

**THE CHARTER TOWNSHIP OF OSHTEMO**  
**Township Board Meeting**  
**September 27, 2011**

The Oshtemo Township Board held a budget workshop and special meeting at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 5:00 p.m.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Grace Borgfjord  
Trustee Dave Bushouse

Also present was Township Attorney James Porter, Township Engineer Marc Elliott, Fire Chief Mark Barnes, Planning Director Jodi Stefforia, and Assistant to the Supervisor Ed Hellwege.

The Board reviewed draft #2 of the 2012 budget. DDA Chair Bruce Betzler was present to review the proposed DDA budget. There was also discussion of the police fund budget and changes being proposed by Kalamazoo County to phase in, over three years, 100% cost for deputies. Consensus was to form an ad-hoc committee comprised of Board members and citizens to study this issue. This will be taken up for action on the regular meeting agenda.

The budget workshop was adjourned at approximately 7:05 p.m.

Supervisor Heiny-Cogswell called the special meeting to order at 7:10 p.m.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Deb Everett  
Treasurer Nancy Culp  
Trustee Grace Borgfjord  
Trustee Dave Bushouse

Also present was Township Attorney James Porter, Township Engineer Marc Elliott, Fire Chief Mark Barnes and 2 interested people.

Motion by Culp, second by Borgfjord to approve the September 13<sup>th</sup> regular meeting and September 20<sup>th</sup> joint meeting minutes. Carried.

Income to the General and Fire Funds of \$62,715.30 and disbursements of \$148,150.16 were reported. Motion by Borgfjord, second by Culp to accept the receipts and disbursements report. Carried.

**PLANNING CONSULTANT – GENESEE PRAIRIE SUB AREA PLAN**

A request from Planning Director Stefforia to contract with McKenna & Associates for assistance with implementation of the Genesee Prairie Sub Area Plan was before the Board. It was noted bids were solicited for this project, with one received from McKenna & Associates in the amount of \$13,500.

Motion by Borgfjord, second by Everett to approve an expenditure not to exceed \$13,500.00 for implementation of the Genesee Prairie Sub Area Plan by McKenna & Associates. Carried.

**FIRE DEPARTMENT GRANT OPPORTUNITIES**

Fire Chief Barnes presented a request for authorization to apply for Assistance to Firefighters Grants (AFG) which will require a 10% local match; one for replacement of the current self contained breathing apparatus (SCBA) compressor and respiratory fit tester with a local match of \$6451, and replacement of the 1981 aerial truck which would have local match of \$90,000. He advised the local match amounts have been budgeted for 2012 should the grants be awarded.

Motion by Everett, second by Borgfjord to authorize applying for the grants. Carried.

Fire Chief Barnes advised the FCC has mandated a radio upgrade effective January 1, 2013, the Kalamazoo County Fire Chief's Association (KCFCA) has identified where updated equipment will be needed which includes replacing all radio equipment that will not comply, reprogramming of all radios and adding mandated frequencies, and adding one tower to improve radio coverage. He further advised there is an opportunity to apply for a grant which would provide 80% of the funding for these items but it requires a fire department be the applicant and host. Chief Barnes advised Oshtemo's share of the grant would be replacement of 9 non-compliant radios with a 20% local match of \$3,240. He further requested the Fire Department be authorized to act as the grant applicant and host for the other units in the county participating in the grant application.

Motion by Borgfjord, second by Heiny-Cogswell to authorize the grant application and acting as host for the regional grant. Carried.

#### **PARKING ENFORCEMENT PROGRAM**

Supervisor Heiny-Cogswell advised further information on this item is needed and will be ready for the October 11<sup>th</sup> meeting.

Motion by Everett, second by Borgfjord to table this item to the October 11<sup>th</sup> meeting. Carried.

#### **OTHER BUSINESS PARK GRANT AMENDMENT**

Supervisor Heiny-Cogswell advised a resolution is required to amend the MNRTF park grant contract to include the overlook and tennis courts which will be able to be completed in the current year project.

Motion by Borgfjord, second by Everett to adopt a resolution amending the MNRTF park grant contract as described. Roll call showed Borgfjord-yes, Culp-yes, Everett-yes, Bushouse-yes, Heiny-Cogswell-yes.

Dan Holmes, 10848 West Main, commented he felt the amount for the metal roof on the park pavilion is too high, grant dollars are still taxpayer dollars. Supervisor Heiny-Cogswell commented she appreciated the information he had provided; reasons for the choice of roof included life span and aesthetic continuity with the other structures. She also advised the Oshtemo Rotary Club's donation of \$20,000 was specifically for the pavilion.

#### **POLICE AD-HOC COMMITTEE**

As discussed at the work session, due to the changes being proposed by Kalamazoo County regarding the increased cost for police protection and budgetary concerns, consensus was to form an ad-hoc committee comprised of Board members and citizens to study this issue.

Motion by Heiny-Cogswell, second by Borgfjord to form the ad-hoc committee. Carried.

#### **BOARD MEMBER COMMENTS**

Trustee Borgfjord commended all who have been involved in the park grant and reminded all of the groundbreaking on September 30<sup>th</sup> at 10:00 a.m. in the park.

She also provided a reminder of the public input session regarding the Grange Hall to be held on September 28<sup>th</sup> at 7:00 p.m. at the Grange Hall.

There was no further business and the meeting was adjourned at approximately at 7:40 p.m.

**DEBORAH L. EVERETT**  
Township Clerk

**Attested: LIBBY HEINY-COSGWELL**  
Supervisor