcels. The current request is approximately 520 feet deep by 660 feet wide, adding approximately seven more acres to their current C: Local Business zoning. The revised application, recommended for approval by the Planning Commission, provides a 330 foot buffer for the residential properties to the west, exclusive of the 85 foot buffer required for buildings within the C zoning.

**INFORMATION PROVIDED**

Application  
Location Map  
Rezoning Request Map  
Master Plan Map  
Planning Commission Minutes  
Proposed Ordinance

**STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE**

The Planning Commission and staff recommend a motion of approval from the Township Board for the rezoning of the 7.76 acres from RR: Rural Residential District to C: Local Business District, as described in the attached Ordinance.



7275 W. Main Street, Kalamazoo, Michigan 49009-9334  
Phone: 269-216-5223 Fax: 269-375-7180

**PLEASE PRINT**

PROJECT NAME & ADDRESS Leaders RPM / 8500 W. Main Street

**PLANNING & ZONING APPLICATION**

Applicant Name : West Main Properties, LLC  
Company C/O Thomas M. Amon  
Warner Norcross & Judd LLP  
Address 900 Fifth Third Center  
111 Lyon Street, NW  
Grand Rapids, MI 49503  
E-mail tamon@wnj.com  
Telephone 616-752-2727 Fax 616-222-2727  
Interest in Property Owner

THIS  
SPACE  
FOR  
TOWNSHIP  
USE  
ONLY

**OWNER\*:**

Name West Main Properties, LLC  
Address 8500 W. Main Street Fee Amount \_\_\_\_\_  
Kalamazoo, MI 49009 Escrow Amount \_\_\_\_\_  
Email \_\_\_\_\_  
Phone & Fax 866-572-1051

**NATURE OF THE REQUEST:** (Please check the appropriate item(s))

- Planning Escrow-1042
- Site Plan Review-1088
- Administrative Site Plan Review-1086
- Special Exception Use-1085
- Zoning Variance-1092
- Site Condominium-1084
- Accessory Building Review-1083
- Land Division-1090
- Subdivision Plat Review-1089
- Rezoning-1091
- Interpretation-1082
- Text Amendment-1081
- Sign Deviation-1080
- Other: \_\_\_\_\_

**BRIEFLY DESCRIBE YOUR REQUEST** (Use Attachments if Necessary): See attached letter

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LEGAL DESCRIPTION OF PROPERTY** *(Use Attachments if Necessary):*

See enclosed survey. Property is described as Parcels A, B and C.

PARCEL NUMBER: 3905- 05-16-180-047 & 3905-05-16-255-014

ADDRESS OF PROPERTY: 8500 W. Main Street, Kalamazoo, MI 49009

PRESENT USE OF THE PROPERTY: Commercial recreation/power sports/marine dealer & service

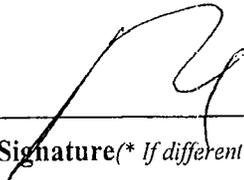
PRESENT ZONING 201 & 202 SIZE OF PROPERTY 30.38 acres

**NAME(S) & ADDRESS(ES) OF ALL OTHER PERSONS, CORPORATIONS, OR FIRMS  
HAVING A LEGAL OR EQUITABLE INTEREST IN THE PROPERTY:**

Name(s)	Address(es)
<u>Leaders, Inc.</u>	<u>8500 W. Main Street, Kalamazoo, MI 49009</u>
_____	_____

**SIGNATURES**

*I (we) the undersigned certify that the information contained on this application form and the required documents attached hereto are to the best of my (our) knowledge true and accurate. I (we) acknowledge that we have received the Township's Disclaimer Regarding Sewer and Water Infrastructure. By submitting this Planning & Zoning Application, I (we) grant permission for Oshtemo Township officials and agents to enter the subject property of the application as part of completing the reviews necessary to process the application.*

  
Owner's Signature (\* If different from Applicant)

2/1/16  
Date

\_\_\_\_\_  
Applicant's Signature

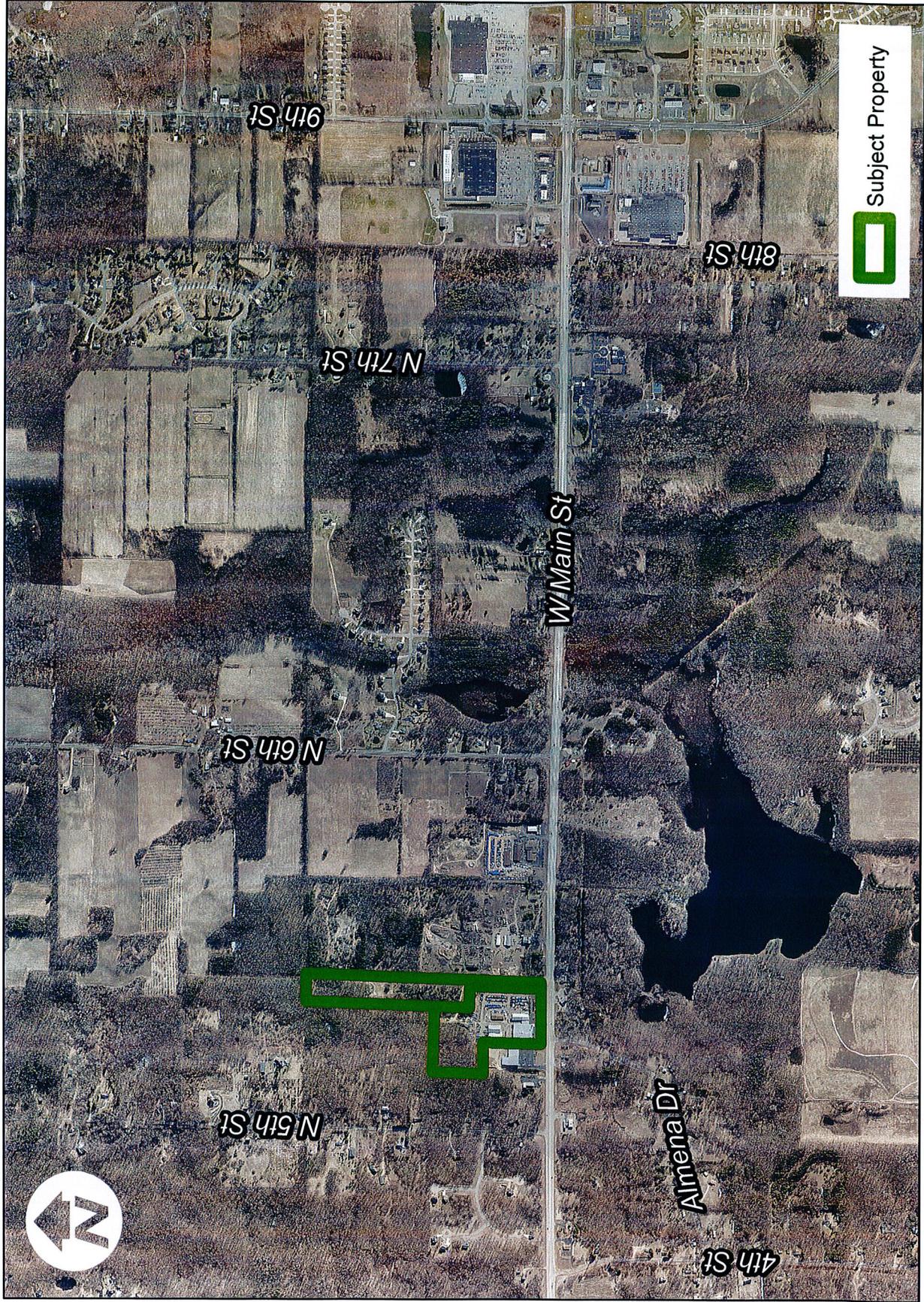
\_\_\_\_\_  
Date

- Copies to:
- Planning -1
- Applicant -1
- Clerk -1
- Attorney-1
- Assessor -1
- Planning Secretary - Original

\*\*\*\*

**PLEASE ATTACH ALL REQUIRED DOCUMENTS**

# LOCATION MAP - 8500 WEST MAIN STREET



0 0.25 0.5 1 Miles

Subject Property

# West Main Properties, LLC Rezoning Request

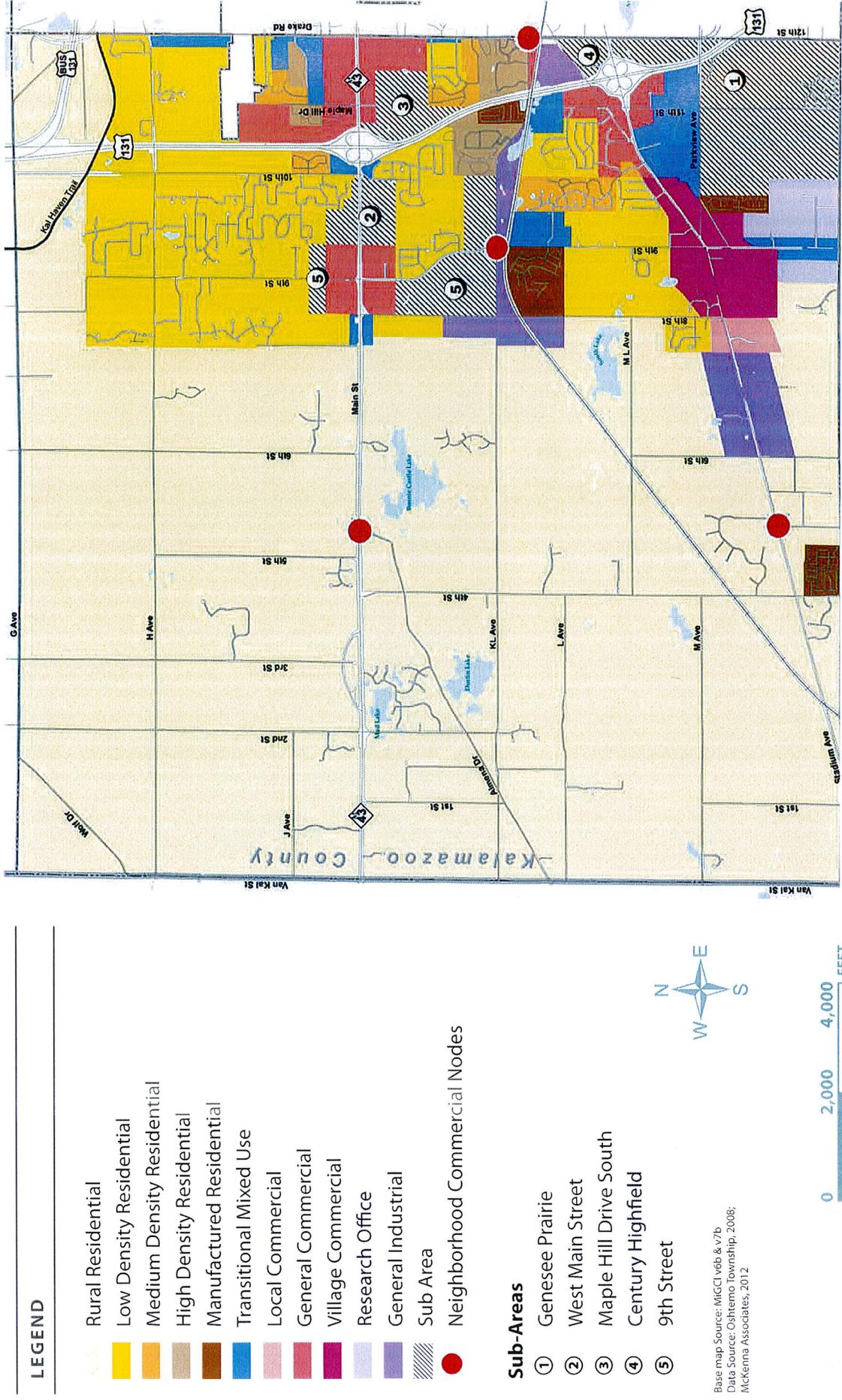
Planning Commission Recommendation



**FIGURE 8.1**

## Future Land Use

Oshtemo Charter Township, Kalamazoo County, Michigan



### LEGEND

- Rural Residential
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Manufactured Residential
- Transitional Mixed Use
- Local Commercial
- General Commercial
- Village Commercial
- Research Office
- General Industrial
- Sub Area
- Neighborhood Commercial Nodes

### Sub-Areas

- ① Genesee Prairie
- ② West Main Street
- ③ Maple Hill Drive South
- ④ Century Highfield
- ⑤ 9th Street

Base map Source: MiGCI veb & v7b  
 Data Source: Oshtemo Township, 2008;  
 McKenna Associates, 2012

**OSHTEMO CHARTER TOWNSHIP  
PLANNING COMMISSION**

**MINUTES OF A MEETING HELD MARCH 10, 2016**

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**Agenda**

**PUBLIC HEARING: SPECIAL EXCEPTION USE – CORNER@DRAKE B, LLC**  
CONSIDERATION OF THE APPLICATION OF CORNER@DRAKE B, LLC FOR A SPECIAL EXCEPTION USE AND SITE PLAN REVIEW TO CONSTRUCT THE CORNER SHOPPES WITH DRIVE-THROUGH LANES, PURSUANT TO SECTION 30.407, AND TO INCLUDE THE CORNER SHOPPES AS PART OF A PLANNED UNIT DEVELOPMENT, PURSUANT TO SECTION 60.420. THE SUBJECT PROPERTY IS VACANT LAND LOCATED ON DRAKE ROAD, NORTH OF CENTURY AVENUE, KALAMAZOO, MI, WITHIN THE C: LOCAL BUSINESS DISTRICT. PARCEL NO. 3905-25-240-009

**PUBLIC HEARING: SPECIAL EXCEPTION USE – CORNER@DRAKE  
PLANNED UNIT DEVELOPMENT**

CONSIDERATION OF THE APPLICATION OF GESMUNDO, LLC TO INCLUDE THE FOLLOWING THREE PROPERTIES IN THE CORNER@DRAKE COMMERCIAL PLANNED UNIT DEVELOPMENT:

- CONSUMERS CREDIT UNION, 1900 SOUTH DRAKE ROAD, PARCEL NO. 3905-25-240-008
- KELLOGG COMMUNITY FEDERAL CREDIT UNION, 1700 SOUTH DRAKE ROAD, PARCEL NO. 3905-25-240-008
- FIELD & STREAM, 5215 CENTURY AVENUE, PARCEL NO. 3905-25-240-010.

**PUBLIC HEARING: SPECIAL EXCEPTION USE – FIELD & STREAM**  
CONSIDERATION OF THE APPLICATION FROM FIELD & STREAM FOR A SPECIAL EXCEPTION USE, PURSUANT TO SECTION 30.415 OF THE ZONING ORDINANCE, FOR A GRAND OPENING CELEBRATION ON APRIL 1<sup>ST</sup>, 2<sup>ND</sup>, AND 3<sup>RD</sup>, 2016. THE SUBJECT PROPERTY IS LOCATED AT 5215 CENTURY AVENUE, KALAMAZOO, MI WITHIN THE C: LOCAL BUSINESS DISTRICT. PARCEL NO. 3905-25-240-010

**PUBLIC HEARING: SPECIAL EXCEPTION USE – ADAM GARLAND  
CONSTRUCTION**

CONSIDERATION OF THE APPLICATION FROM ADAM GARLAND CONSTRUCTION ON BEHALF OF MOLLY GARLAND FOR A SPECIAL EXCEPTION USE AND SITE PLAN REVIEW FOR AN ADDITION TO AN EXISTING RESIDENTIAL STRUCTURE FOR COMMERCIAL USE IN THE VILLAGE COMMERCIAL DISTRICT AND VILLAGE FORM-BASED CODE OVERLAY DISTRICT, PURSUANT TO SECTION 33.301 OF THE ZONING

**ORDINANCE. THE SUBJECT PROPERTY IS LOCATED AT 6825 STADIUM DRIVE, KALAMAZOO, MI, PARCEL NO. 3905-35-115-066.**

**PUBLIC HEARING: ZONING REQUEST – WEST MAIN PROPERTIES, LLC  
CONSIDERATION OF THE REZONING REQUEST FROM WARNER  
NORCROSS & JUDD, LLP, ON BEHALF OF WEST MAIN PROPERTIES, LLC  
OF APPROXIMATELY 30 ACRES CONSISTING OF THE NORTHERN  
PORTIONS OF PARCEL NOS. 3905-16-180-047 AND 3905-16-255-014 FROM  
RR: RURAL RESIDENTIAL TO C: LOCAL BUSINESS DISTRICT LOCATED  
AT 8500 WEST MAIN STREET.**

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A meeting of the Oshtemo Charter Township Planning Commission was held on Thursday, March 10, 2016, commencing at approximately 7:00 p.m. at the Oshtemo Charter Township Hall.

ALL MEMBERS WERE PRESENT:      Millard Loy, Chair  
   Fred Antosz  
   Kimberly Avery  
   Wiley Boulding Sr.  
   Dusty Farmer  
   Pam Jackson  
   Mary Smith

Also present were Julie Johnston, Planning Director, James Porter, Attorney, and Martha Coash, Meeting Transcriptionist. 10 other persons were in attendance.

