

Memorandum

Date: 9 February 2015
To: Township Board
From: Libby Heiny-Cogswell, Supervisor
Subject: Police Protection Contract Update

Objective

Update for the Board on Oshtemo Township police contract discussions with Kalamazoo County Sheriff's Office and Kalamazoo County.

Key Points

Oshtemo Attorney, Police Specialist, Fire Chief, Trustee Ford, and Supervisor, Kalamazoo County Sheriff's Office Lt VanDyken and Sheriff Fuller, and Kalamazoo County Administrator Neuzil, Attorney Canny, Finance Director Moored, and County Board Chair Taylor met in January and February to discuss the current and proposed police contract

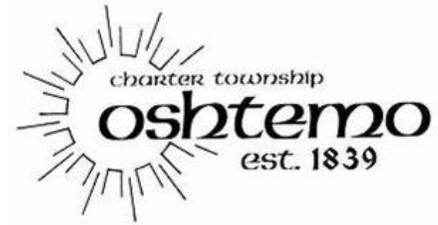
From January through February 1st, meetings focused on introduction of new individuals, with questioning from the County and the Sheriff's Office to understand the questions and issues Oshtemo has with the current contract.

February 8, 2016 meeting included response from County Finance on key issues of costs for officers including cost for backfilling officers on vacation, sick leave, etc, per the contract. Discussion underway to develop 2016 contract amendment for reporting, addition of directed patrol officer (potential), and long term plan for 2017 contract and beyond.

Besides contract discussions, work is ongoing between Oshtemo Police Specialist, Supervisor, and Oshtemo Lieutenant, and the Sheriff's Office to develop reporting formats for police activities and crime in the Township. Significant progress has been made.

Information Provided

County Benefit Costs (Actual)



Memorandum

Date: 9 February 2015
To: Township Board
From: Libby Heiny-Cogswell, Supervisor
Subject: Public Transit Timeline (Partial) – Oshtemo Township

Objective

Provide information for the Board to discuss transit in Oshtemo Township.

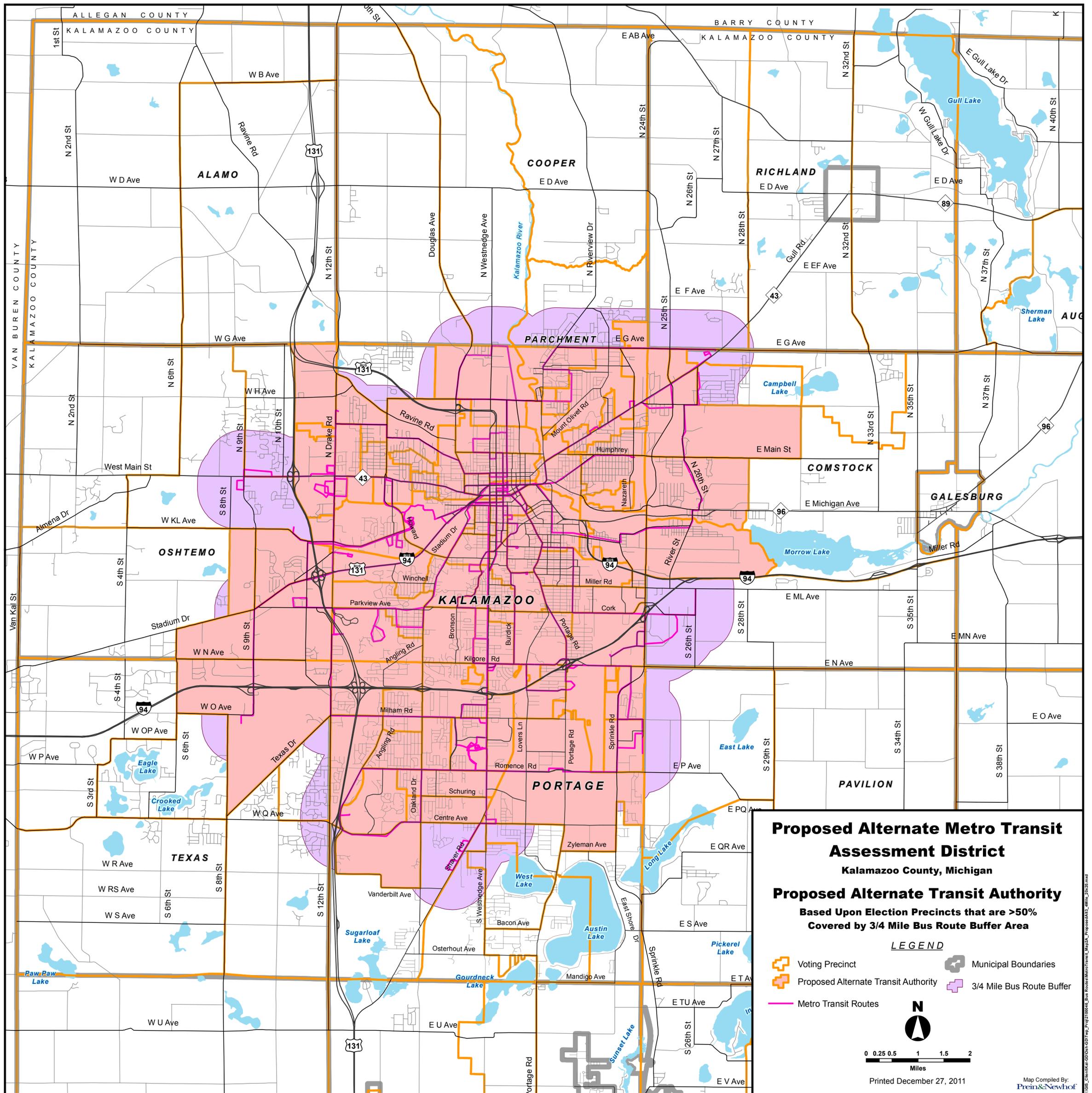
Timeline

- 1993– 2006 Oshtemo budget for Mass Transit subsidies ranged from \$11,000 to \$18,000 per year – average for the time period was \$14,000. This reflects contract with Metro Transit for fixed route bus lines in Oshtemo (routes on West Main, Stadium Drive, KL Avenue included)
- 2003 KATS exercises federal funding distribution authority to further collaboration and comprehensive public transit system efforts
- 2006 Oshtemo residents approve millage for “on demand” transit service. Metro Transit dissolves contract requirement for fixed route services
- 2006 County wide transit millage failed
- 2008 County wide transit millage failed
- 2008 Legislature amends public transit legislation (Act xxx of xxxx) to permit two public transit authorities to operate concurrently within the same county; any millages adopted to support said authority must draw millage lines along voting precinct boundaries
- 2009 KCTA’s web site notes a millage of 0.4 was first approved by voters in the county in 2009 and renewed in 2013 – KCTA utilized the millage to fund Metro County Connect and all fixed route service in the county that are outside the city. City residents pay 0.6 for the fixed route bus system.
- 2010 Kalamazoo Metro Transit completes Comprehensive Operations Analysis study. Oshtemo expansion plans outlined.
- 2012 Oshtemo Planning Staff and Supervisor met with Metro Transit Staff to outline interest and need for public transit master plan for the Township, to outline transit

- needs and expansion plans as means to communicate same with Township Board when the Opt Out decision was before the Board
- 2013-14 KCTA Leadership Team formed to identify strategic planning and milestones for integrating the two transit agencies; Oshtemo is represented
- 2014 Central County Transit Authority formed.
- 2014 Area municipalities given chance to opt out any or all precincts within their jurisdictions
- 2014-Oct Oshtemo Township Board votes to opt out five of ten precincts. Oshtemo includes precincts with significant fixed route line service (five precincts), and exercises reasonable judgment in not including precincts with little existing or planned fixed route service within the precincts.
- 2014-Dec CCTA adopts policy to end fixed route service to precincts not opted in, with educational exception. Policy does not provide for proportional consideration of the situation in Oshtemo.
- 2015 Oshtemo Supervisor met several times with CCTA Director Sean McBride, Texas Township Superintendant Vanderwere, CCTA Board Member Linda Teeter, and others to discuss the fixed route situation, whether there is any ability to amend the CCTA policy, and specifically the West Main route situation. Oshtemo also explores special assessment district options.
- 2015 CCTA develops broad master plan for transit in the County. No need or expansion plan for Oshtemo is explored.
- 2015-16 KVCC, Texas Township, and CCTA developing fixed route agreement with approximately 73% covered by KVCC, and 1/3 of remaining by Township special assessment district (SAD). But contract not final, and there are issues with the SAD.
- 2016 CCTA outlines plans to amputate portions of fixed route lines in Oshtemo (West Main Route 14) and Pavillion Township (Pavilion Estates Route). CCTA has significantly more revenue from the merger and millage, but still maintain policy which will disenfranchise the poor, elderly, and disabled.

Information Provided

Map of Oshtemo Township, 2011 (Note: the purple reflects areas within a three-quarter mile distance to bus route lines)
MDOT Kalamazoo ACUB detail
COA, 2010 (Oshtemo Excerpts)
Community Survey Results Summary, 2014 4-17
Oshtemo Metro Transit Routes
Letter, 2014 10-23: Oshtemo Charter Township Opt Out Decision
Minutes, 2014 12-19: CCTA Adopts Policy, including for Opt Out Districts
Map, 2014 10-14 Metro Transit Routes and Oshtemo Opt-Out Districts
Memo, 2014 12-19: Oshtemo Information Memo
Letter, 2015 2-18: Oshtemo Township & Texas Township- Joint Response Regarding New Central County Transit Authority Public Transportation Policy
10 Year Transit Plan – Oshtemo Talking Points, 2015 5-3
Route Maps, 2016 2-8: CCTA proposed route alignments



Proposed Alternate Metro Transit Assessment District

Kalamazoo County, Michigan

Proposed Alternate Transit Authority

Based Upon Election Precincts that are >50% Covered by 3/4 Mile Bus Route Buffer Area

LEGEND

-  Voting Precinct
-  Proposed Alternate Transit Authority
-  Metro Transit Routes
-  Municipal Boundaries
-  3/4 Mile Bus Route Buffer



Printed December 27, 2011

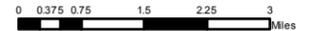
Map Compiled By:
Prein & Newhof

C:\GIS\GIS\G01\Map_ProposedMetroTransit_Map2A_ProposedAS2_4.mxd, 2/20/11

Kalamazoo, MI

FHWA Approved Adjusted Census Urban Boundary (ACUB) Map

This map is produced for FHWA's approval process. The approved ACUB is displayed with the 2010 US Census Blocks colored by the main urban justification code. MDOT worked cooperatively with the appropriate local road agencies to arrive at the approved areas. For the ability to zoom in and display background imagery, go to: <http://www.mcgi.state.mi.us/acub/> and zoom into the desired area.

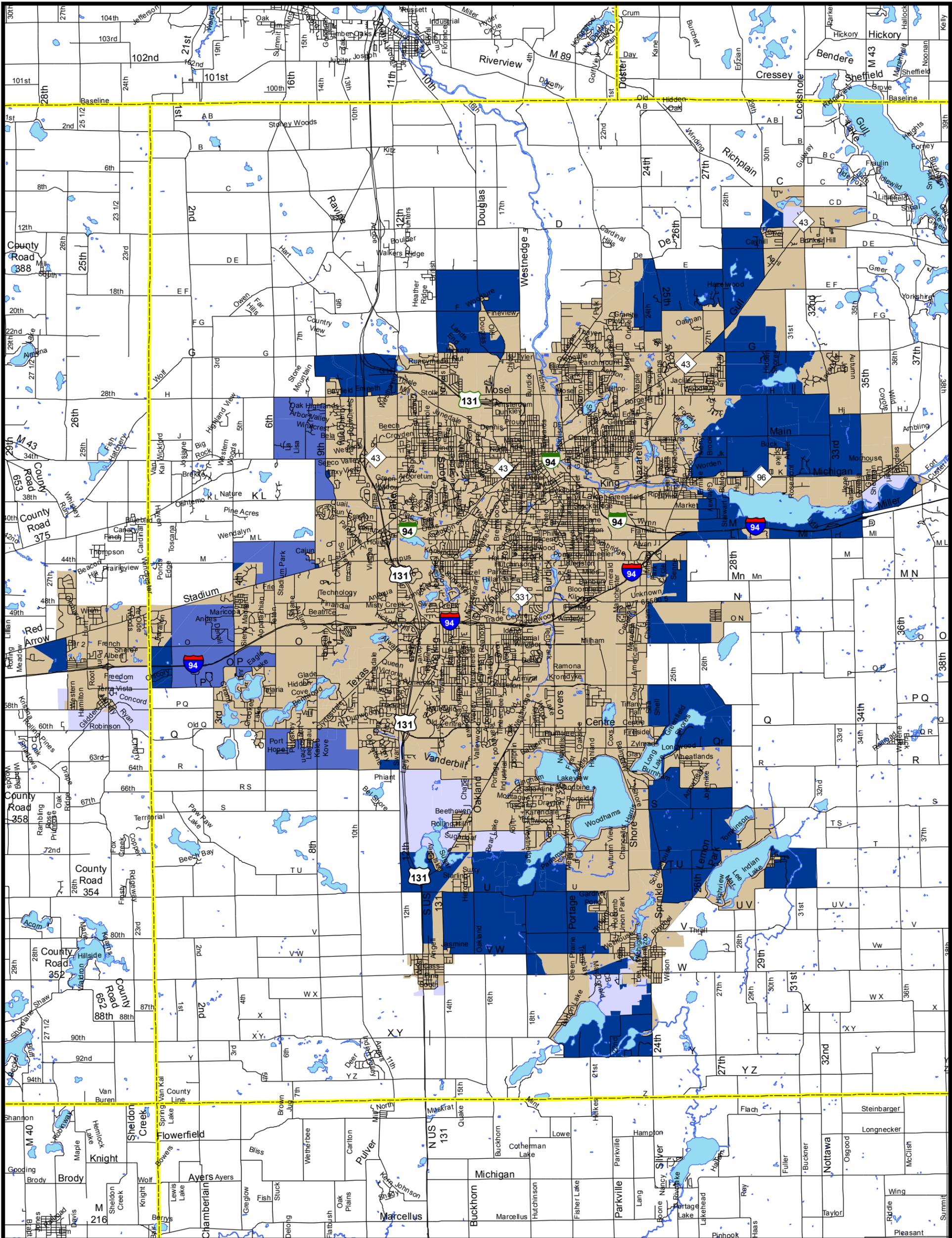


Legend

- County
- Roads
- Lake

Justification Codes

- A - Census Urban
- B - Incorporated
- C - Urban Characteristics
- D - Smoothing



4.2 West Kalamazoo Short-Range and Long-Range Recommendations

Route 3 – West Michigan

This route serves a main corridor on the west side comprised of student housing, retail centers and connecting with WMU. The schedule and routing are confusing and convoluted. Buses run every 30 minutes and alternate trips travel in opposite directions. This is confusing to riders and depending on the trip boarded, the rider may be faced with a very lengthy ride. In addition, it serves a senior housing complex through a route deviation that produces very little ridership and area residents have requested service to be discontinued. The route is also designed to for connections with Route 16 at WMU to provide continuous service to downtown.

Short-Range Recommendations

The short-range recommendation for Route 3 is to simplify the route by replacing the deviation to The Points Apartment with an extension of Route 16 and discontinue the deviation into the Westland Meadows senior housing complex. The route would be operated bi-directionally on a consistent alignment. Service would be adjusted to a 60 minute frequency.

Long-Range Recommendations

Improve Route 3 to 30 minute frequencies and extend the route to downtown on weekdays during the day. The trips would be scheduled to alternate with Route 16 providing 15 minute frequency between the West Michigan student housing corridor and downtown. Route 3 would arrive and depart downtown on the hour and half hour while Route 16 would continue to arrive and depart for the pulse at :15 and :45 past the hour. This recommendation must be made in conjunction with a Route 16 extension.

Route 4 – Oakland

Route 4 provides service to the satellite campus of WMU along Oakland Drive, single family residents and several multi-family complexes.

Short-Range Recommendations

Due to very low productivity, it is recommended to discontinue night service after the 7:15pm trip. In addition, in conjunction with the Portage service recommendations (Routes 26, 27 and 28), the connection with Route 26 would be moved to Rosewood Complex.

Long-Range Recommendations

Improve peak-period service to 30 minute frequencies to better serve existing riders and attract new customers.

Route 7 – Alamo

Route 7 provides service to single family neighborhoods, a senior housing complex and a large multi-family housing complex. The Northwind senior housing is provided with selected outbound trips that deviate to the front of the facility.

Short-Range Recommendations

Route 7 should extend to the Maple Hill Mall via Grand Prairie Road, Central High School and Drake Street. This proposal is in conjunction with proposed changes to Route 14. Overall this would simplify the route structure, increase mobility with more direct service and provide Route 7 with a major destination while filling-in an area with a service gap. Buses would run every 30 minutes during the day and every 60 minutes nights and Saturdays.

Long-Range Recommendations

To respond to requests for additional night trips to serve shift workers and college students, weeknight service on Route 7 should be extended hourly to midnight. In addition, Route 7 is a higher ridership core route and per community requests, hourly Sunday service should be implemented from 9am to 6pm.

Route 11 – Stadium

This is a very popular route due to its final destination of Kalamazoo Valley Community College (KVCC). Also, it serves WMU, major retail and large multi-family complexes on Stadium. Outbound, buses deviate from 9th Street to serve the Bronson Fitness Center where there are virtually no boardings. Operations staff frequently adds a ‘kicker’ bus to augment service and respond to overcrowding. In addition, it is reported that students that rely on the bus are able to take Route 11 to reach night classes at KVCC but must find alternative return modes of transportation.

Short-Range Recommendations

Route 11 should operate every 30 minutes from 7:45am through 5:15pm. This would respond to the high demand for service and improve on-time performance.

Long-Range Recommendations

The span of service on weeknights should be extended to midnight in order to accommodate night school students. Classes are scheduled to end as late as 10:10pm during the week.

Route 14 – West Main

Service to the West Main corridor is provided by Route 14. This corridor is comprised of single family housing, WMU housing and major retail centers. Outbound, Route 14 operates a lengthy deviation via Drake Street to serve the Friendship Village housing complex and Central High School while also making transfer connections with Route 3 at the Maple Hill Mall. Also, Route 14 ends just short of a currently un-served Walmart store on 9th Street that had service about three years ago.

Short-Range Recommendations

Route 14 should no longer make the Drake Street deviation to Central High School and, with the running time saved, extend the route from the current terminal at the West Main Meijer’s Store to the 9th Street Walmart. This will close a major service gap discussed by the community and operations staff while the Drake corridor will be served by an extended Route 7 instead.

Long-Range Recommendations

To respond to requests for additional night trips to serve shift workers and college students, weeknight service on Route 14 should be extended hourly to midnight. In addition, Route 14 is a higher ridership core route and per community requests, hourly Sunday service should be implemented from 9am to 6pm.

Route 16 – Lovell

Route 16 provides service between downtown and the WMU Campus.

Short-Range Recommendations

Route 16 should extend from WMU to The Point Apartments via West Michigan Avenue and KI Avenue providing more and direct service for the student housing area. This would resolve running time problems and provide a one-seat ride from West Michigan Avenue to downtown.

April 17, 2014

To: Libby Heiny-Cogswell
Deb Everett

From: Gregory Milliken, AICP

Subject: Community Survey Results Related to Public Transit



I have reviewed the survey results in regards to responses pertaining to public transportation.

There were two questions in particular that addressed public transportation. I will summarize them here. I would suggest you take your summaries of the results to the discussion on Tuesday (in the event I am not able to attend) in case there are follow up questions, such as “how many renters were there that responded?”

One of the questions was regarding the overall satisfaction with public transportation options in the Township. The score was a 6.1 out of 10. This was one of the lowest scores received. The transportation category and property taxes category were the two lowest scoring categories with only three other specific items scoring less than a 6.1. There are a couple specific items to pull from the breakdown of this 6.1 score:

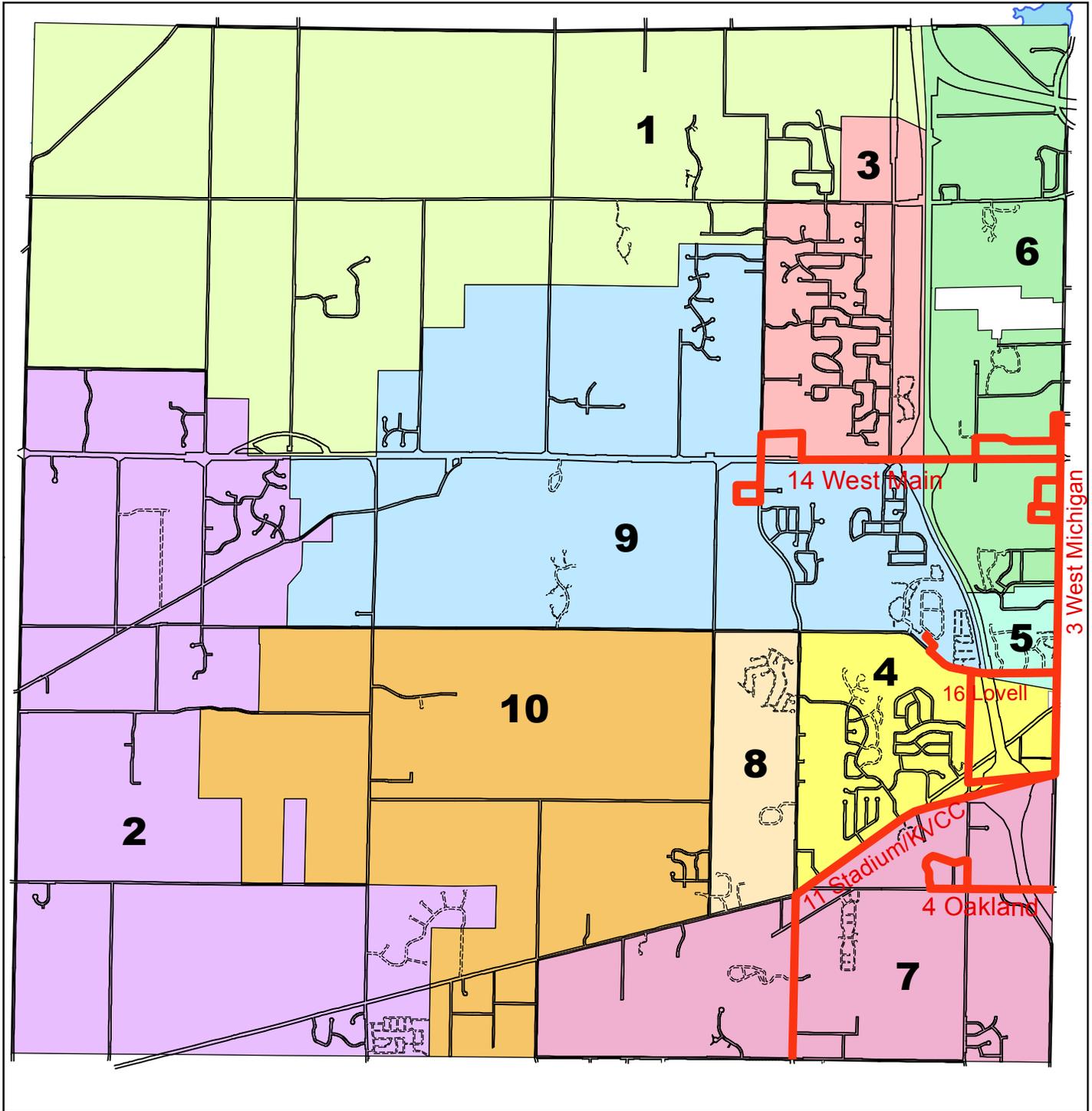
- The satisfaction generally decreases the longer the resident has lived in the Township.
- Renters are generally more satisfied than owners.
- The 45-54 age group had the lowest satisfaction score – 4.7
- The highest scores were in the educational attainment group among those with some high school (7.5) or some college (7.1). Those with high school, college, or graduate degrees all had 5.8 or 5.9 scores.
- As income levels decreased, so did the level of satisfaction.
- Apartment dwellers had the highest level of satisfaction (6.5) of all dwelling types

The other question that was asked regarded funding for future opportunities in the Township. Respondents were asked if they would support or oppose additional funding for public transportation.

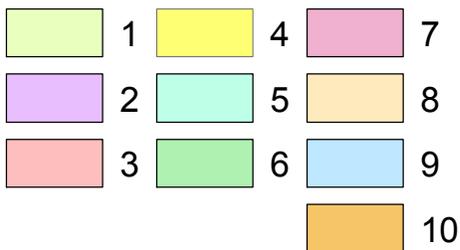
- 17% support additional funding
- 45% oppose additional funding
- 38% need more information

Of the six options, this was the lowest level of support for additional funding. Further breakdown...

- The greatest support came from:
 - Renters (42%)
 - Low income (\$25k or less) (42%)
 - Single (34%)
 - Apartment dwellers (44%)
- The greatest opposition came from:
 - Longtime residents (more than 20 years) (58%)
 - Households with children 12 years or older (57%)
 - Houses on more than 10 acres (62%)
 - Houses on 1-10 acres (59%)



Voting Precinct



Metro Transit Routes





7275 W. MAIN STREET, KALAMAZOO, MI 49009
269-216-5220 Fax 269-375-7180 www.oshtemo.org

October 23rd, 2014

Sean McBride, Executive Director, &
Linda Teeter, Acting Chairperson
Central County Transportation Authority
530 North Rose Street
Kalamazoo, MI 49007

RE: OSHTEMO CHARTER TOWNSHIP OPT OUT DECISIONS

Dear Sean and Linda:

Thank you for the opt out notice letter from the Central County Transportation Authority regarding the County Board adoption of the CCTA Articles of Incorporation. The Oshtemo Township Board met, discussed, and voted at its regular meeting on October 14th, 2014 whether to opt out any of the ten voting precincts from the Central County Transportation Authority.

Following is the list of the Oshtemo Board decisions:

Motion by Everett, second by Farmer to opt out Precinct #1.	Carried 5-2.
Motion by Everett, second by Farmer to opt out Precinct #2.	Carried 5-2.
Motion by Culp, second by Everett to opt out Precinct #3.	Carried 4-3.
Motion by Everett, second by Heiny-Cogswell to opt out Precinct #4.	Failed 0-7.
Motion by Heiny-Cogswell, second by Everett to opt out Precinct #5.	Failed 0-7.
Motion by Heiny-Cogswell, second by Everett to opt out Precinct #6.	Failed 1-6.
Motion by Culp, second by Everett to opt out Precinct #7.	Failed 0-7.
Motion by Everett, second by Culp to opt out Precinct #8.	Failed 0-7.
Motion by Heiny-Cogswell, second by Everett to opt out Precinct #9.	Carried 4-3.
Motion by Everett, second by Culp to opt out Precinct #10.	Carried 4-3.

The Township looks forward to the area-wide expansion of district boundaries, and to participating on the CCTA Board from inception this Fall into the coming decades.

Very truly yours,

Libby Heiny-Cogswell,
Supervisor

OSHTEMO CHARTER TOWNSHIP

cc: Deb Everett, Clerk, Oshtemo Township
James Porter, Attorney, Oshtemo Township
Peter Battani, Administrator, Kalamazoo County
Tom Canney, Attorney, Kalamazoo County

Meeting Minutes
CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO TRANSIT AUTHORITY BOARD
Special Meeting
December 19, 2014

Place: Metro Transit Administrative Building, 530 N. Rose St.
Time: 12 Noon
Staff Present: Sean McBride, Barbara Blissett
Others Present: Leona Carter, Barrett Lee, Linda MacDonald, Michele McGowen, Darlene McCracken, Jon Start

1). ROLL CALL

KTAB Members Present: Zach Lassiter, GarryLee McCormick, JJ Meddaugh
KTAB Members Absent: Andy Havice, Lynn North, Jeremy Orr
No Quorum

KCTA Exec. Dir. Sean McBride announced the passing of KTAB Board Member Reverend E. Allen Hayes.

