OSHTEMO CHARTER TOWNSHIP BOARD
7275 West Main Street
Kalamazoo, MI 49009
269.375.4260

February 10, 2015
BOARD WORK SESSION
5:00 p.m.
AGENDA

A. Call to Order
B. Public Comment
C. Update from Kalamazoo County
D. Discussion of Township Offices Phone System
E. Discussion of Operational Amendments Following Capital Improvements Committee Review
    a. Oshtemo Non-motorized/Sidewalk Ordinance & Standard Specifications
    b. Oshtemo Sidewalk Inspection Fee
    c. Utility Connection Forms (Water & Sewer)
F. Other Business

REGULAR MEETING
7:00 p.m.
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Citizen Comments on Non-Agenda Items
4. Consent Agenda
    a. Approve Minutes – January 13, 2015, Regular Meeting
    b. Receipts & Disbursements Report
    c. Update on Flesher Field Phase Two Construction: Pavilion, Gazebo, and Play Equipment
    d. Oshtemo Non-motorized/Sidewalk Ordinance No. 468 Amendments – First Reading
    e. Utility Connection Forms (Water & Sewer) Amendments
    f. Oshtemo Wastewater Service Order Ordinance Amendment – First Reading
    g. Oshtemo Water Service Order Ordinance Amendment – First Reading
    h. Job Description Amendment – Public Works Director
5. Consideration of CCTA Response Letter
6. Consideration of Oshtemo Phone System Equipment & Software Improvements
7. Other Township Business
8. Board Member Comments
9. Adjournment

Policy for Public Comment
Township Board Regular Meetings, Planning Commission & ZBA Meetings

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.

b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be board discussion prior to call for a motion.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment or Citizen Comment on Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 5/9/2000)
(revised 5/14/2013)

Policy for Public Comment
6:00 p.m. "Public Comment"/Portion of Township Board Meetings

At the commencement of the meeting, the Supervisor shall poll the members of the public who are present to determine how many persons wish to make comments. The Supervisor shall allocate maximum comment time among persons so identified based upon the total number of persons indicating their wish to make public comments, but no longer than ten (10) minutes per person. Special permission to extend the maximum comment time may be granted in advance by the Supervisor based upon the topic of discussion.

While this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 2/27/2001)
(revised 5/14/2013)

E.9.

Memo

charter township oshtemo est. 1839

To: Oshtemo Charter Township Board

From: Marc E. Elliott, P.E.

Date: January 29, 2015

Subject: Standard Specification for Sidewalks

OBJECTIVE

The Township seeks to assure that sidewalks constructed for public use within Oshtemo are installed according to a well-defined quality of work. Oshtemo currently has an adopted standard for sidewalks, and it includes reverences to standards and specifications of the Michigan Department of Transportation (MDOT) that have been superseded. The proposed revised Oshtemo Standard Specification for Sidewalks incorporates reference to the current 2012 MDOT standards and includes other minor revisions for clarity.

BACKGROUND

In 2006 Oshtemo Township adopted standards for sidewalk construction. The Board also adopted zoning and site-plan review requirements to assure certain private developments install sidewalks for public use or as a convenience and amenity for the overall project. Often, these facilities are built privately and dedicated to the Township as a public, non-motorized facility. Having a well-defined quality of work is essential to assure the work is appropriate for public use, and to assure long-term operation and maintenance costs are minimalized.

INFORMATION PROVIDED

A review draft of the proposed revisions is attached.

STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE

The Board is requested to consider adopting a revised Standard Specification for Sidewalks in Oshtemo Township.

OSHTEMO TOWNSHIP SIDEWALK/SHARED-USE PATH
CONSTRUCTION STANDARDS

CONCRETE SIDEWALK CONSTRUCTION

Concrete sidewalk shall conform to MDOT 2012 (or current edition) Standard Specifications for Construction Section 803, "Concrete Sidewalks, Sidewalk Ramps and Steps" and shall be a minimum of five (5) feet wide unless a different width is required by other Township ordinances or regulations.

Grade

The sidewalk shall be constructed to match the existing grade, or as noted on the construction drawings. The sidewalk will have a transverse slope either toward or away from the road to maintain existing drainage patterns. Minor fills and cuts will be made in the field during construction to provide smooth transition of the sidewalk and maintain existing drainage patterns.

Sub-base Preparation

Existing vegetation shall be removed and topsoil excavated to provide a four (4") inch sand sub-base for the proposed sidewalk. The existing sand sub-base shall be compacted to ninety-five (95%) percent maximum unit weight in accordance with MDOT procedures. Where fill sand is required it shall be compacted to achieve ninety-five (95%) percent maximum unit weight in accordance with MDOT procedures.

Concrete

Concrete shall meet the requirements for Grade P1 Concrete or Grade S2 Concrete as specified in the MDOT Standard Specifications for Construction Section 601, "Portland Cement Concrete Pavements". Concrete shall be six sack limestone mix and shall be air-entrained and shall have a compressive strength of not less than 3,500 pounds per square inch, within twenty-eight (28) days of paving. Other materials shall meet the requirements of the applicable portions of the MDOT Standard Specifications for Construction. All concrete sidewalks shall be paved with a single course of concrete. Sidewalks through driveways shall be six (6") inches thick. All other walks shall be four (4") inches thick.

Joints

Full depth transverse expansion joints shall be constructed perpendicular to the surface of the sidewalk at intervals not to exceed fifty (50') feet. Expansion joint material shall be one-half (1/2") inch pre-molded expansion joints and shall be set 1/4" below the surface of the sidewalk. Sealing of joints will not be required. One (1") inch pre-molded expansion joints must be placed between the sidewalk and back-of-curb when sidewalk is constructed between the curb and building or other rigid structures. Sealing of joints will not be required. Transverse plane of weakness joints shall be true to line and grade, and shall be placed at four (4') foot intervals and shall be formed with a grooving tool. Planes of

weakness joints shall be constructed to a depth of at least one (1") inch and a width of 1/8 inch to 1/4 inch. Sealing of joints will not be required.

Surface

The surface of the concrete shall be floated to a level uniform surface and left with a slightly rounded surface. The surface shall be roughened with mechanic's brush to prevent smooth and slippery surfaces. No surface shall be troweled to a glassy finish. Edges at the forms and joints shall be rounded with an edging tool.

Sidewalk Detectable Warnings

Sidewalk Detectable Warnings shall be placed at all street intersections and commercial/industrial driveways.

Sidewalk Detectable Warning details shall conform to ADA requirements, MDOT Specifications and MDOT Detail R-28-E. In order to promote efficient public maintenance and uniformity in style (community sense-of-place), shop drawings for Detectable Warnings shall be submitted for Oshtemo Township approval prior to installation.

Warning details shall apply to all construction or reconstruction of streets, curbs, or sidewalks. Detectable warnings shall extend the full width of the curb/sidewalk ramp. They shall be located so that the edge nearest the curb line or street is 6" to 8" from the curb line.

HOT MIX ASPHALT SHARED-USE PATH CONSTRUCTION

sShared-use paths shall be a minimum of ten (10) feet wide unless a different width is required by other Township ordinances or regulations.

Grade

The sidewalk shall be constructed to match the existing grade, or as noted on construction drawings. The path will have a transverse slope either toward or away from the road to maintain existing drainage patterns. Minor fills and cuts will be made in the field during construction to provide smooth transition of the path and maintain existing drainage patterns.

Sub-base Preparation

Existing vegetation shall be removed and topsoil excavated to provide a six (6) inch sand sub-base for the proposed path. The existing sand sub-base shall be compacted to ninety-five (95%) percent maximum unit weight in accordance with MDOT procedures. Where fill sand is required it shall be compacted to achieve ninety-five (95%) percent maximum unit weight in accordance with MDOT procedures.

Gravel Base

The gravel base shall extend one foot beyond the width of the topcoat on each side and consist of six (6) inches of compacted MDOT 22A gravel in accordance with the section as indicated on the construction drawing. Density of the gravel shall be ninety five (95%) percent.

Hot Mix Asphalt (HMA) Surface

The hot mix asphalt surface shall consist of 120 lbs/SY MDOT 36A hot mix asphalt (top) over 165 lbs/SY of MDOT 13A hot mix asphalt (level) placed in accordance with the section as indicated on the construction drawings. The asphalt performance grade shall be 58-28. The hot mix asphalt shall be placed with a self-propelled paver; spreader boxes will not be permitted. A bond coat shall be applied between successive courses of hot mix asphalt at an application rate of 0.1 gal./SY.

REMOVABLE BOLLARDS (Vehicle Exclusion Device)

Certain Shared-Use Pathways may include removable Bollards as vehicle exclusion devices. When shown on plans, this work shall include the construction of the concrete footings, in-ground receiver, installation of the bollards, and all related work necessary to provide complete Removable Bollards as shown on the plans.

Materials.

The materials shall be as specified below:

1. Removable Bollard: Model R-7901 Steel Removable Bollard with Removable Mounting and locking hinged steel lid from Reliance Foundry, Petersen Mfg. Co., Inc., or approved equal. Bollard shall be corrosion resistant under coating and safety yellow in color with safety yellow reflective tape at the top.
2. Concrete: Provide grade S1 concrete as specified in Section 701 of the MDOT Standard Specifications for Construction.
3. Steel Reinforcement: Provide steel reinforcement as specified in Section 905 of the MDOT Standard Specifications for Construction.
4. Submittals: The Contractor shall submit complete shop drawings, showing all materials, dimension, fastenings, and fastening devices.

Construction.

The Removable Bollards shall be constructed according to the plans and as described below.

1. Preparation work shall be thoroughly reviewed with the Engineer prior to installation. Saw cut the existing HMA prior to placement.
2. Install Removable Bollards complete per manufacturer's specifications and instructions and as detailed on approved shop drawings.
3. Concrete: Install concrete components as specified in Section 706 of the MDOT Standard Specifications for Construction and as detailed on the plans.
4. All excess and waste materials shall be disposed of legally off-site. Upon completion of the work, leave areas in a clean condition.

SIGNS

Certain Shared-Use Pathways may include restricted usage or way-finding signs. When shown on plans, this work shall comply with the construction standards of the Kalamazoo County Road Commission and all permit requirements of the applicable operating authority of the public right-of-way. In order to promote uniformity in style (community sense-of-place), shop drawings for all signage shall be submitted for Oshtemo Township approval prior to installation.

LAWN AND YARD RESTORATION

After construction is completed all disturbed lawn areas, including adjacent cut and fill areas as required to blend into the existing yards, shall be repaired using a maximum of 1 on 4 backslope, four (4) inches of topsoil, MDOT Class A seed, fertilizer and mulch.

All disturbed areas, including adjacent cut and fill areas as required to blend into the existing yards, which are not lawns, shall be repaired using a maximum of 1 on 3 backslope, two (2) inches of topsoil, MDOT Roadside Seed, fertilizer and mulch.

Restored areas shall be repaired and reseeded as often as necessary in order to produce a close stand of weed free grass to the edges of the sidewalk or multi-use path.

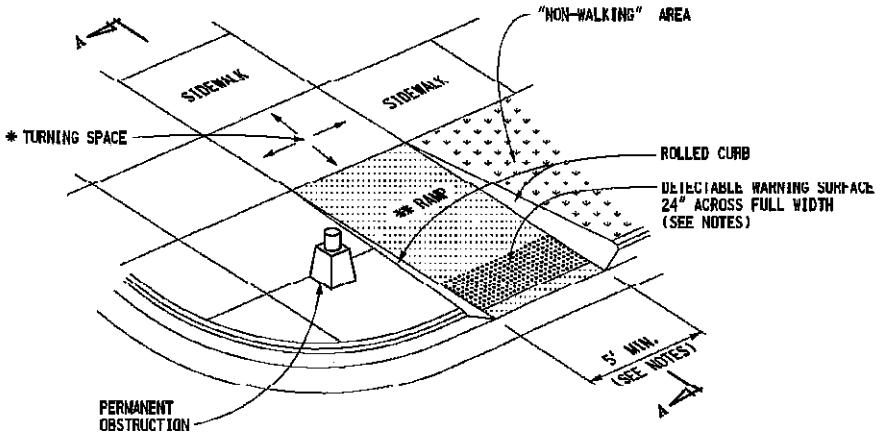
ATTACHMENTS:

MDOT Construction Details (2013 or current edition):

R-28-H Sidewalk Ramp and Detectable Warning Details
R-29-H Driveway Openings & Approaches and Concrete Sidewalk

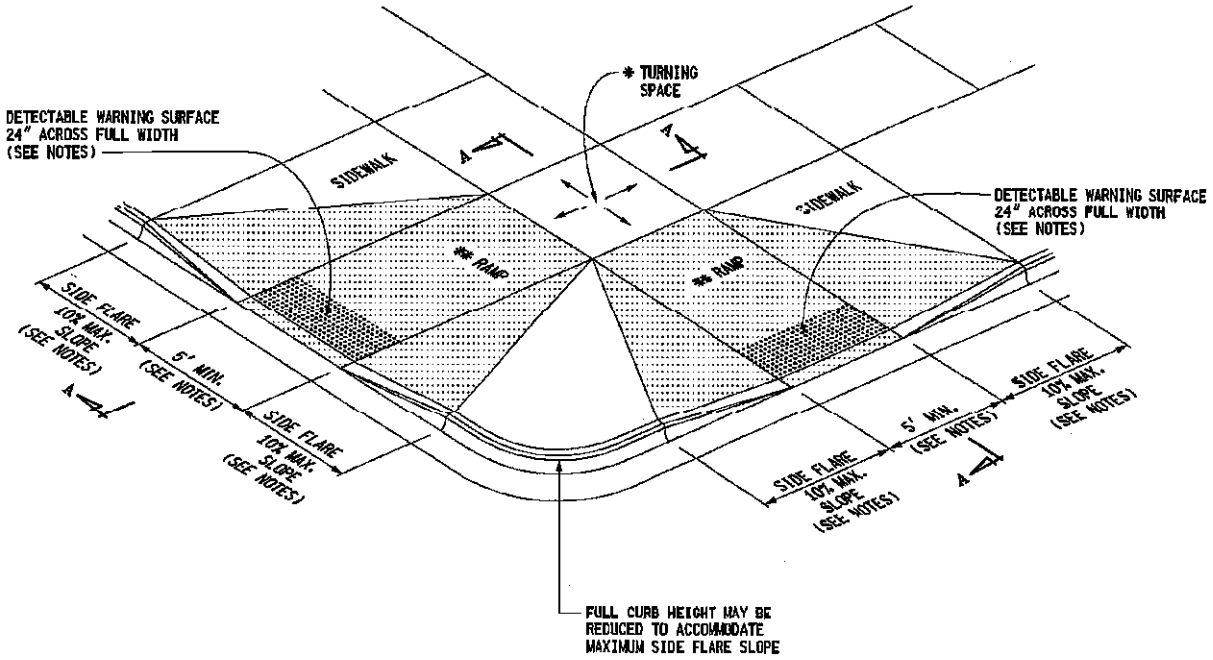
* MAXIMUM TURNING SPACE SLOPE IS 2% IN EACH DIRECTION OF TRAVEL. MINIMUM DIMENSIONS 5' x 5'. SEE NOTES.

** MAXIMUM RAMP CROSS SLOPE IS 2.0%, RUNNING SLOPE 5% - 7% (8.3% MAXIMUM). SEE NOTES.



SIDEWALK RAMP TYPE R

(ROLLED SIDES)



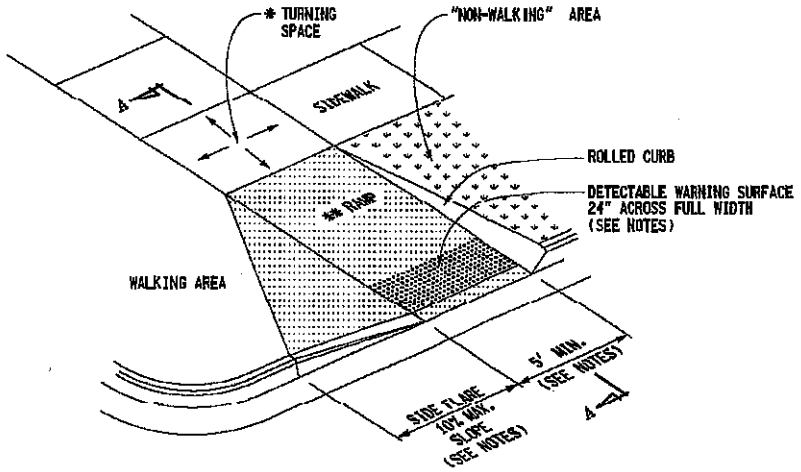
SIDEWALK RAMP TYPE F

(FLARED SIDES. TWO RAMPS SHOWN)

MDOT Michigan Department of Transportation PREPARED BY DESIGN DIVISION DRAWN BY: B.L.T. CHECKED BY: W.K.P.	DEPARTMENT DIRECTOR Kirk T. Steudle APPROVED BY: Randy Van Praet DIRECTOR, BUREAU OF FIELD SERVICES APPROVED BY: Mark A Van Port Fleet DIRECTOR, BUREAU OF HIGHWAY DEVELOPMENT	MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR SIDEWALK RAMP AND DETECTABLE WARNING DETAILS	
		1-25-2013 F.H.W.A. APPROVAL 10-3-2012 PLAN DATE	R-28-H SHEET 1 OF 7

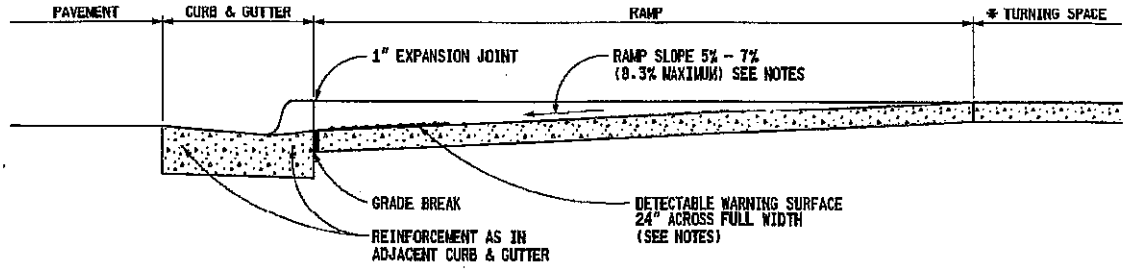
* MAXIMUM TURNING SPACE SLOPE IS 2% IN EACH DIRECTION OF TRAVEL. MINIMUM DIMENSIONS 5' x 5'. SEE NOTES.

** MAXIMUM RAMP CROSS SLOPE IS 2.0%. RUNNING SLOPE 5% - 7% (8.3% MAXIMUM). SEE NOTES.



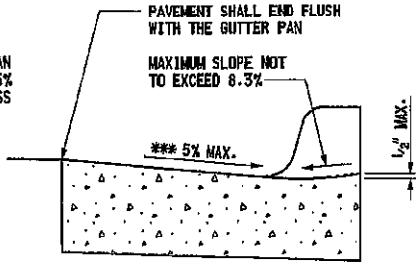
SIDEWALK RAMP TYPE RF

(ROLLED / FLARED SIDES)



SECTION A-A

*** TRANSITION ADJACENT GUTTER PAN CROSS SECTION TO PROVIDE 5% MAXIMUM COUNTER SLOPE ACROSS THE RAMP OPENING.



SECTION THROUGH CURB CUT

(TYPICAL ALL RAMP TYPES)

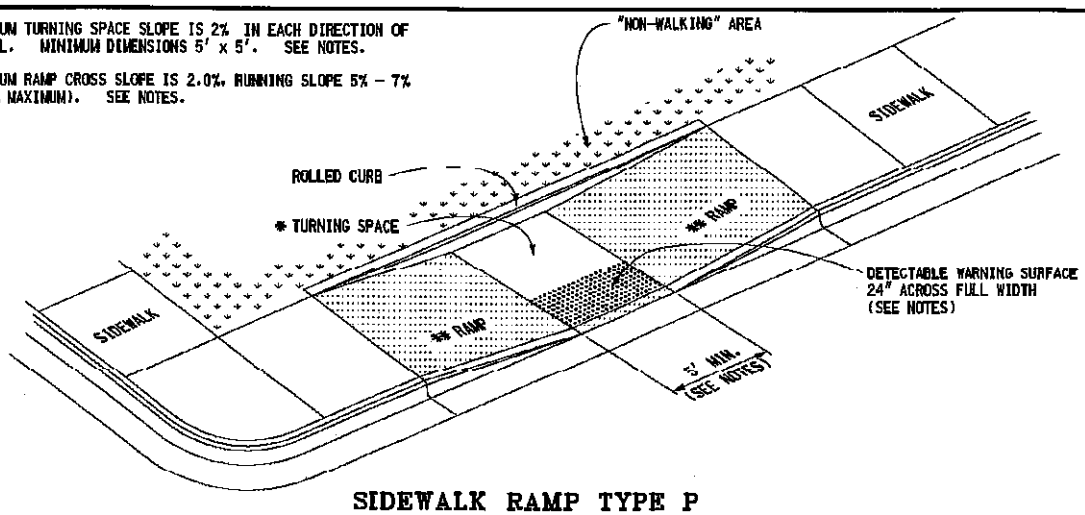
MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

SIDEWALK RAMP AND DETECTABLE WARNING DETAILS

1-25-2013	10-3-2012	R-28-H	SHEET
F.H.W.A. APPROVAL	PLAN DATE		2 OF 7

* MAXIMUM TURNING SPACE SLOPE IS 2% IN EACH DIRECTION OF TRAVEL. MINIMUM DIMENSIONS 5' x 5'. SEE NOTES.

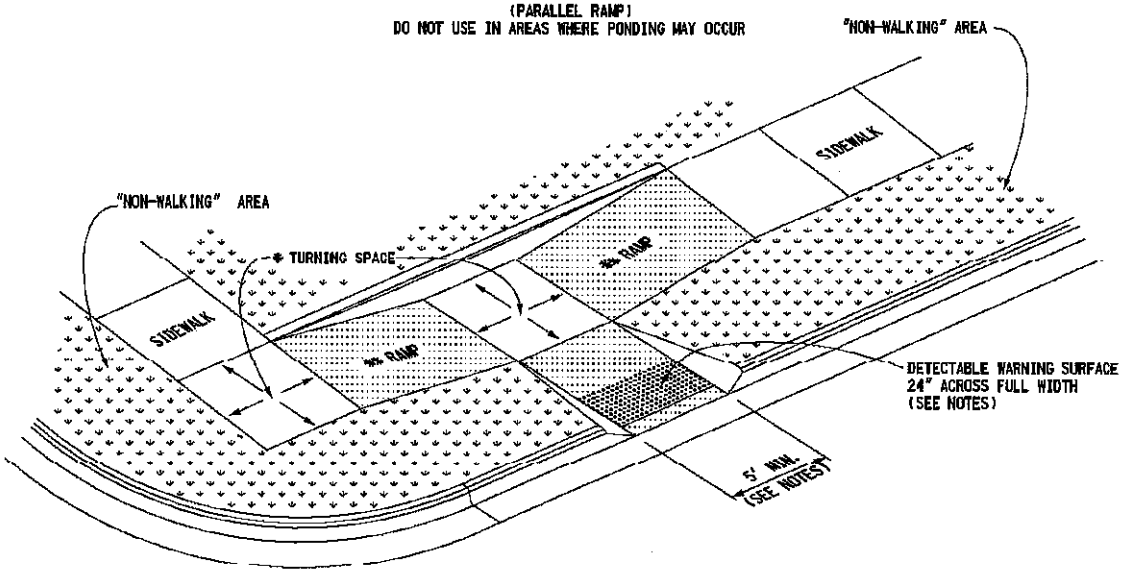
** MAXIMUM RAMP CROSS SLOPE IS 2.0%, RUNNING SLOPE 5% – 7% (8.3% MAXIMUM). SEE NOTES.



