

OSHTEMO CHARTER TOWNSHIP
PLANNING COMMISSION

MINUTES OF A REGULAR MEETING HELD JANUARY 10, 2008

AGENDA

WORK ITEM: FORM BASED CODE

A regular meeting was conducted by the Oshtemo Charter Township Planning Commission on Thursday, January 10, 2008, commencing at approximately 6:00 p.m. at the Oshtemo Township Hall.

MEMBERS PRESENT: Terry Schley, Chairman
Deborah Everett
Lee Larson
Carl Benson
Kitty Gelling
Bob Anderson
Fred Gould

MEMBERS ABSENT: None

Also present were Jodi Stefforia, Planning Director; Mary Lynn Bugge, Senior Planner; Brian VanDenBrand, Associate Planner. John Jackson, Consultant with McKenna Associates arrived at 6:30.

CALL TO ORDER

The Chairman called the meeting to order at approximately 6:00 p.m. The "Pledge of Allegiance" was recited.

AGENDA

The Chairman stated the first order of business was the election of officers for 2008, and he asked if there were any nominations. Ms. Everett made a motion to nominate Terry Schley as Chairman, Lee Larson as Vice Chairman and Fred Gould as Secretary. The motion was seconded by Mr. Benson. The Chairman called for a vote on the motion, and the motion passed unanimously.

The Chairman asked if there were any changes to the Agenda and hearing none, he called for a motion. Mr. Benson made a motion to approve the Agenda as proposed. The motion was seconded by Ms. Gelling. The Chairman called for a vote on the motion, and the motion passed unanimously.

MINUTES

The Chairman asked if there were any corrections to the Minutes of December 13, 2007. He asked that the statement on Page 6 referencing top soil be changed to “skim coating” from “skin coating”. Hearing no additional corrections, he said he would entertain a motion. Mr. Larson made a motion to approve the Minutes as corrected. Ms. Gelling seconded the motion. The Chairman called for a vote on the motion, and the motion passed unanimously.

WORK ITEM: FORM BASED CODE

The Planning Commission, along with Mr. Jackson, its consultant on form based code, held an extensive discussion of the form base code for the Village Overlay area. The Commission moved methodically page by page, discussing areas to be addressed as part of the final draft of the proposed code. At the Chairman’s request, Mr. Jackson briefly addressed various items to consider when reviewing placement of garages. The next work session will continue with the review.

ANY OTHER BUSINESS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

The Chairman called for public comment. Hearing none, he asked the Commission to move on.

PLANNING COMMISSIONERS COMMENTS

Mr. Benson distributed his comments on emergency generators and the Chairman requested information from Staff on the Menards’ project.

ADJOURNMENT

There being no further comments, the meeting was adjourned at approximately 8:00 p.m.

Minutes prepared:
January 11, 2008

Minutes approved:
January 24, 2008