KCTA Members Present: Curtis Aardema, Jeff Breneman, Paul Ecklund, John Gisler, Martin Janssen, Jack Mekemson, Greg Rosine, Linda Teeter

KCTA Members Absent: None

CCTA Members Present: Jeff Breneman, Deb Everett, Pamela Goodacre, John Gisler, Martin Janssen, GarryLee McCormick, Ann Nieuwenhuis, Jim Pearson, Terry Urban, Greg Rosine, Linda Teeter

CCTA Members Absent: None

2). REQUEST FOR APPROVAL OF KCTA AGENDA

A motion was made to approve the December 19, 2014, agenda.
Motion: Ecklund Support: Aardema
Motion carried by unanimous voice vote.

2). REQUEST FOR APPROVAL OF CCTA AGENDA

A motion was made to approve the December 19, 2014, agenda.
Motion: Nieuwenhuis Support: Janssen
Motion carried by unanimous voice vote.

3). CITIZENS' TIME

There were no citizen comments.

4.) OVERVIEW OF REGIONALIZATION PROCESS

Exec. Dir. McBride provided an overview of the regionalization process for public transportation dating back to 2008 when the Kalamazoo County Transportation Authority was created due to a dispute based on the 2000 Census regarding transportation funding between urban and rural areas. He said at that time Kalamazoo County was providing demand/response transportation and the City of Kalamazoo was providing fixed-route bus service. He added Kalamazoo Area Transportation Study (KATS) helped in the development of creating the KCTA since they are involved in the allocation of those funds. The resolution, as a result, was 1) to stabilize funding through a countywide millage and, 2) to begin the process to consolidation of public transit under a countywide regional authority.

When Exec. Dir. McBride joined the KCTA, in 2012; transfer of Metro Transit to the KCTA was not moving very fast so it was decided there needed to be more involvement from elected officials. With the combination of the KCTA, elected officials, City of Kalamazoo and Kalamazoo County a plan was drafted to implement the process of regionalization of public transportation and the formation of a Transition Leadership Team. This team included most of the affected jurisdictions, and the Kalamazoo Area Transportation Study (KATS).

With the guidance of the Transition Leadership Team, progress resulted in the creation of the CCTA and anticipation of a millage question to be placed on a 2015 ballot, for the transfer of Metro Transit to the Authority targeted for October 1, 2015.

5). POLICY FOR FUTURE SERVICE

Chairperson Teeter summarized the events leading up to the formation this policy for fixed-route bus service outside the CCTA boundaries. The policy would not be implemented until the fixed-route bus millage has been approved and levied. However, if the millage passes the policy under consideration addresses a way to resume bus service by offering a one-time contract to the jurisdiction not included in the boundaries.

Exec. Dir. McBride explained the revised policy with the Board's requested changes.

Comments were shared from all the Boards with concern over where/when service would end for those jurisdictions outside the boundaries. It was questioned if it was fair to allow for service by contract when other jurisdictions have not "opted out" and they are currently receiving service. It was noted that contracts can be amended. Everyone agreed it was a difficult decision but it was the Authority's charge to provide sustainable transportation and it relied on passage of the millage.

Everett distributed a memo from Oshtemo Township with the reasoning behind the Oshtemo Board's vote to "opt out" several of their precincts and suggestions to improve the proposed policy. The memo is a part of the meeting's recorded documents. She went on to say the vote to "opt out" the precincts was not unanimous but based on reasonable access to current service and that meant if there was at least 50% usage within the precinct then it was included. She shared her thoughts on the lack of equality when determining boundaries and the use of precincts instead of using the jurisdiction as a whole.

Gisler inquired whether a special assessment would be a way for Pavilion Estates to continue their bus service. He said a contract should not be the only option for those who want service.

A motion was made to adopt CCTA Policy 1.00.00 - CCTA Fixed-Route Bus Service to Areas Outside Authority Boundaries.

Motion: Rosine Support: Nieuwenhuis

The motion carried by roll call vote.

Ayes: Breneman, Gisler, Goodacre, Janssen, McCormick, Nieuwenhuis, Pearson, Rosine, Teeter

Nays: Everett

Absent: None

During the vote Urban said: "I object to the process, I believe there should have been a vote to end the debate and call the question...the motion to end debate requires a second and also a vote...Madam Chairperson, I object to the process; you intend on moving on without registering my objection so I would like to vote...I vote yes."

6 a/b). SERVICE LEVELS AS IT RELATES TO MILLAGE REQUEST & FINANCIAL CONSIDERATIONS AS IT RELATES TO MILLAGE REQUEST

Exec. Dir. McBride detailed the information attached to the memo giving an overview on current and enhanced service needs with their costs. He provided previous election results along with a summary of other ballot proposals during KCTA millage elections.

Exec. Dir. McBride announced he had just been notified that there would be a state-wide question on the ballot related to an increase in Michigan sales tax. At the time he was not aware of the exact language or the potential effect it would have on the KCTA millage issue.

Chairperson Teeter reminded everyone that currently the KCTA's was 0.4 mills which operated the demand response system and the line-haul buses outside the city limits.

Nieuwenhuis commented that with the millage duration being five years, all the service changes and enhancements should be included.

Discussion was held concerning the possibility of additional bond or millage issues on the ballot making people choose what is more important to them. They said the CCTA millage was an issue that needed to be carefully explained to the voters with as many specifics and comparisons to other Michigan Transit Systems because it would help people understand.

Chairperson Teeter said the information discussed and provided at this meeting would give Exec. Dir. McBride some guidance for verbiage and how the millage question could be drafted.

Breneman stated especially seeing what other cities offer with their transit systems, this was a great opportunity to show the public how we can offer more services with the new regional transportation system. He said even though there is a possibility of multiple tax/bond/millage questions on the ballot, the Authority cannot shirk its duties to provide the best transportation to Kalamazoo County.

Aardema reiterated the need to be specific when promoting the upcoming millage and using other cities' millages as a comparison for services provided.

McCormick shared that he had spoken with a friend who writes articles for the local Encore Magazine. She said she would welcome the opportunity to write an article about the millage and providing the information to their readers.

Gisler shared that some residents outside the CCTA Boundaries but within the KCTA boundaries could possibly see their millage reduced, and could reap the benefits of the extended hours and enhanced service.

Exec. Dir. McBride agreed with Nieuwenhuis's comment that he should talk/brainstorm with other area leaders to get a better feel for when to whether to place a transit millage on the May or August ballot.

6). COMMUNICATIONS

None

7). REPORT FROM EXECUTIVE DIRECTOR

None

8). CHAIRPERSON'S REPORT

None

11). CITIZENS' TIME

Jack Urban urged the Board to consider placing the millage on the May ballot with the reason being that this is a local issue and could pass with the education of the public.

Darlene McCracken spoke as a Metro bus rider stating she was concerned with the upcoming changes facing riders with some of the jurisdictions "opting out." She was gathering signatures on a petition to submit to her local jurisdiction asking them to reconsider their decision to not include certain precincts in the CCTA boundaries.

Linda MacDonald encouraged the Board to consider asking for a higher millage on the ballot and keeping the 0.4 millage for the urban residents.

12). MEMBERS' TIME

Pearson commented that the map Everett had distributed made the most sense when dealing with this issue, however, at the present time it was a moot point.

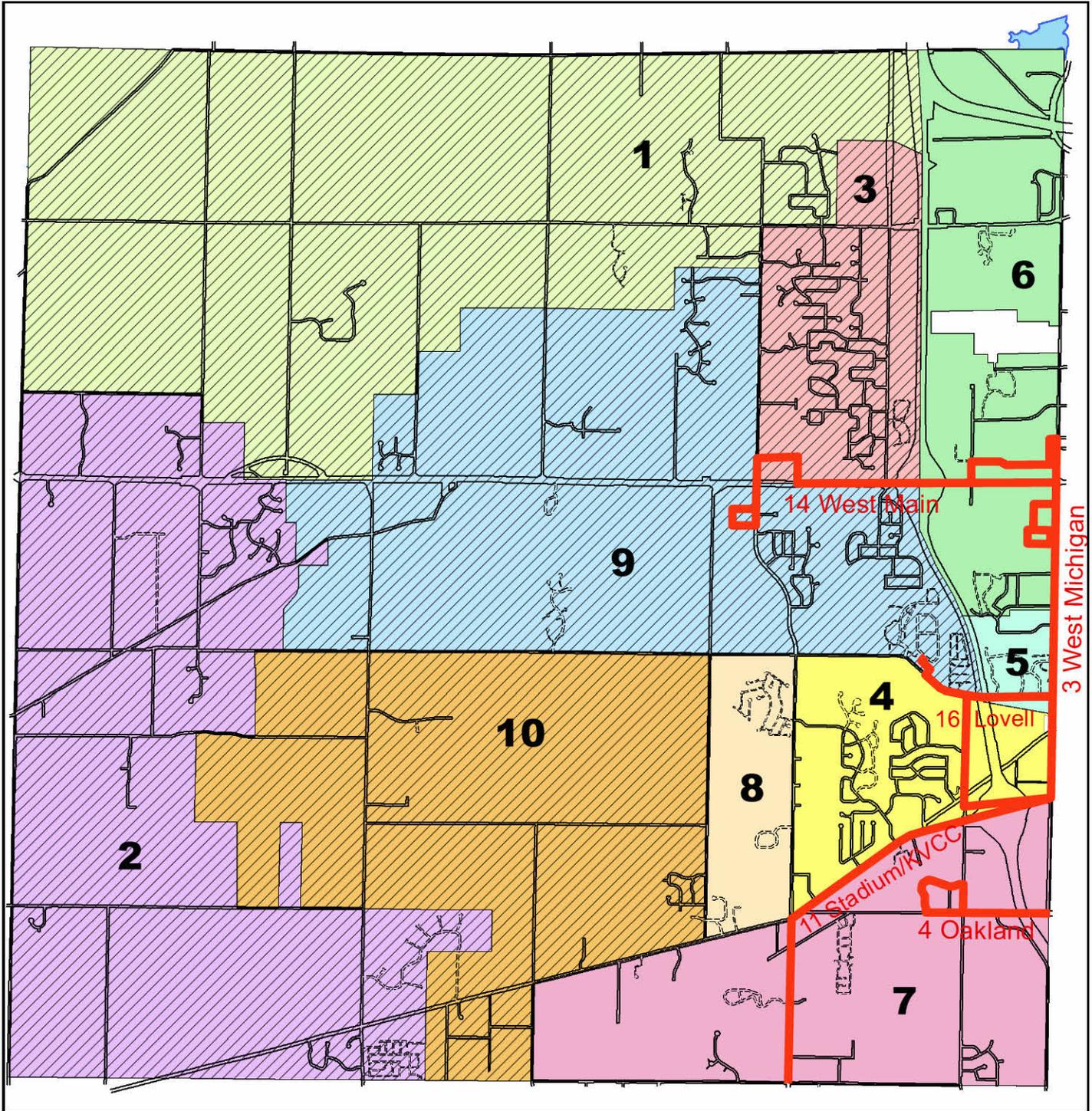
Gisler announced this would be his last meeting as a board member since he would now be serving as a Kalamazoo County Commissioner. He was very thankful for all the knowledge he had acquired during his involvement with the KCTA and CCTA. He wished everyone success with millage proposal and would help in any way he could.

Everyone wished Gisler success as a Kalamazoo County Commissioner and thanked him for his dedication and service to the KCTA, CCTA as well as Kalamazoo County residents.

13). ADJOURNMENT – The meeting was adjourned at 2:03 p.m.

CCTA Chairperson

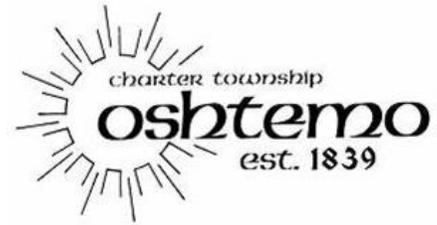
CCTA Clerk



Metro Transit Routes and Opt-Out Districts

October 14, 2014





Memorandum

Date: 19 December 2014

To: Township Board & Oshtemo Community

From: Libby Heiny-Cogswell, Supervisor
Deb Everett, Township Clerk

Subject: Information on the Central County Transportation (CCTA) Policy for Fixed Route Bus Service to Areas Outside Authority Boundaries (Adopted 19 December 2014)

Objective

Provision of information and background on 1) Oshtemo Township Board CCTA bus line service boundary decisions, and 2) December 19th, 2014 adopted CCTA Boundary Policy.

Background

- Oshtemo Township has and continues to support public transportation.
- Oshtemo Township wants expanded service to move beyond the current “spokes of a wheel” route system in the Township. We have continued to ask for information on an expansion plan.
- Oshtemo was not given a clear indication of what the transit authority action would be regarding precincts that might be opted out.
- Without a plan for expansion, the Oshtemo Township Board voted based on reasonable access to current service, generally if more than 50% of a precinct had service, it was included, if not, it was not included.
- The proposed policy (refer item d) is a disincentive for the collaboration that needs to occur over coming months and years. Precinct boundaries are established based on statutory guidelines and have no connection to land use or transportation; system should be based on reality of how buses are and could be used.
- One immediate improvement to the policy would be to change (refer item d) to a system where the Township could use the special assessment process to fund public transportation. The special assessment area could be based on a reasonable distance standard, which in this case could be ¾ mile distance to a bus line route.

19 December 2014

Memorandum

Page 2

- Consider exception where riders come from other areas until system is expanded (refer item f), such as the included policy exception for educational entities.
- This 12-19-2014 CCTA policy, not Oshtemo Township, threatens the public transportation system integrity. 42% of Oshtemo's taxable value is already contributing to the CCTA public transportation system, as voted by the Township Board this fall. If the goal is for Oshtemo to pay its proportionate share of bus line service, at a contribution rate based upon 42% of the total township taxable value, Oshtemo is already paying its share. This new policy seems punitive and counterproductive to what the goals for public transit should be.
- Refer maps, attached, which indicate areas reasonably served by bus service in Oshtemo Township, when viewed by the existing three-quarter mile distance to bus line federal standard.

Information Provided

Map of Oshtemo Township (Note: the purple reflects areas within a three-quarter mile distance to bus route lines).



February 18, 2015

Ms. Linda Teeter, Chair
Mr. Greg Rosine, Vice-Chair
Mr. Sean McBride, Executive Director
Members of the Central County Transit Authority (CCTA) Executive Committee
530 N. Rose Street
Kalamazoo, MI 49007
(269) 337-8087
Via email: Sean McBride (mcbrides@kalamazoocity.org)

**RE: OSHTEMO TOWNSHIP & TEXAS TOWNSHIP JOINT RESPONSE REGARDING NEW
CENTRAL COUNTY TRANSIT AUTHORITY PUBLIC TRANSPORTATION POLICY**

Dear Linda, Greg, and Sean:

The Townships of Oshtemo and Texas wish to convey unequivocally to the Central County Transit Authority and the community it serves our support for public transit. Jointly we request the opportunity to discuss and negotiate with the CCTA an interim solution for the continued provision of public transit to our Townships. It is our hope that all parties are able to maintain focus on a mutually beneficial and equitable solution toward attainment of the CCTA mission, which will continue to move the communities forward.

Specifically, we would like the opportunity to explore options with you for an interim, five year solution to the problem of service proportionality to the Townships expected contribution. On behalf of our Township residents we are asking for a reasonable review of the contributions for the route and stops which serve parts of our Townships not "opted in" as part of the CCTA area, due to the disproportion of bus line service to the precinct boundary areas.

Ultimately, at the end of those five years, we hope to jointly be in a position to present our Board and our Townships a vision of service and expansion which improves and expands public transportation. It is with such a vision for expansion that it then makes sense to include a greater area.

Please know additionally that both Townships are challenged in the provision of sidewalks for our residents to access bus service lines. The Townships are actively working to address this issue. Five years from now, with more sidewalks, our residents will be able to better access the service. This is no small task, but the Townships are working hard in this direction, and contributing significant dollars and staff and consultant time to meet this need.

In addition to these joint goals from Texas and Oshtemo Township, we also have unique circumstances and goals —

OSHTEMO TOWNSHIP

- The Oshtemo Board took official action in regard to the CCTA boundaries at two meetings—October 14, 2014 and October 21, 2014. The Board decided the inclusion and exclusion of precincts at that meeting, determining to include five of the ten precincts in the Township, that is, of the voting precincts, to include half. The decision celebrates the inclusion of bus lines in the Township.
- It is vital to have ongoing collaboration and discussion with the CCTA, to address the public transportation needs in our community. We look forward to the discussion on how buses are currently and could be used.
- Oshtemo is providing strong support for the bus line service. The monetary contribution represented by the five included precincts is a whopping 42% of our Township's total taxable value. Given the unusual requirement placed upon the Board to use voting precinct boundaries to define a public transportation system, to put "a square peg in a round hole", the Board wrestled, ultimately voting a reasonable, though not perfect, solution. The message of this official Board extensive handwriting and decision is clear—Oshtemo supports public transit.
- Per the CCTA analysis, the opted in Oshtemo precincts will contribute \$120,225 if the millage rate is .4. This represents an increase of 700% over the last contract the Township paid for public transit.

TEXAS TOWNSHIP

- The decision to Opt-Out was not taken lightly by the Township Board and was made after several meetings with the CCTA and KVCC in an attempt to develop a compromise that was mutually beneficial to all involved.
- We continue to support Public Transit which is evidenced by the \$1,138,262 contributed within the last four years to the transit system.
- The CCTA policy may work well for the densely urbanized areas. However, as it is written now, the policy prevents compromise for those areas that aren't primarily served. It is not proportionate for the outlying Township's like Texas and should be adjusted accordingly.
- It is our desire to continue service to the existing route which serves KVCC and the businesses on the 9th Street corridor. This can be accomplished by the businesses, KVCC, CCTA and the Township working together to resolve the inequitable funding mechanism.
- Texas Township believes the CCTA should actively advocate for sidewalks in the bus service areas

We thank you for the tremendous work and long term vision you, Friends of Transit, and so many others have given in the name of public transit for the community. Please consider this request to join together in the name of the next long term vision for public transit, in working with our communities to address individual and mutual concerns. We look forward to hearing from you to set up a time we can begin discussions.

Very truly yours,



Julie VanderWiere, Superintendent
TEXAS CHARTER TOWNSHIP



Libby Heiny-Cogswell, Supervisor
OSHTEMO CHARTER TOWNSHIP

cc: Township Boards

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
POLICY STATEMENT AND IMPLEMENTING PROCEDURES**

SUBJECT: CCTA Fixed-Route Bus

SECTION NO: 1.00.00

**Service to Areas Outside
Authority Boundaries**

PAGE 1 OF 2

EFFECTIVE DATE: 12/19/14

PURPOSE/APPLICATION:

To provide direction and parameters for providing fixed-route bus service to areas outside of the boundaries of the Authority.

POLICY STATEMENT:

The CCTA boundaries include the City of Kalamazoo, City of Portage, City of Parchment, Comstock Township, Kalamazoo Township and Precincts 4, 5, 6, 7 and 8 within Oshtemo Township.

The CCTA will not provide fixed-route bus service outside of the boundaries of the Authority, however the CCTA may consider providing service(s) that meet the following:

1. Service to areas outside of the Authority boundaries will be limited to the following conditions:
 - a. A service contract must be entered into between the CCTA and the jurisdiction that includes the area outside of the boundary.
 - b. A service contract will only be entered into if there is a demonstrated demand for service.
 - c. The term of the agreement will only extend for the duration of the approved CCTA millage.
 - d. The cost will be set at the amount equal to the millage that would have been collected if the precinct where service is provided were included in the boundaries of the Authority.
 - e. The CCTA may enter into only one (1) service contract with the jurisdiction and this contract will not be renewed.
 - f. Contracts to provide fixed-route bus service to Kalamazoo Valley Community College Main Campus and other countywide publicly funded educational facilities with significant student population and ridership demand may be entered with the educational agency if an agreement with the jurisdiction where the facility is located cannot be agreed upon. Service will be provided strictly to the educational facility under contract and to no other areas outside the Authority boundaries.
 - g. Board approval is required for all service contracts.
2. The CCTA in efforts to review and test future service delivery may want to conduct a pilot program that includes areas outside of current Authority boundaries. The purpose of the pilot is to analyze the demand for service and the operational feasibility of service. Any pilot program will have a specific time period, defined service metrics and will require CCTA Board approval. Areas with existing service at the time of passage of this Policy will not be considered for a pilot program.

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
POLICY STATEMENT AND IMPLEMENTING PROCEDURES**

**SUBJECT: CCTA Fixed-Route Bus
Service to Areas Outside
Authority Boundaries**

SECTION NO: 1.00.00

PAGE 2 OF 2

EFFECTIVE DATE: 12/19/14

POLICY IMPLEMENTATION:

The policy will not be implemented until such time a millage to fund fixed-route bus service is approved and levied.

Any service decisions must comply with Federal Transit Administration (FTA) and Michigan Department of Transportation (MDOT) requirements, rules and regulations.

Any service decision impacting fixed-route bus service will impact required complimentary para-transit service provided as part of the Metro County Connect service. Service decisions need to be coordinated with the Kalamazoo County Transportation Authority (KCTA), since this is the funding agency which provides the local match for Metro County Connect.

REFERENCES:

APPROVAL:

CCTA Board Chair

CCTA Board Vice Chair

Talking Points for 10-year Transit Plan
May 3, 2015

- Extend Service to Library / Township Park / Township Hall
- Create Loop – 9th Street / KL Avenue / Stadium Drive
 - Access to Copper Beech, new Charter School, Mobile Home Park, Quail Run, Elementary School, 9th/Stadium commercial and apartments, and 9th Street residential and commercial
- Westport Neighborhood
 - High number of residents
 - Either cut through, 9th to H to Drake, or 9th to 10th, or something similar
- Bus Shelters / Sidewalks / Pads
 - Access to bus stops
 - Support in the Master plan for provision of non-motorized facilities to access bus stops
- Parking at key bus stop nodes
 - Not at all bus stops but create a couple key nodes other than just the central transportation center and provide for parking there
 - 9th / Stadium could be such a node
- Croyden
 - Extend route around Maple Hill and Croyden to serve multi family and senior facilities
- What is the relationship with various alternative transportation choices?
 - Buses run by apartment complexes?
 - Buses run by Walmart?
 - Uber?
- Extend route along Stadium to 8th Street to service Pinehurst, Gryphon Place, and Village Place
- Seasonal Service options – parks, Kal Haven, South Haven

2/4/2016

CCTA
FCTA

***Route 14 - West Main**

- Remove Service to Oshtemo Meijer and Walmart
- Add Service to West Main Mall and Westland Meadows

Proposed



Current Route



New Route

***Jurisdictional Route Changes**

OSHTEMO CHARTER TOWNSHIP BOARD
7275 West Main Street
Kalamazoo, MI 49009
269.375.4260

February 9, 2016
BOARD WORK SESSION
6:00 p.m.
AGENDA

- A. Call to Order
- B. Public Comment
- C. Update from Kalamazoo County
- D. Update & Discussion on Non-motorized and Transit
- E. Committee Updates and Other Business

REGULAR MEETING
7:00 p.m.
AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Citizen Comments on Non-Agenda Items
- 4. Consent Agenda
 - a. Approve Minutes from January 12, 2016, Regular Meeting
 - b. Receipts & Disbursements Report
 - c. Board Appointments
 - d. 2016 Road Maintenance Projects
 - e. Update on Drake Farmstead 2016 Work
 - f. Update on Flesher Field Phase I and Phase II Redevelopment Work
 - g. Fire Department Tow Vehicle Replacement Request
- 5. Update on BTR 2.0 Regarding Federal Economic Development Pre-Application
- 6. Consideration of West Port Village Phase II Preliminary Plan (Step 2)
- 7. Consideration of Township and KABA Cubicle Area Facility Improvements
- 8. Other Township Business
- 9. Board Member Comments
- 10. Adjournment

Policy for Public Comment
Township Board Regular Meetings, Planning Commission & ZBA Meetings

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

- a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.
- b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be board discussion prior to call for a motion.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment or Citizen Comment on Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 5/9/2000)
(revised 5/14/2013)

Policy for Public Comment
6:00 p.m. "Public Comment"/Portion of Township Board Meetings

At the commencement of the meeting, the Supervisor shall poll the members of the public who are present to determine how many persons wish to make comments. The Supervisor shall allocate maximum comment time among persons so identified based upon the total number of persons indicating their wish to make public comments, but no longer than ten (10) minutes per person. Special permission to extend the maximum comment time may be granted in advance by the Supervisor based upon the topic of discussion.