**Call to Order and Pledge of Allegiance**

The meeting was called to order by Chairperson Loy at approximately 7:00 p.m., and the "Pledge of Allegiance" was recited.

**Agenda**

Chairperson Loy asked if there were any additions, deletions or corrections to the Agenda.

Hearing none, the Chairperson called for a motion to approve the Agenda as presented.

Mr. Antosz made a motion to approve the revised agenda as requested. Mr. Boulding, Sr. supported the motion. The motion passed unanimously.

**Public Comment on Non-Agenda Items**

Chairperson Loy called for public comment on non-agenda items. Hearing none, he moved to the next item on the agenda.

**Approval of the Minutes of February 25, 2016**

The Chairperson asked if there were any additions, deletions or corrections to the minutes of February 25, 2016.

Ms. Farmer noted under “Planning Commissioner Comments” the amount the Township Board committed to the Drake Farmstead should read \$150,000 rather than the \$50,000 stated.

Chairperson Loy asked for a motion to approve the minutes as corrected.

Mr. Antosz made a motion to approve the minutes of February 25, 2016 as corrected. Ms. Avery supported the motion. The motion was approved unanimously.

**PUBLIC HEARING: SPECIAL EXCEPTION USE – CORNER@DRAKE B, LLC  
CONSIDERATION OF THE APPLICATION OF CORNER@DRAKE B, LLC FOR A  
SPECIAL EXCEPTION USE AND SITE PLAN REVIEW TO CONSTRUCT THE  
CORNER SHOPPES WITH DRIVE-THROUGH LANES, PURSUANT TO SECTION  
30.407, AND TO INCLUDE THE CORNER SHOPPES AS PART OF A PLANNED  
UNIT DEVELOPMENT, PURSUANT TO SECTION 60.420. THE SUBJECT  
PROPERTY IS VACANT LAND LOCATED ON DRAKE ROAD, NORTH OF  
CENTURY AVENUE, KALAMAZOO, MI, WITHIN THE C: LOCAL BUSINESS  
DISTRICT. PARCEL NO. 3905-25-240-009**

Chairperson Loy moved to the next item on the agenda and asked Ms. Johnston to review the application for a Special Exception Use and site plan review and to include to construct the Corner Shoppes with drive-through lanes and to include the Corner Shoppes as part of a PUD.

Ms. Johnston noted the applicant was seeking site plan approval and Special Exception Use permission for two new multi-tenant retail buildings with drive-through accommodations, to be located on parcel number 05-25-240-002 along Drake Road within the Corner @ Drake commercial PUD in Oshtemo Township.

She said the project site is located to the south of the recently approved Kellogg Community Federal Credit Union and to the north of Consumers Credit Union. Consisting of two 10,000 square foot buildings to be oriented along Drake Road, the Corner Shoppes @ Drake will also incorporate three drive-through lanes—one at the north end of the development, one at the south end, and one between the two structures. The Corner Shoppes will have motorized connections to CCU to the south, the private service road to the west, and a driveway to the north that is shared with KCFCU. No direct vehicle access to Drake Road is proposed. She noted entrance would be from the south to the east side, one-way north to the back drive, moving back south one-way so the drive through windows will work effectively. Pedestrian connections to CCU as well as Drake Road have also been indicated on the site plan.

Ms. Johnston said the Corner Shoppes will also include a large patio in the space between the buildings for uses such as outdoor seating. A portion of this area is intended to accommodate a dedicated pedestrian path, linking the parking area behind the two buildings to the front entrances along Drake Road.

She explained the proposed project is in compliance with all relevant sections of Oshtemo Township's Zoning Ordinance, including building setbacks, site lighting photometrics, parking area layout and dimensions, and landscaping. The site plan has also been developed in accordance with the overall concept plan for the Corner @ Drake commercial PUD, which was approved by the Planning Commission at its February 11<sup>th</sup>, 2016 meeting.

Ms. Johnston said Staff was comfortable recommending approval of the site plan and Special Exception Use requests for the Corner Shoppes @ Drake, but suggested the following conditions, to be administratively evaluated prior to the issuance of a building permit.

1. A revised site plan is to be submitted to the Township, indicating all necessary ADA pedestrian ramps to meet ADA standards
2. The south circulation aisle adjacent to the building is to be converted to a one-way flow or the drive-through and circulation lane will be separated by a physical barrier if the two-way flow is to be maintained.
3. Any outstanding engineering concerns, as identified by the Township Engineer, be satisfactorily corrected on a revised site plan.

Chairperson Loy asked if there were questions for Ms. Johnston from Board Members.

Ms. Johnston clarified for Commissioners the traffic pattern combining one and two-way traffic.

There were no further questions for Ms. Johnston. Chairperson Loy asked the applicant to speak.

Mr. Curt Aardema, 4200 W. Centre Ave., Portage, Corner @ Drake B LLC, said the architectural theme for the project fits the profile of the overall Class A Corner @ Drake development. He addressed Staff concerns saying they thought they could make the site plan work with the recommended change regarding one-way traffic, and they would implement the recommendation regarding ADA ramps. He also explained the patio would service the adjacent retail spaces and that the south building would likely have a fenced in area to separate the patio from public space. Finally, he assured the Board the stormwater plan is mostly completed is designed for 100 year events and complies with the Master Plan. Remaining details are being worked through.

Ms. Smith expressed concerns regarding the traffic flow and navigation regarding the drive through between the two buildings.

Mr. Aardema said they had worked with consultants and Township staff on the traffic pattern and felt it would be workable.

Chairperson Loy asked for public comment. There was none; he moved to Board Deliberations.

Ms. Jackson said she recognized Ms. Smith's concerns regarding traffic flow and navigation, but liked the plan.

Ms. Smith reiterated her concern and felt it would be easier to navigate if all access was designated one-way.

Ms. Jackson and Mr. Loy felt clear signage would make navigation reasonable.

Ms. Avery felt designating direction of traffic on the pavement would be helpful.

Chairperson Loy asked if there was a motion for approval.

Ms. Jackson made a motion to approve the application for Special Exception Use and site plan approval as presented including the three staff recommendations. Mr. Boulding, Sr. supported the motion. The motion passed unanimously.

**PUBLIC HEARING: SPECIAL EXCEPTION USE – CORNER@DRAKE PUD**

**CONSIDERATION OF THE APPLICATION OF GESMUNDO, LLC TO INCLUDE THE FOLLOWING THREE PROPERTIES IN THE CORNER@DRAKE COMMERCIAL PLANNED UNIT DEVELOPMENT:**

**-CONSUMERS CREDIT UNION, 1900 SOUTH DRAKE ROAD, PARCEL NO. 3905-25-240-008**

**-KELLOGG COMMUNITY FEDERAL CREDIT UNION, 1700 SOUTH DRAKE ROAD, PARCEL NO. 3905-25-240-008**

**-FIELD & STREAM, 5215 CENTURY AVENUE, PARCEL NO. 3905-25-240-010**

Chairperson Loy moved to the next item on the agenda and asked Ms. Johnston to walk through the application for the special exception use requested by Corner @ Drake Planned Unit Development for the three listed properties.

Ms. Johnston said at its February 11th, 2016 meeting, the Planning Commission granted approval to the concept plan presented for the Corner @ Drake commercial planned unit development, located at the northwest corner of Drake Road and Stadium Drive in Oshtemo. Per section 60.420 of the Zoning Ordinance, all subsequent projects located within the PUD must obtain Special Exception Use status from the Planning

Commission. The three projects included in this request, CCU, KCFCU, and Field & Stream, were granted site plan approval by the Planning Commission before the PUD was in place, and must now be retroactively reviewed for compliance with the approved concept plan before they may be formally made a part of the larger development.

She said given that the approved concept plan for the Corner @ Drake commercial PUD was created after CCU, KCFCU, and Field & Stream had already gone through site plan review, the developer, AVB, was able to ensure that all three pre-existing projects were accurately depicted on the document. This being said, she indicated Staff recommended the Planning Commission approve their inclusion into the PUD, as they are in full compliance with the accepted concept plan and all other ordinance requirements.

After determining there no questions from Commissioners, no comments from the public and no Board deliberations comments, Chairperson Loy asked for a motion.

Ms. Jackson made a motion to approve the Special Exception Use to include Consumers Credit Union, Kellogg Community Federal Credit union and Field & Stream into the recently established Corner @ Drake commercial PUD as recommended. Mr. Boulding, Sr. supported the motion. The motion carried unanimously.

**PUBLIC HEARING: SPECIAL EXCEPTION USE – FIELD & STREAM  
CONSIDERATION OF THE APPLICATION OF FIELD & STREAM FOR A SPECIAL  
EXCEPTION USE, PURSUANT TO SECTION 30.415 OF THE ZONING ORDINANCE,  
FOR A GRAND OPENING CELEBRATION ON APRIL 1<sup>ST</sup>, 2<sup>ND</sup>, AND 3<sup>RD</sup>, 2016. THE  
SUBJECT PROPERTY IS LOCATED AT 5215 CENTURY AVENUE, KALAMAZOO,  
MI WITHIN THE C: LOCAL BUSINESS DISTRICT. PARCEL NO. 3905-25-240-010.**

Chairperson Loy moved to the next item on the agenda, a Special Exception Use request from Field and Stream for a grand opening celebration.

Ms. Johnston explained outdoor events longer than one day require Special Exception Use approval. Field & Stream, located at 5215 Century Avenue in the Corner@Drake Planned Unit Development, will be officially opening on April 1, 2016. The requested Special Exception Use is to allow for a three day outdoor event to celebrate the opening of the store. The event will include a total of four tents, two near the front of the building to provide coverage for patrons if queue lines are needed when the store opens, and two in the parking lot for special events and/or celebrity appearances.

She explained the application meets all Standards for Approval requirements; however, the placement of the larger tents at the northwest corner of the parking lot interrupts the drive-aisle directly in front of the building, so Staff would recommend the applicant introduce some additional traffic guidance measures in order to ensure adequate circulation.

Staff recommended the Planning Commission approve the Special Exception Use request with the following conditions of approval:

1. A temporary drive aisle should be created between the northern drive aisle and the next available drive aisle to the south to avoid vehicular traffic getting trapped at the location of the tents in the northwest corner of the parking lot. Four parking spaces close to the tents between the two drive aisles should be temporarily posted as "No Parking" to allow cars the ability to move to the next drive aisle. Four parking spaces would allow for a 20 foot drive aisle, allowing two-way traffic movements.
2. At least one fire extinguisher rated a minimum of 2A 10 BC must be in each tent.

Ms. Johnston noted there is a preview event planned for March 29 and though not included in the request, suggested approval be extended to that day.

Chairperson Loy determined there were no members of the public wishing to address the Board on this matter and moved to Board Deliberations.

After brief discussion, it was agreed the temporary drive aisle should include six parking spaces to ensure egress for fire department vehicles in case of an emergency.

Mr. Boulding, Sr. made a motion to approve the Special Exception Use for the Field & Stream grand opening celebration on March 29 and April 1 – 3, to include the two staff conditions, with the increase to the "No Parking" temporary drive aisle from four to six parking spaces. Ms. Avery supported the motion. The motion carried unanimously.

Ms. Johnston noted the next item on the agenda, an application from Adam Garland Construction for a Special Exception Use, required some changes based on the Zoning Ordinance regulations. Since neither a revised site plan nor elevation drawings were received prior to the meeting, this agenda item needed to be postponed until such time that the applicant provides the revised documents.

Ms. Farmer made a motion to postpone the hearing on the Special Exception Use from Adam Garland Construction until its meeting scheduled for April 14. Ms. Smith supported the motion. The motion carried unanimously.

**PUBLIC HEARING: ZONING REQUEST – WEST MAIN PROPERTIES, LLC  
CONSIDERATION OF THE REZONING REQUEST FROM WARNER NORCROSS &  
JUDD, LLP, ON BEHALF OF WEST MAIN PROPERTIES, LLC OF  
APPROXIMATELY 30 ACRES CONSISTING OF THE NORTHERN PORTIONS OF  
PARCEL NOS. 3905-16-180-047 AND 3905-16-255-014 FROM RR: RURAL  
RESIDENTIAL TO C: LOCAL BUSINESS DISTRICT LOCATED AT 8500 WEST  
MAIN STREET.**

Chairperson Loy asked Ms. Johnston to review the application for the Board.

Ms. Johnston said the applicant, West Main Properties, LLC, requested rezoning of the RR: Rural Residential portion of their property to C: Local Business District to allow for Leaders Marine expansion located at 8500 West Main Street. The parcels are currently zoned C: Local Business from West Main Street north 660 feet and then RR: Rural Residential for the remainder of the property, which is approximately 500 feet for parcel 05-16-180-047 and 1,875 feet for parcel 05-16-255-014.

She said the two subject parcels total approximately 30 acres. Parcel 05-16-180-047 is roughly 17 acres and is squarer in shape, while parcel 05-16-255-014 is almost 13 acres and is a long narrow parcel. The property has four existing buildings: the main retail showroom that also includes offices, storage, a place for deliveries and service; a building for pre-owned sales; and two storage buildings. There is also outside storage of boats and trailers on the site. The request for the rezoning is to allow the storage buildings to be relocated and for the expansion of the outside boat/trailer storage area. Making these adjustments to the site would allow room for new construction, which may include a warehouse and an expansion of the existing showroom. The requested use of the site, retail sales and indoor and outdoor storage, is not allowed in that portion of the property zoned RR: Rural Residential.

Ms. Johnston explained the Future Land Use Plan indicates a neighborhood commercial node should be located in close proximity to and designated to primarily serve nearby residential neighborhoods and also be compatible with adjacent land uses in building site scale.

She spoke about general land use patterns, saying land uses in the area are predominantly low density residential and that commercial uses are found in the immediate vicinity of the property. Some large scale uses, Handley Tree Service and D & R Sports, are located just east of the property. She noted recent rezonings include D & R Sports, who received an additional 440 feet of C: Local Business zoning for a total of 1,100 feet from the right-of-way in 2005, and Halli's Auto, who received additional C: Local Business zoning for the entire parcel.

Ms. Johnston said the Planning Commission had three possible options when considering this request:

1. Recommend approval to the Township Board.
2. Recommend a portion of the site be rezoned.
3. Deny the request.

Ms. Johnston said based on the considerations noted above, Staff's recommendation was that the Planning Commission consider rezoning a section of the subject site to allow for some flexibility to the existing use. A portion of the property

could be rezoned to commercial that would allow for the expansion of the existing business but would provide protection for the adjacent property owners and be supported by the rezoning approved for the D & R property.

She said their original recommendation was to allow the C: Local Business District to extend to the north an additional 440 feet for a total of 1,100 feet and to the west a total of 876 feet from the eastern property line. This proposal would provide a border of RR: Rural Residential property to north and west, providing a buffer to the adjacent residential uses from the encroachment of commercial development.

However, she said, the applicant had suggested an alternative approach: to approve the rezoning of 8500 West Main Street from RR:Rural Residential to C: Local Business to the rear property line of parcel no. 05-16-180-047 and measured along this same line (approximately 514 feet to the north from the existing C zoning) for parcel no. 05-16-255-014.)

Ms. Johnston said this approach would allow commercial zoning to go to the north property line of the smaller of the two parcels in length to allow a squaring off. This would be a little more than what was approved for D & R and provides a better buffer for the property to the west. With enhanced setbacks for RR, the benefit of an 85 foot setback will be achieved, close to the Staff recommendation. She felt this approach improved on the original Staff plan and recommended moving forward with this revision.

Chairperson Loy asked if Board Members had questions for Ms. Johnston.

In answer to a question from Mr. Antosz, Mr. Johnston said the D & R property goes back 1100 linear feet from West Main to the north property line. The revised approach for this rezoning would include 1250 linear feet from West Main to the north property line.

There were no further questions. Chairperson Loy asked if there were any comments from the applicant.

Mr. Tom Emmon, 111 Lyon Street, Grand Rapids, spoke on behalf of the applicant, saying after reviewing the Staff recommendation they submitted the alternative recommendation and are comfortable with it. They will eventually submit an application for the site plan. He noted the awkwardly shaped parcel, the large power lines on the property, the heavily wooded area that abuts Handley's, and that there is substantial elevation change on the property.

Chairperson Loy thanked Mr. Emmon and asked if there was anyone from the public who wished to comment.

Mr. Ron Whitmire, 110 North 5<sup>th</sup> Street, said the property being considered for rezoning is directly east of his property and heavily wooded. He was concerned about the possible negative effect on wildlife, future property value, and diminished quality of life if boats and storage facilities are visible from his picture window.

Mr. Jim Fry, 1260 N. 5<sup>th</sup> Street, said he owns the t-shaped parcel the rezoned property would back up to and would prefer that the zoning for D & R be duplicated to gain additional buffering. He said there are not many instances of zoning businesses from the street along the West Main corridor.