SIDEWALK RAMP TYPE P

(PARALLEL RAMP)

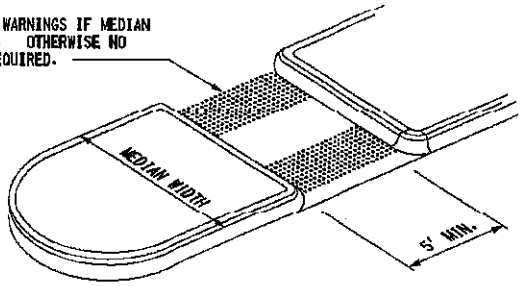
DO NOT USE IN AREAS WHERE PONDING MAY OCCUR



SIDEWALK RAMP TYPE C

(COMBINATION RAMP)

USE 24" DEEP DETECTABLE WARNINGS IF MEDIAN WIDTH IS AT LEAST 6'-0". OTHERWISE NO DETECTABLE WARNING IS REQUIRED.



SIDEWALK RAMP TYPE M

(MEDIAN ISLAND)

MICHIGAN DEPARTMENT OF TRANSPORTATION

BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

SIDEWALK RAMP AND DETECTABLE WARNING DETAILS

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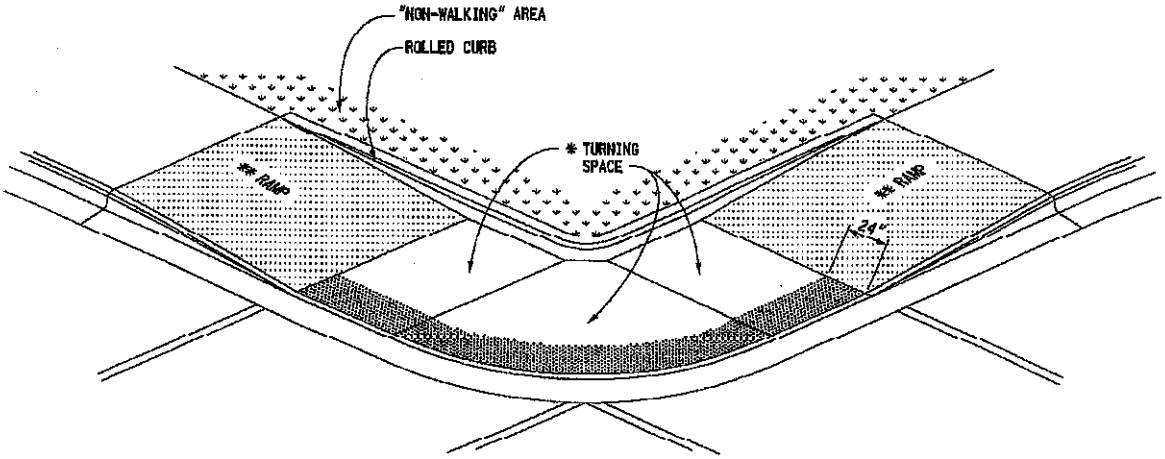
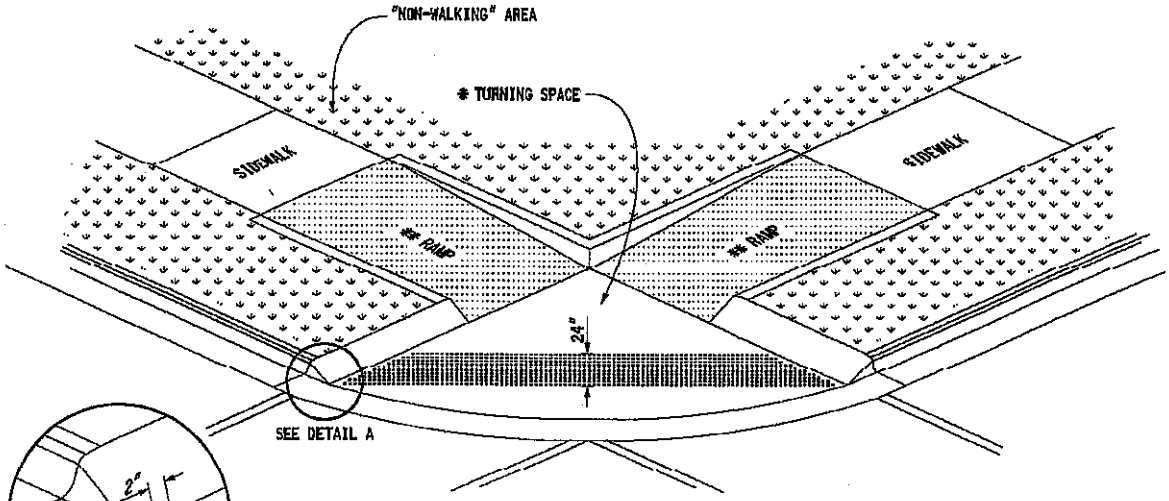
* MAXIMUM TURNING SPACE SLOPE IS 2% IN EACH DIRECTION OF TRAVEL. MINIMUM DIMENSIONS 5' x 5'. SEE NOTES.

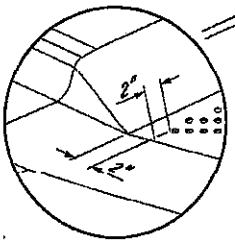
** MAXIMUM RAMP CROSS SLOPE IS 2.0%, RUNNING SLOPE 5% - 7% (8.3% MAXIMUM). SEE NOTES.



(RADIAL DETECTABLE WARNING SHOWN)

DETECTABLE WARNING SURFACE COVERAGE IS 24" FOR THE FULL WIDTH OF THE RAMP OPENING EXCLUDING CURBED OR CURB TRANSITION AREAS. A CURB OFFSET NOT GREATER THAN 2" MEASURED ALONG THE EDGES OF THE DETECTABLE WARNING IS ALLOWABLE.





DETAIL A

(TANGENT DETECTABLE WARNING SHOWN)

A CONCRETE BORDER OFFSET NOT GREATER THAN 2" IS ALLOWABLE FOR DETECTABLE WARNING INSTALLATION WHERE THE BACK OF CURB IS ON A RADIUS. THE BORDER OFFSET MAY BE MEASURED FROM THE END OF THE RADIUS.

SIDEWALK RAMP TYPE D

(DEPRESSED CORNER)

USE ONLY WHEN INDEPENDENT DIRECTIONAL RAMPS CAN NOT BE CONSTRUCTED FOR EACH CROSSING DIRECTION

MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

SIDEWALK RAMP AND DETECTABLE WARNING DETAILS

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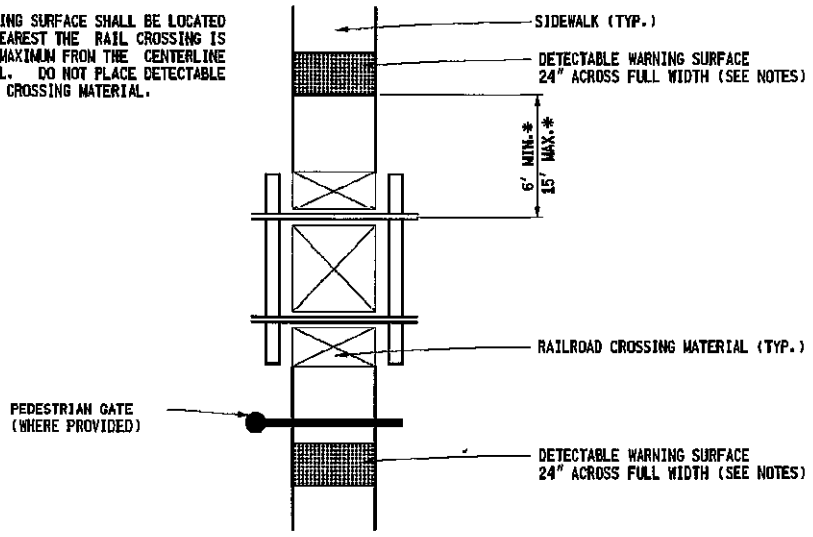
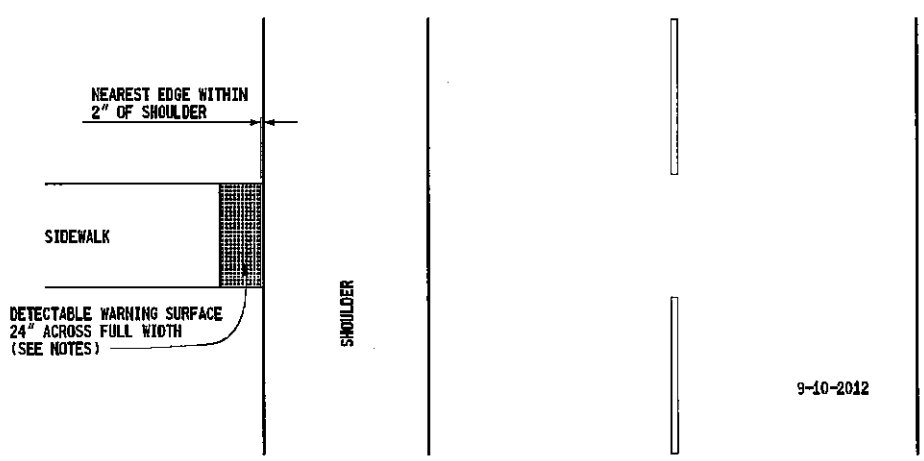
* THE DETECTABLE WARNING SURFACE SHALL BE LOCATED SO THAT THE EDGE NEAREST THE RAIL CROSSING IS 6' MINIMUM AND 15' MAXIMUM FROM THE CENTERLINE OF THE NEAREST RAIL. DO NOT PLACE DETECTABLE WARNING ON RAILROAD CROSSING MATERIAL.



DETECTABLE WARNING AT RAILROAD CROSSING



DETECTABLE WARNING AT FLUSH SHOULDER OR ROADWAY

MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

SIDEWALK RAMP AND DETECTABLE WARNING DETAILS

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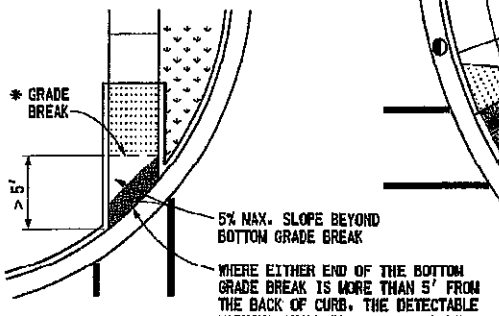
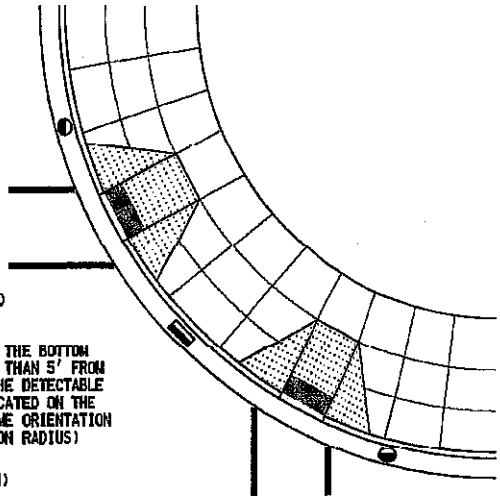
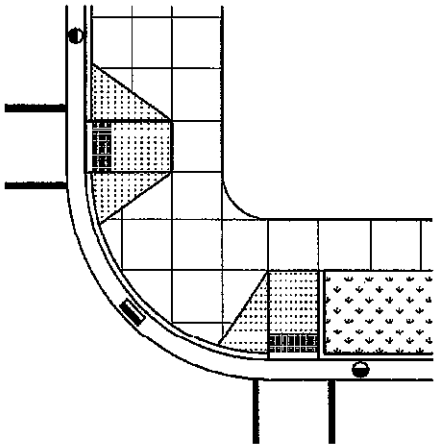


SIDEWALK RAMP LOCATED IN RADIUS (TYPE R SHOWN)
(GRADE BREAK GREATER THAN 5')

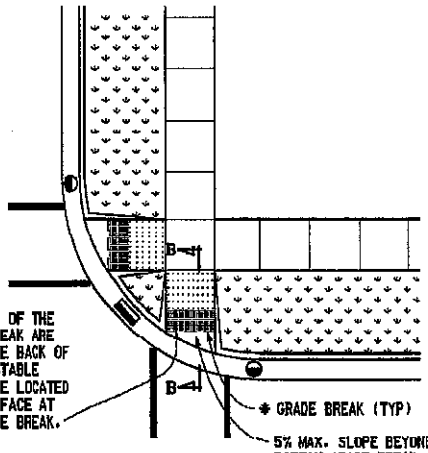


SIDEWALK RAMP PERPENDICULAR TO RADIAL CURB (TYPE F SHOWN)

(USE WITH RADIAL CURB WHEN THE CROSSWALK AND SIDEWALK RAMP ARE NOT ALIGNED)



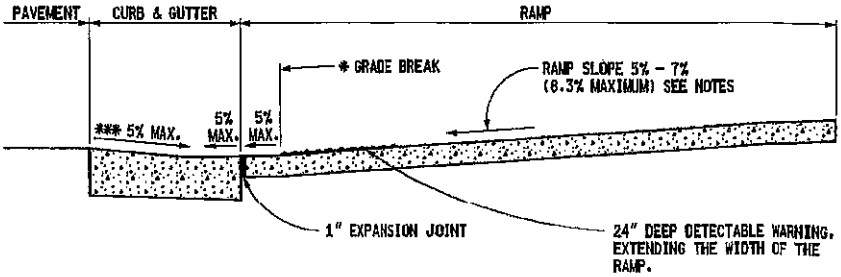
SIDEWALK RAMP PERPENDICULAR TO TANGENT CURB
(TYPE F AND TYPE RF SHOWN)



SIDEWALK RAMP LOCATED IN RADIUS (TYPE R SHOWN)
(GRADE BREAK LESS THAN 5')

* GRADE BREAKS AT THE TOP AND BOTTOM OF CURB RAMPS SHALL BE PERPENDICULAR TO THE DIRECTION OF TRAVEL.

*** TRANSITION ADJACENT GUTTER PAN CROSS SECTION TO PROVIDE 5% MAXIMUM COUNTER SLOPE ACROSS THE RAMP OPENING.



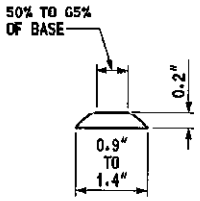
SECTION B-B

SIDEWALK RAMP ORIENTATION

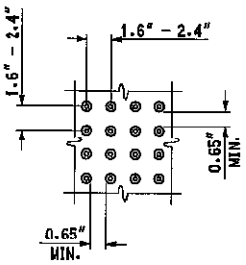
MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

SIDEWALK RAMP AND DETECTABLE WARNING DETAILS

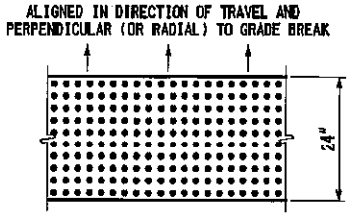
1-25-2013	10-3-2012	R-28-H	SHEET
F.H.W.A. APPROVAL	PLAN DATE		6 OF 7



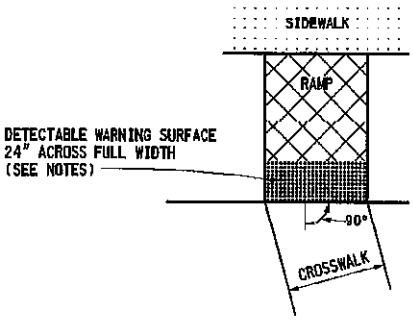
DOME SECTION



DOME SPACING



DOME ALIGNMENT



DETECTABLE WARNING DETAILS

NOTES:

DETAILS SPECIFIED ON THIS PLAN APPLY TO ALL CONSTRUCTION, RECONSTRUCTION, OR ALTERATION OF STREETS, CURBS, OR SIDEWALKS BY ALL PUBLIC AGENCIES AND BY ALL PRIVATE ORGANIZATIONS CONSTRUCTING FACILITIES FOR PUBLIC USE.

SIDEWALK RAMPS ARE TO BE LOCATED AS SPECIFIED ON THE PLANS OR AS DIRECTED BY THE ENGINEER.

RAMPS SHALL BE PROVIDED AT ALL CORNERS OF AN INTERSECTION WHERE THERE IS EXISTING OR PROPOSED SIDEWALK AND CURB. RAMPS SHALL ALSO BE PROVIDED AT MARKED AND/OR SIGNALIZED MID-BLOCK CROSSINGS.

SURFACE TEXTURE OF THE RAMP SHALL BE THAT OBTAINED BY A COARSE BROOMING, TRANSVERSE TO THE RUNNING SLOPE.

SIDEWALK SHALL BE RAMPED WHERE THE DRIVEWAY CURB IS EXTENDED ACROSS THE WALK.

CARE SHALL BE TAKEN TO ASSURE A UNIFORM GRADE ON THE RAMP. WHERE CONDITIONS PERMIT, IT IS DESIRABLE THAT THE SLOPE OF THE RAMP BE IN ONLY ONE DIRECTION, PARALLEL TO THE DIRECTION OF TRAVEL.

RAMP WIDTH SHALL BE INCREASED, IF NECESSARY, TO ACCOMMODATE SIDEWALK SNOW REMOVAL EQUIPMENT NORMALLY USED BY THE MUNICIPALITY.

PROVIDE TURNING SPACES WHERE PEDESTRIAN TURNING MOVEMENTS ARE REQUIRED.

WHEN 5' MINIMUM WIDTHS ARE NOT FEASIBLE, RAMP WIDTH MAY BE REDUCED TO NOT LESS THAN 4' AND TURNING SPACES TO NOT LESS THAN 4' x 4'.

DETECTABLE WARNING SURFACE COVERAGE IS 24" MINIMUM IN THE DIRECTION OF RAMP/PATH TRAVEL AND THE FULL WIDTH OF THE RAMP/PATH OPENING EXCLUDING CURBED OR FLARED CURB TRANSITION AREAS. A CURB OFFSET NOT GREATER THAN 2" MEASURED ALONG THE EDGES OF THE DETECTABLE WARNING *(OR AS OTHERWISE SHOWN ON THIS STANDARD)* IS ALLOWABLE.

FOR NEW ROADWAY CONSTRUCTION, THE RAMP CROSS SLOPE MAY NOT EXCEED 2%. FOR ALTERATIONS TO EXISTING ROADWAYS, THE CROSS SLOPE MAY BE TRANSITIONED TO MEET AN EXISTING ROADWAY GRADE. THE CROSS SLOPE TRANSITION SHALL BE APPLIED UNIFORMLY OVER THE FULL LENGTH OF THE RAMP.

THE MAXIMUM RUNNING SLOPE OF 8.3% IS RELATIVE TO A FLAT (0%) REFERENCE. HOWEVER, IT SHALL NOT REQUIRE ANY RAMP OR SERIES OF RAMPS TO EXCEED 15 FEET IN LENGTH.

DRAINAGE STRUCTURES SHOULD NOT BE PLACED IN LINE WITH RAMPS. THE LOCATION OF THE RAMP SHOULD TAKE PRECEDENCE OVER THE LOCATION OF THE DRAINAGE STRUCTURE. WHERE EXISTING DRAINAGE STRUCTURES ARE LOCATED IN THE RAMP PATH OF TRAVEL, USE A MANUFACTURER'S ADA COMPLIANT GRATE. OPENINGS SHALL NOT BE GREATER THAN ½". ELONGATED OPENINGS SHALL BE PLACED SO THAT THE LONG DIMENSION IS PERPENDICULAR TO THE DOMINANT DIRECTION OF TRAVEL.

TRANSITION THE GUTTER PAN CROSS SECTION SUCH THAT THE COUNTER SLOPE IN THE DIRECTION OF RAMP TRAVEL IS NOT GREATER THAN 5%. MAINTAIN THE NORMAL GUTTER PAN CROSS SECTION ACROSS DRAINAGE STRUCTURES.

THE TOP OF THE JOINT FILLER FOR ALL RAMP TYPES SHALL BE FLUSH WITH THE ADJACENT CONCRETE.

CROSSWALK AND STOP LINE MARKINGS, IF USED, SHALL BE SO LOCATED AS TO STOP TRAFFIC SHORT OF RAMP CROSSINGS. SPECIFIC DETAILS FOR MARKING APPLICATIONS ARE GIVEN IN THE "MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES".

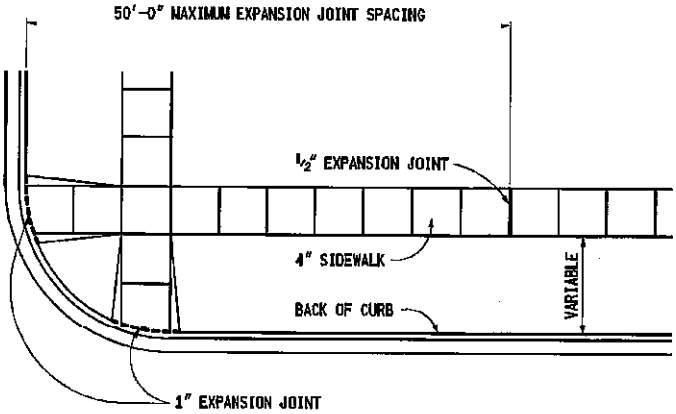
FLARED SIDES WITH A SLOPE OF 10% MAXIMUM, MEASURED ALONG THE ROADSIDE CURB LINE, SHALL BE PROVIDED WHERE AN UNOBSTRUCTED CIRCULATION PATH LATERALLY CROSSES THE SIDEWALK RAMP. FLARED SIDES ARE NOT REQUIRED WHERE THE RAMP IS BORDERED BY LANDSCAPING, UNPAVED SURFACE OR PERMANENT FIXED OBJECTS. WHERE THEY ARE NOT REQUIRED, FLARED SIDES CAN BE CONSIDERED IN ORDER TO AVOID SHARP CURB RETURNS AT RAMP OPENINGS.

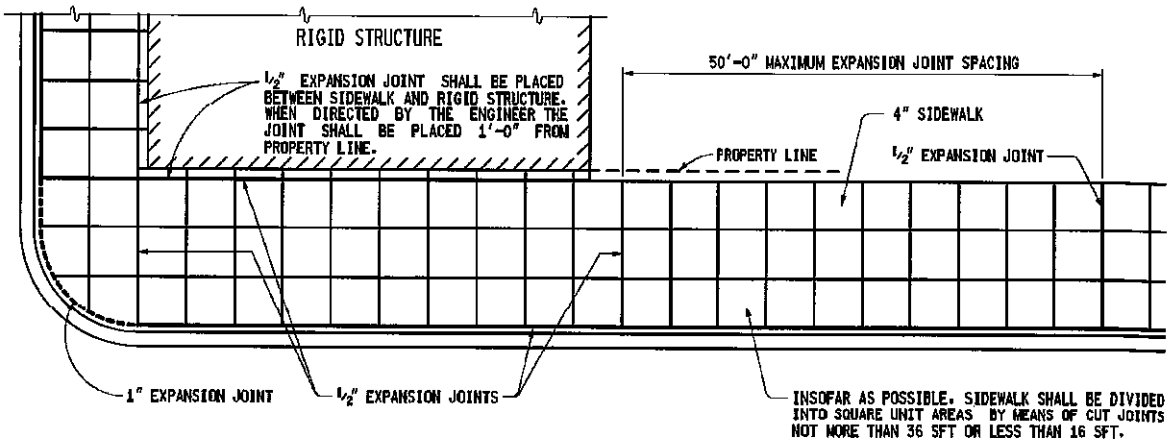
DETECTABLE WARNING PLATES MUST BE INSTALLED USING FABRICATED OR FIELD CUT UNITS CAST AND/OR ANCHORED IN THE PAVEMENT TO RESIST SHIFTING OR HEAVING.

MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

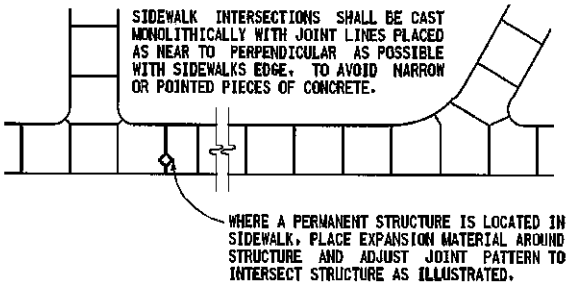
SIDEWALK RAMP AND DETECTABLE WARNING DETAILS

1-25-2013	10-3-2012	R-28-H	SHEET
F.H.W.A. APPROVAL	PLAN DATE		7 OF 7

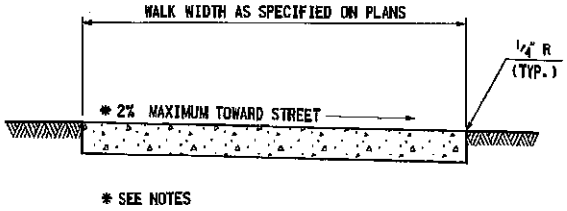




LOCATION OF JOINTS IN CONCRETE SIDEWALK

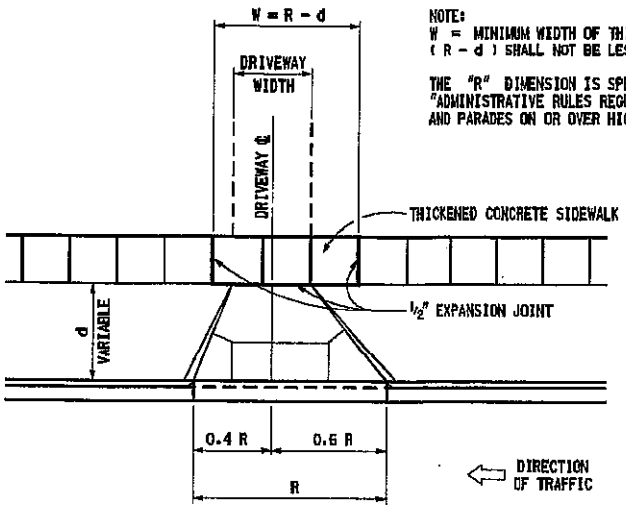


TYPICAL SIDEWALK JOINT LAYOUTS



4" CONCRETE SIDEWALK

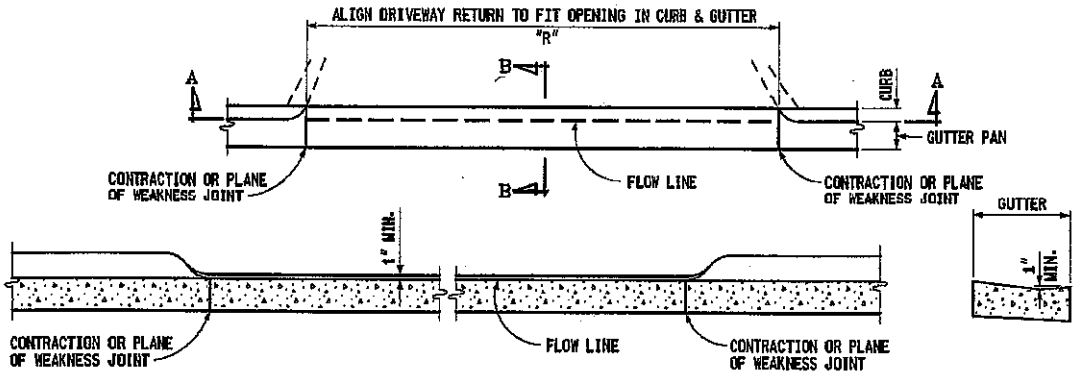
MDOT Michigan Department of Transportation PREPARED BY DESIGN DIVISION DRAWN BY: B.L.T. CHECKED BY: W.K.P.	DEPARTMENT DIRECTOR Kirk T. Steudle APPROVED BY: Randy Van Portfleet DIRECTOR, BUREAU OF FIELD SERVICES APPROVED BY: Paul A Van Portfleet DIRECTOR, BUREAU OF HIGHWAY DEVELOPMENT	MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR **DRIVEWAY OPENINGS & APPROACHES, AND CONCRETE SIDEWALK** 1-25-2013 F.H.W.A. APPROVAL · 10-1-2012 PLAN DATE · R-29-H · SHEET 1 OF 4



NOTE:
W = MINIMUM WIDTH OF THICKENED CONCRETE SIDEWALK.
(R - d) SHALL NOT BE LESS THAN DRIVEWAY WIDTH.

THE "R" DIMENSION IS SPECIFIED IN THE PUBLICATION "ADMINISTRATIVE RULES REGULATING DRIVEWAYS, BANNERS AND PARADES ON OR OVER HIGHWAYS".

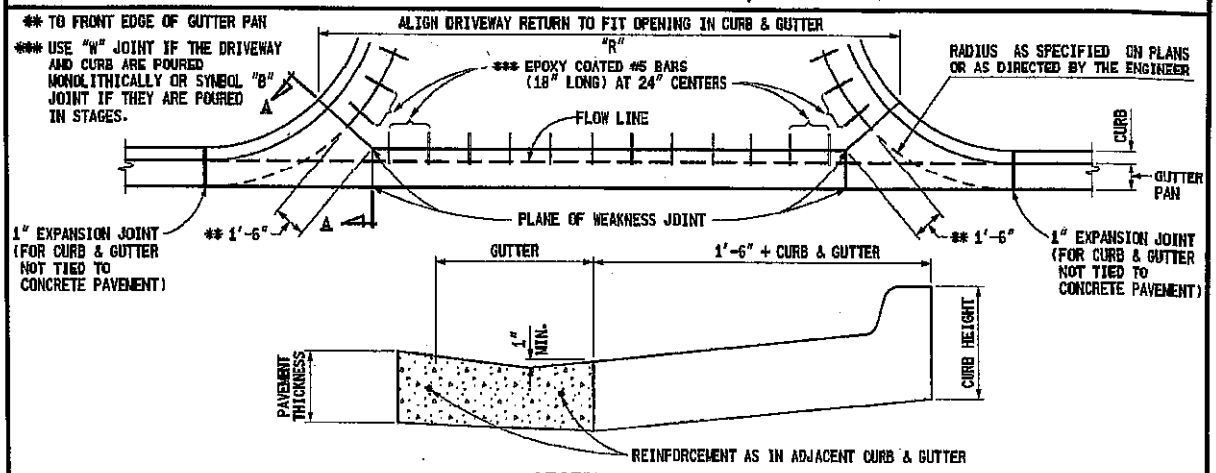
CONCRETE DRIVEWAY OPENING LAYOUT



SECTION A - A

SECTION B - B

CONCRETE DRIVEWAY OPENING, DETAIL L



SECTION A - A

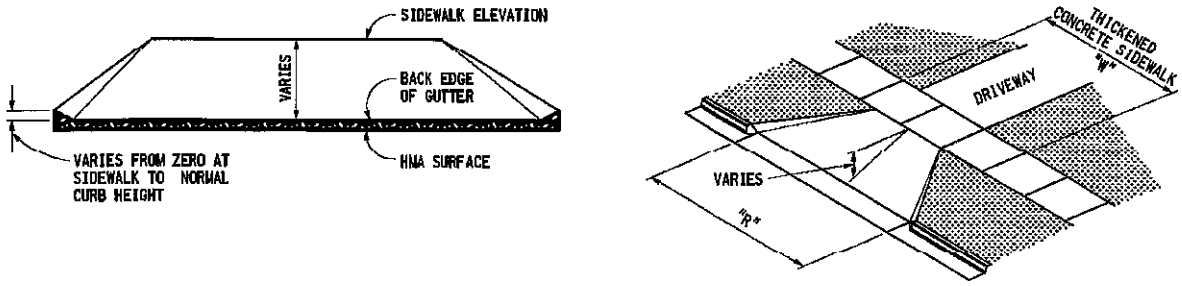
CONCRETE DRIVEWAY OPENING, DETAIL M

NOTE:
FOR ROADWAYS WITH CONCRETE PAVEMENTS, LONGITUDINAL LANE TIES WILL BE CONTINUOUS THROUGH THE DRIVEWAY OPENING AND THE SPACING OF THE #5 BARS IN CONCRETE DRIVEWAYS SHALL BE ADJUSTED TO AVOID CONFLICT WITH THE LONGITUDINAL LANE TIES.

MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

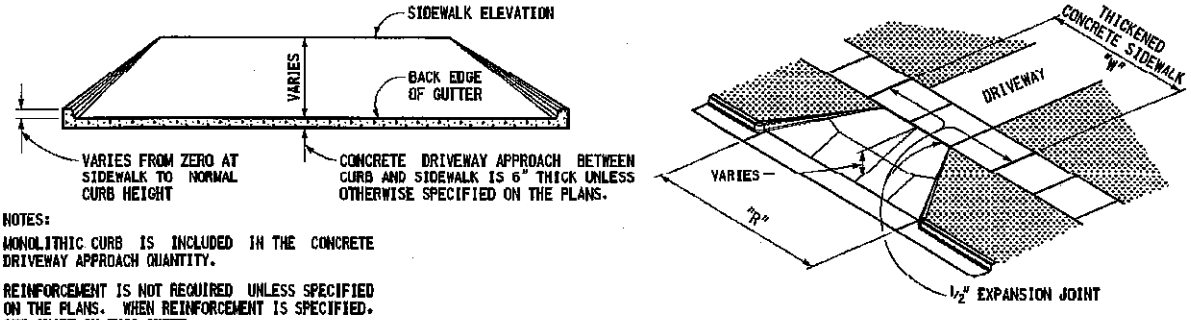
DRIVEWAY OPENINGS & APPROACHES, AND CONCRETE SIDEWALK

1-25-2013 F.H.W.A. APPROVAL	10-1-2012 PLAN DATE	R-29-H	SHEET 2 OF 4



HMA DRIVEWAY APPROACH

(TO BE USED WITH DETAIL L)



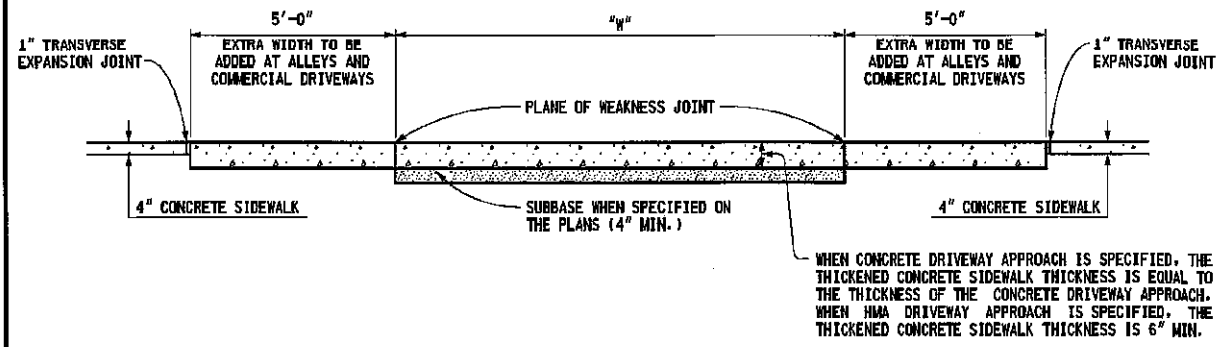
NOTES:

MONOLITHIC CURB IS INCLUDED IN THE CONCRETE DRIVEWAY APPROACH QUANTITY.

REINFORCEMENT IS NOT REQUIRED UNLESS SPECIFIED ON THE PLANS. WHEN REINFORCEMENT IS SPECIFIED, SEE CHART ON THIS SHEET.

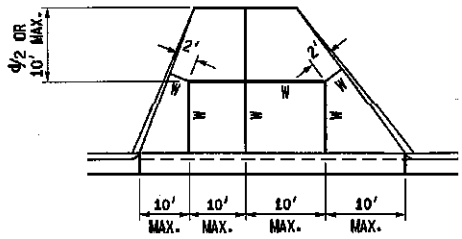
CONCRETE DRIVEWAY APPROACH

(TO BE USED WITH DETAIL L OR M)



WHEN CONCRETE DRIVEWAY APPROACH IS SPECIFIED, THE THICKENED CONCRETE SIDEWALK THICKNESS IS EQUAL TO THE THICKNESS OF THE CONCRETE DRIVEWAY APPROACH. WHEN HMA DRIVEWAY APPROACH IS SPECIFIED, THE THICKENED CONCRETE SIDEWALK THICKNESS IS 6" MIN.

THICKENED CONCRETE SIDEWALK



ADJUST DRIVEWAY JOINTS AS NEEDED TO ALIGN WITH ANY COINCIDING TRANSVERSE PAVEMENT JOINTS.

JOINT LAYOUT IS AS INDICATED OR AS DIRECTED BY THE ENGINEER.

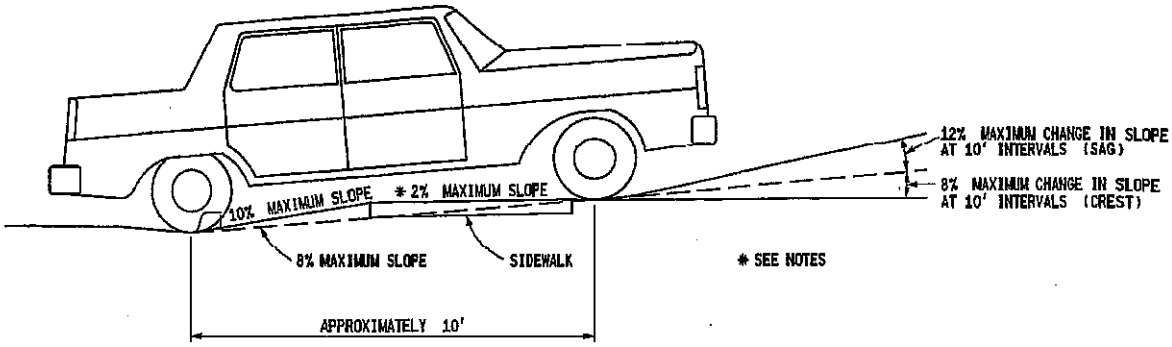
INTERMEDIATE DRIVEWAY JOINT DETAILS

REINFORCEMENT FOR CONCRETE DRIVEWAYS		
CONCRETE DRIVEWAY THICKNESS	WIRE SIZE (6" x 6" MESH)	AVERAGE WEIGHT (LBS/100 SFT)
LESS THAN 8"	W1.4	21
	W2.9	42
8" OR GREATER	USE WIRE FABRIC REINFORCEMENT SPECIFIED ON STANDARD PLAN R-37-SERIES	

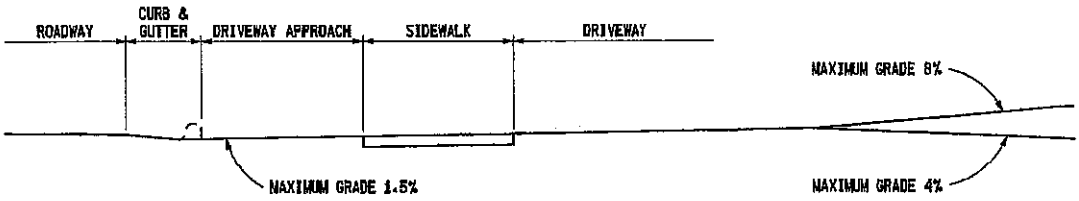
MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

DRIVEWAY OPENINGS & APPROACHES, AND CONCRETE SIDEWALK

1-25-2013 F.H.W.A. APPROVAL	10-1-2012 PLAN DATE	R-29-H	SHEET 3 OF 4



LOW VOLUME COMMERCIAL OR RESIDENTIAL DRIVEWAY SLOPES



COMMERCIAL DRIVEWAY PROFILE FOR MAJOR TRAFFIC GENERATORS

NOTES:

FOR DRIVEWAY DESIGN REFER ALSO TO "ADMINISTRATIVE RULES REGULATING DRIVEWAYS, BANNERS, AND PARADES ON OR OVER HIGHWAYS" AND GEOMETRIC DESIGN G-680-SERIES, COMMERCIAL DRIVEWAYS.

FOR CURB AND GUTTER DETAILS, SEE STANDARD PLAN R-30-SERIES.

TRANSVERSE SIDEWALK SLOPES ARE TYPICALLY 1.5% OR 2% MAXIMUM. IN ORDER TO MEET SITE CONDITIONS, IF THE TRANSVERSE SLOPE IS REQUIRED TO BE LESS THAN 1.5%, LONGITUDINAL DRAINAGE MUST BE PROVIDED.

WHEN SETTING GRADES FOR COMMERCIAL DRIVES, THE TYPES OF VEHICLES USING THE DRIVE SHOULD BE CONSIDERED.

MICHIGAN DEPARTMENT OF TRANSPORTATION
BUREAU OF HIGHWAY DEVELOPMENT STANDARD PLAN FOR

DRIVEWAY OPENINGS & APPROACHES, AND CONCRETE SIDEWALK

1-25-2013	10-1-2012	R-29-H	SHEET
F.H.W.A. APPROVAL	PLAN DATE		4 OF 4

E.b.

Memo

charter township oshtemo est. 1839

To: Oshtemo Charter Township Board

From: Marc E. Elliott, P.E.

Date: January 29, 2015

Subject: Sidewalk Inspection Fee

OBJECTIVE

Sidewalks are a valuable and important community asset. A permit program for inspecting newly constructed of sidewalks is required to assure quality of work is being met whenever sidewalk are installed or repaired. An inspection program will further promote long-term facility operation with minimum maintenance costs. A permit fee of $50.00 is recommended to be established for this inspection service.

BACKGROUND

In certain situations, developers are required to install sidewalks for public use as a feature of their overall construction project in Oshtemo. Unless adjacent to the structure, this item of site-work is outside the normal inspection purview of building-code officers of the Kalamazoo Area Building Authority (KABA). Therefore construction inspection and acceptance of this item of work is a task that falls to the Township.

Two inspection are required. This first field inspection it to assure proper placement of the concrete forms, quality of base material to support the concrete pour, plus dimensional requirements such as thickness of pour and surface grades. The second inspection will be done upon job completion. An educational flyer will be made available to help communicate to builders and contractors the essential features of a compliant sidewalk. A $50 on-time permit fee is proposed to make this task largely self-financed.

INFORMATION PROVIDED

A draft inspection form is provided as an information item. The proposed educational flyer is also attached.

STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE

The Board is requested to consider establishing a $50.00 permit fee for sidewalk construction.

charter township
oshtemo

Ordinance Enforcement Department
7275 West Main Street, Kalamazoo, MI 49009
269-216-5227 Fax 269-375-7180

SIDEWALK SURVEY INSPECTION

LOCATION: _____

SIDEWALK TYPE: ____ 5 ft ADA _____ 4 ft

SIDEWALK DISTANCE FROM CURB: _____

SIDEWALK IN COMPLIANCE? _____ YES ____ NO (If "no", describe deficiencies.)
(Cross Slope 2% max, Expansion Joints, Weakness Joints, Cut-Through Drive, Depth, Good Repair)

SIDEWALK DEFICIENCIES:

Cross-Slope (Transverse Slope)? _____% _____ at Driveway Cut; _____ Full Length

Does Sidewalk Cut-Through Driveway? _____ YES _____ NO

Expansion Joints in Driveway Cut-Through? _____ YES _____ NO

Expansion Joint Every 50 ft (linear run)? _____ YES _____ NO _____ N/A

Sidewalk Depth? _____ 6 inches; _____ 4 inches; _____ Not Determined

Surface erosion, cracks, trip hazards, other hazards? _____ YES _____ NO

Describe:

_____

_____

Surface Warning Devices Present? _____ YES _____ NO _____N/A

Ramp Present (at intersections, crossings)? _____ YES _____ NO

Enforcement / Violation Notice needed? _____

DATE: _____ INSPECTED BY: _____

charter township
oshtemo
est. 1839

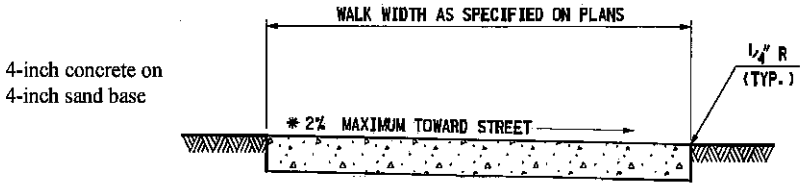
SIDEWALK & SHARED-USE PATH PERMIT INFORMATION ($50.00)

By ordinance and/or site-plan review, your building project is required to include sidewalks or other non-motorized facilities. **Sidewalk and shared-use path construction in Oshtemo is by PERMIT and entails a two-part inspection.** The Township shall inspect the sand-base and concrete form placement prior to concrete pour, followed by a final acceptance inspection upon construction completion.

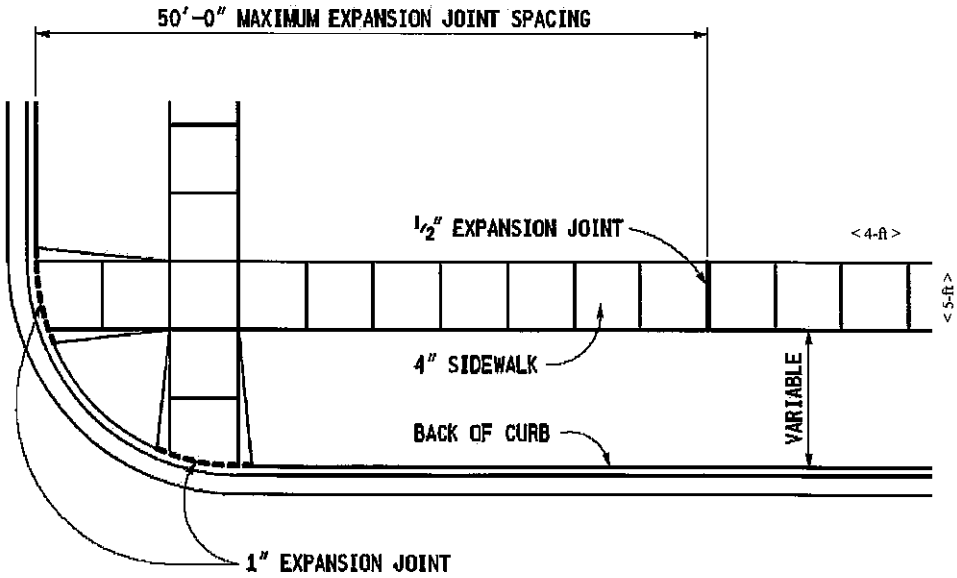
General sidewalk construction requirements are summarized below. This summary should not be relied upon as the complete and specific requirements which pertain to your project or site conditions. Refer to your Sidewalk/Non-Motorized Path Permit for further guidance.

General Standards. Concrete sidewalks shall conform to MDOT Standard Specifications for Construction Section 803, "Concrete Sidewalks, Sidewalk Ramps and Steps" and MDOT Standard Plans R-28-H and R-29-H. Concrete sidewalks shall be a minimum of five (5) feet wide unless a different width is required by other Township ordinances, regulations or site plan review. Hot mix asphalt shared-use paths shall be a minimum of ten (10) feet wide unless a different width is required by site plan.