While this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 2/27/2001)
(revised 5/14/2013)

RECEIPTS & DISBURSEMENTS

**** GENERAL, FIRE, SEWER & WATER FUNDS ****

RECEIPTS 01/04/2016 thru 01/29/2016

Site Condo Review/Visser	200.00
Site Plan Review/SW MI Land Conservancy	550.00
Site Plan Review/AVB	900.00
Site Plan Review/Gesmundo	250.00
Conceptual Plan Review/Gesmundo	100.00
Zoning Verification	50.00
Planning Escrow/AVB	1,000.00
Sidewalk Escrow/Taplin	3,000.00
Planning Escrow/Visser	1,000.00
Sign Permits	500.00
Copies	50.87
Ordinance/Parking Violations	4,796.44
Sidewalk Permits/Inspections	100.00
Rent Deposits	775.00
OCC Rental	1,175.00
Park Pavilion Rental	325.00
Grave Sales	150.00
Grave Openings	870.00
Metal Bin Credit	35.40
Other Tax Revenue/Kal County	740.31
ITC Settlement for Twp Property Easement	40,672.22
Refund/Thomsen West	54.02
Nov Election Reimbursement	10,237.55
AFLAC/Lorenz	567.18
Water Receipts	29,253.25
Sewer Receipts	71,577.41
Total	168,929.65

DISBURSEMENTS

1/6/2016	Payroll/Office	32,930.38
1/8/2016	Payables	192,597.04
1/20/2016	Payroll/Office/Trustees/FF	60,835.00
1/22/2016	Payables	135,733.77
Total		422,096.19

Vendor Code Ref # Vendor name Address City/State/Zip
 3e 90046823 3E Company 3207 Grey Hawk Ct Suite 200 Carlsbad CA, 92010
 Post Date Invoice Bank Invoice Description Gross Amount
 CK Run Date PO Hold Sep CK Discount
 Disc. Date Disc. % 1099 Net Amount
 Due Date

3e	90046823	3E Company	3207 Grey Hawk Ct	Suite 200	Carlsbad CA, 92010	01/07/2016	3e0066147	GEN	ANNUAL SUBSCRIPTION FOR HAZ COM PROGRAM	1,900.00	0.00	1,900.00
						01/08/2016	000007981	N				
						/ /	0.0000	N				
						01/08/2016		N				1,900.00
Paid												

GL NUMBER 101-249-80800
 DESCRIPTION ANNUAL SUBSCRIPTION FOR HAZ COM PROGRAM
 AMOUNT 1,900.00
 AMT RELIEVED 1,900.00

VENDOR TOTAL: 1,900.00

af	90046794	Accident Fund	Dept 77125	PO Box 77000	Detroit MI, 48277-0125	01/06/2016	12072015	GEN	insurance	18,602.75	0.00	18,602.75
						01/08/2016		N				
						/ /	0.0000	N				
						01/08/2016		N				18,602.75
Paid												

GL NUMBER 101-234-91100
 DESCRIPTION Worker's Compensation
 AMOUNT 2,790.42
 101-234-91100
 DESCRIPTION General Insurance
 AMOUNT 15,812.33
 206-340-91200
 AMOUNT 18,602.75

VENDOR TOTAL: 18,602.75

aflac	90046795	Aflac	Attn: Remittance Processing Service	1932 Wynnnton Rd	Columbus GA, 31999-0797	01/06/2016	235938	GEN	extra insurance	1,139.46	0.00	1,139.46
						01/08/2016		N				
						/ /	0.0000	N				
						01/08/2016		N				1,139.46
Paid												

GL NUMBER 101-000-26700
 DESCRIPTION AFLAC Insurance
 AMOUNT 284.38
 101-000-26700
 DESCRIPTION AFLAC Insurance
 AMOUNT 855.08
 206-000-26700
 AMOUNT 1,139.46

VENDOR TOTAL: 1,139.46

Vendor Code Vendor name
 Ref # Address
 City/State/zip

bcbds Blue Cross Blue Shield of Michigan
 90046796 PO Box 674416
 Detroit MI, 48267-4416

GL NUMBER DESCRIPTION AMOUNT
 101-234-71600 HEALTH & LIFE INSURANCE 11,644.66
 206-336-71600 Health & Life Insurance 4,614.44
 101-000-27800 H/D/V INSURANCE 4,359.36
 101-000-27800 addition of Ken Potok 980.16
 206-336-71600 Chip and Family still on insurance invoi 1,181.83
 22,780.45

VENDOR TOTAL: 22,780.45

c2c Concept 2 CTS
 90046799 105A Industrial Park Drive
 Morrisville VT, 05661-8532

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 211-344-98000 CONCEPT2 ROWING MACHINE 1,700.00 1,700.00
 211-344-98000 FREIGHT 90.00 90.00
 1,790.00 1,790.00

VENDOR TOTAL: 1,790.00

Vendor Code Vendor name
 Ref # Address
 City/State/Zip

Bank CODE: GEN
 Post Date Invoice Bank Invoice Description
 CK Run Date PO Hold
 Disc. Date Disc. % Sep CK
 Due Date 1099

GL NUMBER	DESCRIPTION	AMOUNT
101-218-92100	twp office electric	743.97
101-218-92300	twp office gas	426.33
206-340-92100	St 1 electric	1,342.68
206-340-92300	st 1 gas	794.82
206-340-92100	st 2 electric	678.22
206-340-92300	st 2 gas	723.11
107-756-92100	grange electric 75%	210.41
206-340-92100	st 3 electric 25%	70.14
101-218-92300	maint bldg	83.47
101-218-92100	maint/veh bldg	138.21
107-756-92300	occ gas	239.35
107-756-92100	flesher electric	101.67
107-756-98100	drake house electric	124.39
107-756-92100	old town hall electric	26.47
VENDOR TOTAL:		5,703.24

conlife	Company	DATE	AMOUNT	GEN	DESCRIPTION	AMOUNT
90046801	Consumers Life Insurance Company	01/06/2016	017239853-9	N	Life and add insurance	318.82
	PO Box 951914	01/08/2016		N		0.00
	Cleveland OH, 44193	01/08/2016	0.0000	N		318.82
VENDOR TOTAL:						318.82

GL NUMBER DESCRIPTION AMOUNT
 101-234-71600 Health & Life Insurance 202.50
 206-336-71600 Health & Life Insurance 116.32
318.82

VENDOR TOTAL: 318.82

BANK CODE: GEN
 Vendor Code Vendor name Post Date Invoice Bank Invoice Description Gross Amount
 Ref # Address CK Run Date PO Hold Sep CK Discount
 City/State/zip Disc. Date Disc. % Sep CK Net Amount
 Due Date

cts CTS Telecom Inc. 01/06/2016 10018382 GEN telephone 721.07
 90046798 13800 E Michigan 01/08/2016 0.0000 N N 0.00
 Galesburg MI, 49053 01/08/2016 N N 721.07
 Paid

GL NUMBER DESCRIPTION AMOUNT
 101-249-85300 Telephone 480.64
 206-340-85300 Telephone 240.43

 721.07
 VENDOR TOTAL: 721.07

dw Dan Wood 01/07/2016 179281 GEN REPAIR PLUMBING STATION 5-2 840.75
 90046825 3950 E Milham Ave 01/08/2016 000007989 N N 0.00
 Portage MI, 49002 / / N N 0.00
 01/08/2016 N 840.75
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 206-340-93100 REPAIR PLUMBING STATION 5-2 840.75 840.75

 VENDOR TOTAL: 840.75

burghardt Eric Burghardt 01/07/2016 amazon GEN LIEUTENANT PROMOTIONAL MATERIAL 345.71
 90046824 22379 Blue Bird 01/08/2016 000007986 N N 0.00
 Mattawan MI, 49071 / / N N 0.00
 01/08/2016 N 345.71
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 206-340-70700 BLDG CONSTRUCTION BOOK AND SHIPPING 54.03 54.03
 206-340-70700 HZ 1ST RESP, CO, COMMAND & CONTROL + SH 224.28 224.28
 206-340-70700 ESSENTIALS OF FF + SHIPPING 67.40 67.40

 345.71 345.71
 VENDOR TOTAL: 345.71

Vendor Code Ref # Vendor name Address City/State/Zip
 Foremost 90046826 Foremost Promotions 1270 Glen Ave Morestown NJ, 08057
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Sep CK Discount
 Due Date Disc. % 1099 Net Amount

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	VENDOR TOTAL:
206-340-76100	FIRE SAFETY COLORING/ACTIVITY BOOKS	440.00	440.00	
206-340-76100	CHILDRENS PLASTIC FIRE HELMETS	1,975.00	1,975.00	
206-340-76100	CHILDRENS FIRE SAFETY TATTOOS	180.00	180.00	
206-340-76100	FIRE SAFETY STICKERS	400.00	400.00	
206-340-76100	FIRE SAFETY BADGES	590.00	590.00	
206-340-76100	SHIPPING	236.00	236.00	
206-340-76100	SHIPPING DISCOUNT	(75.00)	(75.00)	
		<u>3,746.00</u>	<u>3,746.00</u>	<u>3,746.00</u>

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	VENDOR TOTAL:
90046804	Hopkins Propane 2701 12th Street Shelbyville MI, 49344	14971		
				<u>129.96</u>

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	VENDOR TOTAL:
90046827	I.T. Right PO Box 160 Bath MI, 48808	20146575		
				<u>129.96</u>

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	VENDOR TOTAL:
101-201-80500	3 SEATS FOR KAVA	1,200.00		
				<u>1,200.00</u>

Vendor Code Vendor name Address City/State/Zip
 Ref # Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 Disc Run Date Disc. % Sep CK Net Amount
 Due Date 1099

reitehour Jerry Reitehour 01/07/2016 2016 GEN bldg consultant 1,800.00
 90046819 9279 WEST XY AVENUE 01/08/2016 N N
 SCHOOLCRAFT MI, 49087 / / 0.0000 N N 0.00
 01/08/2016 N N 1,800.00

GL NUMBER 249-371-82400 DESCRIPTION Contracted Bldg Plan Review AMOUNT 1,800.00
 VENDOR TOTAL: 1,800.00

kcfcfa Kal County Fire Chiefs Assoc 01/07/2016 2016 renewal GEN 2016 KALAMAZOO COUNTY FIRE CHIEFS ASSOC 40.00
 90046828 7275 West Main 01/08/2016 N N 000007994 N N 40.00
 Attn Mark Barnes / / 0.0000 N N 0.00
 Kalamazoo MI, 49009 01/08/2016 N N 40.00

GL NUMBER 206-336-95900 DESCRIPTION KCFCA ANNUAL DUES AMOUNT 40.00
 VENDOR TOTAL: 40.00

kcfcfa Kalamazoo City Treasurer 01/07/2016 01082016 GEN water 229.83
 90046805 415 E Stockbridge 01/08/2016 N N
 Kalamazoo MI, 49001 / / 0.0000 N N 0.00
 01/08/2016 N N 229.83

GL NUMBER 101-218-92000 DESCRIPTION Water - twp AMOUNT 75.77
 206-340-92000 Water 118.04
 107-756-98100 Capital Outlay/Drake House 36.02
 229.83

VENDOR TOTAL: 229.83

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Kct-p	Kalamazoo County Treasurer	01/07/2016	police	GEN	police contract	85,490.83
90046829	201 West Kalamazoo	01/08/2016	0.0000	N		0.00
	Kalamazoo MI, 49007	/ /		N		85,490.83
01/08/2016				N		

GL NUMBER 207-310-80200
 DESCRIPTION Protection Contract - KC
 AMOUNT 85,490.83

VENDOR TOTAL: 85,490.83

Ko	Kalamazoo Oil Company	01/07/2016	1536501	GEN	Fuel for fd vehicles	793.75
90046830	2601 N. Burdick Street	01/08/2016		N		0.00
	Kalamazoo MI, 49007-1874	/ /	0.0000	Y		793.75
01/08/2016				N		

GL NUMBER 206-340-86800
 DESCRIPTION Fuel
 AMOUNT 793.75

Ko	Kalamazoo Oil Company	01/07/2016	1536501	GEN	Fuel - twp vehicles	115.46
90046806	2601 N. Burdick Street	01/08/2016		N		0.00
	Kalamazoo MI, 49007-1874	/ /	0.0000	N		115.46
01/08/2016				N		

GL NUMBER 206-340-86800
 DESCRIPTION Fuel
 AMOUNT 4.18

GL NUMBER 101-249-86800
 DESCRIPTION Fuel, Oil & Grease
 AMOUNT 73.69

GL NUMBER 107-756-86800
 DESCRIPTION Fuel, Oil & Grease
 AMOUNT 20.89

GL NUMBER 101-218-86800
 DESCRIPTION Fuel, Oil & Grease
 AMOUNT 16.70

AMOUNT 115.46

VENDOR TOTAL: 909.21

Vendor Code Vendor name Post Date Invoice Bank Invoice Description Gross Amount
 Ref # Address CK Run Date PO Hold Discount
 City/State/zip Disc. Date Disc. % Sep CK Net Amount
 Due Date

Kansas Kansas City Life Co 01/07/2016 Jan 2016 GEN ltd, std 590.09
 90046807 PO Box 8858 01/08/2016 N
 Carol Stream IL, 60197-8858 / / 0.0000 N N 0.00
 01/08/2016 N 590.09

GL NUMBER DESCRIPTION AMOUNT
 101-234-71600 Disability Insurance 409.49
 206-336-71600 Health & Life Insurance 180.60
 590.09 0.00

VENDOR TOTAL: 590.09

White Kelly White Design 01/07/2016 2016 GEN website hosting 120.00
 90046808 P.O. Box 339606 01/08/2016 N
 Farmington Hills MI, 48334 / / 0.0000 N N 0.00
 01/08/2016 N 120.00

GL NUMBER DESCRIPTION AMOUNT
 101-201-80500 Computer Support 120.00

VENDOR TOTAL: 120.00

Vendor Code Vendor name Post Date Invoice Bank Invoice Description Gross Amount
 Ref # Address CK Run Date PO Hold Sep CK Discount
 City/State/Zip Disc. Date Disc. % Due Date 1099 Net Amount

Lowe's Lowe's Home Center 01/07/2016 909684 GEN CHEATER BARS AND SCREWDRIEVERS 101.30
 90046809 PO Box 530954 01/08/2016 000007925 N
 Atlanta GA, 30353-0954 / / 0.0000 N 0.00
 Paid 01/08/2016 101.30 N 101.30

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 206-340-76600 PIPES CUT FOR CHEATER BARS 76.05 76.05
 206-340-76600 SCREWDRIEVERS FOR HYDRANT BAGS 25.25 25.25
 101.30 101.30

Lowe's Lowe's Home Center 01/07/2016 912761 GEN TUBING 4.94
 90046812 PO Box 530954 01/08/2016 000007962 N
 Atlanta GA, 30353-0954 / / 0.0000 N 0.00
 Paid 01/08/2016 4.94 N 4.94

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 206-340-93100 TUBING FOR SINKS 4.94 4.94

Lowe's Lowe's Home Center 01/07/2016 913163/918242 GEN SLIDERS, TOILET PARTS, TUBING 27.67
 90046810 PO Box 530954 01/08/2016 000007959 N
 Atlanta GA, 30353-0954 / / 0.0000 N 0.00
 Paid 01/08/2016 27.67 N 27.67

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-218-76000 SLIDERS, SHIMS 12.69 12.69
 206-340-93100 TUBING, SLEEVES AND FLAPPER 14.98 14.98
 27.67 27.67

Lowe's Lowe's Home Center 01/07/2016 913565 GEN HOSE CLAMPS TO REPAIR 532 TURBO BOOT 7.36
 90046811 PO Box 530954 01/08/2016 000007971 N
 Atlanta GA, 30353-0954 / / 0.0000 N 0.00
 Paid 01/08/2016 7.36 N 7.36

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 206-340-86700 HOSE CLAMPS TO REPAIR 532 TURBO BOOT 7.36 7.36

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

bugge	Mary Lynn Bugge	01/06/2016	01032016	GEN	retiree health reimbursement	2,249.16
90046797	70 Gabriel	01/08/2016		N		0.00
	South Haven MI, 49090	/ /	0.0000	N		2,249.16
		01/08/2016		N		

GL NUMBER 101-000-08300
 DESCRIPTION Due From Retiree Medical Trust Fund
 AMOUNT 2,249.16

VENDOR TOTAL: 2,249.16

VENDOR TOTAL: 141.27

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CR Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

menards	Menards	01/07/2016	2309	GEN	521 REPLACEMENT BREAKER	7.68
90046813	6800 West Main Street	01/08/2016	000007867	N		0.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
Paid		01/08/2016		N		7.68

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
206-340-86700	521 REPLACEMENT BREAKER	7.68	7.68	
menards	Menards	01/07/2016	5517	GEN
90046831	6800 West Main Street	01/08/2016	000007988	N
	Kalamazoo MI, 49009	/ /	0.0000	N
Paid		01/08/2016		N

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
206-340-93100	RECEPTICAL, WIRE AND SEAT	46.20	46.20	
menards	Menards	01/07/2016	5872	GEN
90046832	6800 West Main Street	01/08/2016	000007992	N
	Kalamazoo MI, 49009	/ /	0.0000	N
Paid		01/08/2016		N

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
101-218-76000	TRIM ROLLER REFILLS	13.45	13.45	
menards	Menards	01/07/2016	5958	GEN
90046814	6800 West Main Street	01/08/2016	000007978	N
	Kalamazoo MI, 49009	/ /	0.0000	N
Paid		01/08/2016		N

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
206-340-72800	SHARPIE MARKERS	3.94	3.94	
VENDOR TOTAL:			71.27	

Vendor Code Vendor name Address City/State/Zip
 Ref # Post Date Invoice Bank Invoice Description Gross Amount
 CK Run Date PO Hold Sep CK Disc. % Net Amount
 Disc. Date Disc. % 1099
 Due Date

mamc MI Assoc of Municipal Clerks 01/07/2016 01082016 GEN Yearly renewal Deb / DeAnna 120.00
 90046815 Betty Kennedy 01/08/2016 N
 Village of North Branch
 North Branch MI, 48461-0704 / / 0.0000 N N 0.00
 01/08/2016 0.0000 N N 120.00
 Paid

GL NUMBER DESCRIPTION AMOUNT
 101-249-95800 Education/Dues 120.00
 Paid

VENDOR TOTAL: 120.00

nmta MI Municipal Treasurers Assoc 01/07/2016 01082016 GEN 2014 NMTA DUES FOR NANCY CULP 50.00
 90046816 c/o Bruce Malinczak 01/08/2016 N 000007932 N N 50.00
 PO Box 87156 / / 0.0000 N N 0.00
 Canton MI, 48187 01/08/2016 0.0000 N N 50.00
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-249-95800 NMTA DUES 2014 50.00 50.00
 Paid

VENDOR TOTAL: 50.00

Miracle Recreation Equipment Co. 01/07/2016 770574 GEN FOUR FOOT LONG BENCHES FOR FLESHER FIEL 1,287.00
 90046817 PO Box 204757 01/08/2016 N 000007855 N N 0.00
 Dallas TX, 75320-4757 / / 0.0000 N N 0.00
 01/08/2016 0.0000 N N 1,287.00
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 107-756-98200.FF2013 BENCHES FOR FLESHER FIELD 1,287.00 1,287.00
 Paid

VENDOR TOTAL: 1,287.00

mcc Municipal Code Corporation 01/07/2016 7879 GEN ANNUAL LASERFICHE SUPPORT 2,408.10
 90046833 PO Box 2235 01/08/2016 N 000007980 N N 0.00
 Tallahassee FL, 32316 / / 0.0000 N N 0.00
 01/08/2016 0.0000 Y Y 2,408.10
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-201-80500 ANNUAL LASERFICHE SUPPORT 2,408.10 2,408.10
 Paid

Vendor Code Vendor name Post Date Invoice Bank Invoice Description Gross Amount
 Ref # Address CK Run Date PO Hold Sep CK Discount
 City/State/Zip Disc. Date Disc. % Due Date 1099 Net Amount

nu	nu	Post Date	Invoice	Bank	Invoice Description	Gross Amount
90046851	Nye Uniform 1030 Scribner NW Grand Rapids MI, 49504	01/07/2016	535909/535908/535	GEN	FIREFIGHTER UNIFORMS	732.56
		01/08/2016	000008003	N		0.00
		/ /	0.0000	N		732.56
		01/08/2016		N		

Paid

VENDOR TOTAL: 2,408.10

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-72500	ELBECCO TEK3 CARGO PANTS	332.50	332.50
206-336-72500	ELBECCO TEK3 4 POCKET PANTS	49.50	49.50
206-336-72500	BLACK DUTY BELT	20.50	20.50
206-336-72500	ELBECCO TEK3 SS SHIRTS	146.85	146.85
206-336-72500	ELBECCO TEK3 LS SHIRTS	160.05	160.05
206-336-72500	FREIGHT CHARGES	14.27	14.27
206-336-72500	FREIGHT CHARGES	8.89	8.89
		732.56	732.56

VENDOR TOTAL: 732.56

PENQUIN	DESCRIPTION	AMOUNT	AMT RELIEVED
90046834	PENQUIN MANAGEMENT, INC 2 KIEL AVE, #303 KENNELON NJ, 07405	37401 000007993 0.0000	37401 000007993 0.0000
		1,548.00	1,548.00

VENDOR TOTAL: 1,548.00

VENDOR TOTAL: 1,548.00

Vendor Code Vendor name Post Date Invoice Bank Invoice Description Gross Amount
 Ref # Address CK Run Date PO Hold Sep CK Discount
 City/State/Zip Disc. Date Disc. % 1099 Net Amount

Bank CODE: GEN
 BANK CODE: GEN
 BANK CODE: GEN

GL NUMBER 206-340-86800 DESCRIPTION STATION 5-2 EQUIPMENT FUEL AMOUNT 12.40 AMT RELIEVED 12.40

pncbank 90046840 PNC Bank PO Box 856177 Louisville KY, 40285 01/07/2016 buhl 000007869 GEN 582 SCENE LIGHT BULB SOCKETS 33.60
 01/08/2016 / / N N 0.00
 01/08/2016 / / N 33.60

GL NUMBER 206-340-86700 DESCRIPTION 582 SCENE LIGHT BULB SOCKETS AMOUNT 33.60 AMT RELIEVED 33.60

pncbank 90046837 PNC Bank PO Box 856177 Louisville KY, 40285 01/07/2016 harbor freight 000007923 GEN 5 PIPE WRENCHES FOR HYDRANT BAGS 74.15
 01/08/2016 / / N N 0.00
 01/08/2016 / / N 74.15

GL NUMBER 206-340-76600 DESCRIPTION 5 PIPE WRENCHES FOR HYDRANT BAGS AMOUNT 74.15 AMT RELIEVED 74.15

pncbank 90046844 PNC Bank PO Box 856177 Louisville KY, 40285 01/07/2016 kalamazoo landsca GEN STRAW FOR 12/14/15 TRAINING 46.64
 01/08/2016 / / N N 0.00
 01/08/2016 / / N 46.64

GL NUMBER 206-340-76000 DESCRIPTION STRAW FOR 12/14/15 TRAINING AMOUNT 46.64 AMT RELIEVED 46.64

pncbank 90046841 PNC Bank PO Box 856177 Louisville KY, 40285 01/07/2016 michigan recreati GEN MEMBERSHIP RENEWAL MRPA 50.00
 01/08/2016 / / N N 0.00
 01/08/2016 / / N 50.00

GL NUMBER 107-756-72800 DESCRIPTION MEMBERSHIP RENEWAL AMOUNT 50.00 AMT RELIEVED 50.00

Vendor Code Vendor name Address City/State/zip
 Ref # Invoice Description
 Post Date Invoice PO Hold
 CK Run Date Disc. % Sep CK
 Due Date 1099
 Gross Amount
 Discount
 Net Amount

Bank CODE: GEN
 BANK CODE: GEN
 Bank Invoice Description
 GEN JWP'S REGISTRATION FOR MTA 2016 LEGAL I
 N N 199.00
 N N 0.00
 N N 199.00

GL NUMBER 101-250-95800
 DESCRIPTION JWP'S REGISTRATION - MTA 2016 LEGAL INST
 AMOUNT 199.00 AMT RELIEVED 199.00

pncbank 90046847
 PNC Bank
 PO Box 856177
 Louisville KY, 40285
 01/07/2016 mta
 01/08/2016 0.0000
 / /
 01/08/2016
 GEN conf registration - Libby
 N N 309.00
 N N 0.00
 N N 309.00

GL NUMBER 101-249-95800
 DESCRIPTION Education/Dues - general
 AMOUNT 309.00

pncbank 90046846
 PNC Bank
 PO Box 856177
 Louisville KY, 40285
 01/07/2016 office depot
 01/08/2016 000007957
 / /
 01/08/2016
 GEN PRINTER TONER FOR STATION 5-2
 N N 260.74
 N N 0.00
 N N 260.74

GL NUMBER 206-340-80900
 DESCRIPTION YELLOW TONER
 206-340-80900 MAGENTA TONER
 206-340-80900 SALES TAX
 AMOUNT 122.99 AMT RELIEVED 122.99
 122.99 122.99
 14.76 14.76
 260.74 260.74

pncbank 90046842
 PNC Bank
 PO Box 856177
 Louisville KY, 40285
 01/07/2016 office max
 01/08/2016 000007928
 / /
 01/08/2016
 GEN SUPPLIES
 N N 101.98
 N N 0.00
 N N 101.98

GL NUMBER 206-340-80900
 DESCRIPTION TONER
 206-340-80900 16 GB SD CARD
 AMOUNT 91.99 AMT RELIEVED 91.99
 9.99 9.99
 101.98 101.98

pncbank PNC Bank
 01/07/2016 smart sign
 GEN DIRECTIONAL SIGNS

Vendor Code Vendor name Address City/State/Zip
 Ref # Post Date Invoice Bank Invoice Description Gross Amount
 CK Run Date PO Hold Discount
 Disc. Date Disc. % Sep CK Net Amount
 Due Date 1099

90046843 PO Box 856177 Louisville KY, 40285
 01/08/2016 / / 0.0000 N N 139.90
 01/08/2016 0.0000 N N 139.90

GL NUMBER 107-756-97400 DESCRIPTION DIRECTIONAL SIGNS FOR TOWNSHIP HALL
 AMOUNT 139.90 AMT RELIEVED 139.90

pnbank 90046835 PNC Bank PO Box 856177 Louisville KY, 40285
 01/07/2016 / / 0.0000 N N 488.00
 01/08/2016 / / 0.0000 N N 0.00
 01/08/2016 0.0000 N N 488.00

GL NUMBER 206-340-86700 DESCRIPTION REAR COIL SPRINGS FOR 573
 AMOUNT 488.00 AMT RELIEVED 488.00

pnbank 90046836 PNC Bank PO Box 856177 Louisville KY, 40285
 01/07/2016 / / 0.0000 N N 258.60
 01/08/2016 / / 0.0000 N N 0.00
 01/08/2016 0.0000 N N 258.60

GL NUMBER 206-340-93100 DESCRIPTION MIXING VALVES
 AMOUNT 258.60 AMT RELIEVED 258.60

pnbank 90046848 PNC Bank PO Box 856177 Louisville KY, 40285
 01/07/2016 / / 0.0000 N N 5.75
 01/08/2016 / / 0.0000 N N 0.00
 01/08/2016 0.0000 N N 5.75

GL NUMBER 101-250-95800 DESCRIPTION OVERNIGHT MAILING OF MENARDS ENVELOPE
 AMOUNT 5.75 AMT RELIEVED 5.75

pnbank 90046845 PNC Bank PO Box 856177 Louisville KY, 40285
 01/07/2016 / / 0.0000 N N 16.57
 01/08/2016 / / 0.0000 N N 0.00
 01/08/2016 0.0000 N N 16.57

GL NUMBER 206-336-72500 DESCRIPTION SILVER MALTESE CROSSES SHIPPING
 AMOUNT 9.90 AMT RELIEVED 9.90
 206-336-72500 6.67 6.67

Vendor Code Vendor name
 Ref # Address
 City/State/Zip

Post Date Invoice Bank Hold
 CK Run Date PO Sep CK
 Disc. Date Disc. % 1099
 Due Date

16.57 16.57
 VENDOR TOTAL: 1,996.33

rise	RI Stafford Excavating	01/07/2016	1752	GEN	grave openings	1,500.00
90046818	PO Box 754	01/08/2016		N		
	Richland MI, 49083	/ /	0.0000	N		0.00
		01/08/2016		Y		1,500.00

GL NUMBER 101-218-80800 DESCRIPTION Contracted Grave Openings AMOUNT 1,500.00
 Paid
 VENDOR TOTAL: 1,500.00

sellers	Roxie Sellers	01/07/2016	21262015	GEN	rental deposit refund	125.00
90046821	4541 N 3rd Street	01/08/2016		N		125.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/08/2016		N		125.00

GL NUMBER 101-000-24800 DESCRIPTION Rent Deposits AMOUNT 125.00
 Paid
 VENDOR TOTAL: 125.00

secant	Secant Technologies	01/07/2016	63322	GEN	computer support	2,219.00
90046820	6395 Technology Ave	01/08/2016		N		2,219.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/08/2016		N		2,219.00

GL NUMBER 206-340-80900 DESCRIPTION Computer Operations AMOUNT 1,209.50
 101-201-80500 Computer Support AMOUNT 1,009.50
 Paid
 VENDOR TOTAL: 2,219.00

Vendor Code Vendor name
 Ref # Address
 City/State/zip

SBF 90046849
 Specialy Business Forms Inc
 815 E Crossdown Pkwy
 Kalamazoo MI, 49001-2505

GL NUMBER 101-209-72800
 DESCRIPTION PERSONAL PROPERTY PRINTING AND MAILING S
 AMOUNT 362.23
 AMT RELIEVED 362.23

hartleb 90046802
 Ted Hartleb Agency
 5840 King Highway
 Kalamazoo MI, 49048

GL NUMBER 101-234-91200
 DESCRIPTION General Insurance
 AMOUNT 8,281.87

hartleb 90046803
 Ted Hartleb Agency
 5840 King Highway
 Kalamazoo MI, 49048

GL NUMBER 206-340-91200
 DESCRIPTION General Insurance
 AMOUNT 12,491.00

VENDOR TOTAL: 29,054.75

Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice Bank Invoice Description Gross Amount
 CK Run Date PO Hold Sep CK Discount
 Disc. Date Disc. % 1099
 Due Date

tos 90046850 Turning Out Solutions
 4603 South Yank Street
 Morrison CO, 80465
 01/07/2016 301 GEN HOSE STRAP FOR FIRE DEPARTMENT STANDPIP 183.00
 01/08/2016 000008000 N N 183.00
 / / 0.0000 N N 0.00
 01/08/2016 N N 183.00

GL NUMBER 206-340-76600 HOSE STRAPS AMOUNT AMT RELIEVED
 206-340-76600 SHIPPING 15.00 15.00
 183.00 183.00

VENDOR TOTAL: 183.00

vw 90046822 Verizon Wireless
 PO Box 15062
 Albany NY, 12212-5062
 01/07/2016 9757130100 GEN fd cell phones 151.20
 01/08/2016 N N 0.00
 / / 0.0000 N N 0.00
 01/08/2016 N N 151.20

VENDOR TOTAL: 151.20

TOTAL - ALL VENDORS: 192,597.04

Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Invoice Description Gross Amount
 CK Run Date Disc. % Hold Sep CK Discount
 Disc. Date Disc. % 1099 Net Amount
 BANK CODE: GEN

apexcont 90046864 Apex Contractors, Inc. 4101 27th Street Dorr MI, 49323-0010
 01/19/2016 #3 000007740 GEN GRANGE HALL PLAYGROUND CONSTRUCTION 3,840.00
 01/22/2016 / / N N 0.0000 N N 0.00
 01/22/2016 / / N N 0.0000 N N 0.00
 3,840.00