Mr. David Handley, 8342 West Main Street, and owner of Handley's Tree Service, said he had no objection to the rezoning and noted no one would want to build by the big power lines on the affected property; he felt this was the best use for it.

Mr. Whitmire asked if the revised recommendation would provide more of a buffer for his property than the original plan.

Attorney Porter confirmed the revised plan would provide a 330 foot buffer from his property line.

Hearing no further public comment, Chairperson Loy moved to Board Deliberations.

Ms. Farmer and Mr. Loy felt this was a good example of Planning Department Staff working with an applicant to come to agreement while complying with the Land Use Plan to achieve a better result than what was originally recommended.

In answer to a question from Ms. Smith about tree cutting within the 330 foot buffer zone, Attorney Porter indicated this would be an Ordinance compliance issue.

Mr. Antosz said he appreciated having been supplied with the D & R minutes that set precedent for this request; he was satisfied with the 85 feet and enhanced buffer.

Mr. Antosz made a motion to approve the rezoning according to the revised plan. Ms. Jackson supported the motion. The motion carried unanimously.

### **Old Business**

Ms. Johnston noted there would be recommendations for three Ordinance changes at the March 24 meeting.

Mr. Boulding, Sr. and Ms. Jackson both reminded the Board they would be absent from the meeting of the 24<sup>th</sup>.

### **Any Other Business**

There was no other business..

## **PLANNING COMMISSIONER COMMENTS**

Mr. Loy reminded Board Members of the April 17 open house at the Drake House, commended the Township Board for its \$150,000 contribution to the endowment, noted an additional \$100,000 has been pledged or received, and the capital campaign is underway for another \$250,000. He commended Ms. Karen High for her work on the fundraising effort. Online contributions can be made and matching programs are available at Hardings with a donation card.

Ms. Farmer told Commissioners the annual Rotary pancake breakfast to support Prairie Ridge School, polio eradication and the Township's parks will be held at Ted & Marie's on March 20.

## **ADJOURNMENT**

Having exhausted the agenda, and with there being no further business to discuss, Chairperson Loy adjourned the Planning Commission meeting.

The Planning Commission meeting was adjourned at approximately 8:15 p.m.

Minutes prepared:  
March 12, 2016

Minutes approved:  
March 24, 2016

OSHTEMO CHARTER TOWNSHIP PLANNING COMMISSION

RECOMMENDATION OF THE OSHTEMO CHARTER TOWNSHIP PLANNING COMMISSION  
RESULTING FROM A PUBLIC HEARING CONDUCTED MARCH 10, 2016.

The Oshtemo Charter Township Planning Commission hereby recommends APPROVAL of the following amendment of the Oshtemo Charter Township Zoning Ordinance:

The rezoning request from Warner Norcross & Judd LLP, on behalf of West Main Properties, LLC, of approximately 7.76 acres consisting of the northern portions of Parcel Nos. 3905-16-180-047 and 3905-16-255-014 from "RR" Rural Residential District to "C" Local Business District located at 8500 West Main Street, described more particularly as follows:

The portion of Parcel No. 3905-16-180-047 described as follows:

Sec 16-2-12 Beg at Inter of N & S 1/4 Li & Nly of Hwy M-43 th Wly on Sd Nly Li to Pt 938.3 Ft E of W 1/8 Li th N Par Sd 1/8 Li 1192.24 Ft th Ely Thereon 356.14 Ft to N & S 1/4 Li th Sly on Sd 1/4 Li 413.43 Ft to Ely Par to E & W 1/4 Li 224.14 Ft th Sly Ar to N & S 1/4 Li 780.05 Ft to Nly Li Hwy M-43 th Wly Thereon to Beg.

\*\*7-97 1997 COMBINATION OF 16-180-046 & 16-255-012  
and

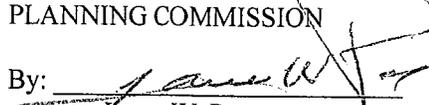
The portion of Parcel No. 3905-16-255-014 described as follows:

A Parcel of land located in the Northeast 1/4 of Section 16, Town 2 South, Range 12 West, Oshtemo Township, Kalamazoo County, Michigan, and being more particularly described as follows: Commencing at the center 1/4 post of Section 16, Town 2 South, Range 12 West; thence North 1 degree 06 minutes 22 seconds East along the North and South 1/4 line 910.00 feet to the point of beginning; thence continuing North 1 degree 06 minutes 22 seconds East along the North and South 1/4 line 413.43 feet to the North; thence North 89 degrees 08 minutes 30 seconds East parallel to the North line of said Section 16, 290.17 feet; thence South 1 degree 06 minutes 22 seconds West parallel with the North and South 1/4 line 1193.48 feet to the Northerly right-of-way line of State Highway M-43, as recorded in Liber 869 of Deeds, Page 595, Kalamazoo County Register of Deeds; thence Westerly 66.04 feet along said right-of-way line, being the arc of a curve to the left with a Delta angle of 00 degrees 03 minutes 57 seconds, a radius of 57395.78 feet (recorded as 57395.70) and a chord bearing South 89 degrees 07 minutes 19 seconds West, a distance of 66.04 feet; thence North 1 degree 06 minutes 22 seconds East parallel with the North and South 1/4 line 780.05 feet; thence South 89 degrees 05 minutes 02 seconds West parallel with the East and West 1/4 line 224.14 feet to the point of beginning.

\*\*5-95 1995 Split From 16-255-011

OSHTEMO CHARTER TOWNSHIP  
PLANNING COMMISSION

Date: March 10, 2016

By:   
James W. Porter  
Township Attorney

Final Action by Oshtemo Charter Township Board

\_\_\_\_\_ APPROVED \_\_\_\_\_

\_\_\_\_\_ DENIED \_\_\_\_\_

\_\_\_\_\_ REFERRED BACK TO PLANNING COMMISSION

OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. \_\_\_\_\_

Adopted: \_\_\_\_\_, 2016

Effective: \_\_\_\_\_, 2016

OSHTEMO CHARTER TOWNSHIP ORDINANCE

An Ordinance to amend the Oshtemo Charter Township Zoning Ordinance, by the rezoning of parcels of land located in Land Section 16 from the "RR" Rural Residential District zoning classification to the "C" Local Business District zoning classification. The Ordinance repeals all Ordinances or parts of Ordinances in conflict.

THE CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN  
ORDAINS:

SECTION I. AMENDMENT OF LAND SECTION 16. The Oshtemo Charter

Township Zoning Ordinance is hereby amended to rezone approximately 7.76 acres in Section 16 located in the northern portions of Parcel Nos. 3905-16-180-047 and 3905-16-255-014 from the "RR" Rural Residential District to the "C" Local Business District, described as follows:

The portion of Parcel No. 3905-16-180-047 described as follows:

Sec 16-2-12 Beg at Inter of N & S 1/4 Li & Nly of Hwy M-43 th Wly on Sd Nly Li to Pt 938.3 Ft E of W 1/8 Li th N Par Sd 1/8 Li 1192.24 Ft th Ely Thereon 356.14 Ft to N & S 1/4 Li th Sly on Sd 1/4 Li 413.43 Ft to Ely Par to E & W 1/4 Li 224.14 Ft th Sly Ar to N & S 1/4 Li 780.05 Ft to Nly Li Hwy M-43 th Wly Thereon to Beg.

\*\*7-97 1997 Combination of 16-180-046 & 16-255-012

AND

The portion of Parcel No. 3905-16-255-014 described as follows:

A Parcel of land located in the Northeast 1/4 of Section 16, Town 2 South, Range 12 West, Oshtemo Township, Kalamazoo County, Michigan, and being more particularly described as follows: Commencing at the center 1/4 post of Section 16, Town 2 South, Range 12 West; thence North 1 degree 06 minutes 22 seconds East along the North and South 1/4 line 910.00 feet to the point of beginning; thence continuing North 1 degree 06 minutes 22 seconds East along the North and South 1/4 line 413.43 feet to the North; thence North 89 degrees 08 minutes 30 seconds East parallel to the North line of said Section 16,

# Memo



**To:** Oshtemo Charter Township Board  
**From:** Julie Johnston, AICP  
**Date:** April 6, 2016  
**Mtg. Date:** April 12, 2016  
**Subject:** Zoning Ordinance Amendments

## OBJECTIVE

The Planning Commission and Township staff recommend amendments to the Township Zoning Ordinance, specifically Sections 54.000: Historical Overlay Zone and 82.00: Site Plan Review, for the Township Boards consideration of first reading.

## BACKGROUND

### Section 54.000: Historical Overlay Zone

This section of the Zoning Ordinance was brought to the attention of staff and the Planning Commission because of the uses planned at the Drake Farmstead, in particular the request to allow commercial farming on the site. Commercial farming is defined as the production of crops and farm animals for sale. The Master Plan for Drake Farmstead details an area of the site for "community partnered agriculture," which indicates the following:

*"Develop a Community Partnered Agriculture operation with a partner who will convert this area into productive agricultural land. Ideally, the production will generate revenue sufficient to allow payment of fees providing a net positive revenue stream to the Township."*

Unfortunately, the underlying zoning of the site is C: Local Business and R-4: Residence District, neither of which allow commercial farming. In order to allow this type of use as outlined in the Drake Farmstead Master Plan, either the underlying zoning would be required to be changed or an amendment to the Historical Overlay Zone was needed. After a review of both alternatives and discussion with the Planning Commission, the decision was made to request an amendment to the Historical Overlay Zone for the following reasons:

- To allow farming, Drake Farmstead would have to be rezoned to AG: Agricultural or RR: Rural Residential, which will likely impede the development of other commercial uses planned at the Farmstead.

- The current zoning of Drake Farmstead is more compatible with the adjacent zoning in the area.
- The requested amendment may resolve zoning issues with the other two historical properties that have the Overlay Zone.

The specific section of the Historical Overlay Zone that is being recommended for an amendment is *Section 54.200: Permitted Uses*. Currently, the language of this section only states the following:

*Any uses permitted in the underlying zoning.*

Since the majority of the underlying zoning of the Drake Farmstead is Local Business, the master planned uses of an event space with possible commercial kitchen would be permitted. However, the commercial farming use would not. In order to resolve this issue, the following language is proposed to be added to *Section 54.200: Permitted Uses*:

*Any use significant to the historical purpose or characteristics of the property.*

This added language provides opportunities for all of the sites zoned with the Historical Overlay Zone to be used in a manner that is historically significant to the property. Ultimately, this is the reason these properties were included in the Historical Overlay Zone; the use or structure has some significance to the growth and development of the Township or is a cultural resource important to preserve.

The Planning Commission forwarded a recommendation of approval of this amendment at their March 24, 2016 meeting.

#### Site Plan Review

In order to more clearly define the site plan review process, staff developed and the Planning Commission recommended approval the proposed amendments to *Section 82.000: Site Plan Review*. The intent of the proposed changes is to be more specific with regards to the types of development that require site plan review and the process under which the plans will be reviewed. The major changes requested include:

1. The "Scope" section of the ordinance was changed to "Applicability" and specific information was provided as to what types of developments require site plan review and who is the approving body. The current ordinance speaks more to who is exempt from the process. The requested change details to whom the ordinance applies. A table was included for ease of use.
2. The Subdivision/Site Condominium section of the ordinance was changed to indicate that these types of developments have a separate review process through the General Ordinances of the Township. As outlined in Part 290, subdivisions and site condominiums must go through the tentative preliminary plan, final preliminary plan and final project plan process.
3. The Application Procedures were enhanced to detail the internal process for review and that only a complete site plan will be forwarded to the Zoning Board of Appeals or Planning

Commission for review. This provides some flexibility to staff to deviate from our internal five week process of review if the applicant is not responsive, in a timely manner, with requested changes to the plan. In addition, the requirements for what should be included on a site plan were augmented. Many of these details are currently shown on plans through staff requests, but the existing ordinance did not clearly require their inclusion.

4. The organization of the overall ordinance was modified to generally follow the steps of the site plan review process.
5. Under Section 82:800: Criteria for Review, pedestrian access is required to be considered on the site plan and the Township Standard Specifications for Sidewalks are to be met.
6. Extensions would be allowed if the developer cannot begin construction within the one year timeframe established when a site plan is approved.
7. The minor changes to a site plan that can be approved administratively are clearly defined.

The intent of the proposed changes is to make the Site Plan Review ordinance clearer in its application and easier to use by those outside of Township staff. The Planning Commission forwarded a recommendation of approval of these amendments at their March 24, 2016 meeting.

#### **INFORMATION PROVIDED**

Planning Commission Minutes  
Proposed Ordinance

#### **STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE**

The Planning Commission and staff recommend a motion of approval from the Township Board for the amendments requested to Section 54.200: Historical Overlay Zone and Section 82.000: Site Plan Review, as presented in the attached Ordinance.

# DRAFT

## OSHTEMO CHARTER TOWNSHIP PLANNING COMMISSION

MINUTES OF A MEETING HELD MARCH 24, 2016

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### Agenda

**PUBLIC HEARING: SITE PLAN REVIEW ORDINANCE**  
**PLANNING COMMISSION TO REVIEW PROPOSED AMENDMENTS TO  
CHAPTER 82 OF THE TOWNSHIP ZONING ORDINANCE REGARDING SITE  
PLAN REVIEW**

**PUBLIC HEARING: AREA REQUIREMENTS**  
**PLANNING COMMISSION TO REVIEW PROPOSED AMENDMENTS TO  
CHAPTER 66 OF THE TOWNSHIP ZONING ORDINANCE REGARDING AREA  
REQUIREMENTS, DWELLING STANDARDS AND RESIDENTIAL  
OCCUPANCY, SPECIFICALLY SECTION 66.200: DIMENSIONAL  
REQUIREMENTS FOR PARCELS, LOTS AND BUILDING SITES IN THE RR:  
RURAL RESIDENTIAL DISTRICT.**

**PUBLIC HEARING: HISTORIC OVERLAY ZONE**  
**PLANNING COMMISSION TO REVIEW PROPOSED AMENDMENTS TO  
CHAPTER 54 OF THE TOWNSHIP ZONING ORDINANCE REGARDING THE  
HISTORIC OVERLAY ZONE, SPECIFICALLY SECTION 54.200: PERMITTED  
USES.**

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A meeting of the Oshtemo Charter Township Planning Commission was held on Thursday, March 24, 2016, commencing at approximately 7:00 p.m. at the Oshtemo Charter Township Hall.

MEMBERS PRESENT: Millard Loy, Chair  
Fred Antosz  
Kimberly Avery  
Dusty Farmer  
Mary Smith

MEMBERS ABSENT: Wiley Boulding Sr.  
Pam Jackson

Also present were Julie Johnston, Planning Director, James Porter, Attorney, and Martha Coash, Meeting Transcriptionist. No other persons were in attendance.

**Call to Order and Pledge of Allegiance**

The meeting was called to order by Chairperson Loy at approximately 7:00 p.m., and the "Pledge of Allegiance" was recited.

**Agenda**

Chairperson Loy asked if there were any additions, deletions or corrections to the Agenda.

Ms. Johnston indicated she would ask that item #7 be tabled due to an error in the notice to the public that referenced 1.5 dwelling units per acre rather than one dwelling unit per acre. She recommended correction and re-publishing of the public notice.

Chairperson Loy acknowledged the needed change and called for a motion to approve the Agenda as presented.

Mr. Antosz made a motion to approve the revised agenda as requested. Ms. Avery supported the motion. The motion passed unanimously.

**Public Comment on Non-Agenda Items**

Chairperson Loy noted no members of the public were present and moved to the next item on the agenda.

**Approval of the Minutes of March 10, 2016**

The Chairperson asked if there were any additions, deletions or corrections to the minutes of March 10, 2016.

Hearing none, Chairperson Loy asked for a motion to approve the minutes as presented.

Mr. Antosz made a motion to approve the minutes of March 10, 2016. Ms. Smith supported the motion. The motion was approved unanimously.

**PUBLIC HEARING: SITE PLAN REVIEW ORDINANCE  
PLANNING COMMISSION TO REVIEW PROPOSED AMENDMENTS TO CHAPTER  
82 OF THE TOWNSHIP ZONING ORDINANCE REGARDING SITE PLAN REVIEW**

Chairperson Loy asked Ms. Johnston to walk through the proposed amendments for the Board.

Ms. Johnston noted nothing changed from the last iteration the Board reviewed. She explained the amendments result in reorganization of the Ordinance in a more logical manner. It details when site plan review and approval is required, what happens with single-family and two-family buildings, what happens after a site plan is approved, better defines how to use it, details the process to follow for approval and clearly spells out the kinds of information needed on the plan. In addition, site plans will now be required to be complete before they come before either the Planning Commission or the Zoning Board. It states that plans are valid for one year, but provides the opportunity for extensions, and allows some ability for the Planning Director to make minor changes to already approved site plans.

Chairperson Loy asked if there were questions for Ms. Johnston from Board Members.

In answer to a question from Ms. Farmer, Ms. Johnston explained one-family or two-family (duplex) homes that are part of a site condominium or sub-division require site plan approval by the PC or ZBA. The Kalamazoo Area Building Authority (KABA) is responsible for approval through a building permit for single and two-family homes.