Sidewalks. Proper right-of-way grading should assure the sidewalk is elevated above the curb/roadway edge. Sidewalk cross slope (transverse slope) shall be 2% max, sloping towards the street.

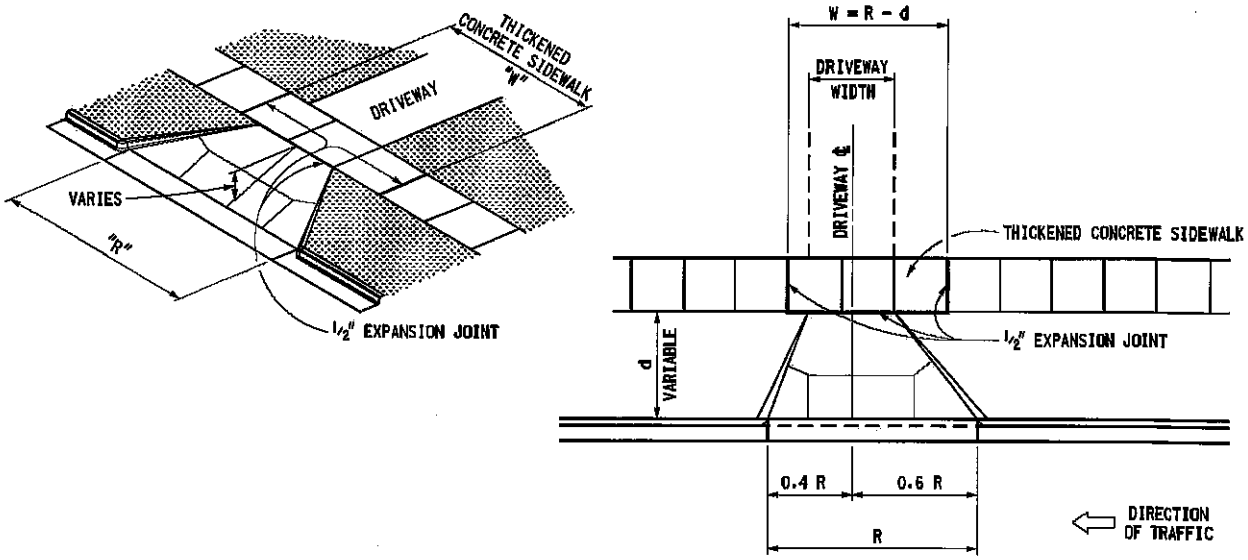


Sidewalk sections must be poured to a 4 inch depth on a 4-inch sand base.
Full depth transverse expansion joints (1/2" joint material) are required every 50 ft.
Transverse weakness joints shall be provided every 4 ft (formed with grooving tool to 1" depth)



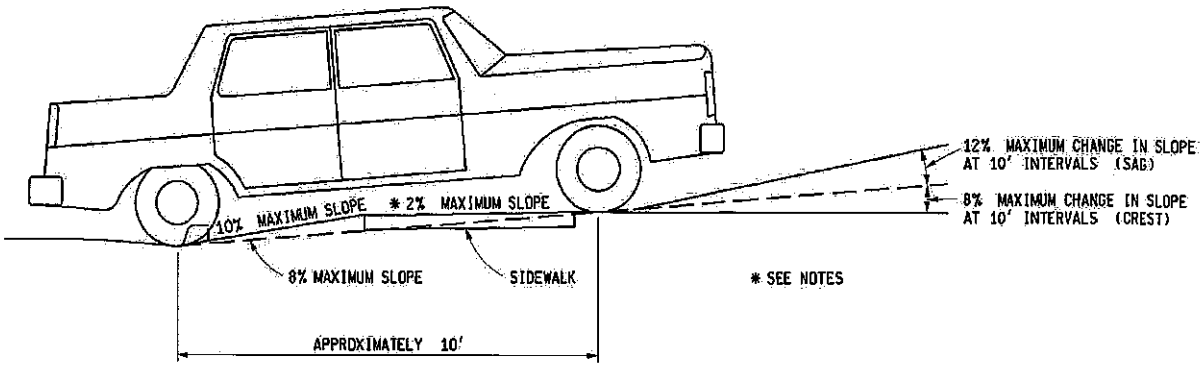
Ramps and Detectable Warning. Sidewalk ramps and full-width detectable warnings are required whenever a non-motorized facility approaches a motorized facility or curbed street. Commercial/ industrial drive crossings may also require ramps or detectable warnings if site conditions or traffic volumes warrant these features.

Driveway Crossings & Opening Layout. Sidewalk construction must cut through the driveway. Sidewalk cross-section in the driveway span must be poured to 6 inch depth, on a 4 inch compacted (95%) sand base, with ½ inch expansion joints between sidewalk and concrete driveway. For unreinforced concrete driveways, the driveway approach/apron must also be poured to 6 inch depth.



CONCRETE DRIVEWAY OPENING LAYOUT

Driveway Approach Profile. For residential driveways, for the approximate length of a 10-ft auto wheel-base over the sidewalk crossing, the driveway apron approach should not exceed 8% overall (i.e a 10% max slope should not be exceeded over the approach below the sidewalk to be built at 2%). Crest or sag driveway slopes above the sidewalk should be limited to a maximum change of 8% (crest) or 12% (sage) for each additional 10ft increment.



Additional References:

http://mdotcf.state.mi.us/public/specbook/2012/
http://mdotcf.state.mi.us/public/design/englishstandardplans/
https://www.municode.com/library/mi/oshtemo_charter_township,_(kalamazoo_co.)/codes/code_of_ordinances?nodeId=PT294_294.000NTOFASIORNO468ADAU222006
http://www.oshtemo.org/wp-content/uploads/2012/08/Sidewalk-Construction-Standards.pdf

For more information and to schedule your sidewalk/shared-use path Permit Inspection (pre-pour or final), contact Rick Suwarsky, Ordinance Enforcement Officer at (269) 216-5227 or email to rsuwarsky@oshtemo.org

RECEIPTS & DISBURSEMENTS
** GENERAL, FIRE, SEWER & WATER FUNDS **

RECEIPTS 01/08/2015 thru 01/30/2015

Admin Site Plan/Dosca	250.00
Site Plan/AVB	600.00
ZBA Request/PNV	500.00
Land Division/Callander	150.00
Planning Escrow/AVB	1,000.00
Sign Permits	125.00
Copies	90.80
Ordinance/Parking Violations	830.00
Grave Openings	685.00
Rent Deposits	250.00
OCC Rental	675.00
Grange Rental	50.00
Park Pavilion Rental	390.00
Sewer Receipts	4,860.00
Water Receipts	10,850.75
Total	**21,306.55**

DISBURSEMENTS

1/21/2015	Payroll/Office/Trustees/FF	57,738.44
1/23/2015	Payables	62,694.44
2/4/2015	Payroll/Office	32,851.30
2/6/2015	Payables	220,386.82
	Total	**373,671.00**

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 01/23/2015 - 01/23/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
3e	3E Company	01/22/2015	3eu0058592	GEN	ANNUAL SUBSCRIPTION FOR HAZ-COM PROGRAM	
90044533	3207 Grey Hawk Ct	01/23/2015	000006872	N		1,900.00
	Suite 200					
	Carlsbad CA, 92010	/ /	0.0000	N		0.00
		01/23/2015		N		1,900.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-80800	ANNUAL SUBSCRIPTION FOR HAZ-COM PROGRAM	1,900.00	1,900.00

VENDOR TOTAL: 1,900.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
a&b	A & B Sewer & Septic Tank Service	01/22/2015	21787	GEN	CONSTRUCT 10-INCH SANITARY SEWER LEAD C	
90044534	PO Box 265	01/23/2015	000006883	N		385.00
	Paw Paw MI, 49079-0265	/ /	0.0000	N		0.00
		01/23/2015		N		385.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
490-000-95800	10-INCH SANITARY CLEANOUT (INV 21787)	385.00	385.00

VENDOR TOTAL: 385.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
aflac	Aflac	01/22/2015	506108	GEN	extra insurance	
90044535	Attn: Remittance Processing Service	01/23/2015		N		1,385.70
	1932 Wynnton Rd					
	Columbus GA, 31999-0797	/ /	0.0000	N		0.00
		01/23/2015		N		1,385.70
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-000-26700	AFLAC Insurance	373.54
206-000-26700	AFLAC Insurance	1,012.16
		1,385.70

VENDOR TOTAL: 1,385.70

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 01/23/2015 - 01/23/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
att	AT&T	01/22/2015	269381851201	GEN	telephone - drake house	
90044536	PO Box 5080	01/23/2015		N		75.32
	Carol Stream IL, 06197-5080	/ /	0.0000	N		0.00
		01/23/2015		N		75.32
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
107-756-98100	Capital Outlay/Drake House	75.32

VENDOR TOTAL: 75.32

bills	Bill's Lock Shop	01/22/2015	91786	GEN	REKEY OCC INCLUDING MASTERS	
90044537	604 South Westnedge Ave	01/23/2015	000006876	N		192.50
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		192.50
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-76000	REKEY OCC INCLUDING MASTERS, 23 KEYS	192.50	192.50

bills	Bill's Lock Shop	01/22/2015	91849	GEN	DUP KEYS OF OCC M	
90044538	604 South Westnedge Ave	01/23/2015	000006880	N		10.50
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		10.50
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-76000	DUP KEYS OF OCC M	10.50	10.50

VENDOR TOTAL: 203.00

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 01/23/2015 - 01/23/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
bcbs	Blue Cross Blue Shield of Michigan	01/22/2015	february	GEN	health insurance	
90044539	PO Box 674416	01/23/2015		N		20,694.33
	Detroit MI, 48267-4416	/ /	0.0000	N		0.00
		01/23/2015		N		20,694.33

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	HEALTH & LIFE INSURANCE	10,820.04
206-336-71600	Health & Life Insurance	4,775.79
101-000-27800	H/D/V INSURANCE	5,055.15
206-336-71600	Health & Life Insurance	412.15
206-336-71600	Health & Life Insurance	(368.80)
		20,694.33

VENDOR TOTAL: 20,694.33

harrell	Cathy Harrell	01/22/2015	dec	GEN	reimburse spouse health ins premium	
90044553	23040 38th Ave	01/23/2015		N		355.40
	Mattewan MI, 49071	/ /	0.0000	N		0.00
		01/23/2015		N		355.40

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	Health & Life Insurance	355.40

VENDOR TOTAL: 355.40

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
charter	Charter Communications	01/22/2015	01072015	GEN	h2 cable - 2015	
90044543	PO Box 3019	01/23/2015		N		880.26
	Milwaukee WI, 53201	/ /	0.0000	N		0.00
		01/23/2015		N		880.26
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-340-80900	Computer Operations	880.26

charter	Charter Communications	01/22/2015	01132015	GEN	h1 cable - 2015	
90044542	PO Box 3019	01/23/2015		N		361.41
	Milwaukee WI, 53201	/ /	0.0000	N		0.00
		01/23/2015		N		361.41
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-340-80900	Computer Operations	361.41

VENDOR TOTAL: 1,241.67

clean	Clean Earth	01/22/2015	2-6189	GEN	CLEAN AND VACTOR RECONSTRUCTED LEADTO 6	
90044544	5189 King Highway	01/23/2015	000006882	N		648.00
	Kalamazoo MI, 49048	/ /	0.0000	N		0.00
		01/23/2015		N		648.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
490-000-95800	JET & VACTOR SAINTARY LEAD (INV 2-6189)	648.00	648.00

VENDOR TOTAL: 648.00

bushouse	David Bushouse	01/22/2015	jan	GEN	retiree health benefits	
90044540	PO Box 84	01/23/2015		N		501.81
	Oshtemo MI, 49077	/ /	0.0000	N		0.00
		01/23/2015		N		501.81
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-000-08300	Due From Retiree Medical Trust Fund	501.81

VENDOR TOTAL: 501.81

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
d&s	Douglas & Son, Inc.	01/22/2015	39724	GEN	PAINT FOR SIGNS	
90044545	231 West Cedar Street	01/23/2015	000006877	N		104.98
	Kalamazoo MI, 49007	/ /	0.0000	N		0.00
		01/23/2015		N		104.98
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-76000	PAINT FOR SIGNS	104.98	104.98

VENDOR TOTAL: 104.98

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
driesenga	Driesenga & Associates, Inc	01/22/2015	0080866	GEN	BLANKET PO/MATERIALS TESTING & INSPECTI	
90044546	455 E 8th St	01/23/2015	000006794	N		241.25
	Suite 100					
	Holland MI, 49423	/ /	0.0000	N		0.00
		01/23/2015		N		241.25
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-98200	BLANKET PO/MATERIALS TESTING/INSPECTIONS	241.25	241.25

VENDOR TOTAL: 241.25

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
evp	Emergency Vehicle Products	01/22/2015	8063	GEN	532 RADIATOR REPLACEMENT	
90044547	2975 Interstate Pkwy	01/23/2015	000006864	N		4,376.85
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		01/23/2015		N		4,376.85
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	NEW RADIATOR IN 532	4,376.85	4,376.85

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
evp	Emergency Vehicle Products	01/22/2015	8064	GEN	2015 AERIAL DEGREASE AND GREASE INSPECT	
90044548	2975 Interstate Pkwy	01/23/2015	000006863	N		325.00
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		01/23/2015		N		325.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	2015 AERIAL DEGREADE AND GREASE	325.00	325.00

VENDOR TOTAL: 4,701.85

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
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BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
eps	Engineered Protections Systems, Inc	01/22/2015	s453434	GEN	CHECK HORN TROUBLE CODE	
90044549	750 Front NW	01/23/2015	000006874	N		131.00
	Suite 200					
	Grand Rapids MI, 49504-4400	/ /	0.0000	N		0.00
		01/23/2015		N		131.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-93100	CHECK SECURITY HORN TROUBLE CODE	131.00	131.00

VENDOR TOTAL: 131.00

genzink	Genzink Appraisal Company	01/22/2015	file #3210-14	GEN	APPRAISAL SERVICES OF SKY KING TAX CASE	
90044551	1009 44TH STREET, SW	01/23/2015	000006873	N		2,846.20
	SUITE 107					
	WYOMING MI, 49509-4480	/ /	0.0000	N		0.00
		01/23/2015		Y		2,846.20
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-96300	APPRAISAL SERVICES OF SKY KNG TAX CASE	2,846.20	2,846.20

VENDOR TOTAL: 2,846.20

hassel	Hasselbring Clark	01/22/2015	08909	GEN	QUARTERLY COPIER MAINTENANCE	
90044554	5858 S Aurelius	01/23/2015	000006851	N		191.78
	Lansing MI, 48911	/ /	0.0000	N		0.00
		01/23/2015		N		191.78
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-80900	FD COPIER MAINTENANCE	129.00	129.00
101-249-93300	COLOR COPY OVERCHARGE	62.78	62.78
		191.78	191.78

VENDOR TOTAL: 191.78

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
hp	Hopkins Propane	01/22/2015	01012015	GEN	propane tank rental fee	
90044555	2701 12th Street	01/23/2015		N		20.00
	Shelbyville MI, 49344	/ /	0.0000	N		0.00
		01/23/2015		Y		20.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
107-756-92100	Electric	20.00

VENDOR TOTAL: 20.00

icle	Institute of Cont Legal Education	01/22/2015	membership	GEN	2015 ICLE PARTNERSHIP RENEWAL	
90044556	1020 Greene Street	01/23/2015	000006852	N		895.00
	Ann Arbor MI, 48109	/ /	0.0000	N		0.00
		01/23/2015		N		895.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-73000	2015 ICLE PARTNERSHIP RENEWAL	895.00	895.00

VENDOR TOTAL: 895.00

ibs	Integrity Business Solutions LLC	01/22/2015	1156013-0	GEN	OFFICE SUPPLES	
90044557	4740 Talon Ct SE Suite B	01/23/2015	000006869	N		41.56
	Grand Rapids MI, 49512	/ /	0.0000	N		0.00
		01/23/2015		N		41.56
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-250-72800	YEL LGL FOLDERS	41.56	41.56

VENDOR TOTAL: 41.56

iab	Interstate All Battery Center	01/22/2015	1901801011214	GEN	6V10AH BATTERIES	
90044558	3515 Stadium Drive	01/23/2015	000006861	N		49.90
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		49.90
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-72800	SL 45 FLASHLIGHT BATTERIES	49.90	49.90

VENDOR TOTAL: 49.90

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 01/23/2015 - 01/23/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
MISC	Jenny Mannon	01/22/2015	01102015	GEN	rental deposit refund	
90044564	6467 Meridian Ave	01/23/2015		N		175.00
	Kalamazoo MI, 49009	/ /	0.0000	Y		0.00
		01/23/2015		N		175.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-000-24800	Rent Deposits	175.00

VENDOR TOTAL: 175.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
jb	Jones & Bartlett Publishers, Inc.	01/22/2015	3098871	GEN	TRAINING MATERIALS	
90044559	PO Box 417289	01/23/2015	000006598	N		91.40
	Boston MA, 02241-7289	/ /	0.0000	N		0.00
		01/23/2015		N		91.40
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-76000	ONLINE ACCESS CODES	84.75	84.75
206-340-76000	SHIPPING	6.65	6.65
		91.40	91.40

VENDOR TOTAL: 91.40

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
kcityt-w	Kalamazoo City Treasurer	01/22/2015	01012015	GEN	water	
90044560	415 E Stockbridge	01/23/2015		N		29.07
	Kalamazoo MI, 49001	/ /	0.0000	N		0.00
		01/23/2015		N		29.07
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-340-92000	Water	29.07

VENDOR TOTAL: 29.07

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
kchsd	Kalamazoo County HCS	01/22/2015	14-0014861	GEN	hhw - 4th qtr 2014	
90044561	3299 Gull Rd	01/23/2015		N		1,583.56
	Kalamazoo MI, 49048	/ /	0.0000	N		0.00
		01/23/2015		N		1,583.56
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-249-95600	Household Hazard Waste	1,583.56

VENDOR TOTAL: 1,583.56

ko	Kalamazoo Oil Company	01/22/2015	1956-1436501	GEN	fuel for fire vehicles	
90044562		01/23/2015		N		2,250.48
	2601 N. Burdick Street					
	Kalamazoo MI, 49007-1874	/ /	0.0000	N		0.00
		01/23/2015		N		2,250.48
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-340-86800	Fuel	2,250.48

ko	Kalamazoo Oil Company	01/22/2015	1958-1436501	GEN	fuel - twp	
90044563		01/23/2015		N		172.41
	2601 N. Burdick Street					
	Kalamazoo MI, 49007-1874	/ /	0.0000	N		0.00
		01/23/2015		N		172.41
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	
206-340-86800	Fuel	8.38	
101-249-86800	Fuel, Oil & Grease	88.60	
107-756-86800	Fuel, Oil & Grease	29.33	
101-218-86800	Fuel, Oil & Grease	46.10	
		172.41	0.00

VENDOR TOTAL: 2,422.89

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
vandenbos	LuAnn VanDenBos	01/22/2015	01232015	GEN	contracted clerical help	
90044590	2660 Bluestone Circle	01/23/2015		N		558.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		558.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
249-371-97600	Capital Outlay	558.00

VENDOR TOTAL: 558.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
germay	Marc Germay	01/22/2015	01232015	GEN	reissue 9/2013, 11/2013, 5/2014, 10/201	
90044552	1369 Concord Place Drive	01/23/2015		N		210.00
	Apt 1D					
	Kalamazoo MI, 49009-1651	/ /	0.0000	N		0.00
		01/23/2015		Y		210.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-001-60500	Cable Fees	210.00

VENDOR TOTAL: 210.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
bugge	Mary Lynn Bugge	01/22/2015	for 2015	GEN	retire health reimbursement	
90044541	70 Gabriel	01/23/2015		N		3,288.12
	South Haven MI, 49090	/ /	0.0000	N		0.00
		01/23/2015		N		3,288.12
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-000-08300	Due From Retiree Medical Trust Fund	3,288.12

VENDOR TOTAL: 3,288.12

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
menards	Menards	01/22/2015	76354	GEN	HOLE PLATE, GLOVES	
90044566	6800 West Main Street	01/23/2015	000006875	N		31.96
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		31.96
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-93100	DOOR HOLE PLATE	4.42	4.42
101-218-72800	GLOVES	27.54	27.54
		31.96	31.96

menards	Menards	01/22/2015	77946	GEN	SUPPLIES	
90044565	6800 West Main Street	01/23/2015	000006855	N		59.80
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		59.80
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-72800	DISHWASHER SOAP	17.91	17.91
206-340-72800	DISH SOAP	2.96	2.96
206-340-72800	RINSE AID	6.99	6.99
206-340-72800	DISHWASHER CLEANER	3.98	3.98
206-340-72800	CR123 BATTERIES (12 TOTAL)	27.96	27.96
		59.80	59.80

VENDOR TOTAL: 91.76

mamc	MI Assoc of Municipal Clerks	01/22/2015	annual memberhsip	GEN	2015 DUES - CLERK/DEP CLERK	
90044568	Betty Kennedy	01/23/2015	000006850	N		100.00
	Village of North Branch					
	North Branch MI, 48461-0704	/ /	0.0000	N		0.00
		01/23/2015		N		100.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-95800	ANNUAL MEMBERSHIP DUES/CLERK	60.00	60.00
101-249-95800	ANNUAL MEMBERSHIP DUES/DEPUTY CLERK	40.00	40.00
		100.00	100.00

VENDOR TOTAL: 100.00

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
mid-mich	Mid-Michigan Assoc of Assessing Off	01/22/2015	2015 membership	GEN	2015 MEMBERSHIP DUES FOR CATHY	
90044570	Timothy Vandermark, Eaton County	01/23/2015	000006867	N		20.00
	1045 Independence Blvd, Equalizatio					
	Charlotte MI, 48813	/ /	0.0000	N		0.00
		01/23/2015		N		20.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209-95800	2015 MEMBERSHIP DUES FOR CATHY	20.00	20.00

VENDOR TOTAL: 20.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
mcps	Miller, Canfield, Paddock and Stone	01/22/2015	1269177	GEN	legal fees	
90044569	277 S Rose St	01/23/2015		N		808.50
	Ste 5000					
	Kalamazoo MI, 49007	/ /	0.0000	N		0.00
		01/23/2015		Y		808.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT
491-000-82600	Legal Fees	808.50

VENDOR TOTAL: 808.50

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
kg	MLive Media Group	01/22/2015	01012015	GEN	legal notices	
90044571	Dept 77571	01/23/2015		N		8,364.66
	PO Box 77000					
	Detroit MI, 48277-0571	/ /	0.0000	N		0.00
		01/23/2015		N		8,364.66

Paid

GL NUMBER	DESCRIPTION	AMOUNT	
101-249-90300	Legal Notices	505.14	
101-805-90300	Legal Notices	7,859.52	
		8,364.66	0.00

VENDOR TOTAL: 8,364.66

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 01/23/2015 - 01/23/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
mfe	Moses Fire Equipment	01/22/2015	14566	GEN	HELMET SHIELDS	
90044573	PO Box 690	01/23/2015	000006866	N		691.50
	Lawrence MI, 49064-0690	/ /	0.0000	N		0.00
		01/23/2015		N		691.50
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-76600	HELMET SHIELDS	676.00	676.00
206-340-76600	FREIGHT	15.50	15.50
		691.50	691.50

VENDOR TOTAL: 691.50

strong	Nate Strong	01/22/2015	01082015	GEN	reimbursment for educ exp	
90044588		01/23/2015		N		20.00
	,	/ /	0.0000	N		0.00
		01/23/2015		N		20.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-249-95800	Education/Dues	20.00