GL NUMBER 107-756-98200.GRNG15 DESCRIPTION GRANGE HALL PLAYGROUND CONSTRUCTION
 AMOUNT AMT RELIEVED 3,840.00 3,840.00

apexcont 90046890 Apex Contractors, Inc. 4101 27th Street Dorr MI, 49323-0010
 01/20/2016 #9 000006791 GEN FLESHER FIELD CONSTRUCTION PHASE 2 13,582.20
 01/22/2016 / / N N 0.0000 N N 0.00
 01/22/2016 / / N N 0.0000 N N 0.00
 13,582.20

GL NUMBER 107-756-98200.FF2013 DESCRIPTION FLESHER FIELD CONSTRUCTION - PHASE 2
 AMOUNT AMT RELIEVED 13,582.20 13,582.20

VENDOR TOTAL: 17,422.20

att 90046865 ART PO Box 5080 Carol Stream IL, 06197-5080
 01/19/2016 269381851201 GEN drake house phone 82.56
 01/22/2016 / / N N 0.0000 N N 0.00
 01/22/2016 / / N N 0.0000 N N 0.00
 82.56

GL NUMBER 107-756-98100 DESCRIPTION Capital Outlay/Drake House
 AMOUNT 82.56

VENDOR TOTAL: 82.56

bwd 90046866 Best Way Disposal 2314 Miller Rd Kalamazoo MI, 49001
 01/19/2016 61330/031193 GEN portable restrooms 526.37
 01/22/2016 / / N N 0.0000 N N 0.00
 01/22/2016 / / N N 0.0000 N N 0.00
 526.37

GL NUMBER 107-756-93100 DESCRIPTION Maintenance Services AMOUNT 270.00
 206-340-93100 Building Maintenance 277.89
 101-218-93100 Maintenance Services (93.79)
 107-756-93100 Maintenance Services 72.27
 526.37
 0.00

Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date CK Run Date Disc. Date Due Date
 Invoice PO Disc. %
 BANK CODE: GEN
 Bank Hold Sep CK
 Invoice Description
 Gross Amount
 Discount
 Net Amount

bcb	90046867	Blue Cross Blue Shield of Michigan PO Box 674416 Detroit MI, 48267-4416	01/19/2016 01/22/2016 / / 01/22/2016	February 0.0000	GEN N N N	health insurance	21,800.29 0.00 21,800.29
Paid							
VENDOR TOTAL: 526.37							

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	HEALTH & LIFE INSURANCE	11,644.66
206-336-71600	Health & Life Insurance	4,614.44
101-000-27800	H/D/V INSURANCE	4,359.36
206-336-71600	Health & Life Insurance	1,181.83
Paid		21,800.29
VENDOR TOTAL:		21,800.29

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
90046903	Bronson Healthcare Group PO Box 771904 Detroit MI, 48277-1904	01042016 000008035	
Paid		0.0000	167.00
VENDOR TOTAL:			167.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	INJURY ANALYSIS/NEW HIRE PHYSICAL	167.00	
Paid		0.0000	167.00
VENDOR TOTAL:			167.00

ce-s1	90046869	Consumers Energy Payment Center PO Box 740309 Cincinnati OH, 45274-0309	01/19/2016 01/22/2016 / / 01/22/2016	202338827277	GEN N N N	street lights	8,921.60 0.00 8,921.60
Paid							
VENDOR TOTAL: 8,921.60							

GL NUMBER	DESCRIPTION	AMOUNT
101-506-92600	Street Lighting	8,921.60
VENDOR TOTAL:		8,921.60

User: Deanna J
DB: Oshtemo

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 01/22/2016 - 01/22/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Cardiff	Deb Cardiff	01/20/2016	01132016	GEN	SANITARY SEWER STRATEGIC PLANNING CONSU	200.00
90046904	4114 Nichols Road	01/22/2016	000007059	N		0.00
	Kalamazoo MI, 49004	/ /	0.0000	N		200.00
		01/22/2016		Y		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
490-000-95800	SANITARY SEWER STRATEGIC PLANNING CONSUL	200.00	200.00

VENDOR TOTAL: 200.00

BANK CODE: GEN
 Vendor Code Vendor name Post Date Invoice Bank Invoice Description Gross Amount
 Ref # Address CK Run Date PO Hold Sep CK Discount
 City/State/Zip Disc. Date Disc. % Due Date 1099 Net Amount

evp 90046912 Emergency Vehicle Products 01/20/2016 8821 GEN 511 ANNUAL SERVICE 1,305.89
 2975 Interstate Pkwy 01/22/2016 000008012 N
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 1,305.89

Paid
 GL NUMBER 206-340-86700 DESCRIPTION 511 ANNUAL SERVICE AMOUNT 1,305.89 AMT RELIEVED 1,305.89

evp 90046905 Emergency Vehicle Products 01/20/2016 8822 GEN REPLACE 511 BRAKES 4,050.69
 2975 Interstate Pkwy 01/22/2016 000008018 N
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 4,050.69

Paid
 GL NUMBER 206-340-86700 DESCRIPTION REPLACE 511 BRAKES AMOUNT 4,050.69 AMT RELIEVED 4,050.69

evp 90046906 Emergency Vehicle Products 01/20/2016 8841 GEN 532 ANNUAL SERVICE 2,597.41
 2975 Interstate Pkwy 01/22/2016 000008017 N
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 2,597.41

Paid
 GL NUMBER 206-340-86700 DESCRIPTION 532 ANNUAL SERVICE AMOUNT 2,597.41 AMT RELIEVED 2,597.41

evp 90046911 Emergency Vehicle Products 01/20/2016 8843 GEN 582 ANNUAL SERVICE 1,464.39
 2975 Interstate Pkwy 01/22/2016 000008037 N
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 1,464.39

Paid
 GL NUMBER 206-340-86700 DESCRIPTION 582 ANNUAL SERVICE AMOUNT 1,464.39 AMT RELIEVED 1,464.39

evp 90046907 Emergency Vehicle Products 01/20/2016 8858 GEN 521 DISCHARGE 3 REPAIR, REPAIR OIL LEAK 958.78
 2975 Interstate Pkwy 01/22/2016 000008016 N
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 958.78

Paid
 GL NUMBER 206-340-86700 DESCRIPTION 521 DISCHARGE, OIL LEAK, TIRE CHAINS AMOUNT 958.78 AMT RELIEVED 958.78

Vendor Code Vendor name Address City/State/Zip
 Ref # Post Date Invoice PO Hold Invoice Description Gross Amount
 Disc. Date Disc. % Sep CK Discount Net Amount
 Due Date 1099

evp 90046910 Emergency Vehicle Products 01/20/2016 8859 GEN 511 SERP. BELT, REAR EMERGENCY LIGHTS 860.93
 2975 Interstate Pkwy 01/22/2016 000008013 N
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 860.93
 Paid

GL NUMBER 206-340-86700 DESCRIPTION 511 SERP. BELT, REAR EMERGENCY LIGHTS AMOUNT 860.93 AMT RELIEVED 860.93
 evp 90046909 Emergency Vehicle Products 01/20/2016 8860 GEN 511 UPPER PANEL REPAIR 1,147.07
 2975 Interstate Pkwy 01/22/2016 000008014 N 0.00
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 1,147.07
 Paid

GL NUMBER 206-340-86700 DESCRIPTION 511 UPPER PANEL REPAIR AMOUNT 1,147.07 AMT RELIEVED 1,147.07
 evp 90046908 Emergency Vehicle Products 01/20/2016 8868 GEN 513 ANNUAL SERVICE 1,741.07
 2975 Interstate Pkwy 01/22/2016 000008015 N 0.00
 Kalamazoo MI, 49048-9600 / / N 0.00
 01/22/2016 N 1,741.07
 Paid

GL NUMBER 206-340-86700 DESCRIPTION 513 ANNUAL SERVICE AMOUNT 1,741.07 AMT RELIEVED 1,741.07
 eps 90046870 Engineered Protections Systems, Inc 01/19/2016 a699673/a699483 GEN alarm & video service 218.55
 750 Front NW 01/22/2016 N
 Suite 200 / / N 0.00
 Grand Rapids MI, 49504-4400 01/22/2016 N 218.55
 Paid

GL NUMBER 101-218-93100 DESCRIPTION Maintenance Services AMOUNT 117.21
 206-340-93100 Building Maintenance 101.34
 218.55

VENDOR TOTAL: 14,126.23
 VENDOR TOTAL: 218.55

Vendor Code Vendor name Address City/State/zip
 Ref # Post Date Invoice Bank Invoice Description Gross Amount
 CK Run Date PO Hold Sep CK Discount
 Disc. Date Disc. % Net Amount
 Due Date

MISC Fawn Stender 01/21/2016 01162016 GEN rental deposit refund 175.00
 90046931 6333 Tarrington 01/22/2016 N
 Kalamazoo MI, 49009 / / Y 0.00
 01/22/2016 N 175.00

GL NUMBER DESCRIPTION AMOUNT
 101-000-24800 Rent Deposits 175.00
 VENDOR TOTAL: 175.00

genzink 01/20/2016 01182016 GEN APPRAISAL SERVICES RE 4 COPPER BEECH TA 493.80
 90046913 1009 44TH STREET, SW 01/22/2016 N
 SUITE 107 000008026 493.80
 WYOMING MI, 49509-4480 / / N 0.00
 01/22/2016 Y 493.80
 VENDOR TOTAL: 493.80

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-209-80700 APPRAISAL SERVICES RE 4 COPPER BEECH CAS 493.80
 hassel 01/19/2016 39156 GEN fd copier 135.00
 90046872 5858 S Aurelius 01/22/2016 N 0.00
 Lansing MI, 48911 / / N 0.00
 01/22/2016 N 135.00
 VENDOR TOTAL: 493.80

GL NUMBER DESCRIPTION AMOUNT
 206-340-80900 Computer Operations 135.00
 VENDOR TOTAL: 135.00

itr I.T. Right 01/20/2016 20146826 GEN 4 ADDITIONAL SEATS FOR KABA 1,600.00
 90046918 PO Box 160 01/22/2016 N 000008034 N 0.00
 Bath MI, 48808 / / N 0.00
 01/22/2016 N 1,600.00

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-201-80500 4 SEATS FOR KAVA 1,600.00
 VENDOR TOTAL: 1,600.00

Vendor Code Vendor name Address City/State/zip
 Ref # Post Date Invoice PO Disc. % Bank Hold Invoice Description Gross Amount
 Due Date Disc. Date Sep CK Net Amount

101-250-95500 ANNUAL MEMBERSHIP MARCH 2016-FEB. 2017
 90046914 Institute of Cont Legal Education 1020 Greene Street Ann Arbor MI, 48109
 01/20/2016 73451 GEN ANNUAL MEMBERSHIP 3/1/16-2/28/17 895.00
 01/22/2016 000008025 N N 0.00
 / / N N 0.00
 01/22/2016 0.0000 N N 895.00

GL NUMBER 101-250-95500 DESCRIPTION ANNUAL MEMBERSHIP MARCH 2016-FEB. 2017 AMOUNT 895.00 AMT RELIEVED 895.00
 Paid

VENDOR TOTAL: 895.00

90046916 INTAGLIO LLC 5809 CROSS ROADS COMMERCE PKWY STE 200 GRAND RAPIDS MI, 49519
 01/20/2016 10042 GEN FIRE STATION 2 SOUND SYSTEM 11,043.66
 01/22/2016 000007814 N N 11,043.66
 / / N N 0.00
 01/22/2016 0.0000 N N 11,043.66

GL NUMBER 211-344-98000 DESCRIPTION SOUND SYSTEM STATION 2 AMOUNT 11,043.66 AMT RELIEVED 11,019.70
 Paid

90046915 INTAGLIO LLC 5809 CROSS ROADS COMMERCE PKWY STE 200 GRAND RAPIDS MI, 49519
 01/20/2016 10080 GEN MEETING ROOM SOUND SYSTEM 14,576.68
 01/22/2016 000007813 N N 14,576.68
 / / N N 0.00
 01/22/2016 0.0000 N N 14,576.68

GL NUMBER 101-201-97000 DESCRIPTION SOUND SYSTEM MAIN MEETING ROOM AMOUNT 14,576.68 AMT RELIEVED 15,103.04
 Paid

VENDOR TOTAL: 25,620.34

90046917 Iron Mountain PO Box 27128 New York NY, 10087-7128
 01/20/2016 mct1576 GEN STORAGE 1/1/2016-1/31/16 161.37
 01/22/2016 000008030 N N 0.00
 / / N N 0.00
 01/22/2016 0.0000 N N 161.37

GL NUMBER 101-209-80700 DESCRIPTION STORAGE 1/1/16-1/31/16 AMOUNT 161.37 AMT RELIEVED 161.37
 Paid

VENDOR TOTAL: 161.37

Vendor Code Ref # Vendor name Address City/State/Zip
 Vendor Code Ref # Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 Address City/State/Zip CK Run Date Disc. % Sep CK Discount
 Due Date Disc. % 1099 Net Amount

brady 90046902 Joshua Brady 4113 Aspen Drive Kalamazoo MI, 49006
 amazon 01/20/2016 000008036 GEN REIMBURSEMENT FOR PROMOTIONAL STUDY MAT
 / / 0.0000 N N
 01/22/2016 364.64
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 206-340-70700 ESSENTIAL IN FIREFIGHTING 6TH EDITION 78.34 78.34
 206-340-70700 BLDG CONST AND COMPANY OFFICER 122.03 122.03
 206-340-70700 COMMAND AND CONTROL 88.28 88.28
 206-340-70700 HAZ MAT FOR THE 1ST RESPONDER 75.99 75.99
 364.64 364.64
 VENDOR TOTAL: 364.64

kcitvt-w 90046874 Kalamazoo City Treasurer 415 E Stockbridge Kalamazoo MI, 49001
 water - parks 01/19/2016 01-22-2016 GEN water - parks 133.86 133.86
 / / 0.0000 N N
 01/22/2016 133.86
 Paid

GL NUMBER DESCRIPTION AMOUNT
 107-756-92000 Water - parks 133.86
 VENDOR TOTAL: 133.86

kcbsd 90046888 Kalamazoo County HCS 3299 Gull Rd Kalamazoo MI, 49048
 hhw operational costs for 2016 01/20/2016 14-0016349 GEN hhw operational costs for 2016 5,383.00
 / / 0.0000 N N
 01/22/2016 0.00
 01/22/2016 5,383.00
 Paid

GL NUMBER DESCRIPTION AMOUNT
 101-249-95600 Household Hazard Waste 5,383.00
 VENDOR TOTAL: 5,383.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Kcrc	Kalamazoo County Road Commission	01/21/2016	atlantic ave	GEN	ROW PERMIT/ATLANTIC AVE	320.00
90046930	3801 E Kilgore Rd	01/22/2016		N		0.00
	Kalamazoo MI, 49001	/ /	0.0000	N		320.00
		01/22/2016		N		

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-506-95200	ROW PERMIT/ATLANTIC AVE	320.00	320.00

VENDOR TOTAL: 320.00

Vendor Code Vendor name
 Ref # Address
 City/State/Zip

Post Date Invoice Bank Invoice Description Gross Amount
 CK Run Date PO Hold Sep CK Discount
 Disc. Date Disc. % 1099 Net Amount

BANK CODE: GEN
 GEN PICTOMETRY
 AMOUNT AMT RELIEVED
 3,150.00 3,150.00

90046873 Kalamazoo County Treasurer
 201 West Kalamazoo Ave
 Kalamazoo MI, 49007
 01/19/2016 1st pymt
 01/22/2016 000008010
 / / 0.0000
 01/22/2016
 GEN N
 N N
 N
 PICTOMETRY
 AMOUNT AMT RELIEVED
 3,150.00 3,150.00

101-805-72800
 GL NUMBER DESCRIPTION
 PICTOMETRY
 Kct Kalamazoo County Treasurer
 201 West Kalamazoo Ave
 Kalamazoo MI, 49007
 01/20/2016 flesher field
 01/22/2016 000008028
 / / 0.0000
 01/22/2016
 GEN N
 Y Y
 N
 RECORD DECLARATION & NOTICE RE FLESHER
 AMOUNT AMT RELIEVED
 23.00 23.00

107-756-82600
 GL NUMBER DESCRIPTION
 RECORD DECLAR & NTC RE FLESHER FIELD
 Kct Kalamazoo County Treasurer
 201 West Kalamazoo Ave
 Kalamazoo MI, 49007
 01/20/2016 mtt appeals
 01/22/2016 000008033
 / / 0.0000
 01/22/2016
 GEN N
 Y Y
 N
 MENARDS
 AMOUNT AMT RELIEVED
 23.00 23.00

101-249-96100
 GL NUMBER DESCRIPTION
 TWSP 2014 TAXES
 206-340-96100 FIRE 2014 TAXES
 211-344-96100 FIRE EQUIPMENT 2014 TAXES
 101-506-92600 POLICE 2014 TAXES
 101-249-96100 ADM FEE 2014 TAXES
 101-249-96100 MTT INTEREST
 101-249-96100 LIGHTS
 AMOUNT AMT RELIEVED
 1,002.59 1,002.59
 2,053.41 2,053.41
 513.39 513.39
 2,566.80 2,566.80
 40.36 40.36
 237.83 237.83
 308.02 308.02
 6,722.40 6,722.40

VENDOR TOTAL: 9,895.40

Vendor Code Vendor name
 Ref # Address
 City/State/Zip

11h L.L. Harris & Associates
 90046876 3503 Greenleaf Boulevard
 Kalamazoo MI, 49008

GL NUMBER DESCRIPTION
 107-756-98200.GRNG15 GRANGE HALL PLAYGROUND

Brown-1 Lois Brown
 90046868 23039 Paulson
 Gobles MI, 49055

GL NUMBER DESCRIPTION
 101-000-08300 Due From Retiree Medical Trust Fund

MISC Marie Frederick
 90046871 702 Bayberry
 Otsego MI, 49078

GL NUMBER DESCRIPTION
 101-001-64300 Sales of Lots

PAID

GL NUMBER	DESCRIPTION	DATE	AMOUNT	GEN	AMOUNT	DESCRIPTION	AMOUNT	GEN	AMOUNT	
107-756-98200.GRNG15	GRANGE HALL PLAYGROUND	01/19/2016	790.00	N	790.00	GRANGE HALL PLAYGROUND	790.00	N	790.00	
107-756-98200.GRNG15	GRANGE HALL PLAYGROUND	01/22/2016	790.00	N	790.00		0.00	N	790.00	
107-756-98200.GRNG15	GRANGE HALL PLAYGROUND	01/22/2016	790.00	N	790.00		0.00	N	790.00	
101-000-08300	Due From Retiree Medical Trust Fund	01/19/2016	756.20	N	756.20		0.00	N	756.20	
101-000-08300	Due From Retiree Medical Trust Fund	01/22/2016	756.20	N	756.20		0.00	N	756.20	
101-001-64300	Sales of Lots	01/19/2016	70.00	N	70.00	refund returned cemetery lots	70.00	N	70.00	
101-001-64300	Sales of Lots	01/22/2016	70.00	Y	70.00		0.00	Y	70.00	
101-001-64300	Sales of Lots	01/22/2016	70.00	N	70.00		0.00	N	70.00	
VENDOR TOTAL:					790.00					
VENDOR TOTAL:					790.00					

Vendor Code Vendor name Address City/State/Zip
 Ref # Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 Disc. Date Disc. % Sep CK Net Amount
 Due Date

menards	Menards	01/20/2016	6499	GEN	CERAMIC TOWER HEATER FOR FIRE DEPARTMEN	49.94	80.18
90046922	6800 West Main Street Kalamazoo MI, 49009	01/22/2016 / /	000007995 0.0000	N N			49.94 0.00
90046921	6800 West Main Street Kalamazoo MI, 49009	01/22/2016 / /	000008031 0.0000	N N			80.18 0.00

menards	Menards	01/20/2016	6919	GEN	SUPPLIES FOR ORDINANCE ENFORCEMENT	49.94	80.18
90046921	6800 West Main Street Kalamazoo MI, 49009	01/22/2016 / /	000008031 0.0000	N N			80.18 0.00

GL NUMBER	DESCRIPTION	DATE	AMOUNT	AMT RELIEVED
207-330-72800	SAND IN A TUBE (SAND BAGS)	01/20/2016	8.97	8.97
207-330-72800	GFCT TEST KIT (ELECTRIC TEST KIT)	01/22/2016	17.99	17.99
207-330-72800	6-PC SCREWDRIWER SET	/ /	4.29	4.29
207-330-72800	WRAP-IT-LARGE (VELCRO STRAP)	01/22/2016	2.99	2.99
207-330-72800	CAT LINED GLOVE- INSULATED WORK GLOVES		10.99	10.99
207-330-72800	16" MASSIVE MOUTH BAG - (TOOL BAG)		24.97	24.97
207-330-72800	42" TELESCOPIC SNOWBRUSH (FOR TNSP TRK)		7.49	7.49
207-330-72800	WRAP-IT MEDIUM - VELCRO STRAP		2.49	2.49
			80.18	80.18

VENDOR TOTAL: 130.12

Vendor Code Vendor name Address City/State/Zip
 Ref # Post Date CK Run Date Disc. Date Due Date
 Invoice PO Disc. %
 BANK CODE: GEN
 Bank Hold Sep CK
 Invoice Description
 Gross Amount
 Discount
 Net Amount

mer	Michigan Election Resources	01/19/2016	34975	GEN	VOTER NOTICES/BALLOT BOX	255.00
90046877	1616 Construction Drive	01/22/2016	000008009	N		0.00
	Kalamazoo MI, 49048	/ /	0.0000	N		255.00
		01/22/2016		N		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-191-72800	CANCELLATION NOTICE	60.00	60.00
101-191-72800	NOTICE OF REJECTION	60.00	60.00
101-191-72800	SECURE CONTAINER/AV APPS & BALLOTS	135.00	135.00
		<u>255.00</u>	<u>255.00</u>

mer	Michigan Election Resources	01/19/2016	35033	GEN	AV APPLICATIONS/MARCH ELECTION	983.96
90046878	1616 Construction Drive	01/22/2016	000008008	N		0.00
	Kalamazoo MI, 49048	/ /	0.0000	N		983.96
		01/22/2016		N		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-191-72800	AV APPLICATIONS/MARCH ELECTION	983.96	983.96

VENDOR TOTAL: 1,238.96

mcps	Miller, Canfield, Paddock and Stone	01/21/2016	1305348	GEN	Legal fees	423.50
90046929	277 S Rose St	01/22/2016		N		0.00
	Ste 5000	/ /	0.0000	N		423.50
	Kalamazoo MI, 49007	01/22/2016		Y		

GL NUMBER	DESCRIPTION	AMOUNT
491-000-82600	Legal Fees	423.50

VENDOR TOTAL: 423.50

Vendor Code Vendor name
 Ref # Address
 City/State/Zip

kg Miive Media Group
 90046875 Dept 77571
 PO Box 77000
 Detroit MI, 48277-0571

GL NUMBER DESCRIPTION AMOUNT
 101-249-90300 Legal Notices 649.47
 101-805-90300 Legal Notices 1,008.69
 1,658.16

VENDOR TOTAL: 1,658.16

mrc MRC Industries, Inc.
 90046879 2538 South 26th Street
 Kalamazoo MI, 49048

GL NUMBER DESCRIPTION AMOUNT
 206-340-93100 Building Maintenance 130.66
 101-218-93100 Maintenance Services 522.65
 107-756-93100 Maintenance Services 522.66
 1,175.97

VENDOR TOTAL: 1,175.97

nf NetworkFleet, Inc.
 90046880 PO Box 975544
 Dallas TX, 75397-5544

GL NUMBER DESCRIPTION AMOUNT
 206-340-85300 FD Network Fleet Monthly Fee 119.65

VENDOR TOTAL: 119.65

BANK CODE: GEN
 Vendor Code Ref # Vendor name Address City/State/Zip Post Date CK Run Date Disc. Date Due Date Invoice PO Disc. % Bank Hold Sep CK Invoice Description Gross Amount Discount Net Amount

ocba		OCBA, Inc			01/20/2016					50912.9-15	GEN				FLESHER FIELD PHASE 2 IMPLEMENTATION FE	11.82		11.82
90046889		521 S Riverview Dr			01/22/2016					000005979	N					0.00		0.00
		Kalamazoo MI, 49004			/ /					0.0000	N							11.82
					01/22/2016						N							

Paid
 GL NUMBER 107-756-98200.FF2013 DESCRIPTION FLESHER FIELD PHASE 2 IMPLEMENTATION FEE AMOUNT 11.82 AMT RELIEVED 11.82

VENDOR TOTAL: 11.82

Vendor Code Vendor name Address City/State/Zip
 Ref #
 Post Date Invoice PO Bank Invoice Description Gross Amount
 CK Run Date Disc. % Hold Sep CK Discount
 Disc. Date Disc. % 1099 Net Amount
 Due Date

Office Office Depot 01/20/2016 812704183001 GEN COPY PAPER HANGING & BOX BOTTOM FILES 154.94
 90046923 Dept .69-00827020 01/22/2016 000007934 N
 PO Box 183174
 Columbus OH, 43218 / / 0.0000 N N 0.00
 01/22/2016 / / 0.0000 N N 154.94
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 206-340-72800 2" LTR EXP HANGING FILES 25.99 25.99
 101-249-72800 1" LTR EXP HANGING FILES 24.99 24.99
 101-249-72800 COPY PAPER 103.96 103.96
 154.94 154.94

Office Office Depot 01/20/2016 812908025001 GEN BINDING CLIPS STOCK 0.48
 90046924 Dept .69-00827020 01/22/2016 000008020 N
 PO Box 183174 / / 0.0000 N N 0.00
 Columbus OH, 43218 01/22/2016 / / 0.0000 N N 0.48
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-249-72800 BINDING CLIPS STOCK 0.48 0.48

Office Office Depot 01/20/2016 812908026001 GEN CARDSTOCK AND MAILING ENVELOPES 35.44
 90046925 Dept .69-00827020 01/22/2016 000007983 N
 PO Box 183174 / / 0.0000 N N 0.00
 Columbus OH, 43218 01/22/2016 / / 0.0000 N N 35.44
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-249-72800 ASST CARDSTOCK 15.99 15.99
 101-249-72800 9X12 ENVELOPES 19.45 19.45
 35.44 35.44

Office Office Depot 01/20/2016 814930476001 GEN LABEL TAPE AND BINDER CLIPS 48.52
 90046926 Dept .69-00827020 01/22/2016 000007984 N
 PO Box 183174 / / 0.0000 N N 0.00
 Columbus OH, 43218 01/22/2016 / / 0.0000 N N 48.52
 Paid

GL NUMBER DESCRIPTION AMOUNT AMT RELIEVED
 101-249-72800 2PK LABEL TAPE 26.35 26.35

Vendor Code 101-249-72800
 Ref # 101-249-72800
 Vendor name Address City/State/zip
 Post Date CK Run Date Disc. Date Due Date
 Invoice PO Disc. %
 Bank Hold Sep CK 1099
 Invoice Description
 Gross Amount
 Discount
 Net Amount

101-249-72800 SMALL BINDER CLIPS 9.49 9.49
 101-249-72800 MED BINDER CLIPS 12.68 12.68
 48.52 48.52
 VENDOR TOTAL: 239.38

p&n 90046881 Prein & Newhof 01/19/2016 various GEN engineering fees 12,953.04
 3355 Evergreen Drive NE 01/22/2016 0.0000 N 2,341.00
 Grand Rapids MI, 49525 01/22/2016 N 9,299.54
 12,953.04
 VENDOR TOTAL: 12,953.04

GL NUMBER 101-209-82000 Engineering Fees 1,312.50
 101-249-82000 Engineering Fees 2,341.00
 490-000-82000 Engineering Fees 9,299.54
 12,953.04
 VENDOR TOTAL: 12,953.04

secant 90046927 Secant Technologies 01/20/2016 63168 GEN RENEWAL OF BACKUP SYSTEM LICENSES 1,485.00
 6395 Technology Ave 01/22/2016 000008032 N 742.50
 Kalamazoo MI, 49009 / / N 742.50
 0.0000 N 0.00
 01/22/2016 N 1,485.00
 VENDOR TOTAL: 1,485.00

