

THE CHARTER TOWNSHIP OF OSHTEMO
Township Board Minutes
Special Meeting
July 28, 2011

The Oshtemo Township Board held a special meeting at the Oshtemo Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 1:40 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Grace Borgfjord
Trustee Dave Bushouse
Trustee James Grace
Trustee Lee Larson

Also present were 3 interested people.

FLESHER FIELD CONCESSION STAND

A proposal from Andy James to utilize the concession stand at Flesher Field was before the Board. Mr. James advised he has previous restaurant experience, would like to have the stand open from 4:00 p.m. to park closing, seven days a week. He presented a proposed plan and menu and advised he would like to operate seasonally as weather permits, and he had received approval from the Kalamazoo County Health & Community Service Department. Trustee Borgfjord advised the Park Committee had met with Mr. James and recommended approval of his request, the Township will receive 5% of gross receipts and the same contract format as used for a previous operator would be modified.

In response to Board members questions, it was noted signs will be portable, used only when the stand is open, the Township will pay utility costs but they will be monitored for possible adjustment in any future contract, as will the percentage of gross receipts, the agreement will be for one season and Mr. James will carry his own liability insurance as required by the contract.

Motion by Borgfjord, second by Larson to authorize the Supervisor to sign the contract with Mr. James, as discussed. Carried.

DISC GOLF AFTER DARK EVENT

Kevin Doud, representing the Kalamazoo Basket K'Acres Disc Golf League, requested permission to use the Township Park disc golf course for a glow in the dark disc golf event. He advised the same event had been held at Kalamazoo County Coldbrook Park with no negative issues. Trustee Borgfjord advised she had spoken with Kalamazoo County Parks & Recreation and they confirmed there were no problems with the event.

In response to Board member concerns regarding duration of event, security, and particularly noise as the park abuts a residential neighborhood, Mr. Doud advised the event would be inviting league members only, the event would finish by midnight at the latest and the same rules as ball golf apply as far as course etiquette, i.e., noise.

Motion by Everett, second by Borgfjord to grant approval for a one time use of the park after hours on August 9th for the disc golf league event contingent upon the event only being advertised to league members. Carried.

CELL PHONE USE POLICY

A proposed cell phone use policy as recommended by the Personnel Committee was before the Board. The proposed policy provides for two categories, one for employees required to have cell phones and employees not required to have cell phones. Consensus was the Township Board should determine who is required and at this time it would be five full time Fire Department employees, the Building Official, and Maintenance Department Head due to the nature of their positions. The proposed policy further provides that this category of employee may choose to use their issued cell phone for personal use for a fee of \$25.00 per month plus charges for minutes used over the 400 minute allotment and any other charges not deemed necessary, and shared cost of 50% for replacement batteries.

There was lengthy discussion of providing employees not required to have a cell phone the option to be on the Township plan at their full cost. Consensus was not to support this provision.

Motion by James Grace, second by Culp to adopt the cell phone use policy providing cell phones to those employees determined by the Board as being required to have them, offer the personal use option to those employees at \$25.00 per month plus charges for minutes used over the 400 minute allotment and any other charges not deemed necessary, and shared cost of 50% for replacement batteries. Carried.

There was no further business and the meeting was adjourned at approximately 3:00 p.m.

DEBORAH L. EVERETT
TOWNSHIP CLERK

Attested: LIBBY HEINY-COGSWELL
SUPERVISOR