Chairperson Loy noted there were no public comments since no members of the public were in attendance, and moved to Board Deliberations.

Mr. Antosz commented the amendments were well done, easy to follow and provided the verbiage to allow Staff to work with applicants, a move in the right direction.

Chairperson Loy asked if there was a motion on the proposed amendments...

Mr. Antosz made a motion to recommend the proposed amendments to Chapter 82 of the Township Zoning Ordinance Regarding Site Plan Review to the Township Board for approval. Ms. Smith supported the motion. The motion was approved unanimously.

**PUBLIC HEARING: AREA REQUIREMENTS  
PLANNING COMMISSION TO REVIEW PROPOSED AMENDMENTS TO CHAPTER  
66 OF THE TOWNSHIP ZONING ORDINANCE REGARDING AREA  
REQUIREMENTS, DWELLING STANDARDS AND RESIDENTIAL OCCUPANCY,  
SPECIFICALLY SECTION 66.200: DIMENSIONAL REQUIREMENTS FOR PARCELS,  
LOTS AND BUILDING SITES IN THE RR: RURAL RESIDENTIAL DISTRICT.**

Chairperson Loy moved to the next item on the agenda and asked for a motion to table the proposed amendments to Chapter 66 of the Township Zoning Ordinance regarding Area Requirements, Dwelling Standards and Residential Occupancy, specifically Section 66.200: Dimensional Requirements for parcels, lots and building sites in the RR: Rural Residential District. This will allow time to re-publish notice to correct the error referencing 1.5 dwelling units rather than one dwelling unit per acre.

Ms. Smith made a motion to table review of the proposed amendments to Chapter 82 of the Township Zoning Ordinance Regarding Site Plan Review until the Planning Commission Meeting of April 28, 2016. Ms. Avery supported the motion. The motion was approved unanimously.

**PUBLIC HEARING: HISTORIC OVERLAY ZONE**  
**PLANNING COMMISSION TO REVIEW PROPOSED AMENDMENTS TO CHAPTER**  
**54 OF THE TOWNSHIP ZONING ORDINANCE REGARDING THE HISTORIC**  
**OVERLAY ZONE, SPECIFICALLY SECTION 54.200: PERMITTED USES.**

Chairperson Loy moved to the next item on the agenda, a review of proposed amendments to Chapter 54 of the Township Zoning Ordinance regarding the Historic Overlay Zone, specifically Section 54.200: Permitted Uses.

Ms. Johnston said the requested change to Section 54.200, within Chapter 54, regarding permitted uses within the Historic Overlay Zone, was previously discussed by the PC at the February 25, 2016 meeting.

She said the requested amendment to the Permitted Uses for the Overlay Zone was to add "Any use significant to the historical purpose or characteristics of the property." This change would allow commercial farming at the Drake Farmstead which is not currently allowed under the C: Commercial and R-3 Residential zoning or the Overlay Zone, which says underlying uses are what is permitted. Although a simple change, it will be significant regarding use of the Drake Farmstead and will allow commercial farming to be done.

Ms. Johnston added the Overlay Zone doesn't cover all of the Farmstead, so the Township will be bringing to the Planning Commission a request to re-zone the Farmstead with a full Overlay, so that any changes that are made to the Overlay Zone will cover all of the property owned as part of the Drake Farmstead.

In answer to questions from Commissioners, Ms. Johnston said there is no difference between commercial farming and historic commercial farming, OHS and the Parks Department will work with the farmer to be sure no fertilizer will be used that might get into the sewer system, that three properties in the Township have the Overlay Zoning, not significant to the overall uses of the Township, and that there are no future historic areas discussed in the Master Plan.

Attorney Porter commented that if a similar house with similar commercial zoning was going to be considered for historical purposes, it might be appropriate to take away the commercial purposes and re-zone the property.

Ms. Johnston noted the use of Historic Overlay is to place protections on properties with historical significance – it says we appreciate historical use and want to allow it.

Chairperson Loy noted no one was in attendance to provide public comment and to Board Deliberations.

Hearing no Board comments, he asked for a motion on the proposed amendment.

Mr. Antosz made a motion to recommend approval to the Township Board of the proposed amendment to Chapter 54 of the Township Zoning Ordinance regarding the Historic Overlay Zone, specifically Section 54.200: Permitted Uses. Ms. Avery supported the motion. The motion carried unanimously.

Chairperson Loy moved to the next item on the agenda.

### **Old Business**

Since there was no old business to consider, Chairperson Loy moved to the next agenda item.

### **Any Other Business**

Ms. Johnston said there are a number of minor Zoning Ordinance amendments that the Planning Department would like to review with the Planning Commission as the language is developed. The Planning Department has been keeping a list of ordinance concerns that have arisen when completing site plan review, discussing possible development options with property owners, or difficulties the Zoning Administrator encounters when administering the Code. She would like to bring smaller changes to the second meeting of the month as they are developed. Once approval has been given to re-do the whole Ordinance, she would like to bring bigger sections to the Planning Commission for consideration as they are developed in concert with the Master Plan.

She said today there were three items needing attention that have come up as Staff worked with the public and encountered issues.

#### **a. Village Form-Based Code Overlay Zone – Section 34.670: Signs**

Ms. Johnston said as presented to the Planning Commission at the February 11, 2016 meeting, the signage requirements included in the Architectural Standards of the Village Form-Based Code Overlay District do not allow for internally lit plastic letter or plastic box signs, but many of these types of signs exist in the District. The Township

often receives requests to allow a panel change to these box signs when there is a tenant change in a building. Technically, the Overlay District would require the replacement of a new sign that is in compliance with the Architectural Standards.

She recommended language within *Section 34.670: Signage* that would allow the continuation of otherwise prohibited signs on nonconforming buildings in accordance with *Section 76.000* until such time as the structure comes into compliance with the Architectural Standards of the Overlay District. Essentially, signs on existing structures that currently do not conform to the Architectural Standards would be allowed to continue, including changing out panels for internally lit box signs, until such time that the building is renovated and comes into compliance with all of the architectural requirements of the Overlay District. If at least 51% of the value of a building would be spent to remodel, the owner would be required to bring the entire building into compliance with the Ordinance.

There was extensive discussion regarding the desire for compliance with the sign requirements, but acknowledging the significant differences between the village core and the east corridor, south corridor and village fringe, and that perhaps it would be better to focus on compliance with the new language only within the village core historical area (pink on map) now, then start trying to work out from there rather than to put conformance issues on the fringe areas.

It was agreed Ms. Johnston would return to the meeting on April 28 with language reflective of the Board's discussion, and will share the outcome from that meeting with the DDA Board at their meeting in May for their input.

b. Nonconforming Uses, Structures and Parcels/Lots

Ms. Johnston said currently, *Section 62: Nonconforming Uses* does not address parcels or lots that were lawfully recorded but no longer meet our Zoning Ordinance requirements. Instead, these nonconforming lots are regulated by *Section 66.200: Dimensional requirements for parcels, lots and building sites* found in *Section 66.000: Area Requirements*

She said often these parcels or lots do not meet the width requirements for frontage on a public right-of-way, making them nonconforming and unbuildable. Many communities provide language within their zoning ordinance to address these types of parcels or lots. In some instances, denying the use of a lawfully recorded property could be considered a "taking."

Ms. Johnston said Staff recommends language be added to this Section to distinguish between land and structures and nonconforming structures to reach a balance. In addition, the Section has been reorganized to address more clearly all of the different types of nonconformity: land, uses and structures.

The group was in consensus that they were comfortable with the recommended language and that it could be moved to a public hearing.

c. Off-Street Parking – Section 68.300: Requirements for Parking Spaces and Lots

Ms. Johnston told the Board the current Off-Street Parking Ordinance does not address the number of stacking spaces a drive through window should provide. Because of the number of facilities the Township has recently reviewed requesting drive through facilities, planning staff feels that some regulatory control over drive through lanes should be considered. The suggested amendment requires five stacking spaces for each drive through window, each space measuring 10 feet by 20 feet, designed and located so as not to block or impede pedestrian and/or vehicle circulation on the site or on any adjacent sidewalk or street. Stacking spaces will not be considered parking spaces.

She said the stacking spaces would begin from the drive-through window and extend back five spaces; it is likely six to seven cars could be stacked in that space. Parking lot requirements would be followed.

Board Members suggested that the amendment language include speakers, that the five spaces begin at each serving drive-through window back five spaces, and that drive-through lanes for restaurants are delineated from other types of businesses.

Ms. Johnston will rework the language to include the suggestions and bring it back to the Board for consideration.

**PLANNING COMMISSIONER COMMENTS**

Chairperson Loy encouraged everyone to attend the Drake House Open House on Sunday April 17 between 2:00 and 4:00 p.m.

He noted the Capital campaign for the Drake House received \$150,000 from the Township Board for 2016-2017; the official campaign kick-off begins April 7.

**ADJOURNMENT**

Having exhausted the agenda, and with there being no further business to discuss, Chairperson Loy adjourned the Planning Commission meeting at approximately 8:17 p.m.

Minutes prepared:  
March 26, 2016

Minutes approved:  
\_\_\_\_\_, 2016

**OSHTEMO CHARTER TOWNSHIP  
PLANNING COMMISSION**

**MINUTES OF A MEETING HELD JANUARY 28, 2016**

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**Agenda**

**Old Business:**

**SITE PLAN ORDINANCE AMENDMENTS**

**Other Business:**

**RR: RURAL RESIDENTIAL DISTRICT AMENDMENTS**

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A meeting of the Oshtemo Charter Township Planning Commission was held on Thursday, January 28, 2016, commencing at approximately 7:00 p.m. at the Oshtemo Charter Township Hall.

MEMBERS PRESENT: Millard Loy, Chair  
Fred Antosz  
Wiley Boulding Sr.  
Dusty Farmer  
Mary Smith  
MEMBERS ABSENT: Kimberly Avery  
Pam Jackson

Also present were Julie Johnston, Planning Director, James Porter, Attorney, and Martha Coash, Meeting Transcriptionist. One other person was in attendance.

**Call to Order and Pledge of Allegiance**

The meeting was called to order by Chairperson Loy at approximately 7:00 p.m., and the "Pledge of Allegiance" was recited.

**Agenda**

Chairperson Loy asked if there were any additions, deletions or corrections to the Agenda. Hearing no changes, he called for a motion to accept the Agenda as presented.

Mr. Antosz made a motion to accept the agenda as presented. Mr. Boulding Sr. seconded the motion. The motion passed unanimously.

## **Public Comment on Non-Agenda Items**

Chairperson Loy called for public comment on non-agenda items.

Ms. Ann Basac, 2411 N. 5<sup>th</sup> Street, had questions regarding any plans for future subsidized housing in the Township.

Attorney Porter explained the Township no longer participates in this program. The Ordinance was changed in 2004 or 2005 to prohibit participation because the cost of providing services is much more than income realized. There are currently three subsidized housing developments in the Township that pre-date the Ordinance change.

He also confirmed there are no current development plans for the property on the south side of Stadium Drive owned by the WMU Foundation or on West Main Street east of Meijer.

Hearing no further comments, the Chairperson proceeded to the next agenda item.

## **Approval of the Minutes of January 14, 2016**

Chairperson Loy asked if there were any additions, deletions or corrections to the minutes of January 14, 2016. Hearing none, he asked for motion to approve the minutes.

Mr. Boulding, Sr. made a motion to approve the minutes of January 14, 2016 as presented. Ms. Farmer seconded the motion. The motion was approved unanimously.

## **Old Business**

### **Site Plan Ordinance Review**

Chairperson Loy asked Ms. Johnston to address the Board regarding review of the Site Plan Ordinance.

Mr. Johnston said in order to more clearly define the site plan review process, staff developed proposed amendments for the Board's review. The intent is to be more specific regarding the types of development that require site plan review and the process under which the plans will be reviewed. The Board saw the initial draft of amendments at their December 10 meeting. Concerns with the proposed language expressed at that meeting were considered and the draft was revised to incorporate their comments and concerns. Ms. Johnston walked through the revised draft with the group.

After Board discussion, it was agreed Ms. Johnston would address a few additional points raised, then move ahead with providing a new copy of the revised Site

Plan Ordinance at the next study meeting in February for final review. If approved, the next step would be to present the amendments at a public hearing in March.

### **Any Other Business**

#### **RR: Rural Residential District Amendments**

Ms. Johnston said the development and approval of the RR: Rural Residential District took place in late 2001 and early 2002. It was developed in response to a Master Plan update that understood the decline of agricultural needs in the Township while still wanting to maintain the "rural" character. The RR District encouraged open space community provisions. However, the majority of subdivisions and site condominiums within the RR District are not developed under the open space provisions. Of 13 plats and/or site condominiums approved within the RR District since inception of the Open Space Community Ordinance in 1995, only four were developed as open space projects.

In order to encourage more open space development, she felt the Rural Residential District Density Calculations needed to be revised. She explained that the Master Land Use Plan clearly indicates that while public utilities, specifically public water, have been provided in portions of the RR area (down West Main Street), it was not done to spur development but to resolve a specific environmental problem. However, the Township Zoning Ordinance is contradictory to this statement because density in the RR District depends on whether a site has public water.

The recommended changes would allow subdivisions and site condominiums to develop with a requirement that each lot be at least 1.5 acres unless the project develops under the Open Space Community Special Exception Use.

Additionally, she recommended residential density be based on net acreage rather than gross acreage. This allows density to be determined by acreage left after streets, sidewalks and retention pond acreage has been subtracted from the total first. She noted in a standard subdivision, infrastructure takes up about 25 to 30 percent of the development. She said net density is recommended as a way to reduce the total number of lots developed on a site and hopefully allow for more of the natural environment to be preserved. Ms. Johnston noted the requested changes were reviewed with the Township Attorney, who indicated support of the changes.

Chairperson Loy said he agreed with the whole concept. He felt this was the intent of the original approval of the RR District but that it did not trickle down to Ordinance language.

Ms. Farmer said this language was a better reflection of the Master Plan and is a thoughtful plan that will provide for a give and take relationship between the Township and developers.

Attorney Porter called the proposed amendments nothing short of pure genius that will create a balance and the opportunity to preserve more open space within developments.

Mr. Antosz said he felt this was a great way to move forward.

Ms. Johnston said if authorized by the Board to move forward, a public hearing could be set for these amendments in March at the same time the hearing is held for the Site Plan Review Amendments.

Chairperson Loy asked for a motion.

Ms. Farmer made a motion to move the Amendments as presented forward to a public hearing on March 10 or 24. Mr. Antosz seconded the motion. The motion was approved unanimously.

### **PLANNING COMMISSIONER COMMENTS**

The Chairperson said there would be an open house at the Drake House on March 20 from 2 – 4 p.m. Bids will be going out for work to recreate the original driveway – expect major changes this spring.

Ms. Johnston told the Board the Michigan Association of Planning will be holding sessions on Site Plan Review and Planning and Zoning Essentials on March 9 and indicated the Township would fund registration for interested Commissioners.

Chairperson Loy said he may be absent from the March 28 meeting.

### **ADJOURNMENT**

Having exhausted the agenda, and with there being no further business to discuss, Chairperson Loy asked for a motion to adjourn.

Mr. Antosz made a motion to adjourn the meeting. Ms. Smith seconded the motion. The motion was approved unanimously.

The Planning Commission meeting was adjourned at approximately 8:00 p.m.

Minutes prepared:  
January 30, 2016

Minutes approved:  
February 11, 2016

OSHTEMO CHARTER TOWNSHIP PLANNING COMMISSION

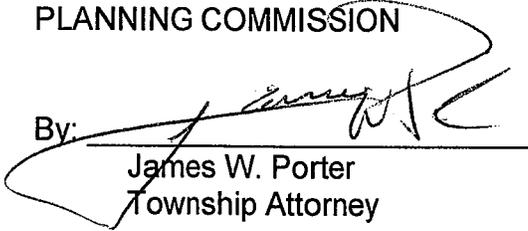
RECOMMENDATION OF THE OSHTEMO CHARTER TOWNSHIP  
PLANNING COMMISSION RESULTING FROM A PUBLIC HEARING  
CONDUCTED MARCH 24, 2016.

The Oshtemo Charter Township Planning Commission hereby recommends  
APPROVAL of the following amendments to Sections 54.200 and 82.000.

See Attachment

OSHTEMO CHARTER TOWNSHIP  
PLANNING COMMISSION

Date: March 24, 2016

By: 

James W. Porter  
Township Attorney

Final Action by Oshtemo Charter Township Board

\_\_\_\_\_ APPROVED \_\_\_\_\_  
\_\_\_\_\_ DENIED \_\_\_\_\_  
\_\_\_\_\_ REFERRED BACK TO PLANNING COMMISSION

OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. \_\_\_\_

Adopted: \_\_\_\_\_, 2016

Effective: \_\_\_\_\_, 2016

OSHTEMO CHARTER TOWNSHIP ORDINANCE

An Ordinance to amend the Oshtemo Charter Township Zoning Ordinance by the amendment of Section 54.000 Historical Overlay Zone, Subsection 54.200 Permitted Uses, and the amendment of Section 82.000 Site Plan Review. This Ordinance repeals all Ordinances or parts of Ordinances in conflict.