GL NUMBER 101-201-93300 LICENSE RENEWAL 742.50
 206-340-80900 LICENSE RENEWAL 742.50
 1,485.00
 VENDOR TOTAL: 1,485.00

VENDOR TOTAL: 1,485.00

Vendor Code Vendor name
 Ref # Address
 City/State/Zip

SC 90046885 Siegfried Crandall
 246 E Kilgore Rd
 Kalamazoo MI, 49002-5599

GL NUMBER 206-340-80900
 101-201-80500
 DESCRIPTION Computer Operations
 Computer Support

SC 90046882 Siegfried Crandall
 246 E Kilgore Rd
 Kalamazoo MI, 49002-5599

GL NUMBER 101-223-82500
 490-000-80800
 206-336-82500
 491-000-80800
 107-756-82500
 207-310-82500
 249-371-82500
 211-344-82500
 900-728-82500

SW 90046932 Signwriter
 633 W Michigan Ave
 Kalamazoo MI, 49007-3715

GL NUMBER 107-756-97400
 DESCRIPTION PARK SIGNS

PAID

BANK CODE: GEN
 Post Date Invoice
 CK Run Date PO
 Disc. Date Disc. %
 Due Date

01/20/2016 87326 GEN computer support
 01/22/2016 0.0000 N
 / / N
 01/22/2016 N

AMOUNT 240.00
 1,948.78
 2,188.78

01/19/2016 87367 GEN accting support
 01/22/2016 0.0000 N
 / / N
 01/22/2016 N

AMOUNT 1,060.00
 100.00
 300.00
 100.00
 100.00
 100.00
 100.00
 100.00
 100.00
 2,060.00

01/21/2016 35612 GEN TWO HOUR SIGNS FOR PARKS
 01/22/2016 000008039 N
 / / N
 01/22/2016 N

AMOUNT 430.00
 AMT RELIEVED 430.00

VENDOR TOTAL: 430.00

VENDOR TOTAL: 4,248.78

Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 THOMSON
 THOMSON WEST
 P.O. Box 6292
 Carol Stream IL, 60197-6292
 01/20/2016 833228584 GEN ON LINE LIBRARY RESEARCH FOR DEC 2015 462.15
 01/22/2016 000008027 N
 / / N
 01/22/2016 0.0000 N
 N
 462.15

GL NUMBER 101-250-95500
 DESCRIPTION ON LINE LIBRARY RESEARCH FOR DEC
 AMOUNT 462.15
 AMT RELIEVED 462.15
 Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 THOMSON
 THOMSON WEST
 P.O. Box 6292
 Carol Stream IL, 60197-6292
 01/20/2016 833228584 GEN ON LINE LIBRARY RESEARCH FOR DEC 2015 462.15
 01/22/2016 000008027 N
 / / N
 01/22/2016 0.0000 N
 N
 462.15

unum-1tc 90046887 Unum Life Insurance Co PO Box 406990 Atlanta GA, 30384-6990
 01/20/2016 0150830-001 6 GEN long term care 282.37
 01/22/2016 / / N
 / / N
 01/22/2016 0.0000 N
 N
 282.37
 Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 UNUM
 UNUM LIFE INSURANCE CO
 PO BOX 406990
 ATLANTA GA, 30384-6990
 01/20/2016 0150830-001 6 GEN long term care 282.37
 01/22/2016 / / N
 / / N
 01/22/2016 0.0000 N
 N
 282.37

GL NUMBER 101-234-71600
 DESCRIPTION Health & Life Insurance
 AMOUNT 220.60
 Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 HEALTH & LIFE INSURANCE
 HEALTH & LIFE INSURANCE
 PO BOX 15062
 ALBANY NY, 12212-5062
 01/22/2016 / / N
 / / N
 01/22/2016 0.0000 N
 N
 220.60

GL NUMBER 206-336-71600
 DESCRIPTION Health & Life Insurance
 AMOUNT 61.77
 Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 HEALTH & LIFE INSURANCE
 HEALTH & LIFE INSURANCE
 PO BOX 15062
 ALBANY NY, 12212-5062
 01/22/2016 / / N
 / / N
 01/22/2016 0.0000 N
 N
 61.77

GL NUMBER 206-340-85300
 DESCRIPTION FD Vehicle Computer Connections
 AMOUNT 554.09
 Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 FD VEHICLE COMPUTER CONNECTIONS
 FD VEHICLE COMPUTER CONNECTIONS
 PO BOX 530932
 ATLANTA GA, 30353-0932
 01/19/2016 2081 GEN COFFEE FOR TOWNSHIP AND FIRE DEPARTMENT 62.37
 01/22/2016 000007996 N
 / / N
 / / N
 01/22/2016 0.0000 N
 N
 62.37

GL NUMBER 90046883
 DESCRIPTION Atlanta GA, 30353-0932
 AMOUNT 0.00
 Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 ATLANTA GA, 30353-0932
 ATLANTA GA, 30353-0932
 PO BOX 530932
 ATLANTA GA, 30353-0932
 01/19/2016 2081 GEN COFFEE FOR TOWNSHIP AND FIRE DEPARTMENT 62.37
 01/22/2016 000007996 N
 / / N
 / / N
 01/22/2016 0.0000 N
 N
 62.37

GL NUMBER 101-249-72800
 DESCRIPTION COFFEE
 AMOUNT 62.37
 Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 COFFEE
 COFFEE
 PO BOX 530932
 ATLANTA GA, 30353-0932
 01/19/2016 2081 GEN COFFEE FOR TOWNSHIP AND FIRE DEPARTMENT 62.37
 01/22/2016 000007996 N
 / / N
 / / N
 01/22/2016 0.0000 N
 N
 62.37

Vendor Code Ref # Vendor name Address City/State/Zip
 Post Date Invoice PO Bank Hold Invoice Description Gross Amount
 CK Run Date Disc. % Sep CK Net Amount
 Due Date
 BANK CODE: GEN
 COFFEE
 COFFEE
 PO BOX 530932
 ATLANTA GA, 30353-0932
 01/19/2016 2081 GEN COFFEE FOR TOWNSHIP AND FIRE DEPARTMENT 62.37
 01/22/2016 000007996 N
 / / N
 / / N
 01/22/2016 0.0000 N
 N
 62.37

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
 EXP CHECK RUN DATES 01/22/2016 - 01/22/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 62.37
 TOTAL - ALL VENDORS: 135,733.77

TITLE	# / Mtgs.	Members	Dates	Term/End Date
Board of Review	TBD	Fred Gould	March,	12.31.2016
Two Year Term, Even Years		Kitty Gelling	July &	12.31.2016
		Neil Sikora	December	12.31.2016
		Kim Bourner (1st Alternate)		12.31.2016
		Fred Antosz (2nd Alternate)		12.31.2016
		Libby Heiny-Cogswell		
		Kristine Biddle (Staff)		
Corridor Improvement Authority (SoDA)		Deb Jung, Resident (Engineer)		12.31.2019
5 to 9 members		Jackie Kimble (Resident)		12.31.2019
Majority with ownership or bus int		Joe Gesmundo, AVB (Developer)		12.31.2016
At least 1 resident (w/in 1/2 mile)		Dale Shugars (County Rep)		12.31.2016
Four year term staggered terms		Corey Ashley, Grp. Mktg. Cvc., (Business Rep)		12.31.2017
		Kelly Bringman, Nottingham Apts. (Mgr)		12.31.2017
		Dennis Patzer, At Large (School Admin)		12.31.2018
		Theresa Spurr, (Spurr Dental)		12.31.2018
		Libby Heiny-Cogswell (TB Liason)		
		Julie Johnston (Staff)		
DDA	6	Jack Siegel (Interest)	3rd Thurs, every other	12.31.2017
Four Year Terms		Bruce Betzler	month, starting Jan	12.31.2017
		Grant Taylor	@ noon	12.31.2017
		Terry Schley (Interest)		12.31.2016
		Glenn Steeg (Interest)		12.31.2016
		Dick Skalski		12.31.2016
		Maria Dacoba (Interest)		12.31.2019
		Shelly Corakis		12.31.2019
		Rich McDonald (Interest)		12.31.2019
		Jay Brown (resident)		12.31.2018
		Mike Lutke (Interest)		12.31.2018
		Stephen Dallas (Interest)		12.31.2018
		Libby Heiny-Cogswell (Twp Supervisor)		12.31.2018
		Julie Johnston (Staff)		

TITLE	# / Mtgs.	Members	Dates	Term/End Date
Friends of the Parks Two Year Term	6	Pam Jackson	2nd Wednesday of	12.31.2016 1st Term
		Deb Everett (TB Liason)	Jan, Mar, May, Ju, Se, Nov	12.31.2016 1st Term
		Carol Ladd	@ 4:30 pm	12.31.2016 2nd Term
		Dennis Patzer		12.31.2016 1st Term
		Wes Freeland		12.31.2019 2nd Term
		Libby Heiny-Cogswell (TB Liason)		12.31.2016 1st Term
		Karen High (Staff, as needed)		12.31.2019 1st Term
Joint Boards Meetings	3	Township Board	3rd Tuesday, 6 pm	
		Planning Commission	Feb, May, Sept	
		Zoning Board of Appeals		
		DDA		
		Friends of the Parks		
		Julie Johnston (Staff)		
KABA (Kalamazoo Area Building Authority)	24	Deb Everett (Twp Brd Liason)		
		Libby Heiny-Cogswell(Board Alternate)		
KATS Policy (Kalamazoo Area Transportation Study)	12	Libby Heiny-Cogswell (Primary)	4th Wed @ 9am (or as scheduled)	
		Deb Everett (Alternate)		
KATS Technical (Kalamazoo Area Transportation Study)	12	Julie Johnston (Staff)	2nd Thursday @ 9:00 a.m.	
		Marc Elliott, (Staff)		
Kalamazoo Regional Water & Wastewater Commission	10	Libby Heiny-Cogswell, Regional Chair		
		Nancy Culp, Alternate		
		Jim Porter (Staff)		
Planning Commission Three Year Term	24	Pam Jackson	2nd & 4th Thursday@7pm	12.31.2016 1st term
		Millard Loy	(typically)	12.31.2016 2nd term
		Mary Smith		12.31.2017 1st term
		Wiley Boulding, Sr.		12.31.2017 2nd term
		Kimberly Avery		12.31.2018 1st term
		Fred Antosz		12.31.2018 2nd term
		Dusty Farmer (TB Liason)		
		Julie Johnston (Staff)		
		Jim Porter (Staff Attorney)		

TITLE	# / Mtgs.	Members	Dates	Term/End Date
Public Media Network	12	Grant Taylor Nancy Carr (Alternate) Dave Bushouse (Oshtemo Citizen Representative)	4th Thursday @ 4:30 p.m.	
Township Board Four Year Terms	22	Libby Heiny-Cogswell, chair Deb Everett Nancy Culp Zak Ford Dusty Farmer Nancy Carr Grant Taylor Jim Porter (Attorney)	ALL MONTHS: 2nd Tues.-5pm (work session) and 7pm (regular mtg) ODD NUMBERED MONTHS: 4th Tues.-6pm (public comment) session and 7pm regular mtg (and any special meetings)	11.20.2016 11.20.2016 11.20.2016 11.20.2016 11.20.2016 11.20.2016 11.20.2016
Zoning Board of Appeals Three Year Terms	24	Cheri Bell Jim Sterenberg Mike Smith (Alternate) Millard Loy (PC Liason) Neil Sikora Bob Anderson (Alternate) Nancy Culp (TB Liason) Julie Johnston (Staff) Jim Porter (Attorney)	2nd & 4th Tues @ 3 pm As needed	12.31.2016 2nd term 12.31.2016 1st term 12.31.2018 1st term 12.31.2015 NA 12.31.2018 1st term 12.31.2018 1st term
911 Consolidation Advisory Board		Mark Barnes Chip Everett	Policy Committee Technical Committee (Alternate)	



Memo

To: Oshtemo Charter Township Board
From: Marc Elliott, P.E., Director of Public Works *ME*
Date: February 3, 2016
Subject: Oshtemo 2016 Local Road Maintenance Contracts

OBJECTIVE

Oshtemo Township seeks to collaborate with the Road Commission of Kalamazoo County (RCKC) in maintaining its local roads and contracting with RCKC for roadway maintenance projects.

BACKGROUND

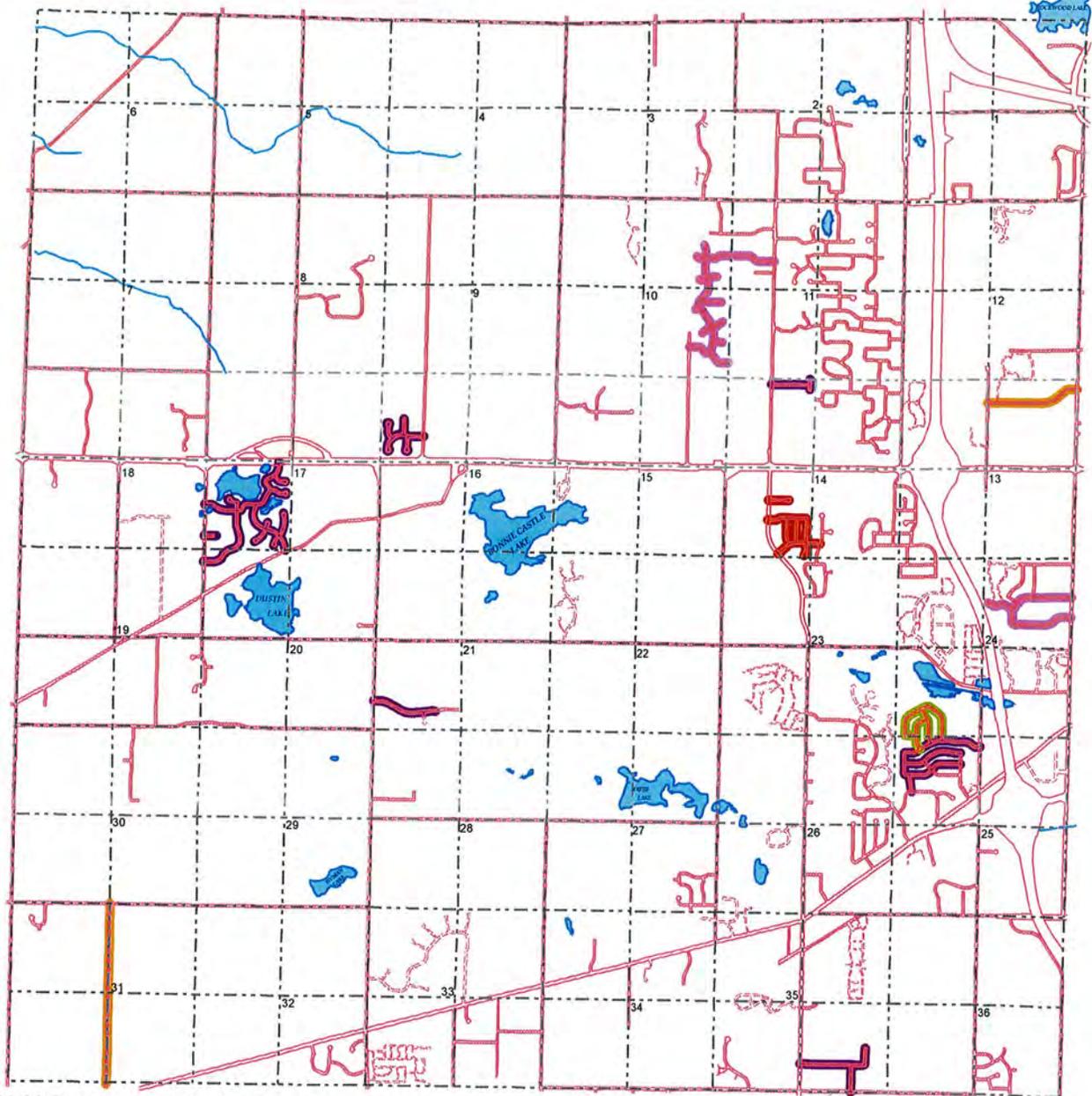
The Road Commission of Kalamazoo County (RCKC) has allocated \$185,921.03 of its Act 51 monies as funds RCKC has made available to Oshtemo Township for local road maintenance on a "PAR" basis. That is, RCKC has offered to perform selected local road maintenance and contribute a portion of RCKC's budget, provided the total project cost is match by at least 50% by the Township.

INFORMATION PROVIDED

At the Board's January 12, 2016 work session the board committed to matching the RCKC's offered PAR dollars, and reviewed a preliminary project list (attached). On Tuesday, January 19, 2016 the Oshtemo Township Capital Improvements Committee (CIC) reviewed and discussed the proposed projects in detail with the RCKC Project Superintendent and did recommend that the selected projects proceed forward as the Township 2016's local roadway maintenance program.

STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE

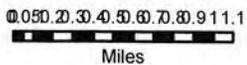
The Board shall consider authorizing the Supervisor to execute contract(s) with RCKC for the 2016 roadway maintenance projects previously reviewed in work session, and recommended by the Oshtemo CIC committee. It is further noted (based upon total estimated project costs), that the financial participation by Oshtemo in the RCKC's "PAR" funded program for local roadway maintenance is within the Township's adopted 2016 capital budget of \$350,000 for roadway maintenance.



2016 Roadway Maintenance

Treatment

-  Crack Fill
-  Chip Seal
-  Chip Seal and Fog Seal
-  Crack Fill/Chip Seal/Fog Seal
-  HNA Wedging, Chip Seal and Fog Seal



**Charter Township of Oshtemo
Kalamazoo Co., Michigan**

This map is for reference purposes only. While it is intended to be an accurate graphic representation, its accuracy cannot be guaranteed. Any conclusions or information derived from this map are at the users sole risk.

Date: 1/7/2016

Preliminary 2016 Roadway Maintenance Projects

DRAFT
1/8/2016

Project	Treatment	KCRC Area	Cost Est	Treatment Sub Tot
<i>Crack Fill</i>				
Oshtemo Ridge I/II	Crack Fill	17,547	6,882	\$6,882
<i>Section Line Roads/Connectors</i>				
Croyden Avenue	Chip Seal	7,893	16,920	\$37,943
South 1st Street	Chip Seal	12,811	21,023	
<i>Plat/Condo and Neighborhood Roads</i>				
Country Trail Homesites	Chip Seal and Fog Seal	37,367	86,530	\$113,726
Green Meadow Dr & Driftwood Ave	Chip Seal and Fog Seal	12,428	27,196	
<i>Bela Sera Plat</i>				
Bela Sera Plat	Crack Fill/Chip Seal/Fog Seal	6,144	21,057	\$282,780
* Oshtemo Business Park	Crack Fill/Chip Seal/Fog Seal	12,111	36,235	
Oshtemo Woods & Whitegate Farms	Crack Fill/Chip Seal/Fog Seal	15,233	42,431	
Pine Acres	Crack Fill/Chip Seal/Fog Seal	6,167	17,737	
Springwood Hills Area	Crack Fill/Chip Seal/Fog Seal	41,811	127,254	
Western Woods	Crack Fill/Chip Seal/Fog Seal	11,639	38,066	
Sky King Meadows	HNA Wedging, Chip Seal and Fog Seal	18,481	43,967	\$43,967
	SUM:		\$485,298	\$485,298
	RCKC PAR Estimate:		\$185,921	
	Oshtemo Estimate:		\$299,377	

* Candidate for Standard Chip Seal (business condo)

Memorandum



Date: February 3, 2016

To: Township Board

From: Karen High, Parks Director

Subject: Update on Drake Farmstead – restoration of tree-lined drive and farm field

OBJECTIVE

Board update on restoration of the tree-lined drive and farm field at the Drake Farmstead, a capital outlay project approved in the 2016 budget. Board action not required.

INFORMATION

A key recommendation of the Drake Farmstead Master Plan is to re-create the historic entrance experience of evenly spaced mature trees lining the driveway. This recommendation was chosen as an early action implementation item because it will open up views to the house, allowing passersby to see the house. Reclaiming the northeast corner of the property for community partnered agriculture was another early action implementation item. The Master Plan recommends that this area be converted into productive agriculture, ideally generating some revenue to offset costs of restoring the Farmstead.

Restoring the tree-lined driveway will include dead wood removal and trimming of the mature sugar maple trees to be preserved along the driveway, plus removal of hundreds of volunteer trees that have grown up between and behind the sugar maples over many years. In places where the sugar maples are missing or are in poor condition, replacement trees will be selected and preserved. High quality trees and those that are appropriate for our “food forest”, such as walnuts and mulberries, will also be preserved. A few tall stumps from dead sugar maples will be cut down and ground out, and the fallen logs, brush, and broken branches will be removed. When the project is complete, the driveway will look less like a forest road and more like the attached sketch of the historic farmstead!

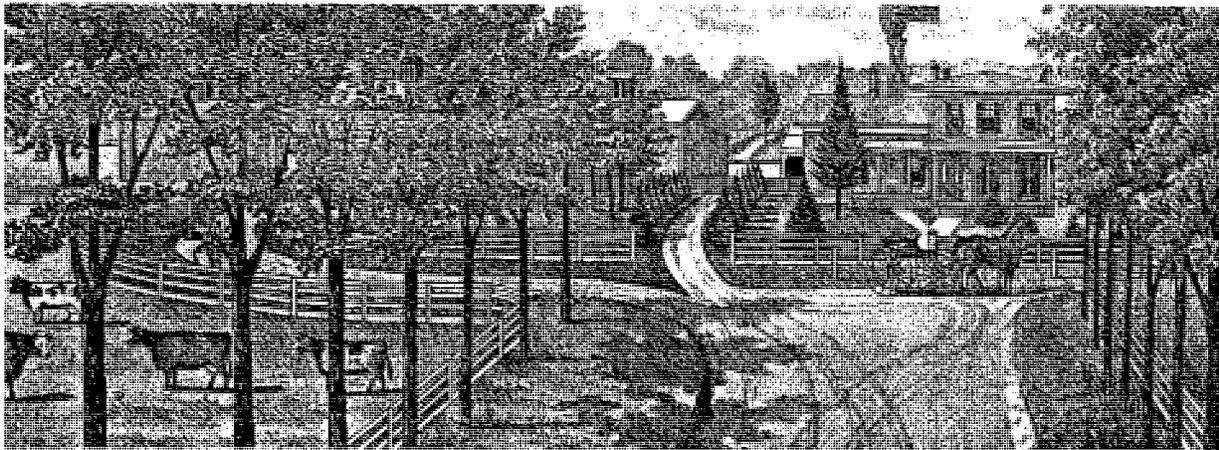
To restore the northeast corner of the property for a farm field, the volunteer trees and underbrush that have grown up over many years will be removed. Stump removal is also needed so that the site can be tilled in preparation for planting. Township staff has obtained names of local farmers who may be willing to farm the approximately four acre site. When the field is ready for planting, a shorter crop will be selected to maintain visibility of the Farmstead.

Township staff obtained three quotes for the tree trimming and removals along the driveway. Because of the size of the project, it was difficult to find companies large enough to complete the work. One company declined to bid, another company quoted only a portion of the work. Quotes are summarized as follows:

Company Name	Tree-trimming included in quote?	Tree removals included in quote?	Total cost
Handley's Tree Service	Y	Y	\$17,500
Precision Tree Care	Y	Y	\$40,000
Arbanas Tree Service	Y	N	\$15,975

The low bidder, Handley's Tree Service, will complete all trimming and removals for a total cost of \$17,500. In addition, owner Dave Handley has offered to remove the trees, brush, and stumps from the four acre farm field at no cost to the Township. Township staff and Oshtemo Historical Society members are grateful for his generous donation of services to the Drake Farmstead.

Work is expected to begin this month and extend through the winter, depending on weather conditions. If you have any questions or suggestions about the project, please feel free to contact me.



Drake Farmstead c. 1852



Memorandum

Date: February 3, 2016
To: Township Board
From: Karen High, Parks Director
Subject: Update on Flesher Field Phase I and Phase II redevelopment work, Phase III Master Plan, and Music in the Park

OBJECTIVE

Board update on Phases I, II, and III of improvements at Flesher Field and information regarding Music in the Park. No Board action required.

INFORMATION

Phase I improvements at Flesher Field were largely completed in the summer and fall of 2014, with some punch list items completed in the summer of 2015. Major scope items included moving the park entrance to line up with the post office entrance, construction of a new parking lot, rain gardens for onsite drainage, a new restroom building, and a new roof on the Rotary picnic pavilion. \$270,000 in grant funds have been received from the Michigan Natural Resources Trust Fund (MNRTF) thus far; the final payment of \$30,000 is expected in the next several days. The Michigan Department of Natural Resources (DNR) will consider this \$300,000 grant project finalized once the final payment is issued.

Phase II improvements were completed in the summer of 2015. Major scope items included construction of a new playground, picnic shelter, two wiffleball fields, gazebo, and garden area. The only remaining punch list item is to inspect the lawn areas in spring to ensure an appropriate level of grass seed germination. Once the lawn areas are satisfactory, the project can be finalized and a final payment requested. \$170,568 in grant funds have been received from the MNRTF. A reimbursement request for \$99,432 will be submitted in the next week. The final payment of \$30,000 will be requested in the spring upon inspection of the lawn areas, for a total of \$300,000 in grant funds.

Phase III: The Parks Committee is working with OCBA Landscape Architects to update the 2011 Master Plan for Phase III. Major scope items previously approved by the Board include construction of a small splash pad, woodland management of the forested area and trails, and improvements to the sports field. After recent Park Committee discussion, a basketball court will be added to the plan. The design work will be completed to document the intended work for Phase III. A grant request for Phase III will not be submitted to the MNRTF for the 2016 grant cycle. This is different from our original intention. In order for the Township to apply for Phase III, the original Flesher Field land donor, KPS, would need to rescind a clause in the deed which allows KPS to reclaim the property if needed for a school, and they are not interested in making this change at this time. The clause endures until 2088. Please note KPS assures us they have no plans to exercise this clause, but cannot foresee 35 or more years into the future. In the meantime, the Parks Committee will work toward implementation with other funding sources.

Music in the Park: In order to promote the new gazebo and other park improvements, the Oshtemo Friends of the Parks (FOP) are planning a free, family-friendly summer concert series in 2016. Township and area residents will be invited to attend.

Three concerts are planned; tentative dates and performers include:

- Sunday, June 12 – Who Hit John with special guest Megan Dooley
- Sunday, July 17 – Madcat Midnight Blues Journey
- Sunday, August 14 – Tony Fields Trio

\$1,000 in Township funds were budgeted to support the concert series. Additional sponsors are being sought to help offset costs. A copy of the Sponsor Agreement Form is attached for your review. Please feel free to contact me if you have any questions or comments regarding Flesher Field or Music in the Park.





Support Oshtemo Township's Friends of the Parks by sponsoring the 2016 Summer Concert Series!

To bring music and entertainment to the residents of Oshtemo Township, Friends of the Parks (*a non-profit, 501(c)3 organization*) is planning the inaugural **2016 'Music in the Park' Summer Concert Series**. Because of the great success of other music events in and around Kalamazoo, we feel this family-friendly series will be well received. The concert series will be held at Flesher Field's new Gazebo which boasts plenty of lawn seating for our guests. **We invite you to join us by Sponsoring at one of the levels below.**

About Oshtemo Friends of the Parks:

The mission of the citizen volunteers of Oshtemo Friends of the Parks is to promote the expanded stewardship and preservation of natural features within the community, to further the development and maintenance of existing and future parks in keeping with adopted park plans, and to effectively advocate Township parks as community resources for all to enjoy.

Presenting Sponsor \$750

Only three available

- Opportunity to bring merchandise and/or giveaways to one concert
- Invited to make brief remarks from the Gazebo at one concert and recognized from the stage at all concerts
- Recognized on concert series stage banner and all other concert signage
- Included on all printed concert series materials including postcard mailed to 2,500 homes and tri-fold that will be distributed to local businesses
- Recognized on township website and in the June newsletter
- Highlighted on the Friends of the Parks website and Facebook page
- Included in all other advertising opportunities

Community Sponsor \$400

*Cost is for entire series
Unlimited availability*

- Live sponsor recognition from the stage for all concerts
- Recognized on concert series stage banner and all other concert signage
- Included on all printed concert series materials including postcard mailed to 2,500 homes and tri-fold that will be distributed to local businesses
- Recognized on township website and in the June newsletter
- Highlighted on the Friends of the Parks website and Facebook page
- Included in all other advertising opportunities

Supporting Sponsor \$200

*Cost is for entire series
Unlimited availability*

- Included on all printed concert series materials including postcard mailed to 2,500 homes and tri-fold that will be distributed to local businesses
- Recognized on township website and in the June newsletter
- Highlighted on the Friends of the Parks website and Facebook page
- Included in all other advertising opportunities

For more information, please contact Pam Jackson. P 847.404.7180 E jacksonpamela227@gmail.com Thank you!