VENDOR TOTAL: 20.00

nfcss	National Fire Codes Subscription Sv	01/22/2015	2015 subscription	GEN	ANNUAL RENEWAL OF NFPA ONLINE CODES	
90044572	11 Tracy Drive	01/23/2015	000006844	N		1,395.00
	Avon MA, 02322-9908	/ /	0.0000	N		0.00
		01/23/2015		N		1,395.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-80900	ANNUAL RENEWAL OF NFPA ONLINE CODES	1,395.00	1,395.00

VENDOR TOTAL: 1,395.00

ocba	OCBA, Inc	01/22/2015	50912.9-9	GEN	FLESHER FIELD PHASE 2 IMPLEMENTATION FE	
90044574	521 S Riverview Dr	01/23/2015	000005979	N		1,163.33
	Kalamazoo MI, 49004	/ /	0.0000	N		0.00
		01/23/2015		N		1,163.33
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-98200.FF2013	FLESHER FIELD PHASE 2 IMPLEMENTATION FEE	1,163.33	1,163.33

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
					VENDOR TOTAL:	1,163.33

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
office	Office Depot	01/22/2015	744846260001	GEN	OFFICE SUPPLIES	
90044579	Dept .69-00827020	01/23/2015	000006800	N		25.77
	PO Box 183174					
	Columbus OH, 43218	/ /	0.0000	N		0.00
		01/23/2015		N		25.77
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	TENT CARDS	25.77	25.77

office	Office Depot	01/22/2015	744846709001	GEN	OFFICE SUPPLIES	
90044576	Dept .69-00827020	01/23/2015	000006800	N		18.52
	PO Box 183174					
	Columbus OH, 43218	/ /	0.0000	N		0.00
		01/23/2015		N		18.52
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	RUBBER STAMPS	18.52	18.52

office	Office Depot	01/22/2015	744846709002	GEN	OFFICE SUPPLIES	
90044577	Dept .69-00827020	01/23/2015	000006800	N		9.26
	PO Box 183174					
	Columbus OH, 43218	/ /	0.0000	N		0.00
		01/23/2015		N		9.26
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	RUBBER STAMPS	9.26	9.26

office	Office Depot	01/22/2015	745109162001	GEN	OFFICE SUPPLIES	
90044578	Dept .69-00827020	01/23/2015	000006800	N		57.18
	PO Box 183174					
	Columbus OH, 43218	/ /	0.0000	N		0.00
		01/23/2015		N		57.18
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-72800	LEGAL PAPER	57.18	57.18

office	Office Depot	01/22/2015	747668913001	GEN	OFFICE SUPPLIES	
90044575	Dept .69-00827020	01/23/2015	000006868	N		18.15
	PO Box 183174					
	Columbus OH, 43218	/ /	0.0000	N		0.00
		01/23/2015		N		18.15

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
Paid						
GL NUMBER	DESCRIPTION			AMOUNT	AMT RELIEVED	
101-249-72800	TRI FOLD FLYER PAPER			18.15	18.15	
					VENDOR TOTAL:	128.88
p&n	Prein & Newhof	01/22/2015	28863	GEN	engineering fees	
90044580	3355 Evergreen Drive NE	01/23/2015		N		1,171.50
	Grand Rapids MI, 49525	/ /	0.0000	N		0.00
		01/23/2015		N		1,171.50
Paid						
GL NUMBER	DESCRIPTION			AMOUNT		
101-249-82000	Engineering Fees			1,171.50		
					VENDOR TOTAL:	1,171.50
rk	Ridge & Kramer	01/22/2015	95832	GEN	THERMOSTAT/GASKET/ANTIFREEZE	FOR 501
90044582	1800 South M-139	01/23/2015	000006857	N		40.34
	Benton Harbor MI, 49022	/ /	0.0000	N		0.00
		01/23/2015		N		40.34
Paid						
GL NUMBER	DESCRIPTION			AMOUNT	AMT RELIEVED	
206-340-86700	THERMOSTAT/GASKET/ANTIFREEZE			40.34	40.34	
					VENDOR TOTAL:	40.34

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
ridge	Ridge Napa Auto Parts	01/22/2015	231012	GEN	4 WHEEL DRIVE ACTUATOR	
90044581	1655 South Drake St	01/23/2015	000006856	N		53.70
	Kalamazoo MI, 49006	/ /	0.0000	N		0.00
		01/23/2015		N		53.70
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	571 4X4 ACTUATOR	53.70	53.70

ridge	Ridge Napa Auto Parts	01/22/2015	231098	GEN	OIL DRY, GAS LINE ANTIFREEZE, POWER SER	
90044585	1655 South Drake St	01/23/2015	000006860	N		83.71
	Kalamazoo MI, 49006	/ /	0.0000	N		0.00
		01/23/2015		N		83.71
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	HEET ISO ANTIFREEZE	21.91	21.91
206-340-86700	CARB CLEANER	9.48	9.48
206-340-72800	OIL DRY	29.48	29.48
206-340-93300	STABIL	6.17	6.17
206-340-86700	POWER SERVICE DIESEL	7.19	7.19
206-340-86700	HEET ANTIFREEZE	9.48	9.48
		83.71	83.71

ridge	Ridge Napa Auto Parts	01/22/2015	231201	GEN	501 WIPER BLADES	
90044583	1655 South Drake St	01/23/2015	000006858	N		32.64
	Kalamazoo MI, 49006	/ /	0.0000	N		0.00
		01/23/2015		N		32.64
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	WIPER BLADES	32.64	32.64

ridge	Ridge Napa Auto Parts	01/22/2015	231210	GEN	BATTERY FOR 501	
90044584	1655 South Drake St	01/23/2015	000006859	N		102.70
	Kalamazoo MI, 49006	/ /	0.0000	N		0.00
		01/23/2015		N		102.70
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	LEGEND 75 BATTERY	102.70	102.70

VENDOR TOTAL: 272.75

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
flahive	Robert Flahive	01/22/2015	01162015	GEN	educ expense reimbursment	
90044550	7039 West Main	01/23/2015		N		127.05
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		127.05

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-336-95900	Continuing Education	127.05

VENDOR TOTAL: 127.05

merrills	Sharon Merrill	01/22/2015	01172015	GEN	rental deposit refund	
90044567	10284 West H Avenue	01/23/2015		N		100.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		100.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-000-24800	Rent Deposits	100.00

VENDOR TOTAL: 100.00

sc	Siegfried Crandall	01/22/2015	84313/84291	GEN	computer and accounting support	
90044586	246 E Kilgore Rd	01/23/2015		N		2,838.00
	Kalamazoo MI, 49002-5599	/ /	0.0000	N		0.00
		01/23/2015		N		2,838.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	
101-223-82500	Accounting & Audit Fees	1,033.00	
490-000-80800	Audit Fees	100.00	
206-336-82500	Accounting & Audit Fees	300.00	
491-000-80800	Audit Fees	100.00	
107-756-82500	Accounting & Audit Fees	100.00	
207-310-82500	Accounting & Audit Fees	100.00	
249-371-82500	Accounting & Audit Fees	100.00	
206-340-80900	Computer Operations	230.00	
101-201-80500	Computer Support	575.00	
211-344-82500	Accounting & Audit Fees	100.00	
900-728-82500	Accounting & Audit Fees	100.00	
		2,838.00	0.00

VENDOR TOTAL: 2,838.00

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 01/23/2015 - 01/23/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
slp	Steensma Lawn & Power	01/22/2015	232569, 489, 1221	GEN	CHAIN AND ORING	
90044587	7561 Stadium Drive	01/23/2015	000006878	N		50.98
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		01/23/2015		N		50.98

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-75300	MASTER LINK INV 231211	2.12	2.12
107-756-75300	ROLLER CHAIN INV 231211	10.60	10.60
107-756-75300	MASTER LINK INV 232489	4.24	4.24
107-756-75300	ROLLER CHAIN INV 232489	31.80	31.80
101-218-75300	ORING	2.22	2.22
		50.98	50.98

VENDOR TOTAL: 50.98

unum-ltc	Unum Life Insurance Co	01/22/2015	01192015	GEN	long term care	
90044589	PO Box 406990	01/23/2015		N		268.40
	Atlanta GA, 30384-6990	/ /	0.0000	N		0.00
		01/23/2015		N		268.40

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	Health & Life Insurance	196.80
206-336-71600	Health & Life Insurance	71.60
		268.40

VENDOR TOTAL: 268.40

chiefs	Western MI Assoc of Fire Chiefs	01/22/2015	01232015	GEN	ANNUAL MEMBERSHIP RENEWAL FOR WMAFC	
90044591	Scptt Hopkins - Sturgis Fire Dept	01/23/2015	000006854	N		70.00
	124 North Nottawa St					
	Sturgis MI, 49091	/ /	0.0000	N		0.00
		01/23/2015		N		70.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-95900	WMAFC MEMBERSHIP RENEWAL	70.00	70.00

VENDOR TOTAL: 70.00

TOTAL - ALL VENDORS: 62,694.44

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
5alarm	5 Alarm Fire Safety & Equiptment	02/05/2015	144962-1	GEN	511 RESPONDER HI VIS PARKAS	
90044624	350 Austin Circle	02/06/2015	000006920	N		1,146.17
	Delafield WI, 53018	/ /	0.0000	N		0.00
		02/06/2015		N		1,146.17

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-72500	511 RESPONDER HI VIS PARKAS	990.00	990.00
206-336-72500	ATTACH SHOULDER PATCHES	80.00	80.00
206-336-72500	VELCRO NAME PLATES	45.00	45.00
206-336-72500	SHIPPING AND HANDLING	31.17	31.17
		1,146.17	1,146.17

VENDOR TOTAL: 1,146.17

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
afp	Approved Fire Protection Company	02/05/2015	134940	GEN	ANNUAL SERVICING OF FIRE EXTINGUISHERS	
90044625	2513 North Burdick Street	02/06/2015	000006909	N		1,172.30
	Kalamazoo MI, 49007	/ /	0.0000	N		0.00
		02/06/2015		N		1,172.30

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-93100	ANNUAL SERVICING OF FIRE EXTINGUISHERS	96.80	96.80
107-756-93100	ANNUAL SERVICING OF FIRE EXTINGUISHERS	88.35	88.35
206-340-93100	ANNUAL SERVICING OF FIRE EXTINGUISHERS	133.55	133.55
206-340-93300	ANNUAL SERVICING OF FIRE EXTINGUISHERS	853.60	853.60
		1,172.30	1,172.30

VENDOR TOTAL: 1,172.30

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
ab	Arcadia Benefits Group, Inc	02/05/2015	38759; 38621	GEN	hra part fees; 125 participant fees	
90044626	612 S. Park Street	02/06/2015		N		145.00
	Kalamazoo MI, 49007	/ /	0.0000	N		0.00
		02/06/2015		N		145.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-234-71600	HEALTH & LIFE INSURANCE - hra fees	50.00
206-336-71600	Health & Life Insurance - hra fees	30.00
101-234-71600	Health & Life Insurance - fsa fees	55.00
206-336-71600	Health & Life Insurance - fsa fees	10.00
		145.00

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
					VENDOR TOTAL:	145.00
belle	Belle Tire	02/05/2015	25632785	GEN	LOF 551, ROTATE TIRES	INVOICE # 25632
90044628	3000 Enterprise	02/06/2015	000006936	N		36.48
	Allen Park MI, 48101	/ /	0.0000	N		0.00
		02/06/2015		N		36.48
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	LOF ROTATE TIRES	36.48	36.48

belle	Belle Tire	02/05/2015	25658669	GEN	504 MAINTENANCE	
90044627	3000 Enterprise	02/06/2015	000006939	N		22.00
	Allen Park MI, 48101	/ /	0.0000	N		0.00
		02/06/2015		N		22.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	OIL CHANGE	20.00	20.00
206-340-86700	HAZARDOUS WASTE DISPOSAL FEE	2.00	2.00
		22.00	22.00

					VENDOR TOTAL:	58.48
berriencou	Berrien County Assessors Associatio	02/05/2015	01012015	GEN	2015 MEMBERSHIP DUES FOR CATHY	
90044629		02/06/2015	000006940	N		30.00
	PO Box 279					
	Stevensville MI, 49127	/ /	0.0000	N		0.00
		02/06/2015		N		30.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209-95800	2015 MEMBERSHIP DUES FOR CATHY	30.00	30.00

VENDOR TOTAL: 30.00

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
MISC	CHEMICAL BANK	02/05/2015	6080 w main stree	GEN	REFUND FOR SEWER CONNECTION FEE PER AGR	
90044632	6080 WEST MAIN STREET	02/06/2015	000006910	N		8,680.00
	KALAMAZOO MI, 49009	/ /	0.0000	Y		0.00
		02/06/2015		N		8,680.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
490-000-96400	REFUND FOR SEWER CONNECTION FEE	8,680.00	8,680.00

VENDOR TOTAL: 8,680.00

ch	Clark Hill	02/05/2015	01092015	GEN	itc matter	
90044630	500 Woodward Ave	02/06/2015		N		8,041.00
	Suite 3500					
	Detroit MI, 48226-3435	/ /	0.0000	N		0.00
		02/06/2015		Y		8,041.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-223-82600	Legal Fees	8,041.00

VENDOR TOTAL: 8,041.00

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
ce-e	Consumers Energy	02/05/2015	02062015	GEN	electric and gas	
90044634		02/06/2015		N		9,086.90
	Lansing MI, 48937-0001	/ /	0.0000	N		0.00
		02/06/2015		N		9,086.90

Paid

GL NUMBER	DESCRIPTION	AMOUNT	
206-340-92100	Electric	1,445.61	
101-218-92100	Electric - meter #165 - twp office	1,796.24	
107-756-92100	Elec/Heat - meter #244 - flshr ball park	101.28	
206-340-92000	Elec - meter #249 - house #2	1,185.92	
206-340-92300	Gas - meter #297 - house #1	1,049.29	
107-756-92100	elec - meter #326 - Grange	211.30	
206-340-92100	Electric	70.44	
107-756-98100	gas - meter #540 - Drake House	466.24	
107-756-92100	elec - meter #743 - OCC	223.85	
101-218-92300	gas - meter #848 - maint bldg	150.87	
206-340-92300	Heat	1,007.03	
101-218-92300	gas - meter #879 - Twp Office	779.34	
107-756-92300	Heat	242.83	
107-756-98100	elec - meter #926 - Drake House	188.98	
101-218-92100	elec - meter #951 - maint bldg	140.81	
107-756-92100	elec - meter #979 - old town hall	26.87	
		9,086.90	0.00

VENDOR TOTAL: 9,086.90

conlife	Consumers Life Insurance Company	02/05/2015	016152641-3	GEN	life & add	
90044635		02/06/2015		N		568.62
	PO Box 951914 Cleveland OH, 44193	/ /	0.0000	N		0.00
		02/06/2015		N		568.62

Paid

GL NUMBER	DESCRIPTION	AMOUNT	
101-234-71600	Health & Life Insurance	162.00	
206-336-71600	Health & Life Insurance	406.62	
		568.62	0.00

VENDOR TOTAL: 568.62

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
cts	CTS Telecom Inc.	02/05/2015	377336	GEN	telephone	
90044631	13800 E Michigan	02/06/2015		N		789.86
	Galesburg MI, 49053	/ /	0.0000	N		0.00
		02/06/2015		N		789.86

Paid

GL NUMBER	DESCRIPTION	AMOUNT	
101-249-85300	Telephone	526.40	
206-340-85300	Telephone	263.46	
		789.86	0.00

VENDOR TOTAL: 789.86

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
dm	Des Moines Stamp	02/05/2015	1033223	GEN	DIAS NAME PLATE	
90044636	851 Sixth Ave	02/06/2015	000006895	N		22.50
	PO Box 1798					
	Des Moines IA, 50306-1798	/ /	0.0000	N		0.00
		02/06/2015		N		22.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	DIAS NAME PLATE MARY SMITH	22.50	22.50

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
dm	Des Moines Stamp	02/05/2015	1033927	GEN	DATE STAMP W NAME	
90044637	851 Sixth Ave	02/06/2015	000006894	N		70.00
	PO Box 1798					
	Des Moines IA, 50306-1798	/ /	0.0000	N		0.00
		02/06/2015		N		70.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209-72800	DATE STAMP W/NAME	70.00	70.00

VENDOR TOTAL: 92.50

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
dukes	Dukes Designs, LLC	02/05/2015	30	GEN	FIRE HELMET DECALS - REFELCTIVE NUMBERS	
90044638	103 Stone Drive	02/06/2015	000006905	N		46.00
	Washougal WA, 98671	/ /	0.0000	N		0.00
		02/06/2015		N		46.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-76600	FIRE HELMET NUMBERS	46.00	46.00

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
					VENDOR TOTAL:	46.00
edwards	Edwards Industrial Sales Inc.	02/05/2015	3125034, 183	GEN	HOSE FOR SNOW PLOW	
90044639	424 Mills Street	02/06/2015	000006879	N		79.12
	PO Box 2560					
	Kalamazoo MI, 49003	/ /	0.0000	N		0.00
		02/06/2015		N		79.12

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-75300	HOSE FOR SNOW PLOW INV 2133904	21.75	21.75
107-756-75300	HOSE FOR SNOW PLOW INV 2133904	13.85	13.85
206-340-93100	HOSE FOR SNOW PLOW INV 2133904	3.96	3.96
101-218-75300	HOSE FOR SNOW PLOW INV 2133955	21.75	21.75
107-756-75300	HOSE FOR SNOW PLOW INV 2133955	13.85	13.85
206-340-93100	HOSE FOR SNOW PLOW INV 2133955	3.96	3.96
		79.12	79.12

					VENDOR TOTAL:	79.12
evp	Emergency Vehicle Products	02/05/2015	8081	GEN	AERIAL DISCHARGE GAUGE FOR 532	
90044640	2975 Interstate Pkwy	02/06/2015	000006935	N		185.18
	Kalamazoo MI, 49048-9600	/ /	0.0000	N		0.00
		02/06/2015		N		185.18

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	GAUGE FOR 532 INVOICE # 008081	185.18	185.15

					VENDOR TOTAL:	185.18
eps	Engineered Protections Systems, Inc	02/05/2015	a683665	GEN	alarm	
90044641	750 Front NW	02/06/2015		N		126.54
	Suite 200					
	Grand Rapids MI, 49504-4400	/ /	0.0000	N		0.00
		02/06/2015		N		126.54

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-93100	Building Maintenance	126.54

VENDOR TOTAL:	126.54

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
hp	Hopkins Propane	02/05/2015	118093 & 118009	GEN	propane / gas	
90044644	2701 12th Street	02/06/2015		N		1,135.22
	Shelbyville MI, 49344	/ /	0.0000	N		0.00
		02/06/2015		Y		1,135.22

Paid

GL NUMBER	DESCRIPTION	AMOUNT	
206-340-92300	Heat	466.20	
107-756-92100	Electric	669.02	
		1,135.22	0.00

VENDOR TOTAL: 1,135.22

j&b	J&B Medical	02/05/2015	2037009	GEN	EMS - EMERGENCY BLANKETS	
90044645	50496 West Pontiac Trail	02/06/2015	000006906	N		64.18
	Wixom MI, 48393	/ /	0.0000	N		0.00
		02/06/2015		N		64.18

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-75500	CASE OF EMERGENCY BLANKETS	64.18	64.18

VENDOR TOTAL: 64.18

porter	Jim Porter	02/05/2015	01282015	GEN	parking reimbursment	
90044661	7275 West Main	02/06/2015		N		56.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		56.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-250-87000	Mileage	56.00

VENDOR TOTAL: 56.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
kcfca	Kal County FIre Chiefs Assoc	02/05/2015	01072015	GEN	2015 ANNUAL MEMBERSHIP RENEWAL FEE	
90044647	7275 West Main	02/06/2015	000006900	N		40.00
	Attn Mark Barnes					
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-95900	KCFCA ANNUAL MEMBERSHIP RENEWAL	40.00	40.00

kcfca	Kal County FIre Chiefs Assoc	02/05/2015	01312015	GEN	WINTER SEMINAR - MAKE YOURSELF HARD TO	
90044648	7275 West Main	02/06/2015	000006933	N		910.00
	Attn Mark Barnes					
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		910.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-95900	WINTER CON ED SEMINAR - HARD TO KILL	910.00	910.00

VENDOR TOTAL: 950.00

kcityt-w	Kalamazoo City Treasurer	02/05/2015	02062015	GEN	water	
90044646	415 E Stockbridge	02/06/2015		N		262.27
	Kalamazoo MI, 49001	/ /	0.0000	N		0.00
		02/06/2015		N		262.27

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-218-92000	Water - twp	93.07
206-340-92000	Water	133.18
107-756-98100	Capital Outlay/Drake House	36.02
		262.27

VENDOR TOTAL: 262.27

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
kcsd	Kalamazoo County Sheriffs Dept	02/05/2015	01052015	GEN	EXTRA PATROLS	
90044650	1500 Lamont Street	02/06/2015	000006917	N		2,924.00
	Kalamazoo MI, 49048	/ /	0.0000	N		0.00
		02/06/2015		N		2,924.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-310-80200	EXTRA PATROLS	2,924.00	2,924.00

kcsd	Kalamazoo County Sheriffs Dept	02/05/2015	15-10	GEN	KALAMAZOO COUNTY HAZMAT TEAM MEMBERSHIP	
90044649	1500 Lamont Street	02/06/2015	000006899	N		600.00
	Kalamazoo MI, 49048	/ /	0.0000	N		0.00
		02/06/2015		N		600.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-96300	ANNUAL MEMBERSHIP RENEWAL FEE	600.00	600.00

VENDOR TOTAL: 3,524.00

kct-p	Kalamazoo County Treasurer	02/05/2015	02062015	GEN	police contract	
90044651	201 West Kalamazoo	02/06/2015		N		70,637.75
	Kalamazoo MI, 49007	/ /	0.0000	N		0.00
		02/06/2015		N		70,637.75
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
207-310-80200	Protection Contract - KC	70,637.75

VENDOR TOTAL: 70,637.75

kansas	Kansas City Life Co	02/05/2015	1158071	GEN	disability ins	
90044652		02/06/2015		N		891.94
	PO Box 8858					
	Carol Stream IL, 60197-8858	/ /	0.0000	N		0.00
		02/06/2015		N		891.94
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	
101-234-71600	Disability Insurance	752.11	
206-336-71600	Health & Life Insurance	139.83	
		891.94	0.00

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
					VENDOR TOTAL:	891.94
knox	Knox Company	02/05/2015	699199	GEN	KNOX KEY SECURE REPAIR	
90044653	1601 W Deer Valley Rd	02/06/2015	000006902	N		134.00
	Phoenix AZ, 85027-2112	/ /	0.0000	N		0.00
		02/06/2015		N		134.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	FRONT COVER AND BOARD ASSEMBLY	90.00	90.00
206-340-86700	REWORK/REKEY	30.00	30.00
206-340-86700	SHIPPING	14.00	14.00
		134.00	134.00

VENDOR TOTAL: 134.00

kss	KSS Enterprises	02/05/2015	908535	GEN	WALK ICE MELT	
90044654	616 E Vine Street	02/06/2015	000006890	N		518.47
	Kalamazoo MI, 49001	/ /	0.0000	N		0.00
		02/06/2015		N		518.47

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-76600	WALK ICE MELT	308.12	308.12
107-756-76600	WALK ICE MELT	102.70	102.70
206-340-93100	WALK ICE MELT	102.70	102.70
101-218-76600	FUEL SURCHARGE FOR ICE MELT DELIVERY	4.95	4.95
		518.47	518.47

VENDOR TOTAL: 518.47

landstruct	Landscape Structures	02/05/2015	012172	GEN	PLAYGROUND EQUIPMENT/FLESHER FIELD PHAS	
90044655	601 7th Street	02/06/2015	000006886	N		75,110.00
	Delano MN, 55328	/ /	0.0000	N		0.00
		02/06/2015		N		75,110.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-98200.FF2013	PLAYGROUND EQUIPMENT/FLESHER FIELD	75,110.00	75,110.00