THE CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN  
ORDAINS:

SECTION I. AMENDMENT OF ZONING ORDINANCE COMPILED SECTION 54.000 HISTORICAL OVERLAY ZONE, SUBSECTION 54.200 PERMITTED USES. Section 54.000 Historical Overlay Zone, Subsection 54.200 Permitted Uses is amended to read as follows:

**54.000 HISTORICAL OVERLAY ZONE**

**54.200 Permitted uses.**

Any permitted use in the underlying zoning.

**Any use significant to the historical purpose or characteristics of the property.**

SECTION II. AMENDMENT OF ZONING ORDINANCE COMPILED SECTION 82.000 SITE PLAN REVIEW. Section 82.000 Site Plan Review is hereby amended to read as follows:

**82.000 SITE PLAN REVIEW**

**82.100 Purpose.**

**The purpose of this article is to require the review of those documents or drawings as specified herein to ensure that a proposed land use or development activity is in compliance with this ordinance, other local ordinances, and state and federal statutes.** ~~The intent of this Section~~  
**Furthermore, its purpose** is to provide for consultation and cooperation between the land developer and the Township Zoning Board of Appeals in order that the developer may accomplish ~~his~~ **their** objective in the utilization of ~~his~~ **their** land within the regulations of this Zoning Ordinance, **and** with minimum adverse effect on the use of adjacent streets and highways and on existing and future uses in the immediate area and vicinity.

**82.200**

**Applicability. Scope**

- (a) **Prior to the establishment of a use, addition to an existing use, or the erection of any building, a site plan shall be submitted to and approved by the Township in accordance with the procedures of this section, and the development requirements of this and other applicable ordinances.**
- (b) **The Township shall not approve the issuance of a building permit until a site plan, where required, has been approved and is in effect. Obtaining site plan approval does not guarantee issuance of a building permit.**
- (c) **No grading, removal of trees or other vegetation, landfilling, installation of utilities, or other construction improvements shall commence for any development which requires site plan approval until a site plan is approved and is in effect, except as permitted by this ordinance or by Section 78.610.**
- (d) **Site plan review shall be required for the activities or uses listed in the table below. The Planning Commission, Zoning Board of Appeals, or Planning Department through Administrative Approval shall have the authority to review and to approve, approve with conditions, or deny site plan applications as provided in this section, in accordance with the table below. If all site plan application requirements are met, the site plan shall be approved, approved with conditions, or denied within 60 days of receipt of the completed application.**
- (e) **The Planning Director shall have the discretion to forward any site plan submitted for administrative approval to the Zoning Board of Appeals for final determination.**
- (f) **If administrative approval is denied, the applicant may appeal the decision to the Zoning Board of Appeals.**
- (g) **Single-family and two-family dwellings are exempt from these requirements.**

Activity/Use	Administrative Review	Zoning Board of Appeals	Planning Commission	Township Board
<b>NEW CONSTRUCTION</b>				
Open Space Developments			Approve	
Planned Unit Developments (PUD)			Approve	
Multi-Family Developments/Buildings		Approve in R-4 District	Approve in R-3 District	
Mobile Home Community			Recommend	Approve
Any Nonresidential Building, Structure or Use (unless Special Exception Use)		Approve		
Special Exception Uses			Approve	
<b>EXPANSION/MODIFICATION TO EXISTING BUILDINGS</b>				
Alteration or expansion involving less than one-fourth of the floor area of an existing structure or is no greater than 2,000 sq. ft. whichever is less	Approve			
Alteration or expansion involving more than one-fourth of the floor area of an existing structure or is greater than 2,000 sq. ft.		Approve		
Expansion/Intensification of a Special Exception Use			Approve	
<b>CHANGE IN USE</b>				
Reuse of an existing building where no building expansion is proposed, if the Planning Director determines the new use is similar or less intense in terms of parking, traffic generation, drainage, utility needs, noise, aesthetics and other external effects	Approve			
Change of land or building to a more intensive use, as determined by the Planning Director, that may involve substantial change in parking, traffic flow, hours of operation, public services, effluent discharge, or substantial alteration of the physical character of the site		Approve		
Change to a Special Exception Use			Approve	
Temporary uses, buildings and structures	Approve			

Activity/Use	Administrative Review	Zoning Board of Appeals	Planning Commission	Township Board
Change of use/occupancy of an individual suite within a Commercial Center	Approve			
<b>ACCESSORY STRUCTURES AND SITE IMPROVEMENTS</b>				
Accessory structures/buildings that are one-fourth the size of the principal building or less and does not affect other Zoning requirements	Approve			
Accessory structures/buildings that are more than one-fourth the size of the principal building and/or affect other Zoning requirements		Approve		
Outdoor storage, sales and display for more than one day			Approve	
Modification or expansion of existing off-street parking, stacking spaces or loading and unloading areas	Approve			
Construction, relocation or erection of signs, screening walls, fences, waste receptacles, sidewalks, lights, and poles	Approve			
Modifications to comply with accessibility requirements	Approve			

Except as hereinafter set forth, the Building Official shall not issue a building permit for construction or remodeling of any building, structures or uses and shall not issue any occupancy permits where a change in use of premises is involved until a Site Plan, submitted in accordance with the Township Zoning Ordinance, shall have been reviewed and approved by the Zoning Board of Appeals or where specified hereunder by the Planning Commission.

The following buildings, structures, or uses shall be exempt from the aforesaid Site Plan Review and procedure:

- (a) ~~Single or two family dwellings under separate ownership and each on a separate lot, parcel or building site.~~
- (b) ~~Accessory and subordinate buildings requiring no new or additional means of access thereto from adjoining public roads or highways not higher or larger than existing buildings on the site and complying with all Zoning Ordinance requirements subject to the option of the Building and Zoning Department to require Site Plan Review set forth under Section 82.400 following.~~

~~(e) — Projects involving the expansion, remodeling or enlargement of existing buildings which comply with all Zoning Ordinance requirements, involve no new or additional means of access thereto from adjoining public roads or highways, do not involve a change in the use of the premises and do not involve increasing the height of existing buildings nor an increase in the area thereof by more than one fourth, subject to the option of the Building and Zoning Department to require Site Plan Review set forth under Section 82.400 following.~~

~~(d) — Mobile home parks.~~

~~(e) — Mobile homes or single or two family dwellings in a mobile home subdivision.~~

Condominium projects are not exempt from the Site Plan Review procedure.

~~(f) — Essential services with or without buildings, subject to the option of the Planning Director or his/her designee to require Site Plan Review set forth under Section 82.400 following.~~

~~82.201 — There shall be no change in occupancy of an individual suite within a Commercial Center until the change has received administrative review and approval by the Township.~~

~~82.300 — Review by Township Planning Commission.~~

~~Special exception uses, condominium projects, planned unit developments, and/or uses, buildings, or structures which require prior approval by the Township Planning Commission shall be submitted to the Planning Commission for Site Plan Review in lieu of submission of the Site Plan to the Zoning Board of Appeals which review by the Planning Commission shall be subject to the same standards as those governing review by the Zoning Board of Appeals.~~

82.310 Subdivision/**Site Condominiums under Open Space or Planned Unit Development Regulations** — Review by Township Board and electronic copies of plans.

Condominium projects, **Open space** and planned unit developments involving **site condominiums units or subdivisions** shall require final approval by the Township Board following site **preliminary/conceptual** plan review and approval of **by** the Planning Commission. **Open space and planned unit developments involving site condominiums or subdivisions shall follow both the requirements of their respective Zoning Ordinance regulations, as well as the requirements of Part 290 of the General Ordinances, including the plan development requirements. The site plan review requirements of section 82.600 herein shall not govern the review process for open space or planned unit developments that include site condominiums or subdivisions.**

Following final approval by the Township Board and before a Certificate of Occupancy may be issued, the applicant shall furnish the Township

hard copies on both paper and Mylar and a digital copy of the final approved site plan and as-built drawings of public water and sewer mains, prepared to scale. Digital copies shall be provided in AutoCAD (.dwg) or (.dxf) format. Digital copies may be submitted on 3 1/2" disk or CD.

Each digital file shall include a minimum of two ties to Government Section Corners. Additionally, the following should be included and provided as their own unique layers in the electronic file: lot/unit numbers; dimensions; lot lines; boundaries; rights-of-way; street names; easements; section lines and section corners; utility lines; adjacent plat corners; and, other information deemed appropriate to the subject project.

82.400 Building and Zoning Official referral. **Reserved for future use.**

The Building Official and Zoning Official shall have the right to deny a building permit or an occupancy permit to an applicant until Site Plan approval has been received from the Zoning Board of Appeals or Planning Commission, as the case may be, under Sections 82.200 (b) and (c) set forth where said official has any questions concerning the compliance of the proposed development with the Township Zoning Ordinance or its compatibility as proposed with existing developments or zoning classifications in the area.

82.500 Optional Sketch Plan Review.

Preliminary sketches of proposed site and development plans may be submitted for review to the Zoning Board of Appeals **approval body** prior to **the process for** final approval. The purpose of this procedure is to allow discussion between a developer and the Zoning Board of Appeals **approval body as to the acceptability of the** the developer of the acceptability of his proposed plans prior to incurring extensive engineering and other costs which might be necessary for final Site Plan approval. Such sketch plans shall include, as a minimum, the following:

- (a) The name and address of the applicant or developer, including the names and addresses of all officers of a corporation or partners of a partnership.
- (b) A legal description of the property.
- (c) Sketch drawings showing tentative site and development plans.

The Zoning Board of Appeals **approval body** shall not be bound by any **discussion which occurred during the optional sketch plan review or any** tentative approval given at this time.

82.600 Application Procedure.

**Requests for Site Plan Review shall be made by filing with the Township Planning Department. The following information shall be required:**

- (a) **Application:**
  - (1) **A review fee as determined by resolution of the Township Board based upon the cost of processing the review and as shall be on file with the Township Clerk for public information.**

(2) One copy of the completed application form for Site Plan Review which shall contain, as a minimum, the following:

- A. The name and address of the applicant.
- B. The legal description of the subject lot, parcel or building site.
- C. The area of the lot, parcel or building site in acres or, if less than one acre, in square feet.
- D. The present zoning of the subject lot, parcel or building site.
- E. A general description of the proposed development.
- F. The environmental permits checklist.
- G. The hazardous substance reporting form for site plan review.

(3) Copies of the proposed site plan, the number of which to be determined by the Township Planning Department.

(b) Process: Upon receipt of a site plan application and supporting data, the Planning Department shall:

- (1) Review the site plan application for completeness.
- (2) Forward the site plan application and all supporting data to the Fire Department, Parks Department, Township Engineer and Township Legal Counsel who shall review the materials and return written comments to the Planning Department.
- (3) Notify the applicant in writing of the comments received or if the site plan is incomplete. Incomplete applications and site plans may not be submitted to the Zoning Board of Appeals or Planning Commission.

(4) If revised plans are required, the applicant shall submit within the time frame provided by the Planning Department. Planning staff will determine which Township departments require a second review. Any final comments will be provided to the applicant prior to Zoning Board of Appeals or Planning Commission meeting.

(5) The Planning Director shall schedule the final application and plan on the next available Planning Commission or Zoning Board of Appeals meeting. Members of the reviewing body shall be delivered copies of the same prior to the hearing for their preliminary information and study. The hearing shall be scheduled within not more than 60 days following the date of the receipt of the plans and application by the Planning Department.

(6) The applicant shall be notified of the date, time and place of the hearing not less than one week prior to such date.

(c) **Site Plan:** A site plan shall consist of an overall plan for the entire development drawn on 24" by 36" paper and drawn to a scale of no less than 1" = 50'. The Planning Department may request copies of all plans and drawings at a reduced size format. The site plan shall contain all of the materials and information listed below to be considered complete to begin the review process for submission to the Zoning Board of Appeals or Planning Commission, unless deemed unnecessary by the Planning Department:

(1) **General Requirements:**

- A. The date, name and address of the preparer;
- B. Project title;
- C. Location map with the north point indicated;
- D. Seal of the architect, engineer, surveyor or landscape architect for those sections of the plan set in which they are responsible;
- E. Zoning classification of the proposed parcel and all adjacent parcels;
- F. Percentage of land covered by buildings and that reserved for open spaces;
- G. All interior and exterior areas to be used for the storage, use, loading/unloading, recycling or disposal of hazardous substances.

(2) **Access and Circulation.** Site plans must include dimensioned drawings of all existing a proposed:

- A. Public and private easements contiguous to and within the proposed development which are planned to be continued, created, relocated or abandoned;
- B. Acceleration, deceleration, passing lanes and approaches; dedicated road or service drive locations; proposed locations of driveways, access drives, street intersections; driveway locations on opposite frontage; dimensioned fire lanes, including curve radii; and surfacing materials.
- C. Parking spaces, circulation aisles, off-street loading/unloading area, stacking spaces, and surfacing materials;
- D. Location and width of sidewalks.

(3) **Buildings and Structures:**

- A. Location, height, and outside dimensions of all existing and proposed buildings or structures on the site, with setbacks and yard dimensions;
- B. Front, side and rear building elevations with all windows, lights, doors, and exterior materials, including color, indicated;
- C. Dwelling unit density where pertinent;
- D. Rubbish disposal facilities with elevation details of the enclosures;

- E. Location of signs, if determined;
  - F. All existing or proposed underground and above-ground storage tanks;
- (4) Utilities, soil erosion, sedimentation control, and drainage:
- A. Grading plan showing existing contours at a maximum interval of two foot;
  - B. Location, size and design of existing and proposed service facilities above and below ground, including:
    - i. Water supply facilities including fire hydrants, water lines and mains.
    - ii. Sanitary sewer facilities;
    - iii. Natural and engineered drainage by location type (e.g. natural drainage courses, storm sewers, and other utility mains and facilities) including location of interior and exterior drains, dry wells, catch-basins, retention/detention areas, sumps and other facilities designed to collect, store and transport storm water;
    - iv. The point of discharge for all drains and pipes;
    - v. Easements;
  - C. Drainage management plan with design calculations showing drainage courses and proper management to direct runoff of impervious surfaces and roof drains.
- (5) Landscaping Plan. Location and description of all:
- A. Lines demarcating the limits of land clearing on a site. Land clearing shall be limited to that needed for the construction of buildings, structures, parking lots, street right(s)-of-way, drainage and utility areas, other site improvements, and any grading necessary to accommodate such construction;
  - B. Natural features including the location of woodlots, wetlands, marshland, streams, lakes, drain basins, water courses, flood plains and similar features; location and species of trees >12" in diameter as measured at four feet above the ground within the proposed development area of the site;
  - C. Soil characteristics of the site at least to the detail provided by the U.S. Soil Conservation Service;
  - D. Pedestrian walks, malls and recreation areas;
  - E. Proposed landscaping, including berms, buffers, screens and greenbelts, lawns, shrubs, and other live plant materials;

F. Screening walls and fences, including dimensions, materials and details;

G. Method of irrigation, if applicable.

(6) Lighting Plan

A. Location and detail of on-site illumination;

B. Elevation details of proposed light fixtures, including height;

C. Photometric plan.

(7) Any additional material information necessary to consider the impact of the project upon adjacent properties, the general public, and the environment, as may be demanded by the Planning Department, Planning Commission or the Zoning Board of Appeals.

82.700 Action on Application and Plans.

82.710 Upon receipt of the Application and Revised Plans, the Township Clerk shall record the date and transmit seven copies to the Chairman of the reviewing body, two copies to the Township Planning Department, one copy to the Township Fire Department, and one copy to the Township Engineer.

82.715 A hearing shall be scheduled by the Chairman of the reviewing body for a review of the Application and Plans as well as the recommendations of the Township Engineer, the Township Fire Department, and the Township Planning Department. Members of the reviewing body shall be delivered copies of the same prior to the hearing for their preliminary information and study. The hearing shall be scheduled within not more than 45 days following the date of the receipt of the Plans and Application by the Township Clerk.

82.720 The applicant shall be notified of the date, time and place of the hearing on his application not less than three days prior to such date.

(a) 82.725 Following the hearing, the **Planning Commission or Zoning Board of Appeals** shall have the authority to approve, disapprove, or modify the proposed plans in accordance with the purpose of the Site Plan Review provisions of the Township Zoning Ordinance and criteria therein contained. Any required modification shall be stated in writing, together with the reason therefor, and delivered to the applicant. The **Planning Commission or Zoning Board of Appeals** may either approve the plans contingent upon the required modifications, if any, or may require a further review after the same have been included in the proposed plans of the applicant. **If further review is required**, the decision of the **Planning Commission or Zoning Board of Appeals** shall be made by said Board within ~~100~~ **120** days of the receipt of the Application by the Township Clerk **Planning Department**.