Sponsor Agreement Form

Invited Musicians & Concert Dates

- ◆ Sunday, June 12th—Who Hit John?
- ◆ Sunday, July 17th—Madcat Midnight Blues Journey
- ◆ Sunday, August 14th—The Tony Fields Trio

Tentative Concert Time: 5:30—7:00 p.m.

Company Name: (As you want to be listed on all printed materials):	
Contact:	
Company Address:	
City, State and Zip:	
Phone:	
Email:	

**Yes! Count on our
sponsorship at the following level:**

Presenting Sponsor—\$750: _____

Community Sponsor—\$400: _____

Supporting Sponsor—\$200: _____

Please return this form and payment to:

Oshtemo Township - Friends of the Parks
Attention: Karen High
7275 West Main Street
Kalamazoo, MI 49009

Checks should be made out to Oshtemo Township Friends of the Parks.
Please send a high resolution logo to Pam Jackson at jacksonpamela227@gmail.com.
Questions? Contact Pam Jackson at the email above or (847) 404-7180.

THANK YOU FOR SPONSORING Music in the Park!





Memo



49

To: Libby Heiny-Cogswell, Supervisor
From: Mark Barnes, Fire Chief
Date: February 2, 2016
Re: Replacement of existing tow vehicle.

Our long term capital budget plan anticipates the safe life cycle of a staff vehicle to be eight years. Using that as a benchmark, we then evaluate each vehicle every year to determine if the replacement time has arrived or if we might safely and economically stretch it out further.

We have one pickup truck in our fleet (Unit #501) that serves as our tow vehicle, generic equipment mover, secondary command vehicle and unassigned personnel carrier. It is a 2005 Dodge Ram quad cab 4x4. It is chronologically due for replacement this year (2016) but we built the budget anticipating to keeping it longer. However, circumstances have changed.



We have just learned that due to updates to trench rescue systems, and the associated weight, the replacement trench rescue trailer will exceed the towing capacity of the existing 2005 Dodge pickup truck. With that realization, we are asking to reinstate the replacement of this truck back into 2016.

Staff has evaluated finding a newer yet used truck with the necessary capacity in the hope of making this change via a trade and that doing so would save some money. That has not proven to be a viable option for the following reasons:

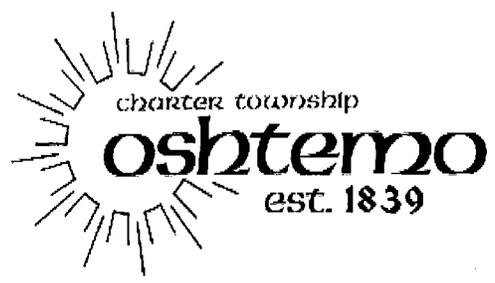
1. As a municipality, we purchase new vehicles with significant State of Michigan discounts. In this case that is projected to be 25% from MSRP (see attached quote).
2. A used vehicle purchase would take place at a retail price which is the highest rate.
3. Typically there are little or no warranties with a used vehicle - buyer beware.
4. Deploying used vehicles for emergency service duty can be a bit risky due to the unknowns of previous use and their service history which translates into a projection of service length and reliability.
5. Finally, assuming that we could find a truck with the needed capability, obtaining a fleet matching color (red) becomes an exceedingly limiting factor in the used market.

We anticipate capturing \$10,000 - \$12,000 for the sale of the 2005 Dodge.

With these in mind, we are asking for approval to make this purchase from our fund balance not to exceed \$33,000. Delivery is anticipated to be 6-8 weeks from date of order.

Secondarily, the emergency warning equipment on this vehicle are from this and previous vehicles. Therefore, those will also be replaced on this cycle from fund balance. That expenditure is approximately \$6,000 plus labor for installation.

Memo



To: Oshtemo Charter Township Board
From: Julie Johnston, AICP, Planning Director
Date: February 2, 2016
Mtg. Date: February 9, 2016
Subject: West Port Village, Phase II

OBJECTIVE

Preliminary Plan review and approval (Step 2) of West Port Village, Phase II.

BACKGROUND

OVERVIEW

West Port Village is a 129-unit site condominium on the south side of H Avenue between Drake Road and US-131. The project was developed under the Planned Unit Development (PUD) ordinance, Section 60.400 and the Site Condominium ordinance, under Part 290.005 of the General Ordinances. The Site Condominium ordinance requires preliminary plan review, which is Step 2 of the approval process.

The applicant received approval from the Planning Commission for the PUD and Step 1 of the tentative preliminary plan. The Township Board also approved Step 1 of the plan on January 12, 2016. Phase II, which contains 27 building sites, has been designed consistent with the original conceptual plan, as amended, since its approval in 2005.

DEVELOPMENT BACKGROUND

From the historical planning files, it appears that the first time the West Port Village PUD Conceptual Plan was presented to the Planning Commission was in June and August of 2003. Phase I of the development was approved on November 18, 2004 as a condominium development with 73 dwelling units and one nonresidential unit (sales and recreational amenities). On June 9, 2005, amendments were approved to convert the development to a site condominium, approve Phase II construction, establish a phasing plan, and approve other minor deviations from the original plan. Then, in June of 2006, the project was further amended to reduce the number of units in Phase I to 70, reduce the zero lot line units from 34 to 6, allow additional recreational amenities, and approve other deviations and changes. This reduced the number of residential building sites from 134 to 129. In 2014, some additional changes were made to Phase I, including converting six units that were intended to be three duplexes to five stand-alone houses and shift two units from Phase II to Phase I.

REVIEW

Phase II Preliminary Plan

Under Part 290.005.D of the Site Condominium ordinance, preliminary plans are to make adequate provisions for streets, building sites and non-motorized or pedestrian pathways. The design of West Port Village has not changed significantly since its submittal in 2006. The streets within the development are private and were approved with no stubs to adjacent lots for future connections. The lots planned within Phase II of the project retain the same shape and size as originally approved, meeting ordinance requirements. Also, the total density of the development is less than the maximum density allowed for an R-2 District, where sewer and water are available.

The pedestrian sidewalk within West Port Village does not comply with the Townships current standards for sidewalks, particularly related to placement and size. In 2006, the Planning Commission approved a four foot sidewalk to be located on one side of the private drive. Current practice on public streets within the Township is to develop sidewalks on both sides of the road at a minimum width of five feet. The applicant also received a variance to the Oshtemo Township Standard Specifications for Sidewalk for most of Phase 1 to allow a deviation from the driveway/sidewalk configuration. The remainder of the development will meet the sidewalk specifications at driveways.

Finally, when approval was given in 2006 for a sidewalk on only one side of the private street, the Planning Commission also included a condition that sidewalks must be completed in Phase I as each site is built, but before a Certificate of Occupancy is issued. Currently, there are a handful of sites built in Phase I where no sidewalks were developed. The applicant provided a performance bond to the Township for the cost of these sidewalks. Often, the Township requests a performance bond when conditions, like weather, are not ideal to complete construction of sidewalks. The bond will provide security to the Township that the sidewalks will be built while still allowing the applicant to move forward with Phase II of the development.

The Phase II preliminary plan was reviewed by staff and has been found to be substantially complete. The Township Engineer has a few comments that are included in the conditions of approve noted below. The project is private and is connected to public water and sewer. No approvals are needed from County agencies.

INFORMATION PROVIDED

Planning and Zoning Application
Preliminary Plan
Township Board Minutes – January 12, 2016
Planning Commission Minutes – November 12, 2015

STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE

Planning staff would recommend the Township Board approve the West Port Village Phase II preliminary plan (Step 2), with the following conditions:

1. Because there has been issues regarding sidewalk construction, construction details and notes are requested to be incorporated into the plans which include:
 - a. Sidewalk design for construction through driveways, in accordance with Oshtemo Standards, modified to be adjacent to the curb.
 - b. Sidewalk ramps and curb cuts are to be installed integral to the casting of the curb.
 - c. Sidewalk roadway crossing approaches shall include ductal-iron tactical detectible warning plates with crosswalk pavement markings.
 - d. Placement of detectible warnings should be detailed. This is because the location of the sidewalk adjacent to the curb will require warning plates to be placed perpendicular to the normal pedestrian flow.
 - e. Curb drainage structures are not to be located in the proposed crosswalks.
2. The drainage plan appropriately uses common areas to infiltrate stormwater runoff. However, there have been instances in the Township where the lowest structural openings were constructed to an unsafe elevation. To alleviate this type of risk, please annotate a lowest allowable opening elevation for each lot that is located adjacent to a drainage management area or overflow swale.
3. For drainage management areas designed for temporary containment of stormwater runoff, please annotate the plans to indicate (a) wet/dry intent, (b) low elevation (c) design high water elevation (d) design volume (e) emergency release/overflow elevation. *Note: If an emergency release/overflow is susceptible to surcharging or backwater effects, an analysis to demonstrate the ability to safely pass the 100 year event may be required.*
4. Storm water basin structure number 36 is without invert details. Please provide them on the plan.
5. It is assumed that water main taps and service leads will be installed concurrent with the construction of the public water main. This will avoid having to contract through the Township for the work to install individual service taps and water service leads to the curb-stop.
6. The "sign" to indicate a rise or fall of the grade for sewer piping is inconsistent (compare sheets 4 and 5). This needs to be corrected.



7275 W. Main Street, Kalamazoo, Michigan 49009-9334
Phone: 269-216-5223 Fax: 269-375-7180

PLEASE PRINT

PROJECT NAME & ADDRESS WESTPORT VILLAGE PHASE II

PLANNING & ZONING APPLICATION

Applicant Name: STEVE VISSER

Company VISSER DEVELOPERS OF KAL

Address 6279 SUGARBUSH TRAIL

KAL MI 49009

E-mail SLVISS@YAHOO.COM

Telephone 269-207-6867 Fax _____

Interest in Property OWNER

OWNER*:

Name SAME AS ABOVE

Address _____

Email _____

Phone & Fax _____

Oshtemo Charter Township
7275 W MAIN ST
KALAMAZOO, MI 49009
Phone : 269-375-4260
OSHTEMOTOWNSHIP.ORG

Received From: VISSER
Date: 10/13/2015
Receipt: 118865
Cashier: JMILLER

Time: 9:24:47 AM

ITEM REFERENCE	AMOUNT
1084 SITE CONDO	
SITE CONDOMINIUM	\$200.00
1042 PLANNING ESCROW	
PLANNING ESCROW	\$1,000.00
TOTAL	\$1,200.00
CHECK 1218	\$1,200.00
Total Tendered:	\$1,200.00
Change:	\$0.00

NATURE OF THE REQUEST: (Please check the appropriate iter

- Planning Escrow-1042
- Site Plan Review-1088
- Administrative Site Plan Review-1086
- Special Exception Use-1085
- Zoning Variance-1092
- Site Condominium-1084
- Accessory Building Review-1083
- Land Division-1090
- Subdivision Plat Review-1089
- Rezoning-1091
- Interpretation-1082
- Text Amendment-1081
- Sign Deviation-1080
- Other: _____

BRIEFLY DESCRIBE YOUR REQUEST (Use Attachments if Necessary): _____

LEGAL DESCRIPTION OF PROPERTY (Use Attachments if Necessary):

Vacant Land Part of West Port Village
Section 60.400 PUD

PARCEL NUMBER: 3905- _____

ADDRESS OF PROPERTY: _____

PRESENT USE OF THE PROPERTY: _____

PRESENT ZONING R-2 Res. **SIZE OF PROPERTY** 15 ACRES + -

NAME(S) & ADDRESS(ES) OF ALL OTHER PERSONS, CORPORATIONS, OR FIRMS HAVING A LEGAL OR EQUITABLE INTEREST IN THE PROPERTY:

Name(s)	Address(es)
<u>Visser Developors</u>	<u>6279 SUGARBUSH TRAIL</u>
_____	_____

SIGNATURES

I (we) the undersigned certify that the information contained on this application form and the required documents attached hereto are to the best of my (our) knowledge true and accurate. I (we) acknowledge that we have received the Township's Disclaimer Regarding Sewer and Water Infrastructure. By submitting this Planning & Zoning Application, I (we) grant permission for Oshtemo Township officials and agents to enter the subject property of the application as part of completing the reviews necessary to process the application.

Owner's Signature (* If different from Applicant)

[Signature]

Applicant's Signature

Date

Sept 25/15

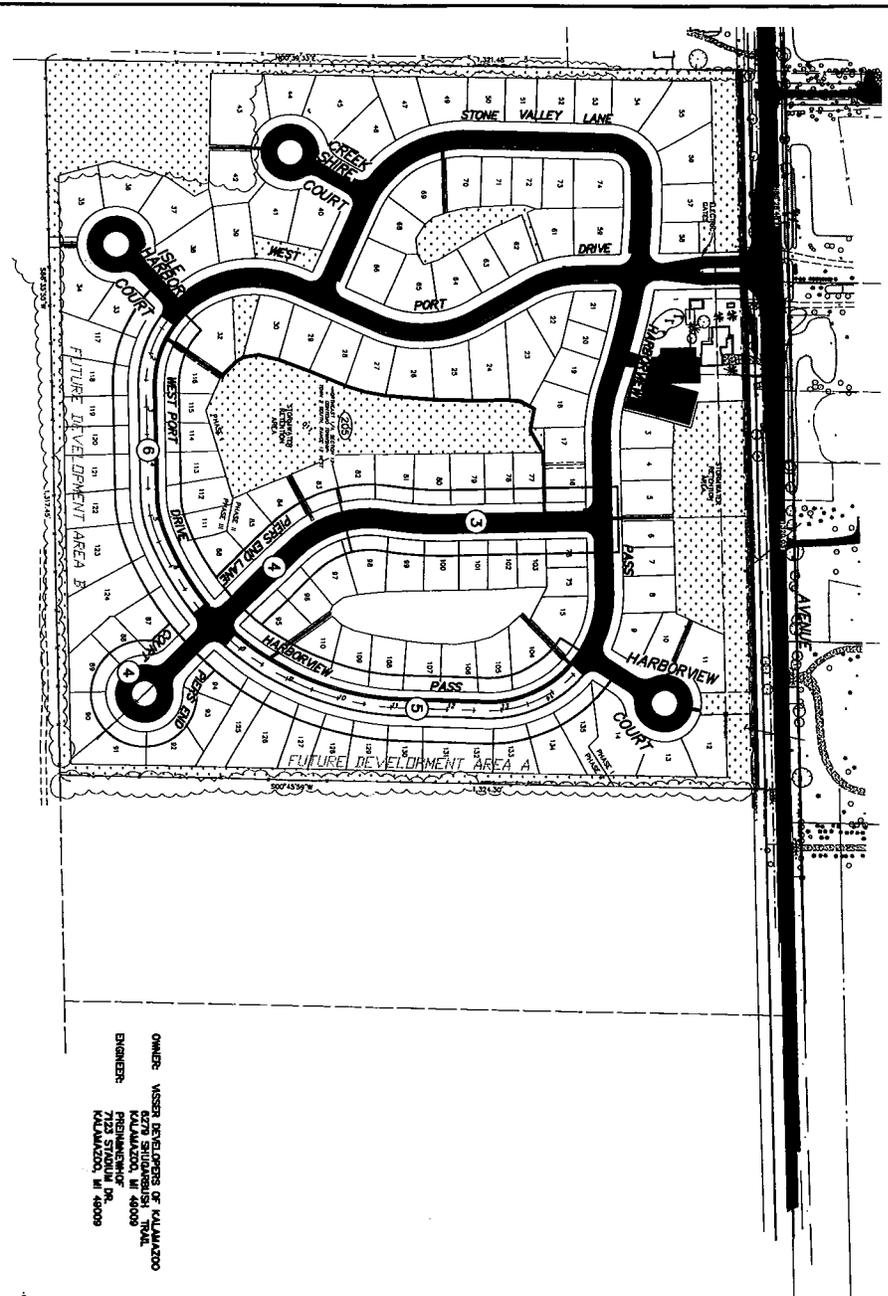
Date

- Copies to:
 - Planning -1
 - Applicant -1
 - Clerk -1
 - Attorney-1
 - Assessor -1
 - Planning Secretary - Original

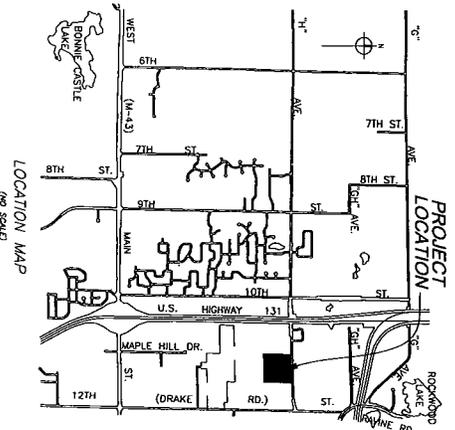
PLEASE ATTACH ALL REQUIRED DOCUMENTS

WEST PORT VILLAGE SITE CONDOMINIUM, PHASE II (REPLAT NO. 4)

LOCATED IN SECTION 12, T. 2 S., R. 12 W.
OSHEMO TOWNSHIP, KALAMAZOO COUNTY, MICHIGAN

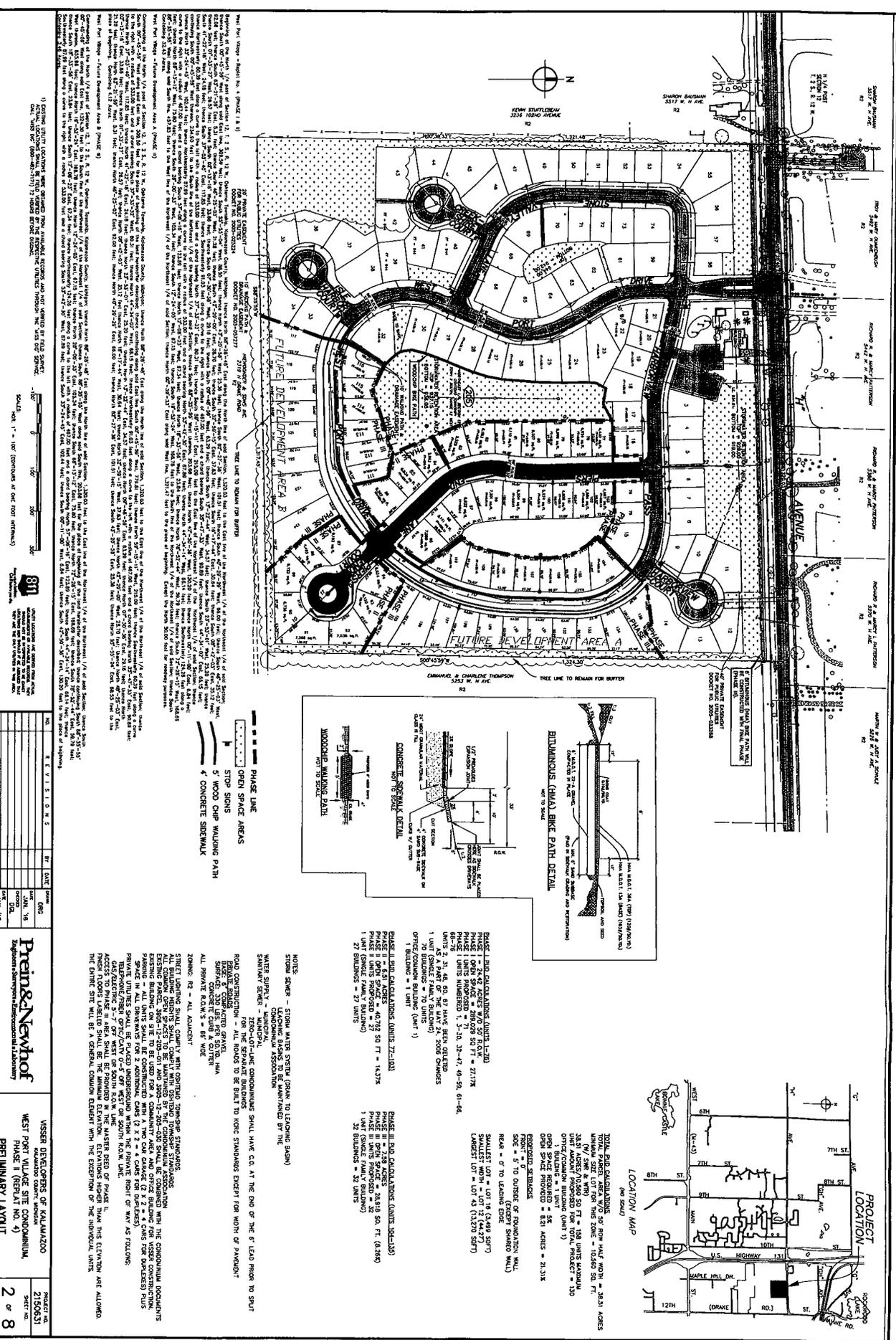


OWNER: NASSER DEVELOPERS OF KALAMAZOO
KALAMAZOO COUNTY
KALAMAZOO, MI 49001
ENGINEER: PREIN&NEWHOF
7123 STAMMUN DR.
KALAMAZOO, MI 49009



SHEET INDEX	
SHEET NO.	DESCRIPTION
1	CONTRACT
2	PRELIMINARY PLAN
3	FINAL CONTRACT PLAN
4	CONSTRUCTION DETAILS
5	CONSTRUCTION DETAILS
6	CONSTRUCTION DETAILS
7	CONSTRUCTION DETAILS
8	CONSTRUCTION DETAILS

Prein&Newhof
Professional Surveying and Engineering
2150 S. W. 11th St.
Tulsa, Oklahoma 74119
2025/2026
2150 S. W. 11th St.
Tulsa, Oklahoma 74119
1 of 8



1) EXISTING UTILITIES LOCATIONS WERE OBTAINED FROM A UTILITY RECORD AND NOT SHOWN BY FIELD SURVEY. THE LOCATION OF UTILITIES SHOULD BE VERIFIED THROUGH THE USE OF SURVEYING METHODS.

2) EXISTING UTILITIES LOCATIONS WERE OBTAINED FROM A UTILITY RECORD AND NOT SHOWN BY FIELD SURVEY. THE LOCATION OF UTILITIES SHOULD BE VERIFIED THROUGH THE USE OF SURVEYING METHODS.

3) EXISTING UTILITIES LOCATIONS WERE OBTAINED FROM A UTILITY RECORD AND NOT SHOWN BY FIELD SURVEY. THE LOCATION OF UTILITIES SHOULD BE VERIFIED THROUGH THE USE OF SURVEYING METHODS.

NO.	REVISIONS	BY	DATE	DESCRIPTION
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9				
10				

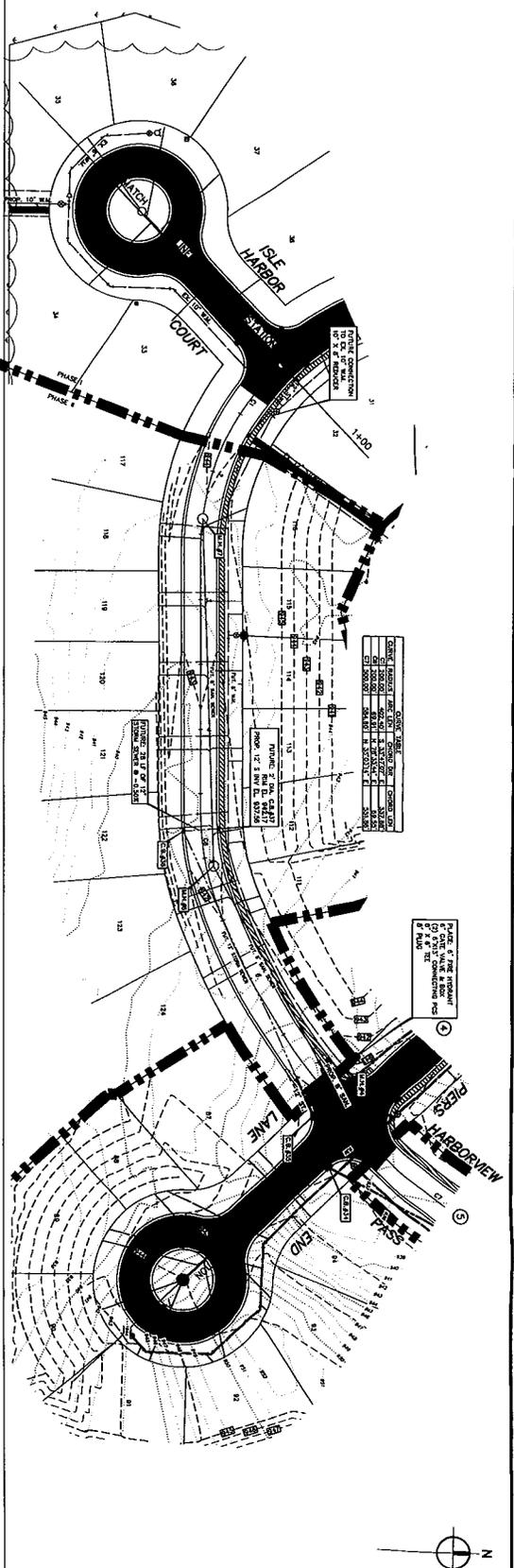
Prein&Newhof
 REGISTERED PROFESSIONAL ENGINEERS
 1000 WEST MAIN STREET, SUITE 100
 KALAMAZOO, MI 49001
 TEL: 691-1111 FAX: 691-1112

VASSER DEVELOPMENT OF KALAMAZOO
 WEST BAYVIEW COURT - PHASE I (REVISION NO. 4)
 PRELIMINARY LAYOUT
 PROJECT NO. 2130931
 SHEET NO. 2 OF 8

DATE: 1/18/18
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 DATE: 1/18/18

SCALE: 1" = 100' (CONTINUOUS OF SHEET 1001)

811



WEST PORT DRIVE (PHASE III)
(SEE SHEET 23 OF 24 SHEETS)

945	0	1	2	3	4	5	6	7	8	9
945										
940										
935										
930										
925										
920										
915										

1) THESE PLANS AND SPECIFICATIONS ARE PREPARED BY THE ARCHITECT, ENGINEER AND LANDSCAPE ARCHITECT OF RECORD FOR THE PROJECT AND ARE NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT, ENGINEER AND LANDSCAPE ARCHITECT OF RECORD.

