

**THE CHARTER TOWNSHIP OF OSHTEMO**  
**Township Board Meeting**  
**October 14, 2008**

Township Board work session was held at the Township Hall. Supervisor VanDyke called the meeting to order at 5:00 p.m.

**PRESENT:**

Supervisor John VanDyke  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Dave Bushouse  
Trustee James Grace  
Trustee Neil Sikora  
Trustee Stan Rakowski

Also present were James Porter, Township Attorney, Township Engineer Marc Elliott, Fire Chief Mark Barnes, Planning Director Jodi Stefforia, Senior Planner Mary Lynn Bugge and 2 interested people.

Chief Barnes presented information regarding the staffing of Fire House No. 2, noting staffing had been increased gradually since the facility was opened and number of calls run. He also advised if manpower is short, Fire House No. 1 is staffed first

Wes Freeland, Advisor to the President/CEO of the Kalamazoo Community Foundation was present and provided information regarding the recently formed Township endowment fund for parks, recreation and open space goals.

Senior Planner Bugge inquired if the Board would be amenable to consider locating a communication tower on Township property. She also inquired if they would be interested in pursuing an agreement with AT&T for use of the right of way west of South 9<sup>th</sup> Street for possible recreation or access use. Consensus was the Board would be interested in hearing more on both ideas.

**Closed Session** – Motion by Sikora, second by Rakowski to adjourn to closed session pursuant to a resolution regarding closed session dated October 14, 2008 for purpose of discussing pending litigation. Roll call showed Bushouse-yes, Culp-yes, Everett-yes, Grace-yes, Rakowski-yes, Sikora-yes, VanDyke-yes.

Motion by Grace, second by Rakowski to return to open session at approximately 6:30 p.m.

Motion by Grace, second by Sikora to direct the Attorney to proceed as discussed in the closed session. Carried.

Trustee Grace provided a letter to the Board from Kalamazoo County Sheriff Mike Anderson regarding their assistance in enforcing the truck route ordinance. Mr. Grace advised he had also discussed with the Sheriff the Township hiring its own traffic officer. Attorney Porter was asked to research the guidelines to do so.

Trustee Grace advised the Fire Department has been asked to contribute \$600.00 towards the Kalamazoo County Haz Mat Response Team.

The Board work session adjourned at approximately 6:50 p.m.

Supervisor VanDyke called the regular meeting to order at 7:00 p.m.

**PRESENT:**

Supervisor John VanDyke  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Dave Bushouse  
Trustee James Grace  
Trustee Neil Sikora  
Trustee Stan Rakowski

Also present were James Porter, Township Attorney, Marc Elliot, Township Engineer, and 9 interested people.

Motion by Grace, second by Sikora to approve the September 23<sup>rd</sup> regular, September 30<sup>th</sup>, and

October 10<sup>th</sup> special meeting minutes. Carried.

Income to the General and Fire Funds of \$23,814.81 and disbursements of \$324,717.28 were reported. Motion by Grace, second by Rakowski to accept the receipts and disbursements report. Carried.

#### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

Doug Postma, 6281 Saybrook, inquired as to the status of the truck route ordinance, e-mail sent to the Township web site, when minutes are available and how agendas for special meetings are noticed. He was advised the enforcement of the truck route ordinance is being addressed, e-mail addresses for each board member and staff are available on the web site, minutes are required to be available the 8<sup>th</sup> business day after a meeting, and agendas are also posted on the web site.

#### **HEALTH PLAN ORDINANCE – TEXT AMENDMENT – FIRST READING**

In response to a recommendation from the Personnel Committee to amend the retiree health plan to allow for one dependent a text amendment to the health care plan ordinance was before the Board for First Reading.

Motion by Grace, second by Rakowski to accept the text amendment for First Reading and set Second Reading for October 28<sup>th</sup>. Carried.

#### **BAT REMOVAL – DRAKE HOUSE**

Trustee Sikora presented a recommendation from the Park Committee to approve an expenditure in the amount of \$3,435.00 for removing bats from the Drake House, sealing the places where they come in, and removing several hornet and wasp nests. He advised funding is available in the Drake House line item due to exterior painting that will not be performed this year.

Motion by Sikora, second by Rakowski to approve the expenditure as presented. Carried.

#### **BOARD APPOINTMENT COMMITTEE RECOMMENDATIONS**

Trustee Sikora presented recommendations from the Board Appointment Committee:

##### **Planning**

**Commission** – Fred Gould, 10130 West J Avenue, appoint to 2<sup>nd</sup> term, expiring 12/31/2011  
Richard Skalski, 308 Summerset Drive – appoint to 1<sup>st</sup> term – expiring 12/31/2011

**Board of Review** – reappoint to another term expiring 12/31/2010 all current members,  
Marv Block, 9789 Springwood,  
Fred Gould, 10130 West J Avenue,  
Marcia Husted, 501 South 8<sup>th</sup> Street  
Phyllis Cleveland – alternate, 1700 Bronson Way

**DDA** – Glen Steeg, 6011 Stadium Drive, appoint to another term expiring 12/31/2012  
Chip Everett, 4377 Olde Forest Drive, appoint to 1<sup>st</sup> full term expiring 12/31/2012  
Terry Schley, 1266 Wickford Drive, appoint to another term expiring 12/31/2012

He advised positions on the Building/Fire Code Board of Appeals are still being sought.

Motion by Sikora, second by Rakowski to approve the appointments as recommended. Carried.

#### **OTHER BUSINESS**

As discussed at the earlier work session, motion by Grace, second by Everett to affirm staffing of Fire House No. 2 with the understanding if manpower is short, House No. 1 is priority. Carried.

#### **BOARD MEMBER COMMENTS**

Trustee Rakowski advised roadwork is being done at G Avenue and 10<sup>th</sup> Street to accommodate the gravel pit.

There was no further business and the meeting was adjourned at approximately 7:20 p.m.

**DEBORAH L. EVERETT**  
Township Clerk

**Attested: JOHN VANDYKE**  
Supervisor