

OSHTEMO CHARTER TOWNSHIP  
PLANNING COMMISSION

MINUTES OF A REGULAR MEETING HELD FEBRUARY 14, 2008

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**AGENDA**

**WORK ITEM: FORM BASED CODE**

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A regular meeting was conducted by the Oshtemo Charter Township Planning Commission on Thursday, February 14, 2008, commencing at approximately 6:00 p.m. at the Oshtemo Township Hall.

MEMBERS PRESENT: Terry Schley, Chairman  
Lee Larson  
Carl Benson  
Kitty Gelling  
Fred Gould

MEMBERS ABSENT: Deborah Everett  
Bob Anderson

Also present were Jodi Stefforia, Planning Director; Mary Lynn Bugge, Senior Planner; Brian VanDenBrand, Associate Planner and John Jackson, Consultant with McKenna Associates

**CALL TO ORDER**

The Chairman called the meeting to order at approximately 6:00 p.m. The "Pledge of Allegiance" was recited.

**AGENDA**

The Chairman asked if there were any changes to the Agenda, Ms. Stefforia asked that cancellation of the meeting on February 28 be considered under other business. The Chairman then called for a motion. Ms. Gelling made a motion to approve the Agenda as amended. The motion was seconded by Mr. Larson. The Chairman called for a vote on the motion, and the motion passed unanimously.

**MINUTES**

The Chairman asked if there were any corrections to the Minutes of January 24, 2008. Hearing none, he said he would entertain a motion. Mr. Benson made a motion to approve the Minutes as submitted. Ms. Gelling seconded the motion. The Chairman called for a vote on the motion, and the motion passed unanimously.

### **WORK ITEM: FORM BASED CODE**

The Planning Commission, along with Mr. Jackson, its consultant on form based code, held an extensive discussion regarding text related to residential structures and associated items in the proposed form base code for the Village Overlay area. The next work session will continue with the review.

### **ANY OTHER BUSINESS**

Ms. Stefforia asked if the Planning Commission wanted to cancel the meeting scheduled for February 28, due to a lack of applications. Members stated they would prefer to use it as a work session to continue review of the form based code. Mr. Jackson indicated that either he or Mr. Milliken would be able to attend. Therefore, the meeting will occur as scheduled.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

The Chairman called for public comment. Hearing none, he asked the Commission to move on.

### **PLANNING COMMISSIONERS COMMENTS**

Mr. Larson informed members about an educational session available on March 4.

### **ADJOURNMENT**

There being no further comments, the meeting was adjourned at approximately 8:05 p.m.

Minutes prepared:  
February 15, 2008

Minutes approved:  
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