

OSHTEMO CHARTER TOWNSHIP
PLANNING COMMISSION

MINUTES OF A MEETING HELD NOVEMBER 19, 2009

Agenda

MASTER PLAN — REVIEW FIRST DRAFT OF THE EXISTING LAND USE CHAPTER
PLANNING COMMISSION BYLAWS – REVIEW REVISED AMENDMENTS

A meeting of the Oshtemo Charter Township Planning Commission was held on Thursday, November 19, 2009, commencing at approximately 7:00 p.m. at the Oshtemo Charter Township Hall.

MEMBERS PRESENT: Terry Schley, Chairman
Bob Anderson
Kitty Gelling
Carl Benson
Fred Gould
Richard Skalski

MEMBERS ABSENT: Deborah Everett

Also present were Jodi Stefforia, Planning Director and Mary Lynn Bugge, Senior Planner and three other interested persons.

Call to Order and Pledge of Allegiance

The meeting was called to order by Chairman Schley at approximately 7:00 p.m. The “Pledge of Allegiance” was recited by the Commissioners.

Agenda

The Chairman asked if there were any changes to the Agenda. Hearing none, Ms. Gelling made a motion to accept the Agenda as submitted. Mr. Skalski seconded the motion. Upon vote, the motion carried unanimously.

Public Comment on Non-Agenda Items

None.

Minutes

The Chairman said the next item was the review and approval of the October 22, 2009 minutes. There were no comments. Ms. Gelling made a motion to approve the minutes as presented. Mr. Gould seconded the motion. The Chairman called for a vote on the motion, and the motion passed unanimously.

MASTER LAND USE PLAN – REVIEW FIRST DRAFT OF THE EXISTING LAND USE CHAPTER

The Chairman said the next item on the Agenda was review of the first draft of the Existing Land Use chapter of the Master Plan. The Chairman asked Ms. Stefforia to present the information. Ms. Stefforia reviewed the memorandum dated November 19, 2009, with the members of the Planning Commission and the same is incorporated herein by reference. Ms. Stefforia said that additional research was being conducted to confirm the data presented especially with regard to 1993 information.

Discussion ensued regarding the information presented; a few suggestions for clarification and also improved readability were made. The Planning Commission responded positively to the layout of the chapter and the amount of information provided. It was noted that verifying the accuracy of the data presented was important because of conclusions that could be inferred from them. A revised draft will be presented at a future meeting.

PLANNING COMMISSION BY-LAWS – REVIEW REVISED AMENDMENTS

The Chairman said the next item on the Agenda was review of the proposed revised amendments to the Planning Commission By-laws that had been tabled at the October 22, 2009, meeting. Ms. Stefforia gave a brief overview of the memorandum dated November 10, 2009 to the members of the Planning Commission, and the same is incorporated herein by reference. She said that the changes requested at the last meeting had been incorporated into Section 6.2.

Following further review it was suggested that Section 2.5 be expanded to include “Planning Commissioner Comments” and Section 6.2 be modified by removing “Before casting a vote on a matter on which” and beginning the sentence with “If” thereby coinciding with the restrictions expressed in Section 6.2. Upon reaching a consensus to include the suggested changes, Mr. Benson made a motion to adopt the amendments to the Bylaws as proposed including the modifications agreed upon and Mr. Anderson seconded the motion. The Chairman called for a vote on the motion, and the motion passed unanimously.

Any Other Business

Ms. Stefforia asked if the Commissioners wanted to continue their subscription to "Planning Commissioner's Journal" and they indicated they found the publication informative and wished to continue receiving it.

Planning Commissioner Comments

Several Commissioners commented positively on the recently installed banners placed in the DDA area and how they added "definition" to the area.

Chairman Schley wished everyone a happy Thanksgiving.

Adjournment

The Chairman asked if there were any further comments, and hearing none, he called for adjournment. Ms. Gelling moved to adjourn the meeting, and Mr. Skalski seconded the motion. The meeting was adjourned at approximately 8:00 p.m.

Minutes Prepared:
November 20, 2009

Minutes Approved:
_____ 2009