VENDOR TOTAL: 75,110.00

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
vandenbos	LuAnn VanDenBos	02/05/2015	thru 2/5/15	GEN	clerical support - bldg plans	
90044675	2660 Bluestone Circle	02/06/2015		N		492.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		492.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
249-371-97600	Capital Outlay	492.00

VENDOR TOTAL: 492.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
MISC	Marcy Burkett	02/05/2015	01312015	GEN	rental deposit refund	
90044692	8144 Boyne Street	02/06/2015		N		250.00
	Kalamazoo MI, 49009	/ /	0.0000	Y		0.00
		02/06/2015		N		250.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-000-24800	Rent Deposits	250.00

VENDOR TOTAL: 250.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
coash	Martha Coash	02/05/2015	jan 2015	GEN	minute transcriptionist	
90044633	25800 Wise Road	02/06/2015		N		175.00
	Gobles MI, 49055	/ /	0.0000	N		0.00
		02/06/2015		Y		175.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-805-70200	Salary	175.00

VENDOR TOTAL: 175.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
megee	Megee Print & Document Solutions	02/05/2015	63190	GEN	WINDOW ENVELOPES	
90044656	509 Mills Street	02/06/2015	000006896	N		230.64
	Kalamazoo MI, 49001	/ /	0.0000	N		0.00
		02/06/2015		Y		230.64

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	5000 WINDOW ENVELOPES	230.64	230.64

VENDOR TOTAL: 230.64

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
msop	Michigan Association of Planning	02/05/2015	21451-21454	GEN	education expense	
90044657	1919 West Stadium Blvd	02/06/2015		N		340.00
	Suite 4					
	Ann Arbor MI, 48103	/ /	0.0000	N		0.00
		02/06/2015		N		340.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-805-95800	Education	170.00
101-249-95800	Education/Dues	170.00
		340.00

VENDOR TOTAL: 340.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
mrc	MRC Industries, Inc.	02/05/2015	46519	GEN	cleaning service dec 2014	
90044658	2538 South 26th Street	02/06/2015		N		1,175.97
	Kalamazoo MI, 49048	/ /	0.0000	N		0.00
		02/06/2015		N		1,175.97

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-93100	Building Maintenance	130.66
101-218-93100	Maintenance Services	522.65
107-756-93100	Maintenance Services	522.66
		1,175.97

VENDOR TOTAL: 1,175.97

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
osh	Oshtemo Township	02/05/2015	02062015	GEN	2014 TAXES FOR PARCEL AQUIRED IN 2014	
90044659	7275 West Main Street	02/06/2015	000006885	N		3,898.47
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		3,898.47

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
107-756-98100	TAXES 2014 5155 CROYDEN	1,805.14	1,805.14
107-756-98100	TAXES 2014 5155 CROYDEN SUMMER	453.65	453.65
101-249-96300	TAXES 2014 SUMMER NORTH 2ND STREET	21.93	21.93
101-249-96300	TAXES 2014 WINTER NORTH 2ND STREET	80.43	80.43
900-728-97500	TAXES 2014 SUMMER CITGO STATEION	289.40	289.40
900-728-97500	TAXES 2014 WINTER CITGO STATION	1,151.53	1,151.53
490-000-96400	TAXES 2014 573 NORTH 8TH STREET	20.19	20.19
490-000-96400	TAXES 2014 WINTER 573 NORTH 8TH STREET	76.20	76.20
		3,898.47	3,898.47

osh	Oshtemo Township	02/05/2015	4th qtr	GEN	4th qtr - peo mileage	
90044660	7275 West Main Street	02/06/2015		N		1,848.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		1,848.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
207-320-87000	PEO Mileage	1,848.00

VENDOR TOTAL: 5,746.47

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
pncbank	PNC Bank	02/05/2015	01052015	GEN	educ expense	
90044689	PO Box 856177	02/06/2015		N		221.47
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		221.47

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-336-95900	Continuing Education - fire department	221.47

pncbank	PNC Bank	02/05/2015	01052015	GEN	educ expense	
90044690	PO Box 856177	02/06/2015		N		215.00
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		215.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-336-95900	Continuing Education - fire department	215.00

pncbank	PNC Bank	02/05/2015	01062015	GEN	device purchase by chief	
90044680	PO Box 856177	02/06/2015		N		12.00
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		12.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-72800	Supplies	12.00

pncbank	PNC Bank	02/05/2015	02062015	GEN	reversal of late fee & finance charges	
90044691	PO Box 856177	02/06/2015		N		(58.61)
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		(58.61)

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-249-72800	Supplies	(58.61)

pncbank	PNC Bank	02/05/2015	icle	GEN	ICLE PREMIUM PARTNERSHIP - MEMBERSHIP	
90044682	PO Box 856177	02/06/2015	000006887	N		895.00
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		895.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-73000	ICLE PREMIUM PARTNERSHIP MEMBERSHIP	895.00	895.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
pncbank	PNC Bank	02/05/2015	jones & Bartlet	GEN	ONLINE PEPP TRAINING	
90044684	PO Box 856177	02/06/2015	000006915	N		16.95
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		16.95

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-76000	ONLINE ACCESS CODE FOR PEPP TRAINING	16.95	16.95

pncbank	PNC Bank	02/05/2015	1d inkjets	GEN	TONER FOR STATION #5-2	
90044683	PO Box 856177	02/06/2015	000006914	N		104.97
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		104.97

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-72800	COLOR PACK FOR PRINTER	104.97	104.97

pncbank	PNC Bank	02/05/2015	meijer	GEN	MIEJER STORE CHARGE FOR PREMIUM GAS	
90044681	PO Box 856177	02/06/2015	000006862	N		21.87
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		21.87

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86800	21.87 PREMIUM FUEL	21.87	21.87

pncbank	PNC Bank	02/05/2015	mi assoc fire chi	GEN	MICHIGAN ASSOCIATION OF FIRE CHIEFS MEM	
90044687	PO Box 856177	02/06/2015	000006836	N		295.00
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		295.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-336-95900	FIRE CHIEFS ASSOC. MEMBERSHIP RENEWAL	295.00	295.00

pncbank	PNC Bank	02/05/2015	nightgear	GEN	REFLECTIVE RED CIRCLES FOR MAPLE HIL MA	
90044686	PO Box 856177	02/06/2015	000006865	N		23.10
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		23.10

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
206-340-72800	3" ROUND CICRLES				15.90 15.90	
206-340-72800	SHIPPING				7.20 7.20	
					23.10 23.10	
pncbank	PNC Bank	02/05/2015	SuppliesOutlet	GEN	STATION #5-2 PRINTER TONER	
90044685	PO Box 856177	02/06/2015	000006840	N		164.99
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		164.99
Paid						
GL NUMBER	DESCRIPTION				AMOUNT AMT RELIEVED	
206-340-80900	TONER PACK (BLACK, RED, BLUE, YELLOW)				164.99 164.99	
pncbank	PNC Bank	02/05/2015	usps	GEN	P O MAILING OF SUPREME CT LEAVE TO APPE	
90044688	PO Box 856177	02/06/2015	000006816	N		7.55
	Louisville KY, 40285	/ /	0.0000	N		0.00
		02/06/2015		N		7.55
Paid						
GL NUMBER	DESCRIPTION				AMOUNT AMT RELIEVED	
101-249-73000	P O MAILING OF SUPREME COURT LEAVE TO AP				7.55 7.55	
					VENDOR TOTAL:	1,919.29
rathco	Rathco Safety Supply Inc	02/05/2015	148900	GEN	NO TRUCKS SIGNS	
90044662	6742 Lovers Lane	02/06/2015	000006937	N		303.90
	Portage MI, 49002	/ /	0.0000	N		0.00
		02/06/2015		N		303.90
Paid						
GL NUMBER	DESCRIPTION				AMOUNT AMT RELIEVED	
207-330-72800	NO TRUCKS SIGNS 18" X 36"				180.00 180.00	
207-330-72800	10' 2# GALV POST				59.00 59.00	
207-330-72800	12' 2# GALV POST				64.90 64.90	
					303.90 303.90	
					VENDOR TOTAL:	303.90

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
ros	Reliable Office Supplies	02/05/2015	fxs70200	GEN	OFFICE SUPPLIES	
90044664	PO Box 105529	02/06/2015	000006898	N		66.66
	Atlanta GA, 30348-5529	/ /	0.0000	N		0.00
		02/06/2015		N		66.66

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	EXPANDING HANGING FILES	47.98	47.98
101-249-72800	#3 PENCILS	2.47	2.47
101-249-72800	WHITE ERASER	2.23	2.23
101-249-72800	BASIC CALCULATOR	8.99	8.99
101-249-72800	SCISSORS	4.99	4.99
		66.66	66.66

ros	Reliable Office Supplies	02/05/2015	fxs70214	GEN	OFFICE SUPPLIES	
90044663	PO Box 105529	02/06/2015	000006897	N		10.62
	Atlanta GA, 30348-5529	/ /	0.0000	N		0.00
		02/06/2015		N		10.62

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-249-72800	WALL CALENDAR	10.62	10.62

VENDOR TOTAL: 77.28

everett-c	Richard M Everett III	02/05/2015	4th qtr 2014	GEN	4th qtr cell phone reimbursement	
90044642	4377 Olde Forest Dr	02/06/2015		N		75.00
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		75.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-85300	Telephone	75.00

VENDOR TOTAL: 75.00

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
roe-com	Roe-Comm, Inc	02/05/2015	338897	GEN	PAGER BATTERIES	
90044665	1400 Ramona Ave	02/06/2015	000006901	N		210.00
	Portage MI, 49002	/ /	0.0000	N		0.00
		02/06/2015		N		210.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-85100	FIRE PAGER BATTERIES	210.00	210.00

roe-com	Roe-Comm, Inc	02/05/2015	338964	GEN	PAGER REPAIR	
90044666	1400 Ramona Ave	02/06/2015	000006903	N		70.95
	Portage MI, 49002	/ /	0.0000	N		0.00
		02/06/2015		N		70.95

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-85100	EXPENDED MATERIALS	12.95	12.95
206-340-85100	FUSE CHIP	3.00	3.00
206-340-85100	LABOR	55.00	55.00
		70.95	70.95

roe-com	Roe-Comm, Inc	02/05/2015	338992	GEN	PAGER REPAIR AND BATTERY	
90044667	1400 Ramona Ave	02/06/2015	000006904	N		135.80
	Portage MI, 49002	/ /	0.0000	N		0.00
		02/06/2015		N		135.80

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-85100	PAGER REPAIR AT SUPPORT CENTER	116.80	116.00
206-340-85100	BATTERY	19.00	19.00
		135.80	135.00

VENDOR TOTAL: 416.75

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
secant	Secant Technologies	02/05/2015	59240	GEN	computer support	
90044668	6395 Technology Ave	02/06/2015		N		1,353.50
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		1,353.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-340-80900	Computer Operations	895.75
101-201-80500	Computer Support	457.75
		1,353.50

VENDOR TOTAL: 1,353.50

BANK CODE: GEN

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
slp	Steensma Lawn & Power	02/05/2015	230302	GEN	PARTS FOR GENERATOR MAINT. (NOT IN CONT	
90044672	7561 Stadium Drive	02/06/2015	000006891	N		104.07
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		104.07

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-93100	OIL FILTER AND PLUGS FOR GENERATOR SERV	104.07	104.07

slp	Steensma Lawn & Power	02/05/2015	230315	GEN	PARTS FOR GENERATOR SERVICE (NOT IN CON	
90044671	7561 Stadium Drive	02/06/2015	000006892	N		278.93
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		278.93

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-93100	OIL, FILTERS & PLUGS FOR GENERATOR SERV	278.93	278.93

slp	Steensma Lawn & Power	02/05/2015	233526	GEN	PARTS FOR GENERATOR SERVICING. (NOT IN	
90044670	7561 Stadium Drive	02/06/2015	000006893	N		98.08
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		98.08

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-93100	FILTERS AND PLUGS FOR GENERATOR SERV	98.08	98.08

slp	Steensma Lawn & Power	02/05/2015	generators	GEN	ANNUAL GENERATOR SERVICE AGREEMENTS	
90044669	7561 Stadium Drive	02/06/2015	000006908	N		1,509.85
	Kalamazoo MI, 49009	/ /	0.0000	N		0.00
		02/06/2015		N		1,509.85

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-218-93100	SEMIANNUAL SER AGREEMT ON TWP HALL GEN	320.00	320.00
101-218-93100	ANNUAL SER AGREEMENT ON MAINT BLDG GEN	169.95	169.95
107-756-93100	ANNUAL SER AGREEMENT ON OCC GENERATOR	189.95	189.95
107-756-93100	ANNUAL SER AGREEMENT ON GRANGE/FH 3 GEN	94.97	94.97
206-340-93100	ANNUAL SER AGREEMENT ON GRANGE/FH 3 GEN	94.98	94.98
206-340-93100	SEMIANNUAL SER AGREEMENT ON FH 5-2 GEN	320.00	320.00
206-340-93100	SEMIANNUAL SER AGREEMENT ON FH 5-1 GEN	320.00	320.00
		1,509.85	1,509.85

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
					VENDOR TOTAL:	1,990.93
hartleb	Ted Hartleb Agency	02/05/2015	01192015	GEN	vfis	
90044643	3717 S Westnedge Ave	02/06/2015		N		12,493.00
	Kalamazoo MI, 49008	/ /	0.0000	N		0.00
		02/06/2015		Y		12,493.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-340-91200	General Insurance	12,493.00

VENDOR TOTAL: 12,493.00

tellatin	Tellatin, Short & Hansen, Inc.	02/05/2015	1510697.2	GEN	2014 APPRAISAL FEE FOR SUNRISE IV BRONS	
90044673	15455 Conway Road	02/06/2015	000006889	N		6,500.00
	Suite 355					
	Chesterfield MO, 63017	/ /	0.0000	N		0.00
		02/06/2015		N		6,500.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209-80700	2014 APPRAISAL FEE FOR SUNRISE IV BRONSO	6,500.00	6,500.00

VENDOR TOTAL: 6,500.00

thomson	Thomson West	02/05/2015	831018320	GEN	ON LINE LIBRARY RESEARCH 12/1 - 12/31/2	
90044674	P.O. Box 6292	02/06/2015	000006888	N		665.18
	Carol Stream IL, 60197-6292	/ /	0.0000	N		0.00
		02/06/2015		N		665.18
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-250-95500	ON LINE LIBRARY RESEARCH 12/1-12/31/14	665.18	665.18

VENDOR TOTAL: 665.18

Vendor Code / Ref #	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
vw	Verizon Wireless	02/05/2015	9738645192	GEN	fd vehicle computers	
90044676	PO Box 15062	02/06/2015		N		342.37
	Albany NY, 12212-5062	/ /	0.0000	N		0.00
		02/06/2015		N		342.37
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-340-85300	FD Vehicle Computer Connections	342.37

vw	Verizon Wireless	02/05/2015	9738767013	GEN	fd cell phones	
90044677	PO Box 15062	02/06/2015		N		199.70
	Albany NY, 12212-5062	/ /	0.0000	N		0.00
		02/06/2015		N		199.70
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-340-85300	FD Cell phones	199.70

VENDOR TOTAL: 542.07

wsf	West Shore Fire	02/05/2015	9068	GEN	SCBA STORAGE RACK	
90044678	6620 Lake Michigan Drive PO Box 188	02/06/2015	000006870	N		1,585.00
	Allendale MI, 49401	/ /	0.0000	N		0.00
		02/06/2015		N		1,585.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
211-344-98000	MPSS-C CYLINDER STORAGE RACK	1,385.00	1,385.00
211-344-98000	SHIPPING	200.00	200.00
		1,585.00	1,585.00

VENDOR TOTAL: 1,585.00

winder	Winder Police Equiptment	02/05/2015	20150198	GEN	RED 500 SERIES LED	
90044679	13200 Reeck Rd	02/06/2015	000006916	N		523.34
	Southgate MI, 48195	/ /	0.0000	N		0.00
		02/06/2015		N		523.34
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-340-86700	4 SERIES 500 LED PLUS FREIGHT/AD MIN FEE	523.34	523.34

INVOICE APPROVAL BY INVOICE REPORT FOR OSHTEMO TOWNSHIP
EXP CHECK RUN DATES 02/06/2015 - 02/06/2015
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
					VENDOR TOTAL:	523.34
					TOTAL - ALL VENDORS:	220,386.82

4c

Memorandum

Date: January 29, 2015

To: Township Board

From: Karen High, Parks Administrator

Subject: Flesher Field Phase II: Update on Pavilion, Gazebo and Play Equipment

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OBJECTIVE

Board update on purchase of pavilion (picnic shelter), gazebo, and play equipment. Board action not required.

INFORMATION

Construction activity is on hold until the winter weather passes. We are using this time to prepare for work to begin in early spring.

Play equipment: The play equipment has been fabricated by Landscape Structures, Inc. and is ready for installation. It is being stored at no charge at a secure facility owned by Superior Play, the company that will be installing it. We have requested installation as early as possible in the spring. However, timing is weather dependent because the poured-in-place surfacing requires consistent warmer temperatures before it can be installed.

As you may recall, competitive bids were sought for the majority of the play equipment purchase back in July. One piece of play equipment, called an "X-Wave" was not part of the bid package because it is made by a different manufacturer. Competitive bids will be sought for the purchase of the X-Wave as soon as the DNR approves the bid package. The X-Wave is a multi-person teeter-totter that is very popular in our Township Park playground.

Pavilion and Gazebo: As noted in my December 5, 2014 memo, competitive bids were sought for the purchase of the pavilion and gazebo. Three bids were received. We chose the low bidder, Playworld Midstates. This bid amount is within our projected budget and the purchase has been approved by the DNR. A contract has been signed and fabrication is expected to begin soon. A bid summary is as follows:

1. Playworld Midstates: $31,824
2. Miracle Midwest: $34, 670
3. Landscape Structures: $41,190

Picnic tables and benches: Quotes will be sought for these items in the coming weeks.

Please feel free to contact me if you have any questions or comments regarding construction at Flesher Field.

7275 W. Main Street
Kalamazoo, MI 49009
(269) 216-5220
Fax (269) 375-7180
www.oshtemo.org

Memorandum

Date: December 5, 2014

To: Township Board

From: Karen High, Parks Administrator

Subject: Update on Playground Equipment and Picnic Shelter/Gazebo Purchases

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OBJECTIVE

Board update on Flesher Field Phase II, including purchase of playground equipment, picnic shelter, gazebo, picnic tables, and benches. Board action not required.

INFORMATION

Phase I improvements at Flesher Field are complete and construction is underway on Phase II. The general contractor for Phase II, APEX Contractors, is excavating and preparing to pour concrete curbing and sidewalk yet this winter, if the weather holds. Phase II construction is delayed because the Michigan Department of Natural Resources (DNR) did not approve the municipal purchasing plans for the playground equipment, picnic shelter, gazebo, picnic tables, and benches as originally discussed and expected. Instead, the DNR requested that bids be sought for these items.

The amount budgeted for these purchases is $164,032.00 This amount was approved at the August 6, 2014 Board meeting. Open, competitive bids were sought in two bid packages: one for the play equipment and one for the gazebo and picnic shelter. Quotes will be sought later this month for the picnic tables and benches.

The successful and lowest bidder for the play equipment is Landscape Structures, Inc./Superior Play. Total cost for the play equipment and installation is $125,000.00. Three bids were submitted for the purchase of the gazebo and picnic shelter on December 4th. Our project consultant, OCBA, is currently reviewing the submittals. A vendor will be selected and announced at the December 9th Township Board Meeting.

Please feel free to contact me if you have any questions or comments regarding construction at Flesher Field.

7275 W. Main Street
Kalamazoo, MI 49009
(269) 216-5220
Fax (269) 375-7180
www.oshtemo.org

4d

MEMORANDUM

TO: Township Board

FROM: James W. Porter JWP

DATE: February 2, 2015

SUBJECT: Non-Motorized Facilities/Sidewalk Ordinance Amendment

Attached hereto you will find an Ordinance amending the Township's Non-Motorized Facilities/Sidewalk Ordinance No. 468. The purpose of the amendment is to modify the construction regulations so that the construction standards can be approved by motion of the Township Board rather than a resolution. This not only simplifies the approval process, (i.e., simple motion v. roll call vote on a resolution), but allows us to publish the standards separate from the motion, making the documents which we provide to the public much more readable.

OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. ____

Adopted: _____, 2015

Effective: _____, 2015

OSHTEMO CHARTER TOWNSHIP ORDINANCE

This Ordinance amends Ordinance No. 468, being the Oshtemo Charter Township Non-Motorized Facilities/Sidewalk Ordinance, adopted on August 22, 2006, as amended, and repeals all Ordinances or parts of Ordinances in conflict.

THE CHARTER TOWNSHIP OF OSHTEMO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I. AMENDMENT OF COMPILED SECTION 294.005. Compiled Section 294.005 Construction regulations, Paragraph B is hereby amended to read as follows:

294.005 Construction regulations.

Sec. V.

B. *Sidewalk/Multi-purpose Path/Facility Construction Standards.* All sidewalks or non-motorized paths/facilities shall be constructed in accordance with the design and construction standards which shall be approved, from time to time, by ~~resolution of~~ the Township Board.

SECTION II. This Ordinance shall take effect upon publication. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

DEBORAH L. EVERETT, CLERK
OSHTEMO CHARTER TOWNSHIP

4e

Memo

charter township oshtemo est. 1839

To: Oshtemo Charter Township Board

From: Marc E. Elliott, P.E.

Date: January 29, 2015

Subject: Utility Service Applications (Water & Sanitary Sewer)

OBJECTIVE

To revise and update utility service requests ("application forms") for public water and public sanitary sewer service connections. Revised application forms can better communicate fee tabulations, improve public transparency, and provide enhanced administrative documentation of utility services being provided.

Under current ordinance, the Board is required to approve the application forms used for requesting utility service.

BACKGROUND

Public water and sanitary sewer service connection fees are collected by the Township in advance of connecting to these utility services. The utility operator for both public water and sanitary sewer service in Oshtemo Township is the City of Kalamazoo. Oshtemo's long established fee structure has multiple components. This structure reflects that the infrastructure may have been financed by several different means. For example, an extension of a utility (i.e. the service main) may have been finance by a special assessment, built by a developer, installed pro-actively by the Board, installed by a neighboring jurisdiction, or other. A similar matrix applies to the physical "tap" of the water main. Often the physical tap (a water connection) must be constructed by Oshtemo at the time of service request. A third form is used for this additional service.

Each application form now contains an enhanced description of these fee components, plus a description of the coordination requirements that may need to occur among the principal agents involved in completing the service request.

INFORMATION PROVIDED

Revised utility service application forms are attached:

- Sewer Application Form
- Water Application Form
- Water Service Connection Form

STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE

The Board is requested to consider approval of revised utility service application forms for sanitary sewer, public water and public water service connections.

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oshtemo
est. 1839

TOWNSHIP OF OSHTEMO
SEWER APPLICATION FORM

Owner of Record	Date
Owner's Address	Sewer Line Identification
Property Address	Subdivision/Site Condo Name
File Number (Parcel ID)	*Type of Connection*

☐ Commercial ☐ Industrial
☐ Residential ☐ Multi-Family
☐ Other _____

Connection Fee (fee for sewer main & lead):

☐ Property/Parcel Fee; or ☐ NA (SA District/private development): $ _____

☐ Front Foot Fee; or ☐ NA (SA District/private development):

Number of Feet (☐ 200' max): _____ @ $ _____ per ft. = $ _____

Manholes, as required: _____ @ $ _____ each = $ _____

Subtotal [Acct 491-000-65000]: $ _____ (6006)

Benefit Fee (fee for connected use or activity) :

Number of Facility Benefits: _____ @ $ _____ $ _____

_____ @ $ _____ $ _____

_____ @ $ _____ $ _____

Subtotal [Acct 491-000-68000]: $ _____ (6005)

Application is hereby made to Oshtemo Charter Township for sanitary sewer service to the property indicated above: $ _____ GRAND TOTAL

☐ Cash ☐ Check ☐ Mortgage is attached in full payment of all applicable fees & charges.

