

OSHTEMO CHARTER TOWNSHIP
PLANNING COMMISSION

MINUTES OF A REGULAR MEETING HELD FEBRUARY 28, 2008

AGENDA

WORK ITEM: FORM BASED CODE

A regular meeting was conducted by the Oshtemo Charter Township Planning Commission on Thursday, February 28, 2008, commencing at approximately 6:00 p.m. at the Oshtemo Township Hall.

MEMBERS PRESENT: Terry Schley, Chairman
Bob Anderson
Carl Benson
Kitty Gelling
Fred Gould (arrived at 6:40 p.m.)

MEMBERS ABSENT: Deborah Everett
Lee Larson

Also present were Jodi Stefforia, Planning Director; Mary Lynn Bugge, Senior Planner; and Greg Milliken, Consultant with McKenna Associates

CALL TO ORDER

The Chairman called the meeting to order at approximately 6:00 p.m. The "Pledge of Allegiance" was recited.

AGENDA and MINUTES

The Chairman asked if there were any changes to the Agenda, none were proposed. Next, he asked if there were any corrections to the Minutes of February 14, 2008. Hearing none, he said he would entertain a motion on both items. Ms. Gelling made a motion to approve the Agenda and Minutes as submitted. Mr. Benson seconded the motion. The Chairman called for a vote on the motion, and the motion passed unanimously.

WORK ITEM: FORM BASED CODE

The Planning Commission, along with Mr. Milliken, its consultant on form based code, continued with its review of the proposed text. Upon concluding the review, it was decided that copies of the code reflecting all modifications will be provided to Planning Commissioners prior to the next work session for their consideration.

Following review of the modifications, the proposed text will be presented at a joint meeting of the Township Board, Planning Commission and Zoning Board of Appeals; members of the Downtown Development Authority (DDA) Board will also be invited. A second meeting will be held to familiarize residents, business and property owners within the DDA area about the code prior to conducting the public hearing.

It was further suggested that the draft code be placed on the web, in addition to providing reference copies at the Township office, and that other interested parties be made aware of its availability.

ANY OTHER BUSINESS

There was no other business.

PUBLIC COMMENT ON NON-AGENDA ITEMS

The Chairman called for public comment. Hearing none, he asked the Commission to move on.

PLANNING COMMISSIONERS COMMENTS

There were no Planning Commissioner comments.

ADJOURNMENT

There being no further comments, the meeting was adjourned at approximately 7:45 p.m.

Minutes prepared:
February 29, 2008

Minutes approved:
_____, 2008