- (b) ~~82.730~~ Two copies of the approved final Site Plan with any required modifications thereon shall be maintained as part of the Township records for future review and enforcement. One copy shall be returned to the applicant. Each copy shall be signed and dated with the date of approval by ~~the Chairman of the Planning Commission or~~ Zoning Board of Appeals for identification of the final approved plans. If any variances from the Zoning Ordinance have been obtained from the **Zoning** Board of Appeals, the minutes concerning the variance, duly signed, shall also be filed with the Township records as a part of the Site Plan and delivered to the applicant for his information and direction.

82.800

Criteria for Review.

In reviewing the application and site plan and approving, disapproving or modifying the same, the **Planning Commission or** Zoning Board of Appeals shall be governed by the following standards:

- (a) There is a proper relationship between the existing streets and highways within the vicinity and proposed deceleration lanes, service drives, entrance and exit driveways and parking areas to ensure the safety and convenience of pedestrian and vehicular traffic. Access for all sites located on an "arterial" or "collector" (as those terms are defined in the Access Management Plan) shall comply with the provisions of Section 67.000, the Access Management Guidelines, and be designed in consideration of the provisions of the Access Management Plan.
- (b) That the buildings, structures, and entryways thereto proposed to be located upon the premises are so situated and designed as to minimize adverse effects therefrom upon owners and occupants of adjacent properties and the neighborhood.
- (c) **That pedestrian access is considered on the site and within the site for ease of access to the development and that Township Standard Specifications for Sidewalks are met.**
- (d) That as many features of the landscape shall be retained as possible where they furnish a barrier or buffer between the project and adjoining properties used for dissimilar purposes and where they assist in preserving the general appearance of the neighborhood or help control erosion or the discharge of storm waters. Judicious effort shall be demonstrated to preserve the integrity of the land, existing topography, natural features (i.e., slopes, woodlands, etc.) and natural drainage patterns to the greatest extent feasible.
- (e) That any adverse effects of the proposed development and activities emanating therefrom upon adjoining residents or owners shall be minimized by appropriate screening, fencing or landscaping.
- (f) That all provisions of the Township Zoning Ordinance **and General Ordinances, as required**, are complied with unless an appropriate variance therefrom has been granted by the Zoning Board of Appeals.
- (g) That the height and location of all portions of buildings and structures are accessible to available emergency vehicles and equipment.
- (h) That the plan will not result in any additional run off of surface waters onto adjoining property.

- (i) That the plan as approved is consistent with the intent and purpose of zoning to promote public health, safety, morals and general welfare; to encourage the use of lands in accordance with their character and adaptability; to avoid the overcrowding of population; to lessen congestion on the public roads and streets; to reduce hazards to life and property; to facilitate adequate provision for a system of transportation, sewage disposal, safe and adequate water supply, education, recreation and other public requirements; and to conserve the expenditure of funds for public improvements and services to conform with the most advantageous uses of land, resources and properties; to conserve property values and natural resources; and to give reasonable consideration to the character of a particular area, its peculiar suitability for uses and the general and appropriate trend and character of land, building and population development.
- (j) That the plan as approved is consistent with the Ground-water Protection Standards in Section 69 of the Ordinance.

82.900 Conformity to approved Site Plan.

- (a) Approval of the Site Plan shall be valid for a period of one year after the date of approval. If a building permit has not been obtained and on-site development actually commenced within said one year, the Site Plan approval shall become void and new approval obtained before any construction or earth change is commenced upon the site. **Extensions may be granted by the approving body if requested prior to the expiration of the one year validity period.**
- (b) Property which is the subject of Site Plan approval must be developed in strict compliance with the approved Site Plan and any approved amendments thereto or modifications thereof pursuant to Section 82.925. If any site is not developed in compliance with said Site Plan, the approval shall be revoked. Notice of such revocation shall be made by written notice by the Township to the developer at the last known address. Upon revocation of Site Plan approval, no further construction activities may be commenced upon the site other than for the purpose of correcting any violations.
- (c) The Township may, upon proper application by the developer and in accordance with the procedure established in this ordinance, approve a modification to the Site Plan to coincide with the developer's construction, provided such construction satisfies the criteria placed upon the previously granted Site Plan approval and the Zoning Ordinance.
- (d) At least one complete set of record construction drawings signed by a licensed architect, engineer, landscape architect, or contractor shall be submitted to the Township **or its designee** at the time of application for a Certificate of Occupancy or, in the case of residential developments before a Building Permit may be issued.

These drawings shall indicate any changes **approved by the Township** to the original site plan. Additionally, the correct location, size, etc. of any preexisting utilities or facilities shall be specified.

## Amendment to Site Plan.

Once Site Plan approval has been granted by the appropriate reviewing body, significant changes to the approved Site Plan shall require a resubmission in the same manner as the original application except as provided herein.

~~Minor changes to an approved Site Plan, at the discretion of the Planning Director, may be administratively reviewed and approved provided such modifications comply with the criteria contained in the Site Plan approval and with the spirit, purpose and intent of the Township Zoning Ordinance.~~

**The Planning Director may approve minor changes in a final site plan that has been approved by the Planning Commission or Zoning Board of Appeals, upon the submittal of a revised site plan in accordance with the following:**

- (a) **Those items outlined in section 82.200 under Administrative Approval.**
- (b) **Plantings approved in the landscape plan may be replaced by similar types and sizes of landscaping which provide a similar screening effect on an equal or greater basis.**
- (c) **Improvements to site access or circulation, such as deceleration lanes, boulevards, curbing, pedestrian/bicycle paths, but not the addition of new driveways.**
- (d) **Changes of building materials or design, fencing, screening, or site amenities which will result in a higher quality development, as determined by the Planning Department.**
- (e) **Slight modification of sign placement.**
- (f) **Changes required or requested by a county, state or federal agency for safety reasons or for compliance with applicable laws that do not alter the basic design, compliance with the standards of approval, nor any specified conditions of the approved site plan.**
- (g) **Situations the Planning Director deems similar to the above that do not alter the basic design, compliance with the standards of approval, nor any specified conditions of the approved site plan.**

## SECTION III.

**EFFECTIVE DATE AND REPEAL.** All Ordinances or parts of Ordinances inconsistent with this amendment are hereby repealed. This Ordinance shall take effect upon publication after adoption in accordance with State law.

DEBORAH L. EVERETT, CLERK  
OSHTEMO CHARTER TOWNSHIP



# Memorandum

**Date:** 5 April 2016  
**To:** Township Board  
**From:** Oshtemo Township Police Committee  
**Subject:** Police Protection Contract Update, Discussion & 2016 Contract Amendments

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## Objective

1. Update the Board on Oshtemo Township police protection contract discussions with the Kalamazoo County Sheriff's Office, Kalamazoo County Administration, and Kalamazoo County Board representative.
2. Present 2016 Police Protection Contract draft amendments to the Board for consideration to amend the 2016 Police Fund budget to add the community policing officer position through year end.
3. Discuss the process and timeline to develop the 2017 Police Protection Contract, including police funding options.

## Background

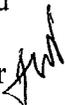
1)- Oshtemo Attorney, Police Specialist, Fire Chief, Trustee Ford, and Supervisor, Kalamazoo County Sheriff's Office Lt VanDyken and Sheriff Fuller, and Kalamazoo County Administrator Neuzil, Attorney Canny, Finance Director Moored, and County Board Chair Taylor met in January, February, and March to discuss the current and proposed police protection contract

From January through February 1<sup>st</sup>, meetings focused on introduction of new individuals, with questioning from the County and the Sheriff's Office to understand the questions and issues Oshtemo has with the current contract.

February 8, 2016 meeting included response from County Finance on key issues of costs for officers including cost for backfilling officers on vacation, sick leave, etc, per the contract. Additional discussion occurred to develop 2016 contract amendment for reporting, clearer definition of lieutenant's role and responsibilities, potential addition of community policing officer, and the long term plan for 2017 contract and beyond.

Subsequent meetings focused on revision language and content to the 2016 police contract to address issues.

## MEMORANDUM

**TO:** Township Board  
**FROM:** James W. Porter   
**DATE:** April 5, 2016  
**SUBJECT:** 2016 Amendment to Police Protection Agreement

Attached hereto you will find a color-coded version of the Police Protection Agreement showing the proposed changes which would commence May 1, 2016, if approved by the Township Board and the County Board of Commissioners.

Please note that the portion which is in blue was added in mid-2015. I highlighted this in blue because it was an amendment to the 2015 contract and then was rolled into the 2016 contract which marked a significant change in how the lieutenant's position was addressed in the overall contract pursuant to the Township's request.

## POLICE PROTECTION AGREEMENT

This Agreement is made this \_\_\_ day of \_\_\_\_\_, 2016, by and between the County of Kalamazoo, hereinafter designated "County"; the Sheriff of Kalamazoo County, Michigan, hereinafter designated "Sheriff"; and the Township of Oshtemo, Kalamazoo County, Michigan, hereinafter designated "Township."

WITNESSETH:

WHEREAS, Act 246 of the Public Acts of 1945, as amended [MCL 41.181], authorizes a township, by resolution, to appropriate funds and call upon the sheriff of the county to provide special police protection for the township, including enforcement of local township ordinances; and

WHEREAS, Act 33 of the Public Acts of 1951, as amended [MCL 41.801], further authorizes a township to appropriate funds for police protection, motor vehicles and equipment and, in general, to establish a police department for police protection within the township; and

WHEREAS, Act 35 of the Public Acts of 1951 (MCL 124.1) authorizes municipal corporations to join in the performance of any service which each could perform separately; and

WHEREAS, The Township accordingly desires to enter into an Agreement with the Sheriff and the County for additional police protection within the Township.

NOW, THEREFORE, in consideration of the promises, covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. The Township, under the authority of the aforementioned Public Acts, hereby calls upon the Sheriff to furnish additional special police protection within the Township for the enforcement of state and local laws and ordinances of the Township, subject to the terms and conditions hereinafter contained. Within the limitations of available manpower, the

Sheriff hereby covenants and agrees to furnish such additional police protection under such terms and conditions.

2. For the time period of January 1, 2016 through December 31, 2016, the County and the Sheriff agree to provide the equivalent of five (5) full-time patrol officers, with appropriate experience, to service the Township with additional special police protection and to provide the necessary hours for overtime in relation to the routine duties of those officers. In addition, the County and Sheriff agree to provide the equivalent of one (1) full-time traffic enforcement officer who shall issue citations under the Township's Uniform traffic Code ordinance. Traffic enforcement shall take place as directed by the Sheriff and agreed upon with the Township Supervisor. The traffic enforcement officer shall, when on duty, serve as the primary officer to handle traffic accidents thereby relieving patrol officers to respond as needed. In addition, the County and Sheriff agree to provide the equivalent of one (1) full-time Community Police/Deputy Officer. The Community Police/Deputy Officer, under the direction of the lieutenant, will undertake specialized assignments within the Township. The specialized assignments will be developed through the joint efforts of the Township, lieutenant, and Community Police/Deputy Officer. Also, the County and the Sheriff agree to provide the necessary associated personnel, equipment and services, and other various indirect and associated costs in support of the above. Further, the County and the Sheriff agree to provide the equivalent of one (1) full-time sergeant, with appropriate experience, to coordinate and supervise the night-time patrol officers. Further, the County and the Sheriff agree to provide the equivalent of one (1) full-time lieutenant, with appropriate experience, to direct overall police service operations within the Township including, subject to the terms and conditions of all applicable collective bargaining agreements, scheduling the deputies, coordinating police services, analyzing operations to develop plans and manage resources and ensure the effective and efficient delivery of such services. In addition to the aforementioned duties and responsibilities, the lieutenant shall communicate with Township Officials on a daily and/or weekly basis about policing issues affecting the Township; attend Township Board meetings; and facilitate communications between the Sheriff and Township Officials.
3. For the performance of the above-described services, the Township agrees to pay the County One Million One Hundred forty seven thousand one hundred eighty five dollars. (\$1,147,185) for services provided in 2016. The amount of \$1,147,185 is calculated based upon an annual per deputy cost to the Township of \$121,295 for the five (5) full-time patrol officers and one (1) full-time traffic

enforcement officer, (1) full-time Community Police/Deputy Officer; and an annual cost of \$139,863 for the full-time sergeant; and an annual cost of \$158,257 for the full-time lieutenant. Payment shall be made in twelve (12) installments beginning January 1, 2016, and on or before the first day of each month thereafter until the full amount is paid. A reduction in the Township's payment under this Agreement, shall be required whenever a patrol officer is absent from their scheduled shift during the month without suitable replacement except when the absence results from one or more of the following reasons: court appearance/duty, vacation, personal leave, or funeral leave for the required days and duty related administrative leave or sick leave of five (5) days or less.

4. Reporting: The Sheriff/County will provide Crime Watch or similar reporting data to the Citizens of All Townships through an internet address. The Sheriff will continue to provide reports for the township through the Sheriff's Liaison or Command Officer assigned to the township. The reports will reflect the call volume, clearance rates, type of calls monitored. The reporting will show trends and tracking related to the township. The reports described in this Paragraph may include, but shall not be limited to, an Annual Report; Oshtemo Township Monthly Statistical Reports; Oshtemo Township Year-to-date Statistical Reports; UCR/Clearance Reports (Clearance shall mean the resolving of a crime); and Crime Watch Internet Reports; samples of these reports are attached to this Agreement as Appendix "A" for demonstration purposes.
5. If the Township intends to extend this Agreement it shall notify the County and the Sheriff in writing on or before September 1, 2016, and submit a request describing the police services desired. As soon as practicable after receiving the Township's request, the County and the Sheriff shall provide the Township with a written statement of the costs for such services. The parties shall thereafter enter into an Addendum to extend this Agreement accordingly.
6. These police officer(s) shall work principally within the boundaries of the Township and shall not be employed by the Sheriff outside of said boundaries, except in case of general public emergencies, riots or civil disturbances; or general inter-municipal cooperation in a search and apprehension in a general inter-municipal cooperative law enforcement effort. The Sheriff's radio dispatcher shall be made aware of the stipulations of this paragraph.

7. The normal Sheriff's police protection shall be continued within the Township and shall not be reduced as a result of this Agreement or as a result of additional police service provided hereunder. Patrol officers assigned to the Township under this Agreement shall enforce Township ordinances as well as State law and County ordinances. The officers shall not be utilized by the Township for functions or duties other than those related to law enforcement or police protection.
8. All patrol officers shall be deputy sheriffs and directly accountable to the Sheriff.
9. Any dispute or controversy over any of the provisions hereof or the administration of this Agreement shall be arbitrated between the parties, bearing in mind the general purposes of this Agreement are to afford greater police protection and law enforcement within the Township and thereby the County at large, at a minimum of costs or duplication of effort and services for the health, safety and general welfare of the inhabitants and property owners in the Township, within the County of Kalamazoo.
10. This Agreement shall continue until one of the parties hereto delivers a written notice to all other parties of this Agreement of their intent to terminate this Agreement; 90 days after delivery of such written notice, this Agreement shall end and be null and void thereafter. This Agreement may also be terminated pursuant to the provisions of Paragraph 4 hereof if the Township or the County indicates their unwillingness to continue the Agreement for another calendar year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first above written.