Application & Fees Received by Oshtemo

Signature of Applicant

_____ date

_____ receipt #

File copies to:
Applicant
Municipal Engineering (original)
City of Kalamazoo
KABA

Sanitary Permit #: _____

Schedule of Facility Charges Available at the Township Office

SANITARY SEWER SERVICE

General Information. Oshtemo will collect a connection fee prior to your receiving public sanitary sewer service. These fees allow Oshtemo to finance, construct and selectively manage the capital elements of the public sanitary sewer infrastructure in the Township. Generally, system operation, normal maintenance and waste water treatment is carried out by the City of Kalamazoo acting as a franchised public utility permitted by the Township. Sanitary sewer usage charges will be billed monthly or quarterly to each customer by the City of Kalamazoo. The City may require a deposit when setting up a new customer account.

Sanitary Sewer Service Leads. As a general practice, service leads are provided by Oshtemo to each parcel at the time of constructing the gravity sewer main under the roadway pavement. Service leads are typically extended to the outside edge of the public right-of-way. As a general rule, once connection fees are paid the construction necessary to expose the service lead and complete the sanitary sewer service connection is the customer's responsibility. This work is permitted and inspected in accordance with applicable plumbing and building code permit requirements (contact KABA, 269-216-9643).

Prior to your design of new construction, owners should contact Oshtemo to determine what records exist for the sanitary sewer service lead intended to serve your parcel. This information may ultimately affect your design decisions, especially for proposed non-residential users of the sanitary sewer service. If the existing sewer service lead cannot not satisfy your service requirements, then as a general rule the construction of alternate or additional service leads shall be at private cost. The installation of new sewer leads may require considerable advance planning and seasonal restrictions if roadway pavement cuts are necessary.

Existing Septic. Be aware that environmental health and public safety codes typically require property owners to abandon and close your septic tank in a specified manner whenever a septic system is replaced with a public utility service. Your contractor should understand these requirements. For further details on proper abandonment procedures and requirements, please contact the county health department (269-373-5332). The county is responsible for permitting septic system work in Oshtemo.

Description of Fees. It is the desire of the Township Board to treat all persons similarly benefitted and similarly situated in an equal manner with respect to sanitary sewer connection fees. All properties connecting to a public sanitary sewer shall pay a fee designed to capture the capital expense of the sanitary sewer system. The Township's sanitary sewer connection fee has three components. The first is a parcel/lot fee, the second is an assessable front footage fee, and the third is a Benefit Fee. In specific circumstances the first two of these component costs may have been previously financed by the property owner. This previous financing may have been through the special assessment district created to fund a specific public sanitary sewer project, or the sewer infrastructure may have been installed as a land developer's private expense. Please note that Oshtemo has elected to initially limit the assessable frontage charge to the first 200 feet for single and two-family residential properties with only one residential building thereon. The remaining assessment of frontage will be collected at the time of future land division or development. All others shall pay the applicable footage charge without limitation.

All property connecting to public sanitary sewer service shall pay a Benefit Fee (the third fee component) at the time of service-usage change. The Benefit Fee is a number for the proposed facility that's proportional to the average usage of a single family residence. The sanitary sewer benefit fee is computed by facility-type, ranging from auto dealers to warehouses. A schedule of facility charges (Benefit Fee) has been adopted by ordinance and is available at the Township Office.

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TOWNSHIP OF OSHTEMO
WATER APPLICATION FORM

Owner of Record _____ Date _____

Owner's Address _____ Water Line Identification _____

Property Address _____ Subdivision/Site Condo/SAD _____

File Number (Parcel ID) _____

Type of Connection

☐ Commercial ☐ Industrial

☐ Residential ☐ Multi-Family

☐ Other _____

Connection Fee (fee for water main & service line): _____

☐ Front Foot, ☐ Lineal Foot, or ☐ NA (SA District/private dev.)

Number of Feet (☐ 200' max)_____ @ $ _____ per ft. = $ _____

Service Connection (existing curb stop?): ☐ Yes ☐ No

If no, may assoc./owner install? ☐ Yes ☐ No (TWP's AGENT shall install new service)

If yes, is TWP cost recovery due? ☐ Yes ☐ No/NA (SAD/private dev.) $ _____

Subtotal [Acct 490-000-65000]: $ _____ (5006)

Benefit Fee (fee for connected use or activity):

Number of Facility Benefits: _____ @ $ _____ $ _____

_____ @ $ _____ $ _____

Subtotal [Acct 490-000-68000]: $ _____ (5005)

Application is hereby made to Oshtemo Charter Township for public water service to the property indicated above:

$ _____ GRAND TOTAL

☐ Cash ☐ Check ☐ Mortgage is attached in full payment of all applicable fees & charges.

Application & Fees Received by Oshtemo

_____ date

_____ receipt #

File copies to:
Applicant
Municipal Engineering (original)
City of Kalamazoo
KABA

Signature of Applicant

Water Permit #: _____

Schedule of Facility Charges Available at the Township Office

PUBLIC WATER SERVICE

General Information. Oshtemo will collect a connection fee prior to your receiving public water service. This fee allows Oshtemo to finance, construct and selectively manage the public water system in the Township. Generally, system operation and normal maintenance is by the City of Kalamazoo acting as a franchised public utility permitted to operate in Oshtemo. Water usage charges will be billed monthly or quarterly to each customer by the City of Kalamazoo (269-337-8149). The City may require a deposit when setting up a new customer account and prior to turning on the water.

New Service Constructed by Oshtemo. If a new residential water service connection must be installed off of the public water main, Scott W. Taylor Excavating ["AGENT"] will act as Oshtemo's Agent to tap the water main in the public right-of-way (ROW) and extend a water service line to the edge of ROW; terminating at a curb stop valve. A separate fee (additional form) is collected by Oshtemo for this work. The remaining water service line installation work from the curb stop to the structure is a private responsibility. The private construction is to be completed in accordance with plumbing and building code permits (contact KABA, 269-216-9643). The utility will determine the location of the water meter. If an in-ground meter vault is required, the vault is the property owner's private construction cost.

Permits, Inspections and Coordination. If Oshtemo participates in constructing a new service tap and curb stop, AGENT will pay the water utility's new-service construction inspection fee when the work starts. This inspection fee would otherwise be required of your private contractor and subsequently passed on to you. AGENT will obtain any permits that may be required for his work within the public road ROW, and AGENT will coordinate his work with the road agencies, the utility and your private-side contractor.

The water utility operator will inspect and supervise work on the water service connection up to the down-stream end of the water meter, regardless of which portions of work are completed by AGENT (i.e. to the curb box) and which portions are constructed privately. If Oshtemo does not participate in this work, any required utility inspection fees are a private cost. Future maintenance responsibility will be assumed by the utility up to the down-stream end of the water meter. All work down-stream of this point becomes the maintenance responsibility of the customer/owner. If the distribution system pressure exceeds 80 PSI, a red tag will be attached to the meter. If red-tagged, the customer will be responsible for installing a pressure reducing value at the discharge side of meter.

Exceptions to Oshtemo's Construction Participation. The utility operator requires that 2-inch or larger water services be completed by the utility. Consequently, Oshtemo will not participate in this work and no separate water service connection fee will be collected by Oshtemo. That is, once all normal fees are paid to Oshtemo, the owner will need to make arrangements directly with the water utility (City of Kalamazoo) to construct the oversize service connection and to pay any applicable fees that the utility may charge for this work. At Oshtemo's sole discretion, in the select case when no work is to be performed in the public right-of-way and when a single owner will be installing multiple connections (i.e. multiple dwelling units), the Township may allow the owner to directly arrange with the water utility to privately complete such water service connections without Oshtemo Township's participation in the work.

Existing Well and Septic. Be aware that environmental health and public safety codes typically require property owners to abandon and close both your water well and the septic tank in a specified manner when either system is replaced with a public utility service. Your contractor should understand these requirements. For further details on these abandonment specifications and requirements, please contact the county health department (269-373-5332). The county is responsible for permitting work on water wells and septic systems in Oshtemo.

Description of Fees. It is the desire of the Township Board to treat all persons similarly benefitted and similarly situated in an equal manner with respect to water connection fees. All properties connecting to a public water main shall pay a water connection fee designed to capture the capital expense of the water system. In specific circumstances the water main may have been previously financed by the property owner. Previous financing may have been through the property's participation in a special assessment district created to fund a specific public water project, or the infrastructure may have been installed as a land developer's private expense. Please note that Oshtemo has elected to initially limit the assessable frontage and lineal foot charges to the first 200 feet for single and two-family residential properties with only one residential building thereon. The remaining assessment of frontage will be collected at the time of future land division or development. All others shall pay the applicable footage charge without limitation.

All property connecting to public water service shall also pay a Benefit Fee at the time of service-usage change. The Benefit Fee is a number for the proposed facility that's proportional to the average usage of a single family residence (250 gallons average daily flow). The public water benefit fee is computed by facility-type, ranging from auto dealers to warehouses. A schedule of facility charges (Benefit Fee) has been adopted by ordinance and is available at the Township Office.

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TOWNSHIP OF OSHTEMO
WATER SERVICE CONNECTION FORM
No curb stop present

Owner of Record	Date
Owner's Address	***Owner's Construction Representative***
Property Address	Contact Person
File Number (Parcel ID)	Contact Person Phone Number

Water Permit #: _____

Type of connection: ☐ Short-side ☐ Long-side

Application is made for a water service connection (curb-stop) to be provided at the property indicated above.

I understand that additional charges may be added for winter construction and/or emergency connections to be made in less than 48 hours.

I acknowledge that I am responsible for hiring a plumber/contractor, at my cost, to privately extend the water service from the curb-stop installed by the Township (by this agreement) to the building; and to coordinate with the City of Kalamazoo [269- 337-8149] for inspection of this private work, the placing of the meter, the establishment of a billing account (plus a possible service-billing deposit) and the turning on of the water service.

I further understand that other Township fees such as front foot charges and facility benefit fees may be due for this property and will be determined separately.

Application is hereby made for a water service connection (curb-stop) to be provided at the property indicated above. $ _____
[Acct 490-000-68100] (5007)

☐ Cash, ☐ Check is attached in full payment of all applicable fees and charges.

Application accepted by | **Signature of Applicant**

_____ date

_____ receipt #

File copies to:
Applicant
Municipal Engineering (original)
Oshtemo's Contractor [AGENT]

Schedule of Facility Charges
Available at the Township Office

WATER SERVICE CONNECTION

NEW SERVICE LINE & CURB BOX CONSTRUCTION BY OSHTEMO

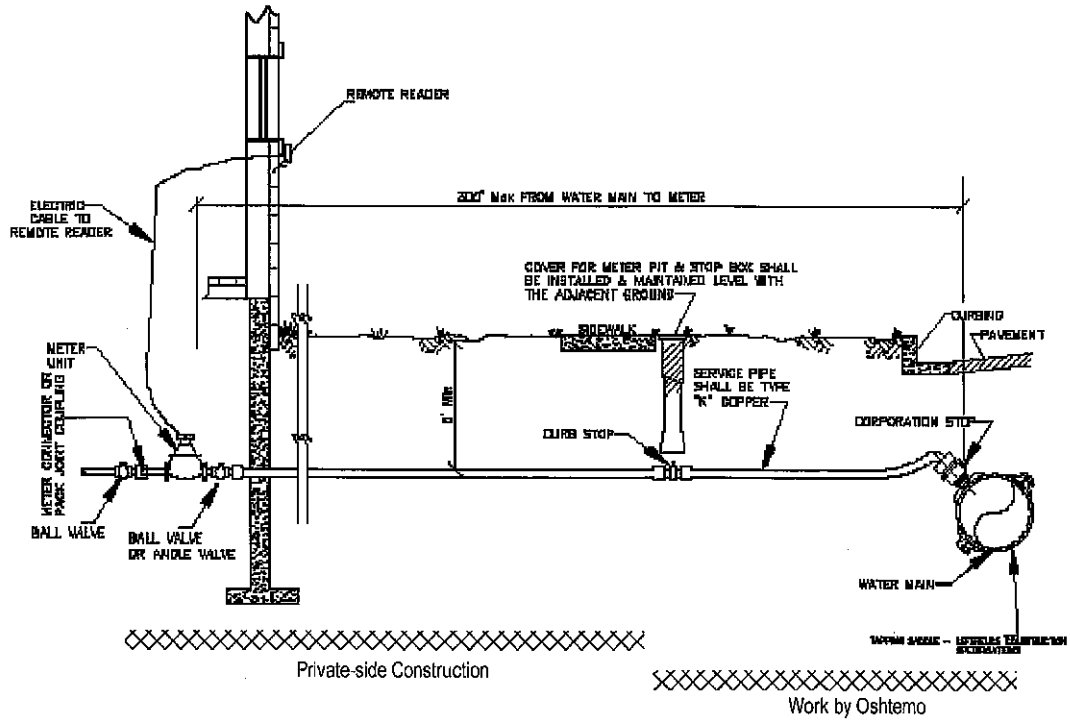
General Information. Water connection fees are used by Oshtemo to construct the public water system in the Township. Generally, system operation and normal maintenance is by the City of Kalamazoo acting as a franchised public utility permitted to operate in Oshtemo. Water usage charges will be billed to each customer monthly or quarterly by the City of Kalamazoo. The City may require a deposit when setting up a new customer account and prior to turning on the water.

New Water Service Connection Constructed by Oshtemo. If a new residential or residential equivalent (1-1/4 inch) water service connection must be installed off of the public water main, Scott W. Taylor Excavating ["AGENT"] (269-327-1908) will act as Oshtemo's Agent to tap the water main in the public right-of-way (ROW) and extend a water service line to the edge of ROW; terminating at a curb stop valve. This water *service* connection fee is a separate item of cost adopted by the Township to recover the cost of performing this work. The fee that is applied to benefiting customers receiving this service is "cost-averaged." That is, a fee of fixed amount is assessed, regardless of the actual cost of construction incurred by the Township. This allows the Township to treat similarly benefited customers equally, although actual construction cost will very due to the location of the water main, width of ROW, and whether or not the new water service must be extended under pavement to the opposite site of the road.

The remaining water service line installation work from the curb stop to the home/structure is a private responsibility. The private construction is to be completed in accordance with plumbing and building code permits (contact KABA at 269-216-9643). The utility will determine the location of the water meter. If an in-ground meter vault is required, the vault is the property owner's private construction cost.

Permits, Inspections and Coordination. When Oshtemo constructs a new water service tap and curb stop, AGENT will pay the water utility's new-service construction inspection fee when the work started. This inspection fee would otherwise be required of your private contractor and subsequently passed on to you. AGENT will obtain any permits that may be required for his work within the public road ROW, and AGENT will coordinate his work with the road agencies, the utility and your private-side contractor.

The water utility operator (City of Kalamazoo) will inspect and supervise work on the water service connection up to the down-stream end of the water meter, regardless of which portions of work are completed by AGENT (i.e. to the curb box) and which portions are constructed privately. Future maintenance responsibility will be assumed by the utility up to the down-stream end of the water meter. All work down-stream of this point becomes the maintenance responsibility of the customer/owner. If the distribution system pressure exceeds 80 PSI, a red tag will be attached to the meter. If red-tagged, the customer will be responsible for installing a pressure reducing value at the discharge side of meter.



4f

MEMORANDUM

TO: Township Board

FROM: James W. Porter

DATE: February 2, 2015

SUBJECT: Wastewater Service Ordinance Amendment

Attached hereto you will find an Ordinance amendment the Township Wastewater Service Ordinance. The purpose of the amendment is to properly direct work to be done to our new Director of Public Works instead of the Supervisor. In addition, instead of the Township Board needing to approve the water and sewer utility connection forms, the forms can be approved by the Township's Director of Public Works. Also, we have modified the Ordinance to allow the Township Treasurer to approve the Installment Payment Mortgage forms in the future, alleviating the Board from this administrative chore.

OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. _____

Adopted: _____, 2015

Effective: _____, 2015

OSHTEMO CHARTER TOWNSHIP ORDINANCE

This Ordinance amends Ordinance No. 208, being the Oshtemo Charter Township Wastewater Service Ordinance, adopted on February 19, 1985, as amended, and repeals all Ordinances or parts of Ordinances in conflict.

THE CHARTER TOWNSHIP OF OSHTEMO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I. AMENDMENT OF COMPILED SECTION 232.001. Compiled Section 232.001 Definitions is hereby amended to revise the definition of Director to read as follows:

232.001 Definitions.

Sec. 1.

Director means the Township ~~Supervisor or his designee or authorized representative~~ Director of Public Works as determined and approved by the Township Board.

SECTION II. AMENDMENT OF COMPILED SECTION 232.003. Compiled Section 232.003 Management of system is hereby amended to read as follows:

232.003 Management of system.

Sec. 3.

The wastewater ~~water~~ system of the Township shall be and remain under the management, supervision and control of the Township Director of Public Works who may employ or designate such person or persons in such capacity or capacities as he

deems advisable to carry out the efficient management and operations of the system with the approval of the Township Board. The Director may make such rules, orders or regulations as he deems advisable and necessary to assure the efficient management and operation of the system, and to provide equitable charges for the services thereof.

SECTION III. AMENDMENT OF COMPILED SECTION 232.006. Compiled Section 232.006 Extension of public sanitary sewer system, Paragraph (b) is hereby amended to read as follows:

232.006 Extension of public sanitary sewer system.

Sec. 6.

(b) *Application.* Any person, firm, or corporation desiring a public sanitary sewer main extension shall file an application therefor with the Township ~~Clerk~~ Director of Public Works, containing the name and address of the applicant; a description of the land or premises to be serviced; the nature of the use(s) anticipated for the wastewater service; the distance, if known, that the property is located from any existing public sanitary sewer main; the anticipated number of connections from the property contemplated in the foreseeable future; and whether the applicant wishes to pay cash for the necessary sanitary sewer main extension or wishes to pay for the extension in installment payments through the creation of a special assessment district.

SECTION IV. AMENDMENT OF COMPILED SECTION 232.007. Compiled Section 232.007 Connections to public sanitary sewer system, paragraph (a) is hereby amended to read as follows:

232.007 Connections to public sanitary sewer system.

Sec. 7.

(a) *Connection Charge.* Owners or occupants desiring to connect any premises to public sanitary sewer lines for public wastewater service shall apply for the same on a form approved by the Township ~~Board~~ Director of Public Works and pay a connection charge, the amount of such connection

fee to be determined by the Township Board from time to time. The amount of the connection charge shall be in the discretion of the Township Board but shall approximate the amount a connector would have paid on a benefit assessment basis had his property been included in a sanitary sewer special assessment district created for the purpose of financing the project. The term "connection charge" as used in this Ordinance pertains to a charge for the privilege of connecting the premises to a sanitary sewer line and does not pertain to the construction cost of such connection. In lieu of paying the full connection charge prior to connecting to the public sanitary sewer system, a property owner shall have the option of entering into an Installment Payment Mortgage Agreement with the Township (in a form approved by the Township ~~Board~~ Treasurer) for the payment of such a charge over a limited period of years.

SECTION V. AMENDMENT OF COMPILED SECTION 232.021. Compiled Section 232.021 Establishment of user rates, Paragraph (a) is hereby amended to read as follows:

232.021 Establishment of user rates.

Sec. 21.

(a) Each user of the treatment works shall pay a ~~charges~~ charge at a rate which shall be established from time to time by ~~resolution of~~ the Township Board. The system of user charges and capital charges shall be reviewed biennially and revised periodically as required to insure that every user pays its proportionate share of such charges

SECTION VI. This Ordinance shall take effect upon publication. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

DEBORAH L. EVERETT, CLERK
OSHTEMO CHARTER TOWNSHIP

4g

MEMORANDUM

TO: Township Board

FROM: James W. Porter JWP

DATE: February 2, 2015

SUBJECT: Public Water Service Ordinance Amendment

Attached hereto you will find an Ordinance amending the Public Water Service Ordinance. The purpose of the amendment is to properly direct work to be done to our new Director of Public Works instead of the Supervisor. In addition, instead of the Township Board needing to approve the water and sewer utility connection forms, the forms can be approved by the Township's Director of Public Works. Also, we have modified the Ordinance to allow the Township Treasurer to approve the Installment Payment Mortgage forms in the future, alleviating the Board from this administrative chore. Another minor modification will allow future connection charges to be set by a motion of the Board, rather than Board resolution.

OSHTEMO CHARTER TOWNSHIP ORDINANCE NO. _____

Adopted: _____, 2015

Effective: _____, 2015

OSHTEMO CHARTER TOWNSHIP ORDINANCE

This Ordinance amends Ordinance No. 508, being the Oshtemo Charter Township Public Water Service Ordinance, adopted on November 24, 2009, as amended, and repeals all Ordinances or parts of Ordinances in conflict.

THE CHARTER TOWNSHIP OF OSHTEMO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I. AMENDMENT OF COMPILED SECTION 231.002. Compiled Section 231.002 Connections to the public water mains; private service connections; service fees and charges, Paragraphs A and B are hereby amended to read as follows:

231.002 Connections to the public water mains; private service connections; service fees and charges.

Sec. 2.

A. *Water main connection.* Owners or occupants desiring to connect any premises to a public water main for public water service shall apply for the same on a form approved by the Township ~~Board~~ Director of Public Works and pay a water main connection fee, the amount of such water main connection fee to be determined by the Township Board from time to time. The term "water main connection fee" as used in this Ordinance pertains to a charge for the privilege of connecting to the water main and the cost of providing such service in the public right-of-way and does not

pertain to the construction cost of such private water service connection. In lieu of paying the full water main connection fee prior to connecting to the public water system, a property owner shall have the option of entering into an Installment Payment Mortgage Agreement with the Township (in a form approved by the Township Board) for the payment of such fee over a limited period of years.

B. *Private water service connection.* Owners or occupants desiring a private water service connection shall apply for the same on a form approved by the Township ~~Board~~ Director of Public Works and pay a private water service connection fee, the amount of such private water service connection fee to be determined by the Township Board from time to time. The term "private water service connection fee" as used in this Ordinance pertains to a charge for connecting the owner(s) or occupant(s) premises to the public water main.

SECTION II. AMENDMENT OF COMPILED SECTION 231.003. Compiled Section 231.003 Extension of public water main system, Paragraph B is hereby amended to read as follows:

231.003 Extension of public water main system.

Sec. 3.

B. *Application.* Any person, firm, or corporation desiring a public water main extension shall file an application therefor with the Township ~~Clerk~~ Director of Public Works, containing the name and address of the applicant; a description of the land or premises to be serviced; the nature of the use(s) anticipated for the water; the distance, if known, that the property is located from any existing public water main; the anticipated number of connections from the property contemplated in the foreseeable future; and whether the applicant wishes to pay cash for the necessary water main extension or wishes to pay for the extension in installment payments through the creation of a special assessment district.

SECTION III. AMENDMENT OF COMPILED SECTION 231.004. Compiled Section 231.004 Water main connection fees and installation requirements, is hereby amended to read as follows:

231.004 Water main connection fees and installation requirements.

Sec. 4.

The amount of the water main connection fee shall be in the discretion of the Township Board but shall approximate the amount a property owner would have paid on a benefit assessment basis had his or her property been included in a water special assessment district created for the purpose of financing the project. The water main connection fee shall include as a component of the fee a benefit unit charge as established by the Township Board from time to time. Such charges may be changed from time to time by resolution of the Township Board to reflect changes in construction costs and to maintain a fairly uniform charge between different current projects and special assessment districts.