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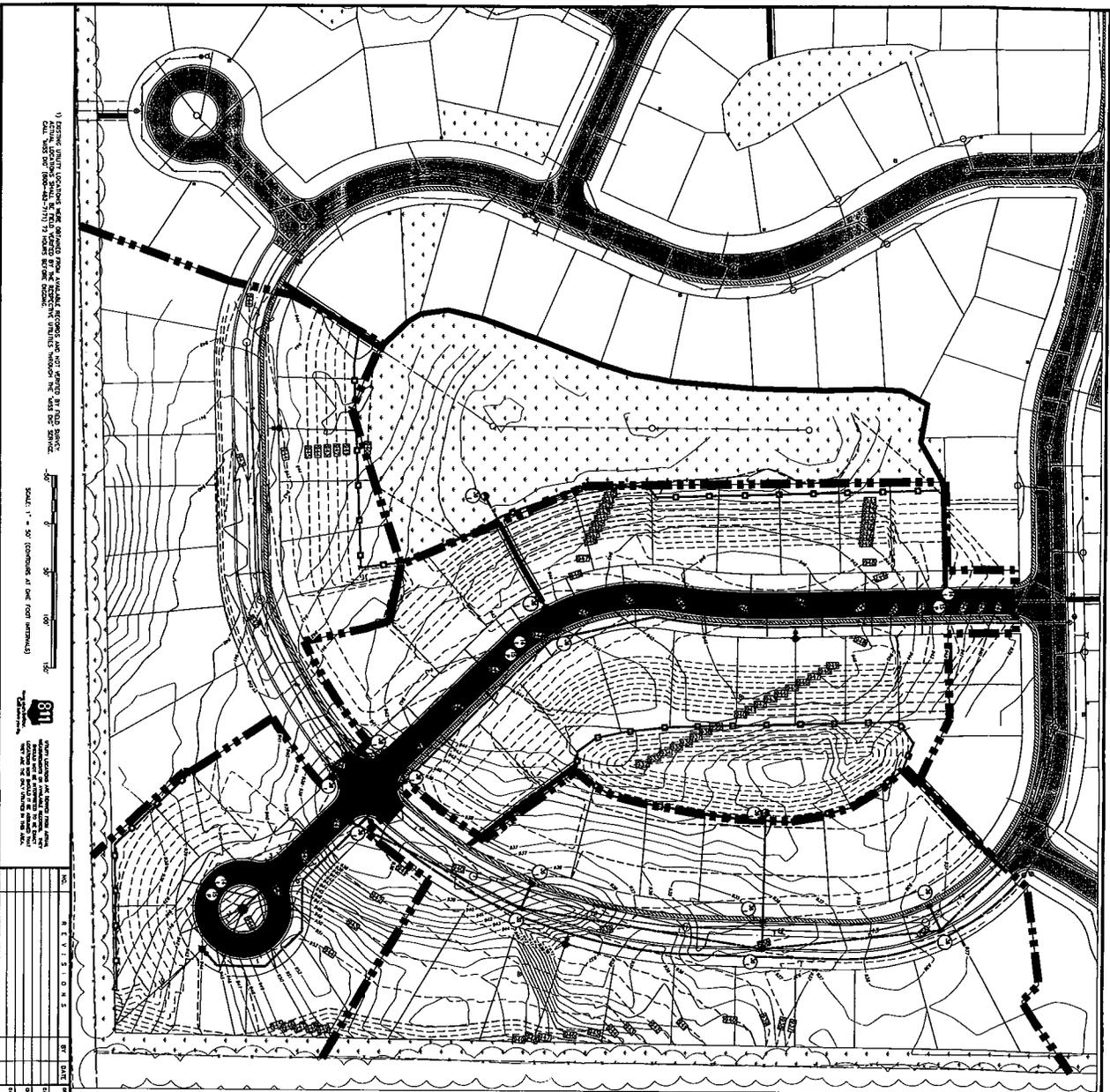
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Prein & Newhof
INCORPORATED
1000 WEST 10TH AVENUE
DENVER, COLORADO 80202

WEST PORT DRIVE (PHASE III)
WEST PORT VILLAGE SITE CONDOMINIUM,
PHASE II (REPLAT NO. 4)
WEST PORT DRIVE

PROJECT NO.
2150831
SHEET NO.
6 OF 8



EXISTING utility LOCATIONS were obtained from AVAILABLE RECORDS and NOT SURVEYED BY FIELD SERVICE. ALL utility LOCATIONS shown on this plan are shown for INFORMATION ONLY. THE CONTRACTOR SHALL VERIFY ALL utility LOCATIONS PRIOR TO CONSTRUCTION. ANY CHANGES TO utility LOCATIONS SHALL BE MADE BY THE CONTRACTOR THROUGH THE SLOTTED SERVICE CALL NUMBER (800) 377-7273. CONTACT THE SERVICE CENTER FOR ASSISTANCE WITH THE SLOTTED SERVICE CALL NUMBER (800) 377-7273.

Scale: 1" = 50' (shown at left from INTERVAL)



NO.	REVISIONS	BY	DATE
1	ISSUED FOR PERMIT	JK	JUN, 18
2	FOR CONSTRUCTION	JK	JUN, 18
3	FOR CONSTRUCTION	JK	JUN, 18

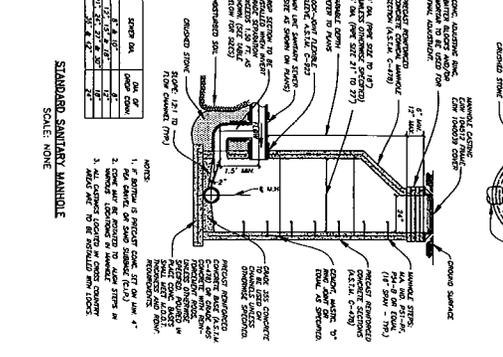
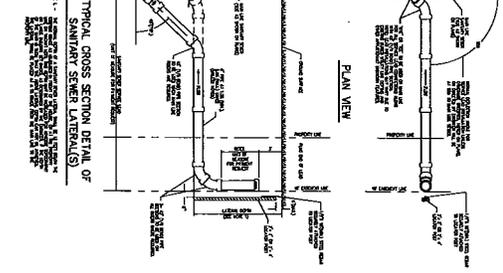
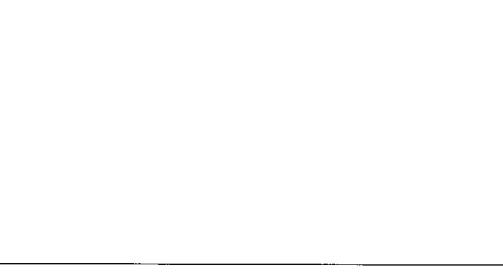
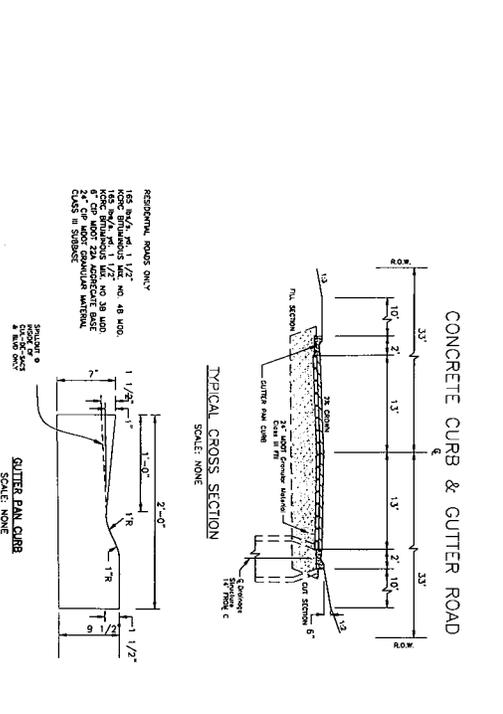
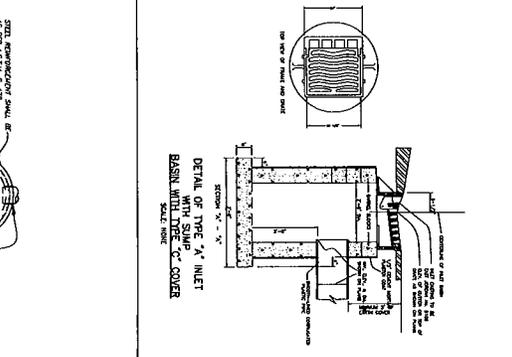
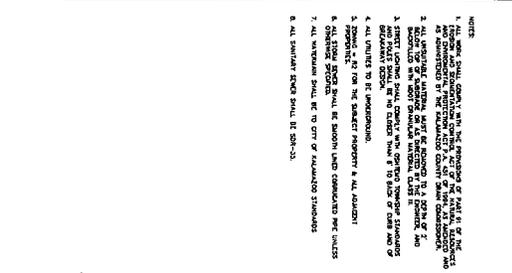
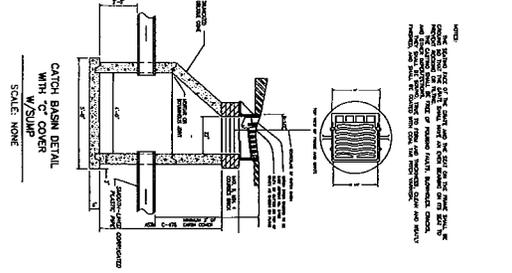
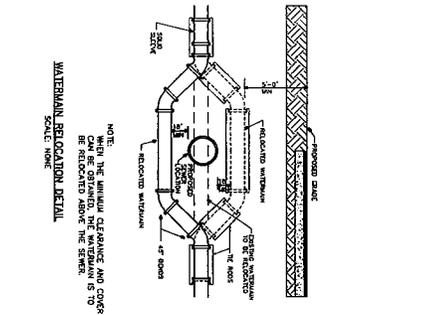
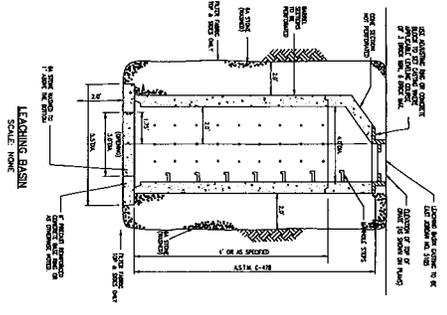
Prein & Newhof
 Engineers & Architects
 10000 Westland Ave., Suite 100
 Westland, MI 48186
 Phone: (734) 769-1100
 Fax: (734) 769-1101
 Email: info@preinnewhof.com

MISER DEVELOPERS OF KALAMAZOO
 Kalamazoo County, Michigan
 WEST PART VILLAGE SITE CONDOMINIUM,
 SITES 1 & 2 (P.L.N. No. 09)
 SCSO & OVERALL GRADING PLAN

PROJECT NO. 2150821
 SHEET NO. 7 OF 8

KEY	DETAIL	CHARACTERISTICS	A	B	C	D	E	F	G
1	5' WOOD CHIP WALKING PATH	5' WOOD CHIP WALKING PATH	*						
2	4' CONCRETE SIDEWALK	4' CONCRETE SIDEWALK	*						
3	6' SLIT FENCE	6' SLIT FENCE	*						
4	PHASE LINE	PHASE LINE	*						
5	OPEN SPACE AREAS	OPEN SPACE AREAS	*						
6	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
7	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
8	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
9	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
10	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
11	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
12	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
13	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
14	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
15	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
16	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
17	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
18	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
19	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
20	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
21	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
22	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
23	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
24	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
25	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
26	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
27	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
28	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
29	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
30	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
31	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
32	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
33	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
34	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
35	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
36	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
37	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
38	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
39	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
40	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
41	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
42	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
43	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
44	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
45	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
46	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
47	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
48	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
49	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
50	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
51	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
52	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*
53	SLIT FENCE	SLIT FENCE	*	*	*	*	*	*	*
54	PHASE LINE	PHASE LINE	*	*	*	*	*	*	*
55	OPEN SPACE AREAS	OPEN SPACE AREAS	*	*	*	*	*	*	*
56	WOOD CHIP WALKING PATH	WOOD CHIP WALKING PATH	*	*	*	*	*	*	*
57	CONCRETE SIDEWALK	CONCRETE SIDEWALK	*	*	*	*	*	*	*

NOTES: 1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 6. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 7. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 8. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 9. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 10. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 11. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 12. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 13. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 14. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 15. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 16. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 17. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 18. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 19. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 20. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 21. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 22. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 23. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 24. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 25. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 26. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 27. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 28. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 29. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 30. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 31. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 32. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 33. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 34. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 35. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 36. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 37. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 38. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 39. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 40. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 41. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 42. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 43. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 44. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 45. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 46. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 47. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 48. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 49. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 50. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 51. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 52. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 53. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 54. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 55. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 56. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED. 57. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.



1) EXISTING CURB LOCATIONS WERE OBTAINED FROM AVAILABLE RECORDS AND NOT CHECKED IN FIELD. EXISTING CURB LOCATIONS WERE OBTAINED FROM AVAILABLE RECORDS AND NOT CHECKED IN FIELD. EXISTING CURB LOCATIONS WERE OBTAINED FROM AVAILABLE RECORDS AND NOT CHECKED IN FIELD.



NO.	REVISIONS	BY	DATE	DESCRIPTION
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Prein & Newhof
Engineering & Construction

VASSER DEVELOPERS OF KILMAYAZOO
WEST PHASE I (RESIDENTIAL)
CONSTRUCTION DETAILS

PROJECT NO. 2132301
SHEET NO. 8 OF 8

THE CHARTER TOWNSHIP OF OSHTEMO
Township Board Meeting
January 12, 2016

Township Board work session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 6:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Nancy Carr
Trustee Dusty Farmer
Trustee Zak Ford
Trustee Grant Taylor

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, and 3 interested people.

Update – Kalamazoo County Sheriff's Department – Lt. Troy Faulk provided information on recent activities in the Township.

County Commissioner Julie Rogers provided information on recent activities of the County Board.

Update – 10th Street and KL Avenue Non-motorized Projects – Supervisor Heiny-Cogswell and Public Works Director Elliott provided information regarding the meeting with residents.

2016 Road Projects – a list of recommended road projects was reviewed.
Motion by Farmer, second by Taylor to authorize the Supervisor to submit the list to the Road Commission of Kalamazoo County for inclusion in their bid letting for 2016. Carried 7-0.

The Board work session adjourned at approximately 6:50 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Nancy Carr
Trustee Dusty Farmer
Trustee Zak Ford
Trustee Grant Taylor

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Fire Chief Mark Barnes, Planning Director Julie Johnston, and approximately 25 interested people.

CONSENT AGENDA

- a) Minutes of the December 8th regular meeting and December 29th special meeting.
- b) Receipts & Disbursements Report.
- c) 2016 Board & Committee Appointments.
- d) Alamo Township membership in Kalamazoo Valley Intergovernmental Ambulance Agreement.

Motion by Taylor, second by Farmer to approve the consent agenda. Carried 7-0.

CITIZEN COMMENTS

Julie Rogers, Kalamazoo County Commissioner advised the County has available to all residents a prescription discount card.

Jim Lefler, 8644 Hathaway, commented he was encouraged to hear in the work session the Board is looking at roads; the number one priority in the citizen survey was roads and hopes the Board will continue to look at more road funding.

PRESENTATION TO CAPT CHIP EVERETT

Fire Department Capt. Chip Everett was presented with Chief Training Officer (CTO) designation by the Center for Public Safety Excellence. Fire Chief Barnes noted there are only 76 such designations nationwide, Capt. Everett becomes the fourth in the State of Michigan.

WEST PORT VILLAGE I – VARIANCE REQUEST

Planning Director Johnston presented a request from the developer for a variance from the ordinance requirements regarding sidewalks for West Port Village I. She advised approval was granted in 2005, sidewalks poured were noncompliant with Township specifications. She noted Township inspections were not consistent and the sidewalk issue was not addressed early in the development process and while requirements have not changed, staff is sympathetic to the cost of replacing driveways at existing homes. She advised staff recommends granting a variance for sidewalks in Phase I on West Port Drive and Stone Valley Lane, noting sidewalks on Harborview Pass have not yet been constructed and could meet current standards; this option seems the most equitable and best option with regards to on-site aesthetics and continuity of development.

Attorney Porter commented he would recommend the Board not deny the request; the Township has a certain amount of culpability with issues due to transition in Planning staff.

In response to board members questions, Ms. Johnston advised the variance does not apply to the width of the sidewalks but for the portion not placed through the driveways, when Phase II review was before the Planning Commission a condition of approval was sidewalks be completed in Phase I before construction can begin on Phase II; the developer will provide an escrow or performance bond to complete the sidewalks in Phase I before Phase II comes to the Township Board for approval. She also advised staff will work with the developer to insure the slope meets ADA requirements.

Trustee Farmer commented that while she does not support denying the variance request there is responsibility on the part of the developer to work with Planning staff and follow Township requirements. Ms. Johnston advised there is now in place a sidewalk permit process with inspections conducted by the Township Ordinance Enforcement Officer.

Motion by Carr, second by Heiny-Cogswell to grant a variance for sidewalks within Phase I on West Port Drive and Stone Valley Lane. Carried 7-0.

WEST PORT VILLAGE II – TENTATIVE PRELIMINARY PLAN – STEP I

Planning Director Johnston presented a recommendation from the Planning Commission for tentative preliminary approval for West Port Village II, a site condominium development on the south side of H Avenue between Drake Road and US 131, Phase II will consist of 27 building sites served by private streets and public sewer and water. She advised the Planning Commission approved modification of the conceptual plan to allow for three phases instead of the original two, and approved Phase II subject to all sidewalks being built in Phase I where existing homes are located prior to commencement of Phase II, or a performance bond or escrow established, sidewalks shall be allowed to be four feet in width but shall meet Township specifications for sidewalks at driveway crossings, and all previous approvals, amendments, and conditions granted by the Planning Commission remain in effect unless modified by the Planning Commission or Township Board.

Motion by Farmer, second by Taylor to grant Step I Tentative Preliminary Plan approval for West Port Village Phase II with three conditions of the Planning Commission approval. Carried 7-0.

NON-DISCHARGE OF FIREARMS

Attorney Porter requested authorization by the Board to seek an Attorney General opinion regarding the Township's authority to establish non-discharge of firearms areas. He recalled a citizen raised a concern when a bullet came through his window last summer. He also noted a request to the DNR to work cooperatively has not been granted, and another incident has been reported.

Margaret Masuzawa, 331 West Ridge Circle, asked for clarification of "non discharge". Attorney Porter advised the request is to address prohibiting shooting of any kind, hunting or target, in certain areas.

Motion by Taylor, second by Carr to request assistance from our State Senator to seek an Attorney General opinion regarding Township authority in establishing no discharge of firearms areas. Carried 7-0.

SANITARY SEWER ORDINANCE AMENDMENTS – SECOND READING

Proposed amendments to the Wastewater Service Ordinance were before the Board for Second Reading. Mandatory connection would be triggered when a septic system fails or reaches 15 years of age, provided public sewer is reasonably available (the State standard being within 200 feet) the Township would establish policies for notification and financing including developing a capital improvement strategy to install sewer along with road improvements which help reduce the cost of connection to sewer. The proposed amendment would provide a two year notice to property owners of mandatory connection.

**OSHTEMO CHARTER TOWNSHIP
PLANNING COMMISSION**

MINUTES OF A PUBLIC HEARING AND MEETING HELD NOVEMBER 12, 2015

Agenda

**PUBLIC HEARING: SPECIAL EXCEPTION USE – (GROUP DAYCARE HOME)
PLANNING COMMISSION TO CONDUCT SPECIAL EXCEPTION USE AND SITE
PLAN REVIEW OF THE APPLICATION OF TINA BIRCH FOR THE DEVELOPMENT
OF A GROUP DAYCARE HOME TO PROVIDE CHILD CARE FOR UP TO 12
CHILDREN NO MORE THAN 16 HOURS A DAY. PROPERTY IS LOCATED AT 5848
CASTLETON LANE WITHIN THE R-1: RESIDENCE DISTRICT (PARCEL #3905-25-
120-210).**

**PUBLIC HEARING: SPECIAL EXCEPTION USE AND TENTATIVE PRELIMINARY
PLAN (OPEN SPACE DEVELOPMENT – SKY KING MEADOWS, PHASE III)
PLANNING COMMISSION TO CONDUCT SPECIAL EXCEPTION USE AND
CONCEPTUAL PLAN REVIEW FOR AN OPEN SPACE DEVELOPMENT AND
TENTATIVE PRELIMINARY PLAN REVIEW FOR A SITE CONDOMINIUM OF THE
APPLICATION OF GARY HAHN, ON BEHALF OF SEECO 2, LLC, FOR SKY KING
MEADOWS, PHASE III. PROPERTY IS LOCATED ON APPROXIMATELY 29.98
ACRES OF VACANT LAND IN TOWNSHIP SECTION 23 WITHIN THE R-2:
RESIDENCE DISTRICT (PARCEL #3905-23-210-010).**

**PUBLIC HEARING: SPECIAL EXCEPTION USE AND TENTATIVE PRELIMINARY
PLAN (PLANNED UNIT DEVELOPMENT – WEST PORT VILLAGE, PHASE II)
PLANNING COMMISSION TO CONDUCT SPECIAL EXCEPTION USE AND
CONCEPTUAL PLAN REVIEW FOR A PLANNED UNIT DEVELOPMENT AND
TENTATIVE PRELIMINARY PLAN REVIEW FOR A SITE CONDOMINIUM OF THE
APPLICATION OF VISSER DEVELOPERS OF KALAMAZOO, FOR WEST PORT
VILLAGE, PHASE II. PROPERTY IS LOCATED SOUTH OF H AVENUE AND WEST
OF DRAKE ROAD IN TOWNSHIP SECTION 12 WITHIN THE R-2: RESIDENCE
DISTRICT (PARCELS #3905-12-200-010, -009, -020, -067, -066, -050).**

**PUBLIC HEARING: SPECIAL EXCEPTION USE (COMMERCIAL CENTER –
CORNERS @ DRAKE)
PLANNING COMMISSION TO CONDUCT SPECIAL EXCEPTION USE AND SITE
PLAN REVIEW OF THE APPLICATION OF AVB CONSTRUCTION FOR THE
DEVELOPMENT OF A KELLOGG COMMUNITY FEDERAL CREDIT UNION AND THE
CORNER SHOPPES WHICH WILL HOST RETAIL STORES. PROPERTY IS LOCATED
WEST OF DRAKE ROAD AND NORTH OF STADIUM DRIVE WITHIN THE C: LOCAL
BUSINESS DISTRICT.**

PUBLIC HEARING: PLANNING COMMISSION TO REVIEW PROPOSED AMENDMENTS TO CHAPTER 76 OF THE TOWNSHIP ZONING ORDINANCE REGARDING SIGNS, PARTICULARLY FOR FINANCIAL INSTITUTIONS, THE PERCENTAGE OF A SIGN ALLOWED FOR CHANGEABLE COPY OR ELECTRONIC DISPLAY AND THE LIMITATIONS ON LIGHTING ON ELECTRONIC SIGNS.

A meeting of the Oshtemo Charter Township Planning Commission was held on Thursday, November 12, 2015, commencing at approximately 7:00 p.m. at the Oshtemo Charter Township Hall.

MEMBERS PRESENT: Terry Schley, Chairperson
Fred Antosz
Wiley Boulding, Sr.
Dusty Farmer
Pam Jackson
Millard Loy
Mary Smith

ABSENT: None

Also present were Julie Johnston, Planning Director, James Porter, Attorney, Ben Clark, Zoning Administrator, Rick Suwarsky, Ordinance Enforcement Officer, and Martha Coash, Meeting Transcriptionist. Approximately 40 other persons were in attendance.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Schley at approximately 7:00 p.m. and the "Pledge of Allegiance" was recited.

AGENDA

The Chairperson asked for a motion to approve the agenda.

Mr. Loy made a motion to accept the agenda as presented. Ms. Farmer seconded the motion. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Chairperson Schley asked if anyone in attendance wished to comment on non-agenda items.

Ms. Johnston told Commissioners information was received from the applicant earlier in the week indicating they wished to make changes to the application. Since there was not enough time to provide notice of the changes to the public and the neighbors for a public hearing, she recommended the Board table this item.

Chairperson Schley said this was the first Commissioners had heard of possible changes and agreed there needs to be formal and legal publication of notice for a public hearing so Commissioners, Staff and public have a chance to review the application ahead of a hearing. He apologized to attendees who came to the meeting for this item but said it needed to be considered with full information.

Mr. Boulding, Sr. made a motion to table the Sky King Meadows Meadows, Phase III Open Space Conceptual Plan and Tentative Preliminary Plan request until the regularly scheduled Planning Commission meeting on December 10, 2015. Mr. Loy seconded the motion. The motion was approved unanimously.

In response to questions from attendees, Ms. Johnston said the final submittal is expected from the applicant next week and as soon as possible afterward another notice will be published in the newspaper and mailed to neighbors who may then come into the Township Offices to look at the revised documents.

Attorney Porter noted a large number of people had come to the offices to look at the original documents and it was felt they should have the chance to see the plans in advance of a public meeting to consider in order to be fair to everyone. He said in the event the documents are not received in time to be placed on the December 10 meeting agenda, the item would be re-noticed for a subsequent meeting.

PUBLIC HEARING: SPECIAL EXCEPTION USE AND TENTATIVE PRELIMINARY PLAN (PLANNED UNIT DEVELOPMENT – WEST PORT VILLAGE, PHASE II)
PLANNING COMMISSION TO CONDUCT SPECIAL EXCEPTION USE AND CONCEPTUAL PLAN REVIEW FOR A PLANNED UNIT DEVELOPMENT AND TENTATIVE PRELIMINARY PLAN REVIEW FOR A SITE CONDOMINIUM OF THE APPLICATION OF VISSER DEVELOPERS OF KALAMAZOO, FOR WEST PORT VILLAGE, PHASE II. PROPERTY IS LOCATED SOUTH OF H AVENUE AND WEST OF DRAKE ROAD IN TOWNSHIP SECTION 12 WITHIN THE R-2: RESIDENCE DISTRICT (PARCEL #3905-12-200-010, -009, -020, -067, -066, -050).

Chairperson Schley moved to the next item on the agenda, a public hearing to conduct a special exception use and conceptual plan review for West Port Village, Phase II, and asked Ms. Johnston to review the request.

Ms. Johnston explained West Port Village is a 129-unit site condominium on the south side of H Avenue between Drake Road and US-131 in the R-2 Residential District. The project was developed under the Planned Unit Development (PUD) ordinance, Section 60.400, which requires conceptual plan approval. In addition, the Site

Condominium ordinance, under Part 290.005 of the General Ordinances, requires preliminary plan review, which is Step 1 of the Site Condominium approval process.

She said the applicant seeks Planning Commission approval to modify the PUD conceptual plan to allow for three phases and to approve the Phase II preliminary plan under Step 1 of the Site Condominium ordinance. The conceptual plan continues to show 129 units and one office/common building but now to be developed in three phases. Phase II, which contains 27 building sites, has been designed consistent with the original conceptual plan, as amended, since its approval in 2005.

Ms. Johnston said from the historical planning files, it appears that the first time the West Port Village PUD Conceptual Plan was presented to the Planning Commission was in June and August of 2003. Phase I of the development was approved on November 18, 2004 as a condominium development with 73 dwelling units and one nonresidential unit (sales and recreational amenities). On June 9, 2005, amendments were approved to convert the development to a site condominium, approve Phase II, establish a phasing plan, and approve other minor deviations. Then, in June of 2006, the project was further amended to reduce the number of units in Phase I to 70, reduce the zero lot line units from 34 to 6, allow additional recreational amenities, and approve other deviations and changes. This reduced the number of residential building sites from 134 to 129. In 2014, some additional changes were made to Phase I, including converting six units that were intended to be three duplexes to five stand-alone houses and shift two units from Phase II to Phase I. An extension to the approval of Phase II was granted in 2010 but has since expired.

She told the Board the applicant is requesting the PUD conceptual plan be granted three phases of development as opposed to the original two approved in 2006. The development of the 70 units and one common building in Phase I is almost complete. The original plan indicated the remaining residential units would be built under Phase II. The applicant wishes to develop the remaining sites under two phases, Phase II with 27 units and Phase III with 32 units. In addition, the applicant needs tentative approval of the revised Phase II preliminary plan.

Ms. Johnston noted the pedestrian sidewalk within West Port Village does not comply with current Township standards for sidewalks, particularly related to placement and size. In 2006, the Planning Commission approved a four foot sidewalk to be located on one side of the private drive. Current practice on public streets within the Township is to develop sidewalks on both sides of the road at a minimum width of five feet. However, since the four foot width was originally approved for the development and installation of a four foot sidewalk has occurred, it is understandable that the developer would want to continue this throughout the project.

She indicated there is an additional concern with the sidewalks in West Port Village recently discovered by Mr. Suwarsky, the Township's Zoning Enforcement Officer. The developer has been pouring sidewalk crossings at driveways in a way that is noncompliant with the Oshtemo Township Standard Specification for Sidewalks. The sidewalk is required to be distinct from the driveway and designed to meet Americans

with Disabilities Act standards for slope. The current design within the development is that sidewalks stop at the edge of the driveway and then continue at the other side of the driveway. Enforcement action was taken and it was requested that the developer either reconstruct the sidewalks to meet the Townships standards or seek a variance from the Township Board. To date, neither action has occurred. This needs to be resolved before Phase II.

When approval was given in 2006 for a sidewalk on only one side of the private street, she said the Planning Commission also included a condition that sidewalks must be completed in Phase I as each site is built, but before a Certificate of Occupancy is issued. The condition also stated that all sidewalks were to be completed in Phase I before the commencement of Phase II. Currently, there are a handful of sites built in Phase I where no sidewalks were developed.

