

THE CHARTER TOWNSHIP OF OSHTEMO
Township Board Meeting
October 12, 2010

Township Board work session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 5:00 p.m.

PRESENT:
Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Grace Borgfjord
Trustee Dave Bushouse
Trustee James Grace
Trustee Scott McCormick

Also present were Township Attorney James Porter, Township Engineer Marc Elliott, Planning Director Jodi Stefforia, DDA Chairman Terry Schley, and 3 interested people.

KCSD Activity Report

Capt. William Timmerman was present and provided information on recent activity in the Township including continued stepped up patrols in the student apartment areas. He also introduced Sgt. Todd Meyers who has been assigned to the Township.

DDA Streetscape Design Study

DDA Chairman Schley introduced Michael Smith and Jim DeWilde from M.C. Smith, consultant to the DDA for designing a streetscape for the 9th Street/Stadium Drive area. Two conceptual plans were presented. Chairman Schley noted this is a beginning step in a very long process; the DDA will continue its work and bring more information to the Board as plans progress.

Other Business
Open Burning Survey

Trustee Borgfjord advised the results of the survey conducted through the newsletter and on the Township web site during the month of September have been compiled including the many comments received. The committee formed to study the issue is recommending the Township facilitate a pilot program for leaf pickup by a private contractor for the area of South 2nd Street from M-43 to KL Avenue. Discussion did not lead to a consensus; all Board members had not had an opportunity to review the survey results; more information will be presented at the October 26th meeting.

The Board work session adjourned at approximately 6:50 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:00 p.m.

PRESENT:
Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Grace Borgfjord
Trustee Dave Bushouse
Trustee James Grace
Trustee Scott McCormick

Also present were Township Attorney James Porter, Township Engineer Marc Elliot, and 6 interested people.

Motion by Borgfjord, second by James Grace to approve the September 28th regular meeting, September 23rd joint meeting, and October 5th special meeting minutes. Carried.

Income to the General and Fire Funds of \$12,742.46 and disbursements of \$218,452.84 were reported. Motion by James Grace, second by Borgfjord, to accept the receipts and disbursements report. Carried.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

None.

**PROPOSED ORDINANCE – SECOND READING
SOCIAL GATHERING/FURNISHING ALCOHOL TO MINORS**

A proposed ordinance to provide enforcement of violations for noise complaints and minors in possession of alcohol was before the Board for Second Reading.

Motion by James Grace, second by Culp to adopt the ordinance. Carried.

**PUBLIC HEARING
AMEND STREET LIGHT ASSESSMENT DISTRICT
CENTURY/HIGHFIELD**

A public hearing was held to amend the street light assessment district to include street lights to be installed at the request of residents in the Century/Highfield neighborhood.

There was no public comment. Clerk Everett advised she had spoken with a property owner and a resident of the district; neither objected, the resident was happy to hear street lights were being installed.

Motion by Borgfjord, second by Culp to amend the street light assessment district to include street lights on Century Avenue and Highfield Street. Roll call showed James Grace-yes, Borgfjord-yes, Culp-yes, Everett-yes, Bushouse-yes, McCormick-yes, Heiny-Cogswell-yes.

RESOLUTION TO ESTABLISH RECEIVING BOARDS – NOVEMBER 2ND ELECTION

Clerk Everett presented a resolution to establish receiving boards for the November 2, 2010 election noting that State law requires Township Board action to do so.

Motion by James Grace, second by Culp to adopt a resolution authorizing the establishment of receiving boards for the November 2, 2010 election. Roll call showed McCormick-yes, Bushouse-yes, Everett-yes, Culp-yes, Borgfjord-yes, James Grace-yes, Heiny-Cogswell-yes.

THIRD PARTY ADMINISTRATOR – TOWNSHIP HEALTH REIMBURSEMENT ACCOUNT

Supervisor Heiny-Cogswell presented a recommendation to accept a proposal from Arcadia Benefits to act as the third party administrator for the Township's health reimbursement account. She noted there had been service issues with the current provider and noted a lower cost would be realized with the new proposal.

Trustee Bushouse commented he felt the current provider should have been given an opportunity to bid. Supervisor Heiny-Cogswell advised she had communicated to them that this was coming to the Board; they indicated they would like to keep the business but did not offer a new proposal.

Motion by Borgfjord, second by Everett to accept the proposal from Arcadia Benefits for 2011 with annual review. Carried with Bushouse voting *no*.

OTHER BUSINESS

Supervisor Heiny-Cogswell provided Board members with a copy of the approved Trustee Compensation policy.

A budget workshop was set for November 4th at 9:00 a.m.

BOARD MEMBER COMMENTS

Trustee Borgfjord commented the results of the open burning survey will be available on the Township's web page; the response based on the number of newsletters sent out was 16%.

There was no further business and the meeting was adjourned at approximately 7:25 p.m.

DEBORAH L. EVERETT
Township Clerk

Attested: LIBBY HEINY-COGSWELL
Supervisor