No connection to the water main shall be allowed until the water main connection fee has been paid to the Township in such an amount as is determined by the Township Board, and water main connection has been fully inspected and approved by the Township and/or the City of Kalamazoo in compliance with the Ordinances administered by the City and Township.

The Township reserves the right to install any water main extension or to sub-contract to any private licensed contractor, or to permit an owner or owner's contractor to construct the same, provided that in such latter event, an inspection and supervision fee shall be paid by the applicant to the Township. Such charges may be changed from time to time by the Township Board to reflect changes in construction costs and to maintain a fairly uniform charge between current projects and special assessment districts.

SECTION IV. AMENDMENT OF COMPILED SECTION 231.005. Compiled Section 231.005 Private water service connection fees and installation requirements, the first paragraph is hereby amended to read as follows:

231.005 Private water service connection fees and installation requirements.

Sec. 5.

Water service connection shall be installed under the direction and control of the Township ~~or its designated representative~~ Director of Public Works at the request of the property owner or his or her duly-authorized representative. The Township reserves the right to install any private water service connection or to sub-contract the same to any approved private licensed contractor selected by resolution of the Township Board provided that in such latter event, an inspection service fee shall be paid by the applicant to the Township. No private water connection shall be allowed until the private water service connection fee has been paid to the Township. The Township shall establish unit charges for the various classes for such private water service connection from time to time. These charges shall be predicated upon the Township's cost experience for the various classes of construction and projected changes in the cost of labor and materials and shall be a weighted cost average for each class of private water connections.

SECTION V. AMENDMENT OF COMPILED SECTION 231.006. Compiled Section 231.006 General regulations, Paragraph P is hereby amended to read as follows:

231.006 General regulations.

Sec. 6.

P. *Utility board.* The Township Board shall act as a water utility board for the Township providing direction of the public water service under the supervision of the Director of Public Works until such time as it wishes to delegate such duties and position to a separate appointed board or commission, with authority in either to decide all questions which might arise in the interpretation, enforcement, and application of the within Ordinance and to grant variances from the requirements thereof where, in its opinion, the health, safety, and general welfare of the Township would not be thereby impaired, and the spirit and purposes of the within Ordinance would continue to be served.

SECTION VI. This Ordinance shall take effect upon publication. All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

DEBORAH L. EVERETT, CLERK
OSHTEMO CHARTER TOWNSHIP

CHARTER TOWNSHIP OF OSHTEMO
POSITION DESCRIPTION

Position Title: ~~MUNICIPAL ENGINEER~~ DIRECTOR OF PUBLIC WORKS

General Summary:

Under the ~~general~~ direct supervision of the Township Supervisor ~~and under the direct supervision of the Planning Director~~, performs professional and technical engineering duties for the Township; performs supervisory and administrative duties in planning and coordinating the operation of sewer, water, and road maintenance services.

Physical Requirements:

Physical requirements described herein are representative of those requirements which must be met by an employee to successfully perform the essential job functions of this job. Reasonable accommodations may be made upon request to enable an individual with a disability to perform these essential job functions.

The employee must be able to drive in order to visit properties within the Township. Property visits will be required to evaluate development projects, site design, water run-off, water retention, compliance with construction plans and design, etc. While on site the employee must be able to traverse rough terrain in order to complete on-site inspections.

While at the office, the ~~Municipal Engineer~~ Director of Public Works must be able to type reports and permits and prepare maps. The ~~Municipal Engineer~~ Director of Public Works must also be able to visually review schematic drawings, permit applications, site plans and related documents. In addition, the employee must be able to meet with outside agencies and organizations.

Several days of the month, the employee must be able to work up to 12 hours per day and attend necessary public meetings. During the Planning Commission, Zoning Board of Appeals and Township Board meetings, the employee must also be able to present reports publicly using a computer and a projector system.

The ability to operate a computer, copy machine, and answer the telephone is absolutely necessary.

The ability to communicate the goals of the Township, prepare reports and analyses and recommendations for the Capital Improvements Committee, Planning Commission, Township Board, orally and in writing, in English, is required.

Typical Responsibilities:

1. Performs administrative, supervisory, and professional engineering work necessary to manage sewer, water, and stormwater engineering or oversight, and road maintenance oversight, for the Township.

2. Using excellent customer service skills, establishes and maintains effective working relationships with other employees, officials, and all members of the general public.

3. Provides staff assistance to the Capital Improvements Committee on behalf of road maintenance and capital improvement project goals.

4. Coordinates capital improvement projects with consultants, private contractors and affected Township departments and outside agencies.

5. Manages state/federal grants on all assigned projects.

6. Provides advisory and expert witness services to other Township departments on matters related to professional civil engineering.

7. Prepares the Capital Improvement budgets for review by the Supervisor and the Capital Improvements Committee. Participates in the development of the Capital Improvement Plan in terms of project priority recommendations and project cost estimates.

8. Pursues Federal, State and County funding for capital improvement projects.

9. Develops budget for engineering services; negotiates engineering services budget with Township Board; approves expenditures for engineering services.

10. Plans and supervises design of public works projects.

11. Oversees the checking of plans and specifications for compliance with Township ordinances and policies; oversees and prepares detailed plans and specifications; oversees system design.

12. Oversees the preparation of plans and contract specifications for public works projects and handles bidding and bid openings for these projects; oversees project progress and assists in directing of projects as required.

13. Oversees and reviews consultant's work for accuracy and professionalism; negotiates contracts as directed by the Township Supervisor; sees to the completion of contracts.

14. Supervises set-up of special improvement districts; determines costs of improvements.

15. Provides counsel to all departments on matters of engineering and surveying.

16. Answers technical questions and provides information to the public.

The above statements are intended to describe the general nature and level of work to be performed. They are not to be construed as an exhaustive list of all job duties.

Employment Qualifications:

DRIVERS LICENSE REQUIREMENT: Must maintain a current Michigan motor vehicle operator's license without restrictions (other than corrective lenses).

EDUCATION: Bachelor's degree in Civil Engineering.

EXPERIENCE: Eight (8) years as Civil Engineer. Extensive knowledge of civil engineering and engineering survey and design; working knowledge of drafting, thorough knowledge of public works construction; working knowledge of computer applications to engineering.

Certification: Civil Engineering License in good standing with the State of Michigan.

These qualifications represent guidelines; alternative qualifications may be substituted if sufficient to perform duties required by position.

Effective Date: _____

charter township oshtemo
7275 West Main Street
Kalamazoo, MI 49009

Charter Township of TEXAS
7110 West Q Avenue
Kalamazoo, MI 49009

January 7, 2015

Ms. Linda Teeter, Chair
Mr. Greg Rosine, Vice-Chair
Mr. Sean McBride, Executive Director
Members of the Central County Transit Authority (CCTA) Executive Committee
530 N. Rose Street
Kalamazoo, MI 49007
(269) 337-8087
Via email: Sean McBride (mcbrides@kalamazoocity.org)

RE: OSHTEMO TOWNSHIP & TEXAS TOWNSHIP JOINT RESPONSE REGARDING NEW CENTRAL COUNTY TRANSIT AUTHORITY PUBLIC TRANSPORTATION POLICY

Dear Linda, Greg, and Sean:

The Townships of Oshtemo and Texas wish to convey unequivocally to the Central County Transit Authority and the community it serves our support for public transit. Jointly we request the opportunity to discuss and negotiate with the CCTA an interim solution for the continued provision of public transit to our Townships. It is our hope that all parties are able to maintain focus on a mutually beneficial and equitable solution toward attainment of the CCTA mission, which will continue to move the communities forward.

Specifically, we would like the opportunity to explore options with you for an interim, five year solution to the problem of service proportionality to the Townships expected contribution. On behalf of our Township residents we are asking for a reasonable review of the contributions for the route and stops which serve parts of our Townships not "opted in" as part of the CCTA area, due to the disproportion of bus line service to the precinct boundary areas.

Ultimately, at the end of those five years, we hope to jointly be in a position to present our Board and our Townships a vision of service and expansion which improves and expands public transportation. It is with such a vision for expansion that it then makes sense to include a greater area.

Please know additionally that both Townships are challenged in the provision of sidewalks for our residents to access bus service lines. The Townships are actively working to address this issue. Five years from now, with more sidewalks, our residents will be able to better access the service. This is no small task, but the Townships are working hard in this direction, and contributing significant dollars and staff and consultant time to meet this need.

In addition to these joint goals from Texas and Oshtemo Township, we also have unique circumstances and goals —

OSHTEMO TOWNSHIP

- The Oshtemo Board took official action in regard to the CCTA boundaries at two meetings—October 14, 2014 and October 21, 2014. The Board decided the inclusion and exclusion of precincts at that meeting, determining to include five of the ten precincts in the Township, that is, of the voting precincts, to include half. The decision celebrates the inclusion of bus lines in the Township.
- It is vital to have ongoing collaboration and discussion with the CCTA, to address the public transportation needs in our community. We look forward to the discussion on how buses are currently and could be used.
- Oshtemo is providing strong support for the bus line service. The monetary contribution represented by the five included precincts is a whopping 4[illegible]% of our Township's total taxable value. Given the unusual requirement placed upon the Board to use existing precinct boundaries to define a public transportation system, to put "a square peg in a round hole", the Board wrestled, ultimately voting a reasonable, though not perfect, solution. The message of this official Board extensive handwringing and decision is clear—Oshtemo supports public transit.
- Per the CCTA analysis, the opted in Oshtemo precincts will contribute $120,2[illegible] if the millage rate is .4. This represents an increase of 700% over the last contract the Township paid for public transit.

TEXAS TOWNSHIP

- The decision to Opt-Out was not taken lightly by the Township Board and was made after several meetings with the CCTA Staff and KVCC Staff in an effort to develop a compromise that was mutually beneficial to all involved.
- We continue to support Public Transit which is evidenced by the $1,138,262 contributed within the last four years to the transit system.
- The CCTA policy may work well for the densely urbanized areas. However, as it is written now, the policy precludes compromise for those areas that aren't primarily served. It is not proportionate for the outlying Townships like Texas and should be adjusted accordingly.
- It's our desire to continue service to the existing route which serves KVCC and the businesses on the 9th Street corridor. This can be accomplished by the businesses, KVCC, CCTA and the Township working together to resolve the inequitable funding mechanism.

We thank you for the tremendous work and long term vision you, Friends of Transit, and so many others have given to the name of public transit for the community. Please consider this request to join together in the name of the next long term vision for public transit, in working with our communities to address individual and mutual concerns. We look forward to hearing from you to set up a time we can begin discussions.

Very truly yours,

Julie VanderWiere, Superintendent
TEXAS CHARTER TOWNSHIP

Libby Heiny-Cogswell, Supervisor
OSHTEMO CHARTER TOWNSHIP

cc: Township Boards

DRAFT

Central County Transportation Authority
530 N. Rose Street Kalamazoo, MI 49007
269-337-8087 www.kalcountytransit.com

January 5, 2015

Libby Heiny-Cogswell, Supervisor
Oshtemo Charter Township
7275 West Main Street
Kalamazoo, MI 49009

Dear Libby,

On December 19, 2014, the Central County Transportation Authority (CCTA) adopted a Policy for Fixed-Route Bus Service to Areas Outside the CCTA Boundaries. Enclosed is a copy of the policy.

The policy will not be implemented until such time a millage to fund fixed-route bus service is approved and levied. It is anticipated there will be a CCTA public transit millage election in either May or August 2015. There is currently fixed-route bus service provided to Texas Township, Pavilion Township and Oshtemo Township that is outside the boundaries of the CCTA.

Please also feel free to contact me, by telephone, if you should have any questions at 269-337-8088 or mcbrides@kalamazoocity.org. Thank you.

Sincerely,

Sean P. McBride, Executive Director
CCTA

RECEIVED
JAN - 7 2015

SPM/bb

c: Central County Transportation Authority
Kalamazoo County Transportation Authority
Kalamazoo Transit Authority Board
John Faul, Interim Kalamazoo County Administrator

K:KCTA/CCTA/CCTAMasterDocs/Juris. Lot. Policy

CENTRAL COUNTY TRANSPORTATION AUTHORITY
POLICY STATEMENT AND IMPLEMENTING PROCEDURES

SUBJECT: CCTA Fixed-Route Bus Service to Areas Outside Authority Boundaries	**SECTION NO:** 1.00.00
	PAGE 1 **OF** 2
	EFFECTIVE DATE: 12/19/14

PURPOSE/APPLICATION:
To provide direction and parameters for providing fixed-route bus service to areas outside of the boundaries of the Authority.

POLICY STATEMENT:
The CCTA boundaries include the City of Kalamazoo, City of Portage, City of Parchment, Comstock Township, Kalamazoo Township and Precincts 4, 5, 6, 7 and 8 within Oshtemo Township.

The CCTA will not provide fixed-route bus service outside of the boundaries of the Authority, however the CCTA may consider providing service(s) that meet the following:

1. Service to areas outside of the Authority boundaries will be limited to the following conditions:
    a. A service contract must be entered into between the CCTA and the jurisdiction that includes the area outside of the boundary.
    b. A service contract will only be entered into if there is a demonstrated demand for service.
    c. The term of the agreement will only extend for the duration of the approved CCTA millage.
    d. The cost will be set at the amount equal to the millage that would have been collected if the precinct where service is provided were included in the boundaries of the Authority.
    e. The CCTA may enter into only one (1) service contract with the jurisdiction and this contract will not be renewed.
    f. Contracts to provide fixed-route bus service to Kalamazoo Valley Community College Main Campus and other countywide publicly funded educational facilities with significant student population and ridership demand may be entered with the educational agency if an agreement with the jurisdiction where the facility is located cannot be agreed upon. Service will be provided strictly to the educational facility under contract and to no other areas outside the Authority boundaries.
    g. Board approval is required for all service contracts.

2. The CCTA in efforts to review and test future service delivery may want to conduct a pilot program that includes areas outside of current Authority boundaries. The purpose of the pilot is to analyze the demand for service and the operational feasibility of service. Any pilot program will have a specific time period, defined service metrics and will require CCTA Board approval. Areas with existing service at the time of passage of this Policy will not be considered for a pilot program.

SUBJECT: CCTA Fixed-Route Bus Service to Areas Outside Authority Boundaries	**SECTION NO:** 1.00.00
	PAGE 2 **OF** 2
	EFFECTIVE DATE: 12/19/14

POLICY IMPLEMENTATION:
The policy will not be implemented until such time a millage to fund fixed-route bus service is approved and levied.

Any service decisions must comply with Federal Transit Administration (FTA) and Michigan Department of Transportation (MDOT) requirements, rules and regulations.

Any service decision impacting fixed-route bus service will impact required complimentary para-transit service provided as part of the Metro County Connect service. Service decisions need to be coordinated with the Kalamazoo County Transportation Authority (KCTA), since this is the funding agency which provides the local match for Metro County Connect.

REFERENCES:

APPROVAL:

CCTA Board Chair

CCTA Board Vice Chair

January 15, 2015

Oshtemo Township Board of Trustees
Libby Heiny-Cogswell, Supervisor
7275 West Main Street
Oshtemo, MI 49009

RECEIVED
JAN 20 2015

Dear Supervisor Cogswell:

Thank you for allowing me to address the Township Board last Tuesday evening, even though I am not a Township resident.

In view of the impasse the Board has reached with the CCTA regarding the boundary setting limits in Michigan PA 196 with which all agencies created under the act must comply, I'd like to make the following points that may aid your understanding of the larger picture of which Oshtemo Township is a part.

I contend that the CCTA has neither the ability nor the intention of attempting to change state law regarding the allowed boundaries of transit districts. Those boundary constraints were in the original bill and have not been amended. So it is up to someone else (perhaps your township) to attempt to get legislation introduced to do that.

PA 196, the most popular enabling legislation, was created to allow more than one political jurisdiction to form a transit authority. Recognizing that some jurisdictions or parts of jurisdictions are impractical to serve by mass transit (due to low population density, for example) the law allows transit authorities to be partitioned along precinct lines. Under the Michigan Constitution citizens have a right to vote on taxes. The smallest voting area in the state is a precinct, so the state went as far as it could under the constitution to satisfy that requirement.

Another, older piece of enabling legislation is Act 55, which permits cities to form a transit authority. That is what Kalamazoo's Metro Transit was created under, but our metropolitan area has outgrown the boundaries of that jurisdiction. To go back to that would bring back all the problems that led to the creation of the KCTA and subsequently the CCTA.

Having the whole county be the urban transit district would be ideal. The KCTA already tried that, in 2008 and the millage to fund it was defeated by the voters. It was that defeat that led the KCTA to ask our local legislative contingent to amend PA 196 so that two transit districts could overlap – one for demand-response service over the whole county and the other for scheduled bus service in the urbanized areas of the county. That, the KCTA thought, would be much fairer to the rural areas which might not get any benefit for decades from a tax to pay for scheduled bus service.

In my opinion, having a county-wide tax to cover all forms of bus transit would be ideal. It would definitely spread the cost out and permit much greater flexibility in planning routes. If your township could negotiate a commitment from the CCTA that it would offer a county-wide all service bus millage when the August millage expires (assuming it is approved) in exchange for your joining the CCTA district for the term of that millage, that would be a good thing. Everyone would have 3-5 years to educate the voters and if in that period the townships agreed to support a countywide millage, agreed to advocate for it even though many residents of rural townships might wait years for service, that would be a good thing also. But given the risk of failure of that sort of millage, and the disruption of the lives of people who depend on transit if the millage fails, it may be a step too far at this point.

Given the Township Board's stated support for public transit, I'd like to help you find a way to move public transit forward in metropolitan Kalamazoo. One of the best ways is to help educate the voters on the value of public transit that is funded over a wide tax base. That takes time and effort and money. Perhaps advocating for financing public transportation by means of a county-wide sales tax has merit. But these alternatives are unlikely to pay off in the next three months, which is the window that is available for action in affecting bus service levels in Oshtemo Township after the current millage expires.

So, can Oshtemo Township cut a deal like Texas Township hopes to do? The situations are quite different. KVCC is a destination for riders throughout the County, and residents of the County are already paying a millage to fund that institution. So for KVCC to impede access to something citizens are already paying for is unwise, and probably could be challenged in court. I imagine that is why the CCTA allowed KVCC to contract for service. But even so, the amount of the contract will have to be equal to the revenue that would have been obtained from a millage applied to Texas Precinct #3. Anything less might cause the bus doors to be shut in Texas Township en route to and from the KVCC terminus.

On the other hand, the sources and needs for ridership in the M-43/9th Street area are commercial enterprises that already pay property taxes to Oshtemo Township. I would expect they are quite willing to pay an increment to retain bus service. Perhaps Oshtemo Township could create a special assessment district at the intersection that would raise the funds needed to enter into a contract in conformance with the CCTA's policy that was approved Dec. 19.

Yes, the situation is imperfect, and the alternatives I am aware of are also imperfect. In my opinion, the best we can hope for is a mutual commitment of the jurisdictions of the County and the CCTA to work together for an improved situation over the next 3-5 years. It has taken 10 years to get this far, so we all must remain patient and persistent.

I am available to meet with any of you at a time of mutual convenience to assist in finding a way forward. My interest is as a representative of the citizens of Kalamazoo. My expertise on the topic of local public transportation is derived from 10 years experience as a member of ISAAC and Friends of Transit, plus a one year term on the KCTA board when it was first created.

May I also suggest consulting with Jeff Ammond (currently a member of the local law firm of Miller Canfield), the author of PA196. He could best explain why the law was written the way it is and could knowledgeably opine on the prospects of modifying it.

I respectfully ask that acknowledgement of receipt of this correspondence be entered into the minutes of your next Township Board meeting.

Yours truly,

Jack C. Urban

cc: Texas Township Board of Trustees
Board of Directors, Central County Transportation Authority

RECEIVED
FEB - 4 2015

February 3, 2015

Supervisor Libby Heiny-Cogswell

Board of Supervisors

Re: Transit Issue

Dear Friends:

I understand you are considering the principal that people who don't use a service shouldn't have to pay for it. This has really set me thinking about possible reductions in my taxes. I don't use 90% of the streets and roads in the township. Please reduce my taxes accordingly. And schools...it has been many years since I have had children in schools. Why am I paying for that? KRESA and KVCC likewise. Special Ed? Never used it. And for that matter, the fire department. I've never called them. Would you consider a retroactive refund? And elections....I vote by absentee ballot. Hopefully you are not charging me for all those polling locations? And what about your meetings there in that township hall? I never come. I hope you are not charging me for your expenses. While we're talking about that, what about the building expenses? I don't go there....the people who actually work there should be charged for that building. Libby, you and your staff are charged rent, aren't you? You use the building, not me.

I could go on, but hopefully you know that I am joking here to make a point.

In a community we tax ourselves to have a set of services available to everybody even if we ourselves never use them.

Most people will not have to call for police or fire services yet all people want them available. I may never drive down your street but I want you to have a street, just like I want a street. Education is key to a thriving community whether my kid is being educated or not.

And transit is one of those services that should be available even though the majority of people will not use it. It is part of the infrastructure of a thriving community that understands that we are interdependent.

Just as I may not need certain services today, but will tomorrow, I may need public transportation when I can no longer drive safely. Or my neighbor needs it, or my grandchildren may need it.

Consolidating riders into busses reduces the number of cars on the road, reduces emissions and gas consumption, benefits for all of us.

And, while we as individuals may still use car transportation, consider that the goods and services we are driving to obtain may be made available by people using bus transportation. What will happen if our doctors' offices, grocery stores, big box stores, nursing homes are out of service when we arrive by car because their employees who use the bus can't get there?

A transit system is a normal part of a community infrastructure that the whole community should be paying for. Let's find a way to do it.

Sincerely,

Rosalie Novara, 5069 Beech Avenue, Kalamazoo MI 49006

charter township
oshtemo

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269-216-5220 Fax 269-375-7180 www.oshtemo.org

To: Oshtemo Township Board

From: N. Culp, Treasurer; J. Gibson, I.T.; C. Everett and M. Barnes, Fire Dept.

Date: January 6, 2015

Ref: Replacing Failed Telephone System.

Approximately a month ago, the Township's telephone messaging system catastrophically failed without warning. Sadly, unpredictability of electronic devices is typical. Our customers and citizens expect to have their calls answered. When the phone lines are busy or even if it is after hours, they expect to be able to leave a message which is a common business practice. Therefore, this temporary loss has prompted the immediate research of how to return this service to our customers.

We have learned that the telephone system at the Township is nine years old. It is an analog based system which is no longer produced. We have also come to realize that the system at our fire station #2 is fifteen years old. It is important to note that these two systems are disconnected. Should a customer call one of them when needing the other, they have to hang up and dial a different number. We see that as a customer service failure.

Finally, the current system is not compliant with new E911 requirements effective 12/2016 which requires detailed location information. This new system will ensure regulatory compliance.

We are in discussion with 2 local vendors and have obtained preliminary quotes ranging from $45,000 to $50,000.

It is important to understand that making an exact comparison of technologically based equipment is difficult. It is seldom perfectly matched. In addition, each vendor claims that their equipment and services are superior to their competitors.

A theme of our research was the realization that we did not want to replace old technology with equally old technology. Doing so does not provide a progression for the Township and might very well cost more in the future as it becomes unserviceable sooner. The old technology option would replace the handsets but leave behind the existing infrastructure and control panels. Although this option would physically look "new" to those using it, it is essentially putting a new body on a car that has completely rusted away underneath.

We are requesting the board allocate up to $50,000 thus allowing immediate commencement of the project upon final negotiations with the vendors.

It is recommended that funding be taken from capital reserves and distributed as follows:

50%	Township General Fund
50%	Fire Fund

Once a vendor is selected installation is projected to be completed within 4-6 weeks.