COUNTY OF KALAMAZOO

TOWNSHIP OF OSHTEMO

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John P. Taylor, Chairperson  
Kalamazoo County Board of  
Commissioners

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Libby Heiny-Cogswell  
Supervisor

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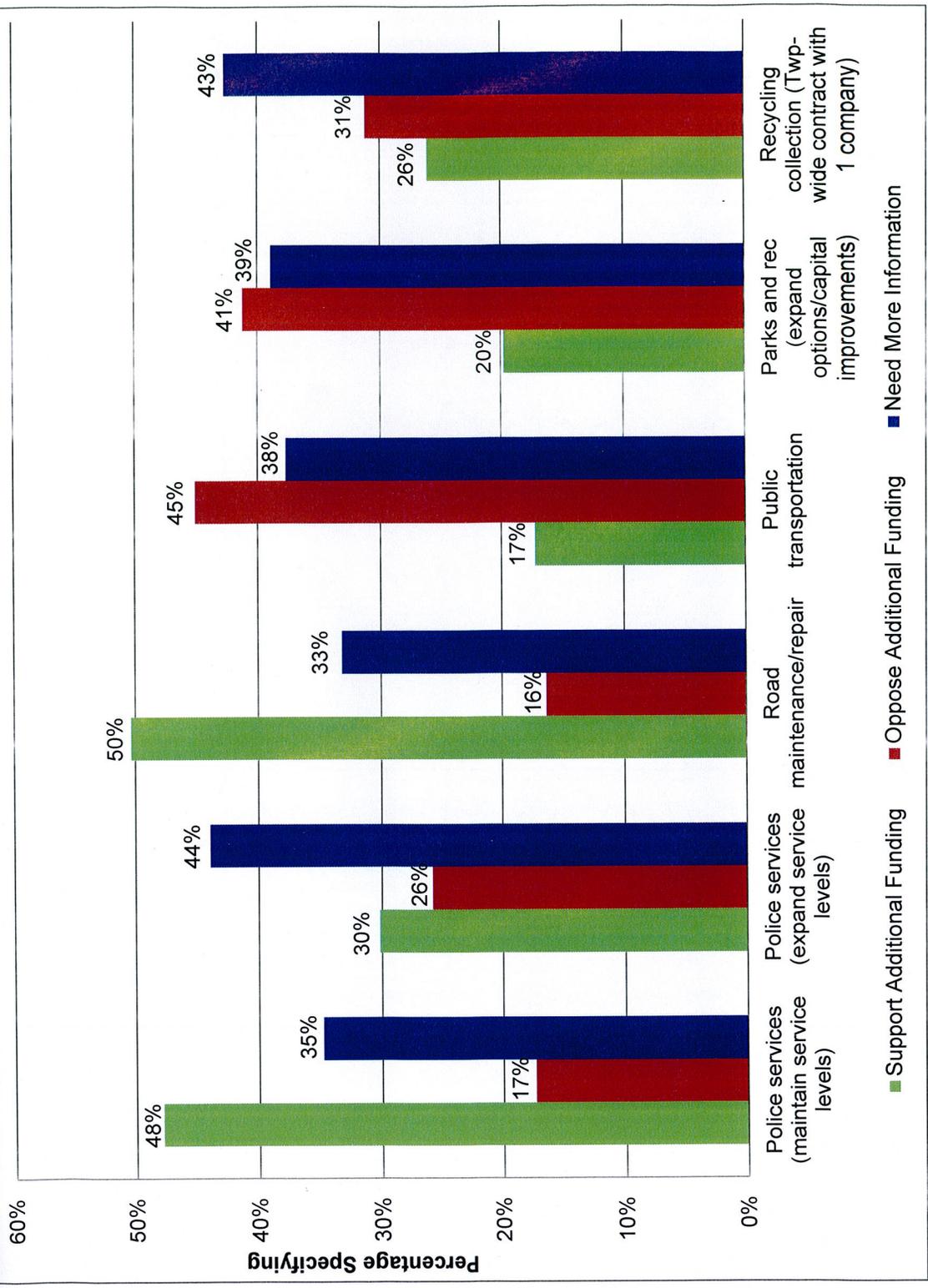
Timothy A. Snow  
County Clerk/Register

KALAMAZOO COUNTY SHERIFF

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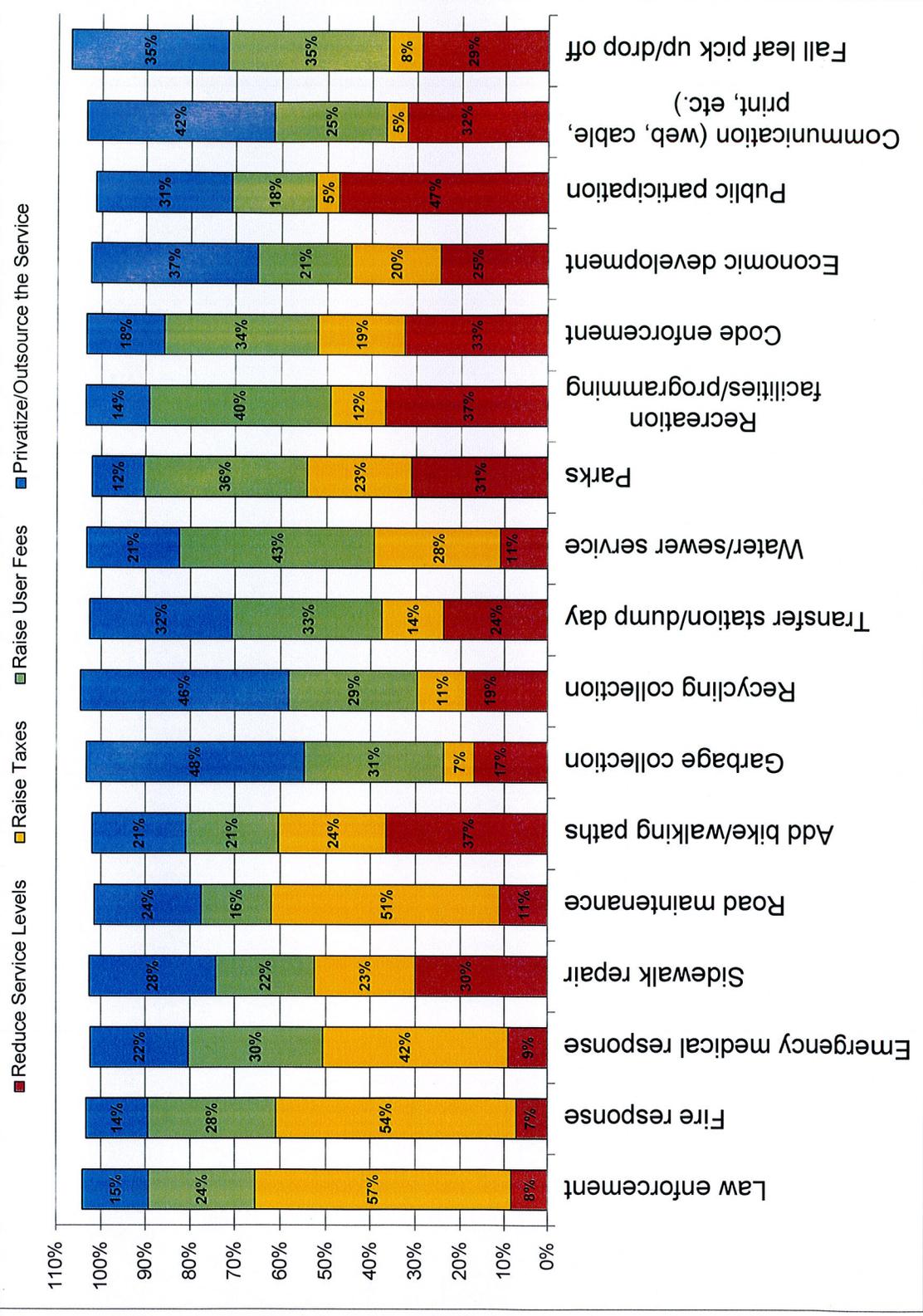
Richard Fuller, Sheriff

# Interest and Support for Future Service Improvements



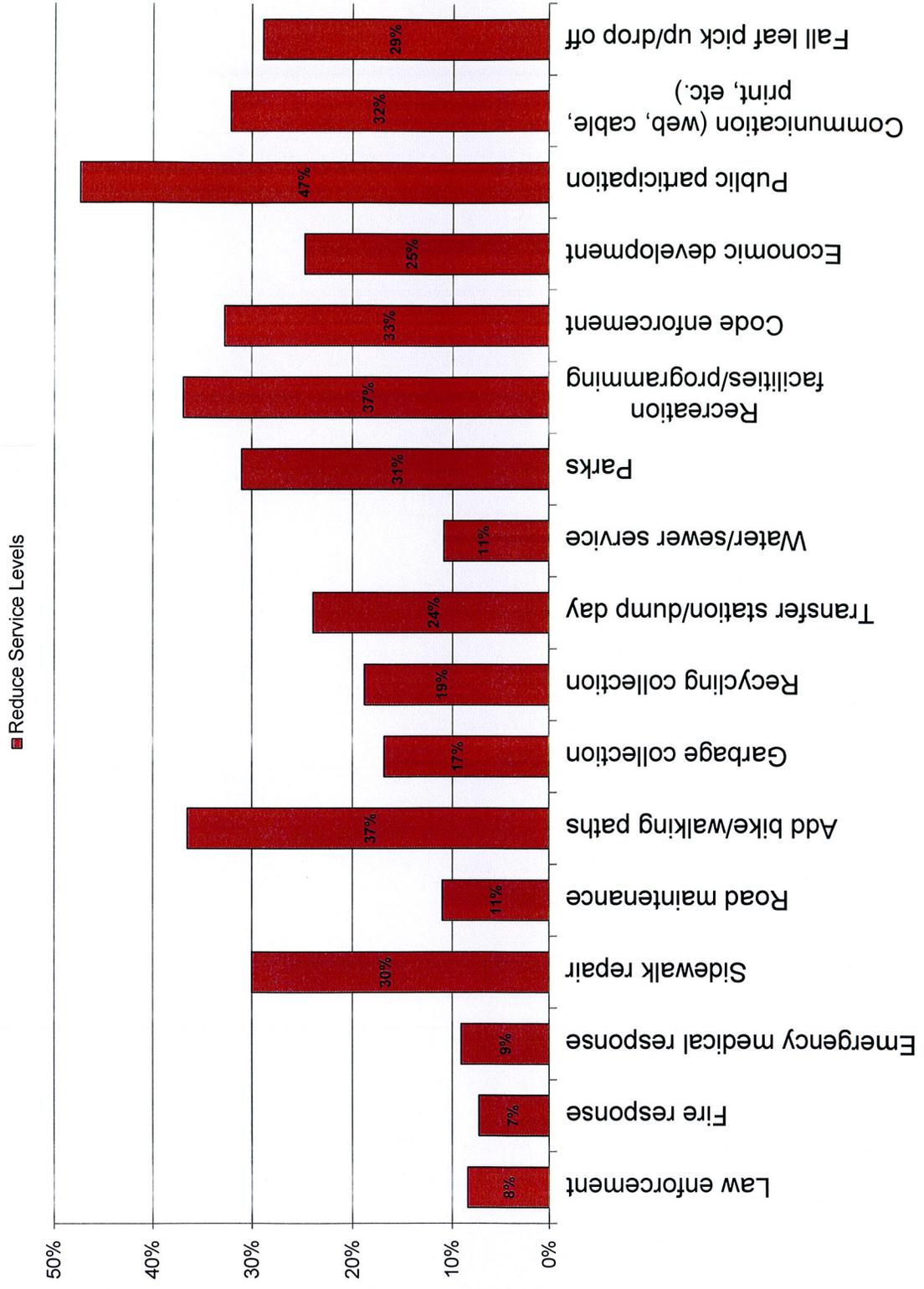


# Support for Budget Actions if Revenues Not Adequate to Maintain Current Levels: Preferred Options for All Services





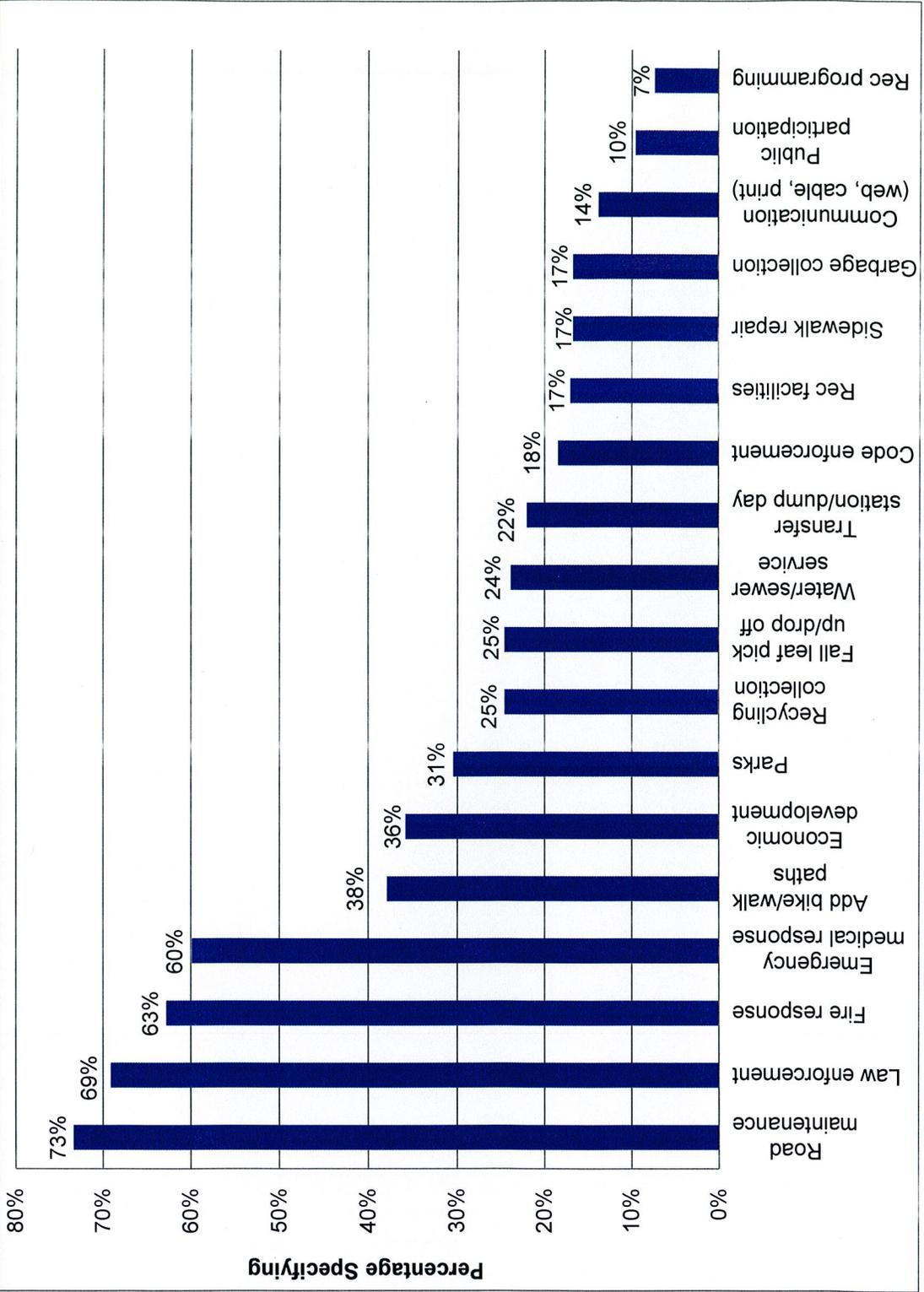
# Support for Budget Actions if Revenues Not Adequate to Maintain Current Levels: Reduce Service Levels



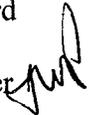


# Budget Prioritization

Percent selecting, could select top (7) for prioritization



## MEMORANDUM

**TO:** Township Board  
**FROM:** James W. Porter   
**DATE:** April 5, 2016  
**SUBJECT:** Police Costs and Special Assessment Projections

According to the 2016 budget, the Board used carryover and other revenues for a total projected police budget of \$1,047,403. The current police contract has a cost of surface figure of \$1,025,890. If the Board wishes to increase the staffing level to that recommended by the police committee, it will require raising the total budget to \$1,511,670.

The Board is currently looking at an amendment to the 2016 contract which would add the community policing officer, raising the total staff to nine, including one full-time sergeant, one full-time lieutenant, a full-time traffic officer and six deputies, including the community policing deputy. This will raise the projected costs for 2016 to \$1,147,185. If one additional deputy is added (using current cost estimates) at the rate of \$121,295 a year, it will increase the 2017 budget to \$1,268,480, the 2018 budget to \$1,389,775 and the 2019 budget to \$1,511,670. One of the questions is how will the Board pay for the increased costs of police protection.

Currently, the Township has two special assessment districts, one which focuses upon the commercially zoned and used commercial property and multi-family residential property, which is known as the 2004 District. In 2009, the balance of the Township consisting primarily single-family residential properties was established as the 2009

special assessment district. The 2004 SAD currently levies 2.5 mills, and the 2009 SAD levies .5 mills. Also, currently we are assessing the 2004 District (commercial/multi-family residential) at a rate which would generate approximately 60% of the needed revenues. This is based upon our analysis at the time the districts were created showing that approximately 60% of the calls were coming from the commercial/multi-family residential areas. The balance of the costs, roughly 40%, is then levied on the 2009 SAD, which is the outlying portions of the Township.

If we continue to levy the different assessments between the two districts at the same ratio, the following increases would be required in order to meet the necessary financing levels:

<b>2004 SAD</b>			<b>2009 SAD</b>		<u>Total Revenue</u>
3.75 mills	\$681,562	/	.9 mills	\$466,108 =	\$1,147,670
4.25 mills	\$772,437	/	1.0 mills	\$517,898 =	\$1,290,000
4.50 mills	\$817,875	/	1.1 mills	\$569,687 =	\$1,387,562
4.90 mills	\$890,575	/	1.2 mills	\$621,477 =	\$1,512,047

This would cover your immediate out-of-pocket costs for the contracts with the Sheriff's Department, but will not cover any of your projected capital costs.

If, instead of assessing the two districts differently, the Board were to assess the Township as a whole and unify the two districts, your assessments for coverage of the current contract would need to be as follows:

1.75 mills	\$1,224,384
2.0 mills	\$1,399,296
2.5 mills	\$1,574,208

Again, these figures do not provide any revenue for capital costs.

For your information and the taxpayers' information, the average home in Oshtemo Charter Township has a SEV of \$99,604. The current homeowner, on average, is paying \$49 per year for police protection. If that were increased to the projected levels in this memo, the result would be:

.9 mills	\$ 89
1.0 mills	\$ 99
1.1 mills	\$109
1.2 mills	\$119
1.75 mills	\$173
2.0 mills	\$198
2.5 mills	\$248

It should also be kept in mind that if the projections above are implemented, it will nearly double the assessment level currently placed on commercial and multi-family residential properties.

CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

**RESOLUTION REGARDING  
EXPANSION OF THE NON-DISCHARGE OF FIREARMS AREA  
WITHIN OSHTEMO CHARTER TOWNSHIP**

April 12, 2016

WHEREAS, the owners of certain property located in Oshtemo Charter Township have requested that the Township expand the area in which the discharge of firearms in and around their property should be prohibited, to-wit: All that land east of a line parallel to 8<sup>th</sup> Street, which includes all the lands located within Sections 1 and 2, the north half of Section 12, the western portion of Sections 11, 14 and 26, and all of Section 36. Please see attached map; and

WHEREAS the Township Board has considered the requests of property owners and has determined that the property owners have raised a legitimate issue with regard to the safety and well-being of persons or properties being endangered by the discharge of firearms.

NOW, THEREFORE, the Oshtemo Charter Township Board does hereby request that the Department of Natural Resources hold a public hearing, pursuant to Part 419, Section 41901, of Public Act 451 of 1994, and make recommendations to the Oshtemo Charter Township Board with regard to regulations which the Department of Natural Resources believes are necessary to alleviate or correct the problems of the discharge of firearms.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

The following "Abstained":

The Supervisor declared that the Resolution has been adopted.

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DEBORAH L. EVERETT, Clerk  
Oshtemo Charter Township

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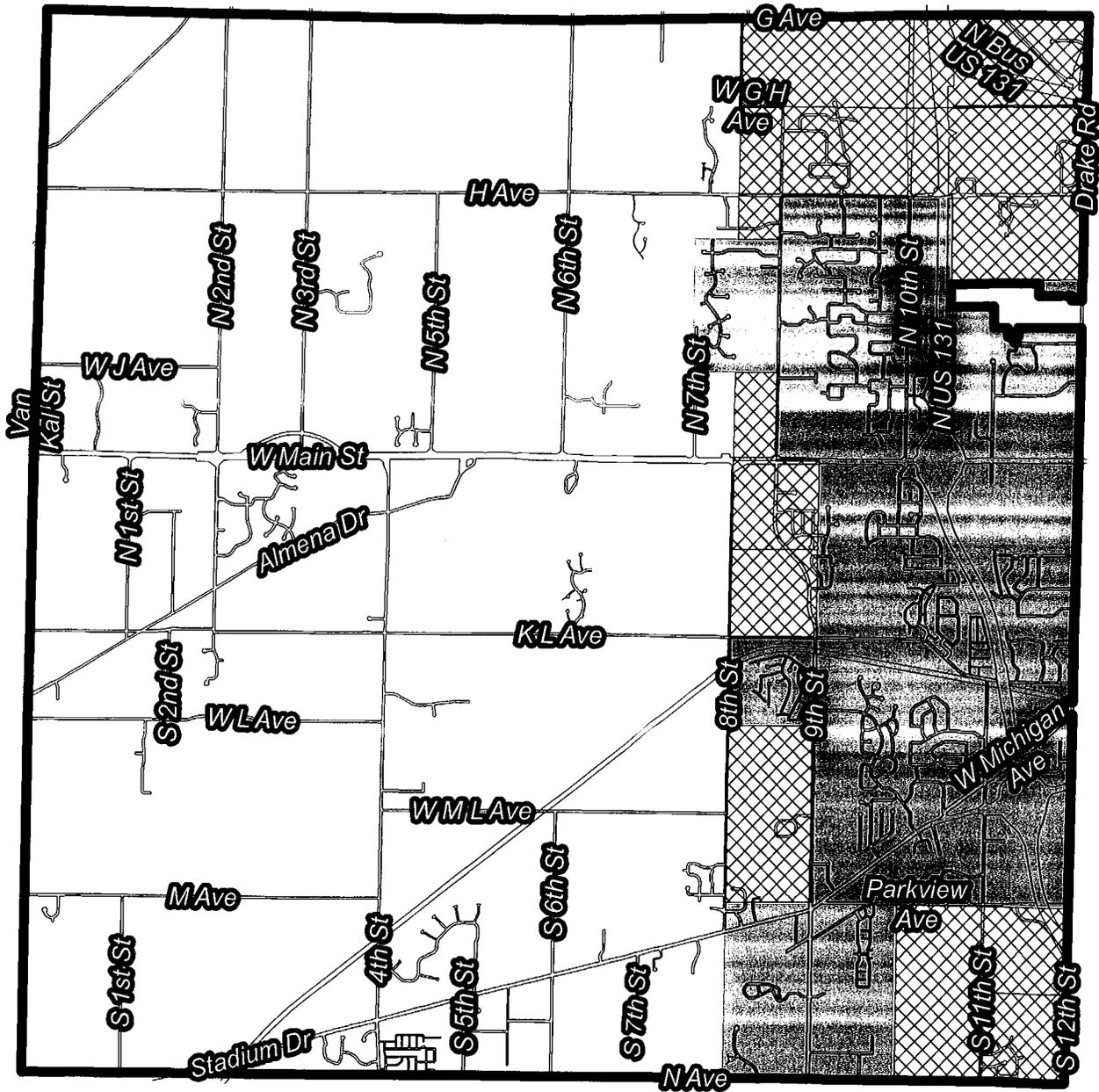
CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a meeting of the Oshtemo Charter Township Board, held on April 12, 2016, at which meeting \_\_\_\_\_ members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

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DEBORAH L. EVERETT, Township Clerk

# Proposed Expansion of Non-discharge Zone

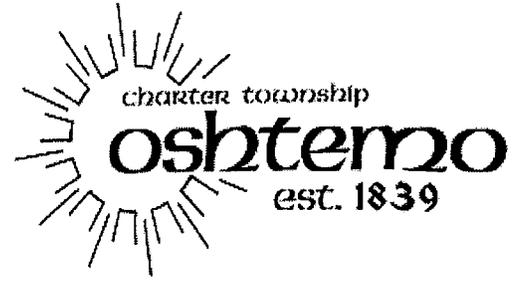


**LEGEND**

-  Road Network
-  Existing No Discharge Zone
-  Proposed Expansion



# Memo



**To:** Oshtemo Charter Township Board  
**From:** James W. Porter  
**Date:** April 1, 2016  
**Subject:** Liquor License Ordinance Amendment

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**OBJECTIVE**

To amend the Liquor License Ordinance to distinguish between new and transferred Class C Liquor Licenses.

**BACKGROUND**

The Township Board used to approve both new Class C Liquor Licenses (Quota Licenses) and all transferred Class C Liquor Licenses prior to them being approved by the Liquor Control Commission. In late 2014, the Liquor Control Commission changed its procedures and no longer allows or requires transferred Liquor Licenses to be approved by the Township.

With the loss of the right to approve or disapprove the transfer of a Liquor License, the Township lost the ability to place restrictions on the further transfer of these Licenses. However, our Liquor License Ordinance does require that all Class C Liquor Licenses show that the sale of beer, wine or spirits is incidental and subordinate to other permitted businesses upon the site, such as food sales, motel operations, and recreational activities. The Township established this standard to prohibit the development of bars within the community.

In order to maintain the integrity of the Township's Ordinance, we need to approve these transfers to be assured that someone is not developing a bar. However, I see no need to hold a public hearing on the transfers if they are being transferred from one owner to another, but the nature of the operation is not changing, and the Township knows that the sale of beer, wine or spirits is incidental or subordinate to the sale of food, such as a restaurant.

**INFORMATION PROVIDED**

I have attached a copy of a proposed amendment to the Township's Liquor License Ordinance breaking down the issuance of a Class C Liquor License between those that are new (Quota Licenses) and transferred Licenses. For transferred Licenses where there has been an ongoing business which has served alcohol in compliance in the Township Ordinance, it can be approved without a public hearing. If the site is new or it has been out of business over a year, then a public hearing would still be required.

In addition, under either circumstance, any transferee would have to meet all the requirements of Section B. 1. through B. 12. of the Township Ordinance including verification that their sale of beer, wine or spirits is incidental and subordinate to other permitted businesses upon the site.

**STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE**

Asking that the Board review the proposed text, and, if the Board is in agreement with the proposed amendment to the Liquor License Ordinance, to set the amendment for first reading.

OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. \_\_\_\_\_

Adopted: \_\_\_\_\_, 2016

Effective: \_\_\_\_\_, 2016

OSHTEMO CHARTER TOWNSHIP ORDINANCE

This Ordinance amends Ordinance No. 202, being the Oshtemo Charter Township Liquor License Ordinance, adopted on October 18, 1983, and repeals all Ordinances or parts of Ordinances in conflict.

THE CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN  
ORDAINS:

SECTION I. AMENDMENT OF COMPILED SECTION 121.002. Compiled Section 121.002 Applications for new and transferred license, Section C. is hereby amended to read as follows:

**121.002 Applications for new and transferred license.**

Sec. II.

C. *Terms of new or transferred license.*

1. *General New license.* Approval of a new license ~~or transferred license~~ shall be for a period of one (1) year subject to annual renewal by the Township Board upon continued compliance with the regulations of this Ordinance. Approval of a new license ~~or transferred license~~ shall be with the understanding that any necessary remodeling or new construction for use of the license shall be commenced within three (3) months of the action of the Township Board. Any unusual delay in the completion of such remodeling or construction may subject the license to revocation. The new license ~~or transfer of a license~~ shall only be approved if the licensee enters into an agreement restricting the transfer of said license outside the jurisdiction of the Township or within the Township less than five (5) years after issuance in a form approved by the Township Board carrying sufficient restrictions calling for the forfeiture of any funds paid by the transferee of such license, or if it is transferred without consideration for a payment of a liquidated damages, which would allow the Township to repurchase a liquor license for use within the Township. Any licensee ceasing business operations within five (5) years of issuance of the license shall surrender said license to the Township.

2. *Transferred license.* Approval of a transferred license for a business location which is or was within the last twelve (12) months serving alcohol in compliance with this Ordinance may be approved by the Township Board without a public hearing. Any transferred license for a business location not currently serving alcohol or which has not served alcohol in the last twelve (12) months shall require a public hearing pursuant to subsection E below. The use and approval of a transferred license is subject to approval by the Township Board and the applicant providing evidence that it will be in compliance with the provisions of Section B. 1. through B. 12. above.
2. 3. *Limited license.* In addition to the provisions set forth above, for applicants located within the Downtown Development Authority or the Corridor Improvement Authority areas of Oshtemo Charter Township, the Board may, with consent of the applicant, issue a quota license on a temporary basis for a period not to exceed five (5) years provided:
  - a. The building which houses the licensed premises meets or could meet the provisions of Paragraph (6)(a) of Act 270 of 2014.
  - b. The total public or private investment within the Downtown Development Authority or Corridor Improvement Authority meets the requirements of Paragraph (6)(b) and/or Paragraph (7) of Act 270 of 2014.
  - c. The business meets the criteria of Paragraph (6)(c) of Act 270 of 2014.
  - d. The business meets the criteria of Paragraph 9 of Act 270 of 2014.
  - e. Any quota license issued on temporary basis shall be non-transferrable, and the license shall be surrendered to the Township on the date and time set by the Board for the term of the temporary license. The temporary license shall only be approved if the licensee enters into an agreement restricting the transfer of said license within or outside the jurisdiction of the Township in a form approved by the Township Board carrying sufficient restrictions calling for the forfeiture of any funds paid by the transferee of such license, or if it is transferred without consideration for a payment of liquidated damages, which would allow the Township to repurchase a liquor license for use within the Township.

DEBORAH L. EVERETT, CLERK  
OSHTEMO CHARTER TOWNSHIP

CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

**RESOLUTION IN SUPPORT OF  
MICHIGAN MONARCH RESOLUTION, SENATE BILL 812**

April 12, 2016

WHEREAS, Michigan is one of three states that does not have an official state insect;

WHEREAS, the Monarch butterfly is native to Michigan;

WHEREAS, the Monarch butterfly is widely recognized throughout the State of Michigan;

WHEREAS, the Monarch, as a pollinator, plays a critical role in the reproduction of plants;

WHEREAS, the Monarch’s migration lures many tourists annually to the shores of the Great Lakes;

WHEREAS, the Monarch’s life cycle is symbolic for Michigan: Through hard work and determination, beauty emerges;

WHEREAS, conservation efforts are underway across the State of Michigan to protect the Monarch butterfly and by designating the Monarch as Michigan’s official State Insect, those efforts will be strengthened.

NOW, THEREFORE, BE IT RESOLVED, that the Oshtemo Charter Township supports the designation and adoption of the Monarch butterfly as Michigan’s official State Insect.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

The following "Abstained":

The Supervisor declared that the Resolution has been adopted.

---

DEBORAH L. EVERETT, Clerk  
Oshtemo Charter Township

\*\*\*\*\*

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a meeting of the Oshtemo Charter Township Board, held on April 12, 2016, at which meeting \_\_\_\_\_ members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

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DEBORAH L. EVERETT, Township Clerk



## **SAY YES! TO THE MONARCH AS MICHIGAN'S STATE INSECT**

Michigan is one of three states that does not have an official State Insect. The Monarch Butterfly is widely recognized throughout the State of Michigan, and lures many tourists annually to the shores of The Great Lakes to view its migration. The Monarch is symbolic for Michigan; like the Monarch, through hard work and tenacity Michigan can emerge beautifully. The people of

Michigan understand the need to protect this beautiful creature, and this measure can help protect the Monarch and educate Michiganders of all ages.

## **YOUR SUPPORT IS NEEDED!**

**Michigan residents can sign the petition here!**

**(<http://www.thepetitionsite.com/257/305/311/say-yes-michigan-to-the-monarch-as-our-official-state-insect-/>)**

Powered by Squarespace (<http://www.squarespace.com>)

The Oakland Press (<http://www.theoaklandpress.com>)

## Keego Harbor woman urging legislators to name Monarch butterfly as state insect

*By Carol Hopkins, The Oakland Press*

Thursday, January 14, 2016



Karen Meabrod of Keego Harbor hopes her favorite insect — the orange-and-black Monarch butterfly — might one day be honored by Michigan by being named the state's official insect.

“The Monarch is a great symbol for Michigan,” said Meabrod.

“Like the Monarch, through hard work and tenacity Michigan can emerge beautifully. The people of Michigan understand the need to protect this beautiful creature. This measure can help protect the Monarch and educate Michiganders of all ages.”

Michigan is one of three states without a state insect, she said. She hopes legislators will line up to approve the idea.

<URL destination="http://bit.ly/1nom4o1">SEE STATE INSECTS HERE

</URL>[Monarchs have a unique lifecycle.](#)

Three generations live from caterpillar to butterfly during a year. The fourth generation migrates and hibernates in a warmer area. When it awakens, it migrates north and east, and the lifecycle begins anew.

Karen and husband Dudley Meabrod have been raising Monarchs since 1992.

The adventure started when she and her children were taking a walk along old railroad tracks, now West Bloomfield's trail network, when they found a little caterpillar on an orange plant.

The children had just learned about the Monarch butterfly at Roosevelt's Summer Camp and were able to identify the caterpillar as a Monarch.

“We took it home, my husband built a cage — the first of many,” she said.

“We raised and released it and we were hooked

The Meabrods raise 60-90 a year, Karen said, adding, "It's a free hobby we both enjoy."

Karen works as Roosevelt Elementary School's Summer Camp director and every year brings Monarch eggs to raise at camp.

This past year, campers created a Butterfly Garden, planting Monarch specific plants in hopes of collecting their own eggs.

In all, 32 Monarchs were raised.

"Not a bad first year," said Karen. "A lot a children learned the importance of helping the Monarch butterfly."

The garden has since qualified as a Monarch waystation and a certified wildlife habitat through the National Wildlife Federation.

Meabrod said the Monarch's migration lures many tourists annually to the shores of the Great Lakes.

In the Upper Peninsula's Stonington Peninsula, located west of the Mackinac Bridge, thousands of Monarch butterflies migrating to Mexico stop at Stonington's Peninsula Point, according to reports on Pure Michigan.

Visitors will be able to see the butterflies rest and feed from mid-August through early September.

Monarchs have been in the news in recent weeks [as people promote the protection of milkweed plants](#), the vegetation Monarchs depend on.

Meabroad said State Sen. Jim Marleau is backing a bill to name the butterfly as the state insect.

"Now the real work starts. Roosevelt Elementary students are going to start writing letters as part of their opinion/persuasive writing units, said Meabrod. School staff are supporting the effort, she said.

She welcomes others' assistance, she said, in preserving the Monarch.

"By making it our state's insect, it will help to shed light on that (preservation) effort," Meabrod said.

To help Karen Meabrod with her plan to have the Monarch butterfly named Michigan's state insect, visit her [Facebook site](#).

Visit to [sign petition](#) to have Monarch named state insect.

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URL: <http://www.theoaklandpress.com/general-news/20160114/keego-harbor-woman-urging-legislators-to-name-monarch-butterfly-as-state-insect>

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