She explained the Phase II preliminary plan was reviewed against the requirements of Part 290.005.C. *Preliminary Review*. Staff completed an initial review and provided comments to the applicant for plan revisions. The majority of the comments were not substantive to the design of the development but to the accuracy and readability of the plan. The project engineer provided revised plans that meet the requirements of tentative preliminary plan review.

Ms. Johnston said Staff recommend the Planning Commission approve the developer's request to construct the project under three phases as opposed to the two phases permitted under the original approval and that the Commission forward a recommendation of approval to the Township Board for the Phase II tentative preliminary plan, with the following conditions:

- 1) The applicant will retrofit sidewalks within Phase I to meet the requirements of the Oshtemo Township Standard Specifications for Sidewalks at driveway crossings or will seek a variance from the Township Board for this requirement before construction may begin in Phase II.
- 2) All sidewalks must be built within Phase I before the commencement of Phase II.
- 3) Sidewalks shall be allowed to be four feet in width as developed in Phase I but shall meet the Oshtemo Township Standard Specifications for Sidewalks at driveway crossings or the applicant will seek a variance from the Township Board for this requirement.
- 4) All previous approvals, amendments, and conditions granted by the Planning Commission remain in effect unless specifically modified by the Planning Commission.

Chairperson Schley asked whether all sidewalks exist in Phase I.

Ms. Johnston said six homes have no sidewalks; there are no sidewalks in front of lots without homes.

The Chair asked whether the applicant would like to speak to the Board.

Mr. Dan Lewis, 7123 Stadium Drive, spoke on behalf of Visser Developers, saying it is the full intention of Visser Developers to delineate sidewalks through the driveways and asked whether the stipulation for building sidewalks excludes having to build sidewalks on vacant lots.

Ms. Johnston said she was comfortable with not building sidewalks on vacant lots but she wants sidewalks built for homes that do not already have them. It is acceptable to allow sidewalks to be built as buildings develop.

Chairperson Schley noted it is a conundrum to allow the existing sidewalks that are different from current Township standards.

Mr. Lewis said it is the applicant's intention to apply for a variance for the existing sidewalks. They will move ahead with delineation for any new sidewalks, including those to be provided at the six current houses. They understand and are committed to meeting that stipulation before they can move to Phase II.

Mr. Steve Visser, 6279 Shugarbush Trail, also stated a variance will be sought for driveway crossings and that all new sidewalks will be delineated. He asked for confirmation that the new development will need sidewalks on one side of the road only and sidewalks will not be required at the cul-de-sac.

Ms. Johnston agreed approval for the cul-de-sac without sidewalk was given in 2005/2006. All other Planning Commission conditions stand and will stay in place for the rest of the development.

Mr. Rick Suworsky, Ordinance Enforcement Officer, spoke about a flaw at some sites where the slope exceeds the 2% allowed by ADA standards. He indicated Visser Developers does a good job remediating as needed.

Chairperson Schley asked for public comment.

Ms. Julie Hartzell, 2484 Idle Harbor Court, asked for clarification regarding who is noticed for public hearings, saying some association members in the Phase I condominium area did not receive notification of this hearing.

Attorney Porter said notice is sent according to state law and noted mailings were sent to about 100 residents.

Chairperson Schley said as a Commission they do not deal with private associations and would not typically address those if outside of state law mandate.

Ms. Hartzell commented she would like to see the Phase I sidewalk completed in order to avoid having to walk in the mud.

The Chairperson commented that installing sidewalks before homes are constructed results in them being damaged during later home construction which results in added cost.

Hearing no further public comments, Chairperson Schley moved to Board deliberations.

Commissioners expressed their desire to fulfill the Township priority to provide walkable communities, but acknowledged the impracticality for developers to build sidewalks before properties are developed.

There was some discussion regarding sidewalk grades, how to address violations, and the process of saw cutting.

Mr. Suwarsky explained that he and the Township Engineer felt the deviation beyond the 2% grade in this project was not enough to warrant tearing out and re-doing sidewalks. Sections that don't meet ADA standards would need to be done, but the site condo is of a unique nature. He noted all drives are poured using reinforcing wire from garage to curb and that the problem with saw cutting is that the concrete would have to be cut full depth causing separation of the reinforcing material. The driveways are not out of specification and they would recommend against cutting the reinforcing wires and re-doing them for what would basically be a cosmetic purpose.

Attorney Porter felt re-doing the work would be an exercise in futility when for all intents and purposes, ADA requirements have been met.

Mr. Suwarsky noted Township standards specify and include federal standards.

Mr. Loy made a motion to approve the request to construct the project under three phases as permitted under the original approval as per Board discussion, with the stipulation that sidewalks will be constructed for the six existing homes currently without sidewalks, that sidewalks will be built as properties are developed in the remainder of Phase I, and to forward a recommendation of approval to the Township Board for the Phase II tentative preliminary plan, with the four conditions as stipulated by Staff. Ms. Farmer seconded the motion. The motion was approved unanimously.

**PUBLIC HEARING: SPECIAL EXCEPTION USE (COMMERCIAL CENTER –
CORNERS @ DRAKE)
PLANNING COMMISSION TO CONDUCT SPECIAL EXCEPTION USE AND SITE
PLAN REVIEW OF THE APPLICATION FROM AMERICAN VILLAGE BUILDERS
CONSTRUCTION FOR THE DEVELOPMENT OF A KELLOGG COMMUNITY
FEDERAL CREDIT UNION AND THE CORNER SHOPPES WHICH WILL HOST**



7.

Memorandum

Date: 4 February 2016
To: Township Board
From: Libby Heiny-Cogswell, Supervisor
Subject: KABA Office Area Reconfiguration

Objective

Oshtemo Township Board update on cubicle and office reconfiguration proposal for the Kalamazoo Area Building Authority (KABA). Request to Board: authorization to implement the cubicle changes up to \$35,000, and to amend the budget accordingly.

Background

From April 2014: The Township Board previously authorized the Supervisor to work with KABA staff and the architect consultant to evaluate KABA office space needs in 2015 and beyond. Multiple meetings were held with KABA and Township key staff. Research and discussion included assessment of the current space KABA occupies within the Township offices (approximately 727 square feet), and space needs for KABA (approximately 1358 square feet).

From late 2015 to present: KABA and Oshtemo met to determine cubicle space options in the Oshtemo front office area, in order to better meet the space and operational needs. The Township sought quotes from local office cubicle companies. Efficient layouts and re-use of existing cubicles was paramount, as cost effective options were considered and pricing obtained. Please note that the reconfiguration is being done by the Township, so that when KABA relocates the matching cubicle systems will remain with the Township. Over time, the Township will use the additional space.

KABA will continue to pay rent to the Township on an annual basis. The current rental agreement is for \$12,000 annually. Besides the office space, this rent includes snow plowing, building insurance, office cleaning and maintenance, and use of township furniture. For use of the proposed increase in space, approximately 256 more square feet, the Supervisor recommends the rent be increased by \$3000, and the amount prorated for the year to KABA from the date of completion.

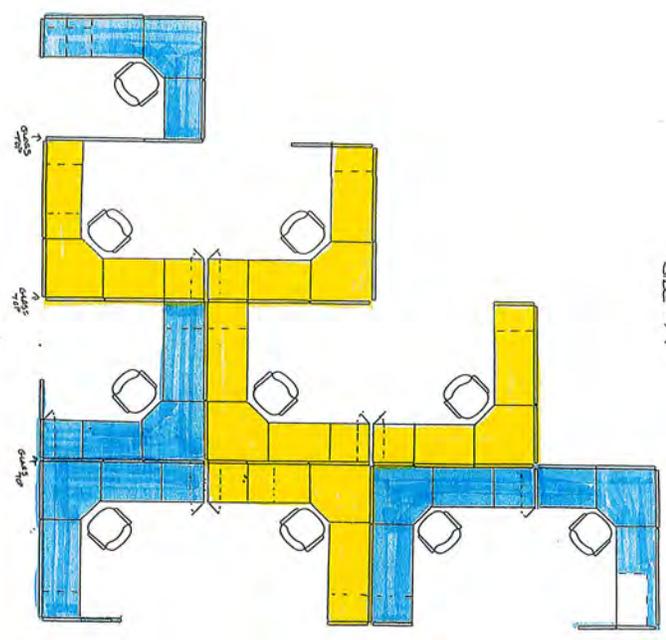
The plan indicates retained and new equipment. Oshtemo worked with Interstate Office (IO) to reduce the cost from the original quote of \$36,842 down to \$33,149. Additionally, KABA will purchase the monitor arms, lateral files, and organizer (\$3205.08). The Township IO portion is therefore \$29,693.88, plus hardware and installation for IT connections to all work areas. The Township will use the Township building reserve fund, with an estimated completion time of 8 weeks from date the order is placed, approximately the first half of April.

Information Provided jen

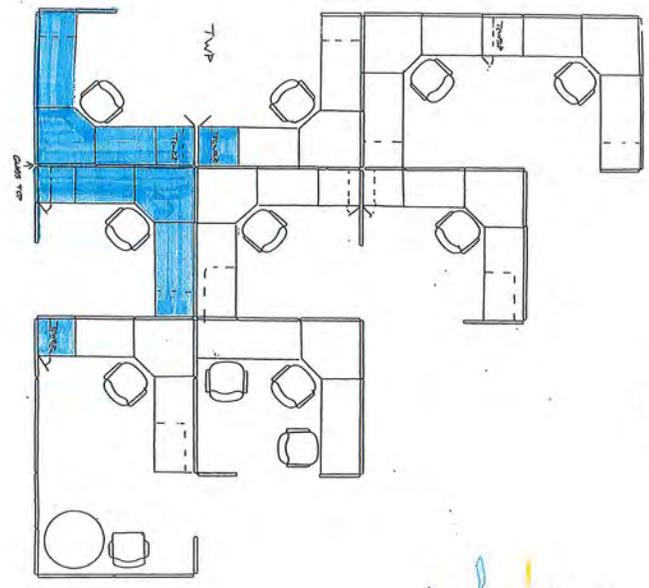
Interstate Office Plan Proposal, images, and quote.

7275 W. Main Street
Kalamazoo, MI 49009
(269) 216-5220
Fax (269) 375-7180
www.oshtemo.org

✓

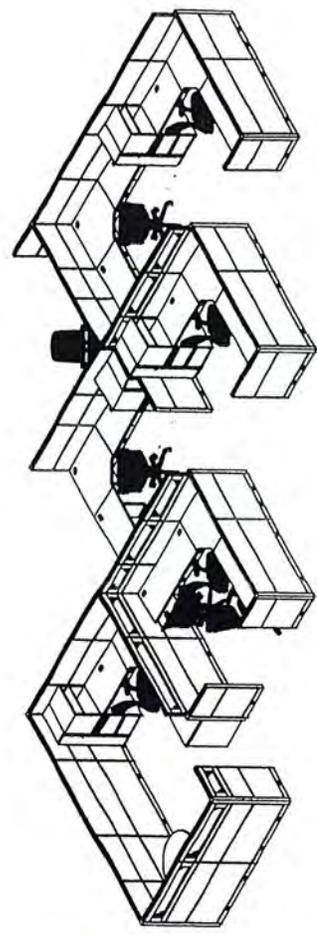
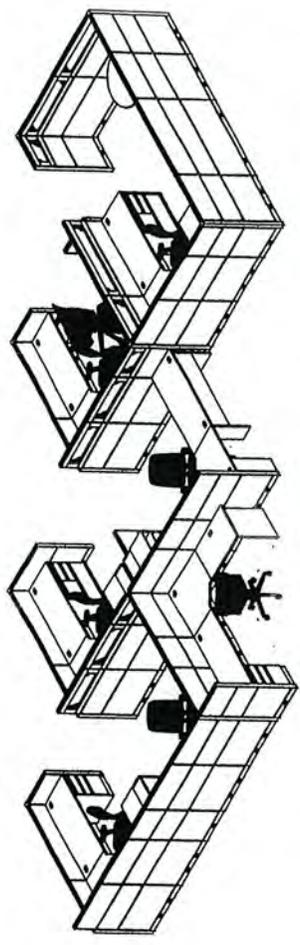
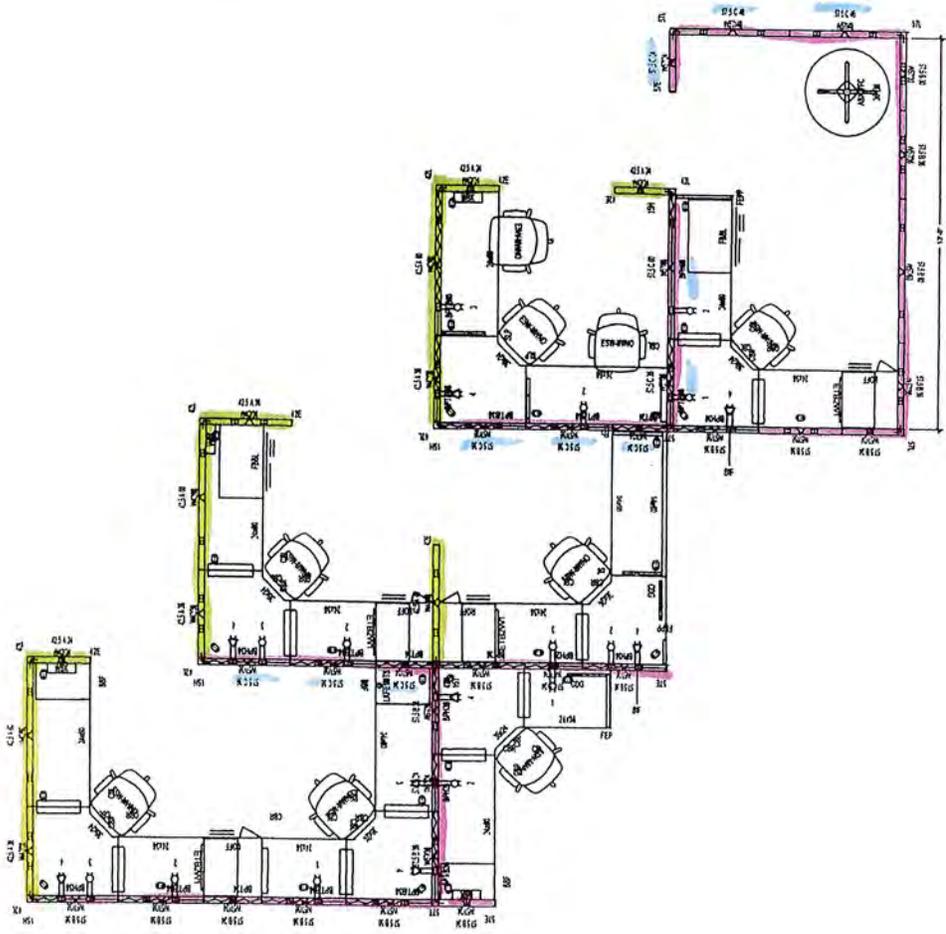


SIDE-A



SIDE-B

- KEY**
- EXISTING PRODUCT
 - NEW PRODUCT
 - EXISTING PRODUCT RE-USING
 - EXISTING PRODUCT



PANEL HEIGHT

42 1/2" H

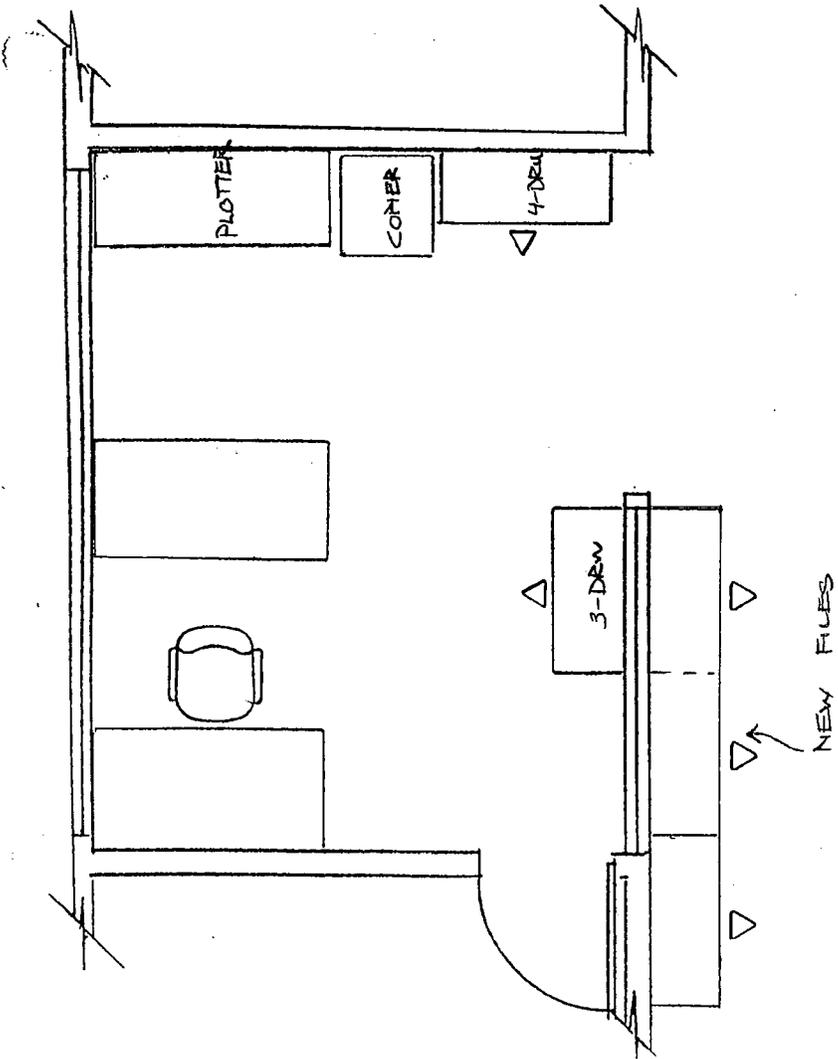
57 3/4" H

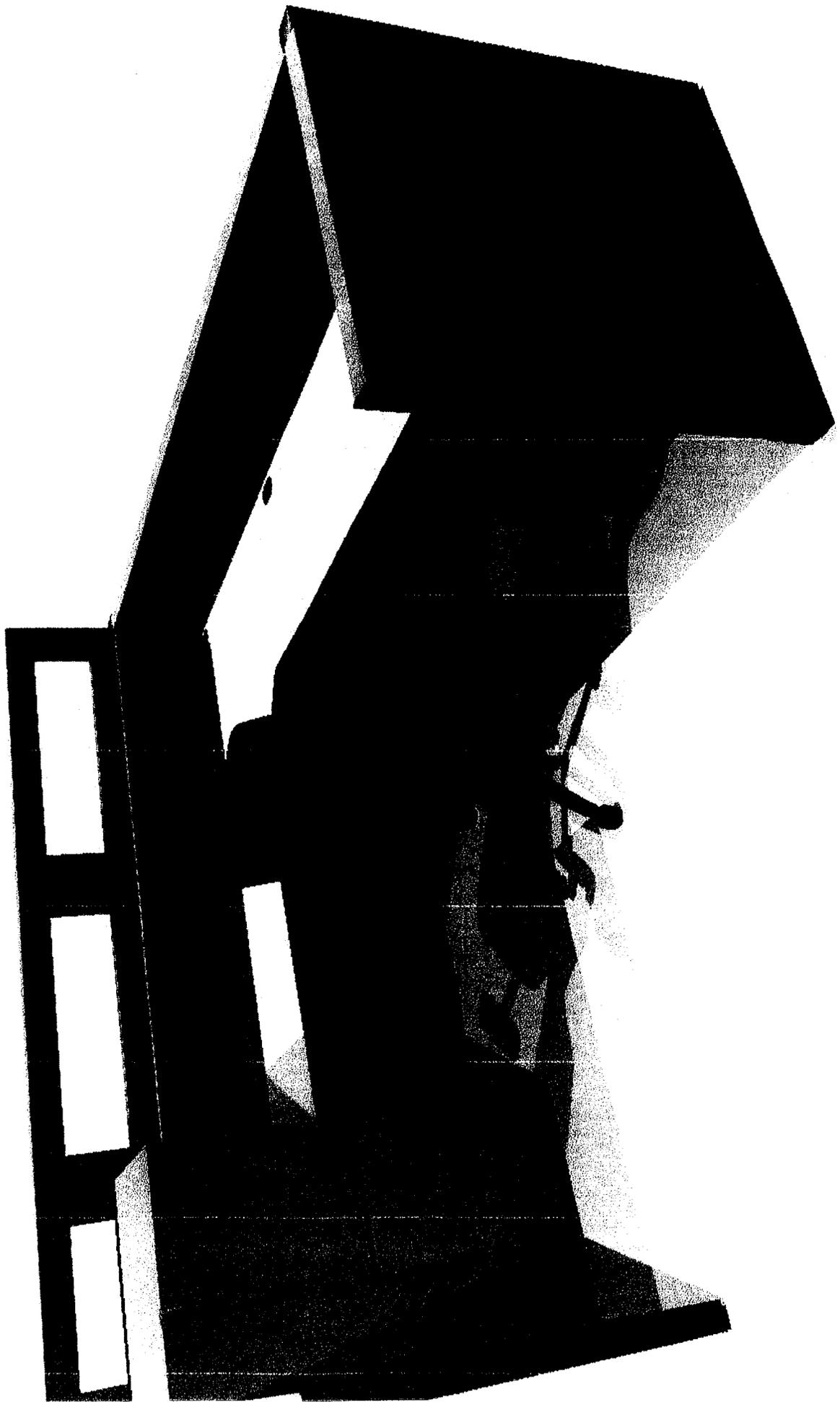
GLASS TOP

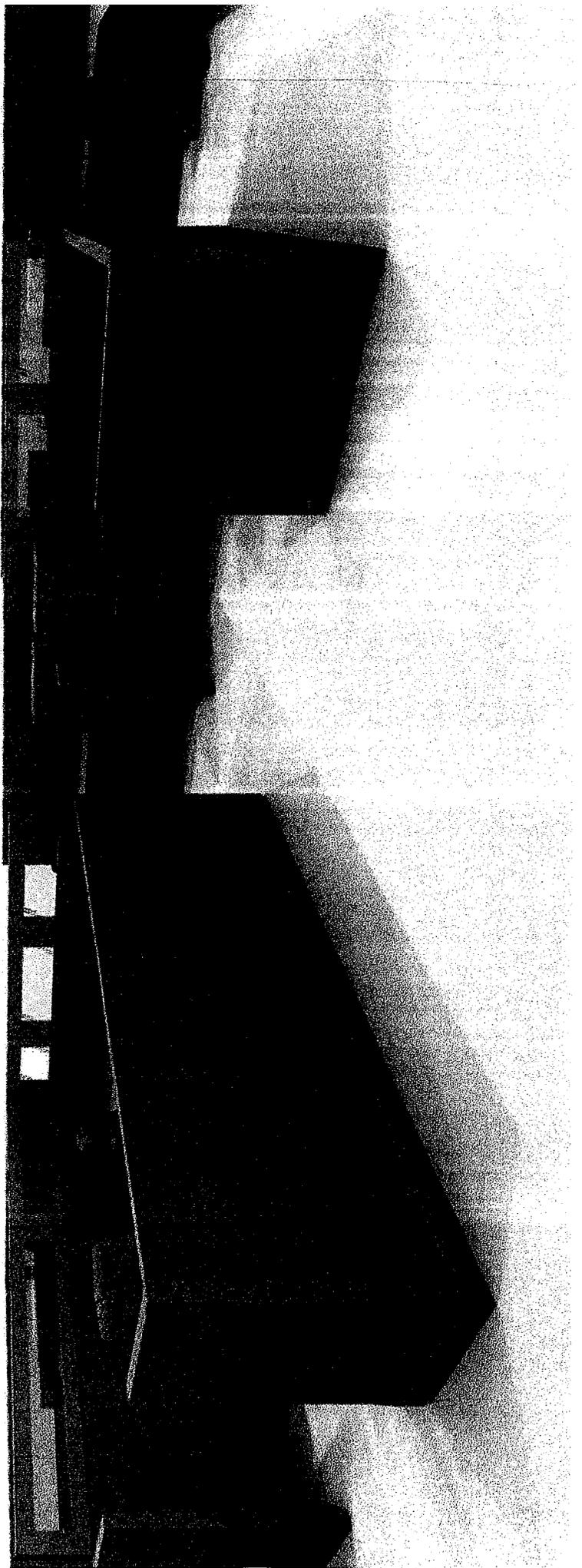
KABA
Bus Workstations
Terminals

PROJECT #: 011450-R2 REVISION #: 2
DATE: 1-29-18
DRAWN BY: chamm

Allsteel®







INTERSTATE OFFICE INTERIORS

QUOTE

5116 Sprinkle Road
Portage, MI. 49002

Phone Number
269-344-9900
Fax 385-1752

February 4, 2016

TO:
Oshtemo Township / KABA Jannete Poehlman
7275 West Main Street Libby Heiny-Cogswell
Kalamazoo, Michigan 49009
Ph: 269.216.9643

TERMS	Net
F.O.B.	Destination
SHIP VIA	Best Way

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	LOT	Allsteel Terrace series stations (7) with 42 1/2"h panels/fabric tiles, 57 1/2" panels/ fabric tiles and 57 1/2" panels fabric & clear glass tiles Paint - Bungalow P7C Laminate - Nevemar / Golden Allusion AL2002T Worksurface Edge - Bungalow EX Panel Fabric - Lucy / Dusk LC922	25,488.20	\$25,488.20
1	AMKF22	Allsteel Master key	5.20	\$5.20
1	LOT	Allsteel Essentials series lateral files quantity of (3), 42"w x 18"d x 39 1/8"h, front to back file rails, locks *Option - Laminate tops for on top of (3) files add (+)\$386.91	1,795.08	\$1,795.08
4	ZW820D	Allsteel Dual Monitor arm, silver finish	315.12	\$1,260.48
2	3112BL	Safco steel (4) compartment organizer, 10"w x 12"d x 10"h, three adjustable shelves adjust at 1" increments, label holder on front edge, stacks up to three high, black	75.00	\$150.00

1	LOT	Labor to tear down existing product and reconfigure using both existing product and new product	4,200.00	\$4,200.00
PO Number			SUBTOTAL	32,898.96
			SHIPPING	250.00
			TAX	NA
			Installation	See Above
			\$33,148.96	TOTAL SELL

Ship To:

Send Correspondence To:

Virgil Kelpin
 Interstate Office Interiors
 5116 Sprinkle Road
 Portage, Michigan 49002
 Ph:(269)344-9900 Fx:(269)385-1752

020316C1

 APPROVED BY

 DATE



SECANT TECHNOLOGIES

Computers, networking and whatever else comes next.

6395 Technology, Avenue, Suite A
Kalamazoo, MI 49009
Main Phone: (269) 375-8996

Quote #: **QTE073412**

Quote Date: 1/22/2016

Quote Expiration: 2/21/2016

Customer PO:

Account Representative: Gerald Minich

Prepared by: 2088RCD

This quote prepared for:

OSHT2636

Oshtemo Charter Township

7275 W. Main Street

Kalamazoo MI 49009

Phone: (000) 000-0000

Fax: (000) 000-0000

Thank you for the opportunity!

TAXABLE CLIENTS: Compliance with Michigan Compiled Law 205.51 requires that tax be charged on the portion of labor expended for physical installation of equipment shown as included within a project. That amount will be represented as a separate labor line.

Tax Status of this Quote: MI-RES NONTAX

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT PRICE
1	COMMENT	KABA OFFICE SWITCH	\$0.00	\$0.00
1	KIT BUNDLE	CISCO C2960X POE 24-PORT SWITCH (1) CROSSOVER CABLE	\$1,889.00	\$1,889.00
1	KIT PROJECT LABOR	Professional Services Labor (Non Taxable) * 10% DISCOUNT HAS BEEN APPLIED TO LABOR	\$718.00	\$718.00

CASH ACCOUNT CLIENTS: Pre-Payment is required to process your order.

CLIENTS WITH OPEN CREDIT ACCOUNT: a 50% deposit is required
to place your project/order into our scheduling queue and/or authorize the ordering of equipment for subsequent billing.

Subtotal	\$2,607.00
Misc	\$0.00
Tax	\$0.00
Freight	\$18.00
Total	\$2,625.00

Quote accepted by: _____ Date: _____

Please fax your signed acceptance back to 269-375-4222